

## Job Description

**Job Title** BANK EXAMINER

**Job ID** 6542

**Date Opened** 03/07/2019

**Date Closed** 04/05/2019

**Location** 1050 1st Street, NE

**Full/Part Time** Full-Time

**Type of Appointment** Career Service - Reg Appt

**Regular/Temporary** Regular

**Agency** SR

Insurance, Securities and Bank

**Area of Consideration** Open to Public

**Grade** 12

**Bargaining Unit** 1\_2

Compensation Unit 1 & 2

**Minimum Range** \$79,930.000000

**Maximum Range** \$102,268.000000

**Target Openings** 1

**Available Openings** 1

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### General Job Information

#### Job Summary

This position is located in the Examination and Regulation Division, Department of Insurance, Securities and Banking. The purpose of the position is to perform difficult to complex examination of banks and other financial institutions under the jurisdiction of the Department of Insurance, Securities and Banking.

#### Duties and Responsibilities

Reviews reports of bank examinations for accuracy, adequacy, validity of conclusions, clarity of presentation, and conformance with procedures, standard methods and established policies.

Reviews mortgages, notes and other loan documents. Provides an evaluation of the management and soundness of loans and investments policies of Banks and other financial institutions in the District of Columbia.

Analyzes delinquent loans including consideration of such matters as the extent of delinquency in individual loans.

#### Qualifications and Education

Comprehensive knowledge of the mission, goals, objectives, governing laws, and established policies of the Department of Insurance, Securities and Banking.

Extensive background knowledge in financial operations and accounting methods generally used among financial institutions.

Ability to make critical analyses, and to apply judgments regarding all aspects of standard financial operations and related business organizations.

Highly skilled in written and oral communications, and considerable degree of tact and diplomacy.

Bachelor's Degree in business, finance, economics or related area and at least four (4) years of relevant work experience; or equivalent combination, and/or experience. Applicant must have at least one (1) year of specialized experience equivalent to the CS-11 grade level in the District of Columbia government service, or equivalent public or private sector. Specialized experience is experience which is in or directly related to the line of work of the position and has equipped the applicant with the particular knowledge, skill, and abilities to successfully perform the duties of the position.

#### Licenses and Certifications

None

**Work Conditions/Environment**

The work is performed in an office setting and at bank and other financial institutions.

**Other Significant Facts**

This position is in the collective bargaining unit and you may be required to pay an agency service fee through an automatic payroll deduction.

**Position Designation:** This position is designated as Security Sensitive. The incumbents of this position will be subject to enhanced suitability screening pursuant to Chapter 4 of DC personnel regulations, Suitability.

EEO Statement: The District of Columbia Government is an Equal Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, or political affiliation.