

<b>Job Title:</b>	Supervisory Bank Examiner
<b>Requisition Number:</b>	JO-1503-1651
<b>Grade:</b>	15
<b>Salary Range:</b>	\$104,271.00 - \$145,979.00
<b>Promotion Potential:</b>	No
<b>Agency:</b>	Insurance, Securities and Bank
<b>Location:</b>	810 1st St NE
<b>Area of Consideration:</b>	Open to the Public
<b>Opening/Closing Date:</b>	3/20/2015 - 4/9/2015
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### Job Summary

#### Introduction

This position is located in the Banking Bureau of the Department of Insurance, Securities and Banking (DISB), Examination Division. The incumbent manages the staff of the Examination Division and oversees financial safety and soundness examinations, as well as compliance examinations, of depository and non-depository financial institutions. Incumbent also provides advice and assistance to staff handling complaints involving financial institutions.

#### Major Responsibilities

As directed by the Associate Commissioner of the Banking Bureau, incumbent shall:

Participate in the drafting and implementation of policies and procedures. Assist the Associate Commissioner with developing internal management controls for monitoring the agency examination activities and develop operational strategies to implement them, Assist with short and long-term planning as necessary to accomplish DISB mission. Conduct, supervise and direct examinations of banks and other financial institutions regulated by the Department exhibiting exceptionally complex issues. Such examinations require a careful appraisal of the financial safety and soundness of these institutions as well as a determination of the institutions' compliance with applicable statutes, regulations, administrative bulletins and directives of the District of Columbia Government. When not supervising or directing the examination the incumbent may assign an examiner as a Team Leader or singularly handle the evaluation of a branch, department, or other segment of the examination. As required, meet the officials and/or board of directors of banks and other Financial Institutions to discuss the findings of the examination. Conduct special examinations of institutions under the jurisdiction of the Department, which have been, or may be cited under the District's statutes. As assigned, engage in special projects or other supervisory activities and serve temporary duty as acting review examiner e.g. reviews reports of examination and/or investigation or performs administrative duties) in the Examination Division.

Is responsible for assigning duties to, supervising and reviewing the performance of examiners and devotes considerable time and effort to furthering the training and evaluating the progress of examiners working under the incumbent's direction.

Conduct or oversee investigations, make recommendations, and submit reports or investigations relative to applications by banks, to establish branches, relocate offices, exercise trust powers, or other proposed transactions requiring prior DISB consent. Serve as a communication link on safety and soundness issues with senior management and the board of directors of financial institutions. Serve as a point of contact with the Federal Deposit Insurance Corporation (FDIC), Office of the Comptroller of Currency (OCC), the Federal Reserve, the Consumer Financial Protection Bureau (CFPB), the Conference of State Bank Supervisors (CSBS), the American Association of Residential Mortgage Regulators (AARMR), and other state and federal agencies and associations involved in the regulation of financial institutions. In the absence of the Associate Commissioner may be requested to direct the daily operations of the Bureau.

**Qualifications**

Demonstrated experience in providing leadership in a managerial capacity. Ability to supervise subordinates based on priorities, selective consideration of the difficulty, and the requirements of the assignments and their capabilities.

An expert knowledge of all six factors of the CAMELS rating system.

Familiarity with District and Federal consumer protection laws and regulations related to depository and non-depository financial institutions.

Mastery of general economic, real estate, commercial, industrial and other conditions as they relate to financial institutions.

An expert knowledge of the mission, goals, objectives, governing laws, and established policies of the Department of Insurance, Securities, and Banking.

Extensive background in financial operations and accounting methods generally used among financial institutions.

An expert knowledge of different applications of sound banking of financial principles used by banks and financial institutions in the District of Columbia.

Ability to make critical analyses and judgments regarding all aspects of standard financial operations and related business organizations.

Licensures, Certifications and other requirements

Certification from the Conference of State Bank Supervisors (COE, CEIC, CEM).

Should have an examiner commission from a banking regulatory agency (FDIC, Federal Reserve, OCC, OTS or any state banking authority)

**Education**

Bachelor's degree in business, finance/ accounting, economics, or a related field and 5 years of professional experience.

**Work Experience**

5 years of professional experience

**Work Environment**

The work is performed in an office environment.

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