



**THE GOVERNMENT OF THE
DISTRICT OF COLUMBIA**



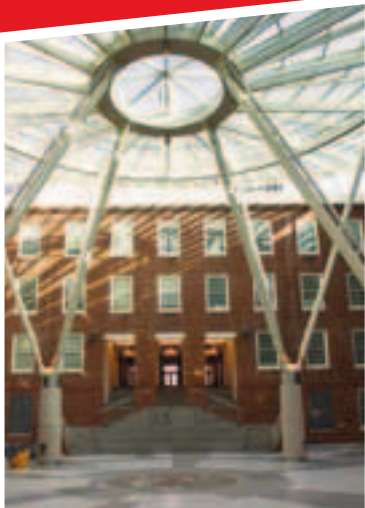
FY 2013 PROPOSED BUDGET AND FINANCIAL PLAN

VOLUME 3 AGENCY BUDGET CHAPTERS – PART II

Public Education System, Human Support Services, Public Works, Financing and Other, and Enterprise and Other Funds



SEIZING OUR FUTURE



Submitted to the **Congress of the United States**

by the **Government of the District of Columbia** | **June 22, 2012**

Government of the District of Columbia

FY 2013

Proposed Budget and Financial Plan

Volume 3

Agency Budget Chapters - Part II

(Public Education System, Human Support Services, Public Works, Financing and Other,
and Enterprise and Other Funds)

Seizing Our Future

Submitted to the
Congress of the United States

by the

Government of the District of Columbia



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

District of Columbia Government

For the Fiscal Year Beginning

October 1, 2010

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to District of Columbia Government, District of Columbia, for its annual budget for the fiscal year beginning October 1, 2010. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This award is the eleventh in the history of the District of Columbia.

The Office of Budget and Planning (OBP) submitted the FY 2012 Budget and Financial Plan for consideration by GFOA and will also submit the FY 2013 Budget and Financial Plan to GFOA. OBP believes this budget continues to conform to the GFOA's requirements.

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Beatriz Otero
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Fitzroy Lee

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General Counsel

Patricia Gracyalny

Assistant General Counsel

Associate Chief Financial Officers

Delicia V. Moore (Acting)

Human Support Services

Cyril Byron, Jr.

Economic Development and Regulation

George Dines

Government Services

Angelique Hayes

Public Safety and Justice

Mohamed Mohamed

Government Operations

Deloras Shepherd

D.C. Public Schools

Office of the CIO

David Shive, Interim Chief Information Officer

Lillian Copelin, Deputy CIO

Narayan Ayyagari

Office of Budget and Planning

Gordon McDonald
Deputy Chief Financial Officer

Lakeia Williams, Executive Assistant

James Spaulding
Associate Deputy Chief Financial Officer

Budget Administration

Eric Cannady, Director
Sunday Okparaocha, Deputy Director
Stacy-Ann White, Deputy Director
Renee Waddy, Executive Assistant

Team Leaders

Joshua Agbebakun
Ernest Chukwuma
Randall Myers
William Powell
Janice Walker

Budget Administration Analysts

Rasheed Dawodu
Lee Hayward
Benjamin Iyun
Robin Moore
Seblewengel Mulaw
Charles Pryor
Naila Tengra
Alex Tessema
Linda W. Williams

Financial Planning and Analysis

Leticia Stephenson, Director
David Kobes
Duane Smith

Financial Management Services and Operations

Sumita Chaudhuri, Director
Robert Johnson
Darryl Miller
Carlotta Osorio
Sue Taing

Margaret Myers, Office and Production Manager
Travis Allen
Sharon Nelson

Capital Improvements Program

David Clark, Director
Sherrie Greenfield
Omar Herzi
Bharat Kothari
Joseph Wolfe

Council of the District of Columbia

Office of Budget Director

Angela D. Joyner, Deputy Budget Director
Public Education
Economic Development and Regulation

Michelle Dee, Budget Analyst
Public Works
Human Support Services
Capital Improvements Program

Thomas Moir, Budget Counsel
Public Safety and Justice
Budget Request Act
Budget Support Act

Averil Carraway, Budget Analyst
Governmental Direction and Support

Executive Office of the Mayor

Mayor's Office of Budget and Finance

Kenneth Evans
Deputy Director
Human Support Services

Susan Banta
Senior Budget Analyst
Economic Development and Regulation
Revenue Analysis

Chris Murray
Senior Budget Analyst
Governmental Direction and Support
Budget Request Act

Tiffanie Thompson
Budget Analyst
Public Works
Human Support

Theodore Jutras
Capital City Fellow, Budget Analyst
Capital Improvements Program

John McGaw
Director
Capital Improvements Programs

Justin Constantino
Senior Budget Analyst
Public Education
Budget Support Act

Gizele Richards
Budget Analyst
Public Safety and Justice
Federal Payments

Deborah Kelly
Contract and Reprogramming Specialist
Human Support Services

Brandon White
Budget Clerk
Budget Support Act

Photo: Lateef Mangum, D.C. Government

District of Columbia - Organization Chart

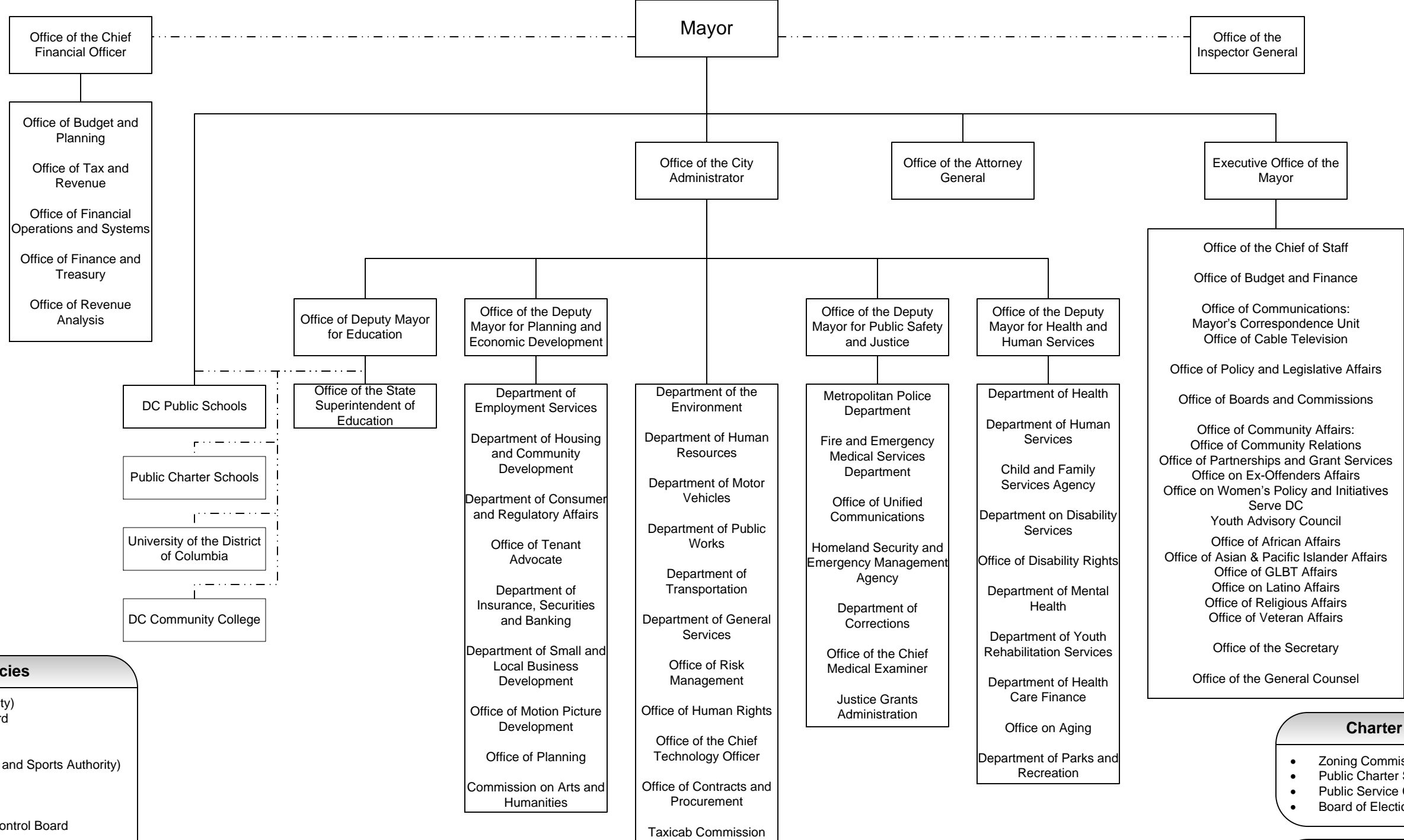


GOVERNMENT OF THE DISTRICT OF COLUMBIA

LEGISLATIVE BRANCH

- Council of the District of Columbia
- DC Auditor
- Advisory Neighborhood Commissions

EXECUTIVE BRANCH



JUDICIAL BRANCH

- DC Court of Appeals
- DC Superior Court
- Joint Commission on Judicial Administration
- Commission on Judicial Disabilities and Tenure
- Judicial Nomination Commission
- District of Columbia Bar
- Sentencing and Criminal Code Revision Commission

- ### Independent Agencies
- DC Water (Water and Sewer Authority)
 - District of Columbia Retirement Board
 - Office of Employee Appeals
 - Public Employee Relations Board
 - Events DC (Washington Convention and Sports Authority)
 - Housing Finance Agency
 - Public Defender Service
 - Pretrial Services Agency
 - DC Lottery and Charitable Games Control Board
 - Board of Library Trustees
 - University of the District of Columbia Board of Trustees
 - Office of the People's Counsel
 - DC Housing Authority
 - Contract Appeals Board
 - Board of Real Property Assessment and Appeals
 - Alcoholic Beverage Regulation Administration
 - Criminal Justice Coordinating Council

- ### Charter Independent Agencies
- Zoning Commission
 - Public Charter Schools
 - Public Service Commission
 - Board of Elections and Ethics

- ### Regional Bodies
- Metropolitan Washington Council of Governments
 - National Capital Planning Commission
 - Washington Metropolitan Area Transit Authority
 - Washington Metropolitan Area Transit Commission
 - Washington Metropolitan Airports Authority

FY 2013 Proposed Budget and Financial Plan

Volume 3

Agency Budget Chapters - Part II *(by Appropriation Title)*

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- Volume 4 - FY 2013 Proposed Budget and Financial Plan - *Operating Appendices - Part 1*.....
- Volume 5 - FY 2013 Proposed Budget and Financial Plan - *Operating Appendices - Part 2*.....
- Volume 6 - FY 2013 Proposed Budget and Financial Plan - *FY 2013 - FY 2018 Capital Improvements Plan (Including Highway Trust Fund)*

Transmittal Letter





VINCENT C. GRAY
MAYOR

June 22, 2012

The Honorable Barack H. Obama
President of the United States
1600 Pennsylvania Avenue, NW
Washington, DC 20500

Dear Mr. President:

On behalf of the residents of the District of Columbia, I submit to you the District of Columbia Fiscal Year 2013 Budget and Financial Plan entitled "Seizing our Future," our seventeenth consecutive balanced budget.

The last year has posed significant economic challenges for the nation as a whole, and the District of Columbia is no different than jurisdictions across the country. As my administration approached budget formulation at the beginning of this year, the District faced a \$172 million gap for Fiscal Year 2013. Despite this, my goals for the Fiscal Year 2013 budget remained steady: to provide the resources to foster a vibrant, sustainable city, where all residents have an opportunity to provide for themselves and their families, where every neighborhood is safe, where every student goes to a good school, where every tax dollar is spent wisely on a government that works, and where citizens' voices really count.

To that end, the \$9.4 billion general operating budget, including \$2.8 billion in federal funds, maintains fiscal stability and continues to provide investments in key areas of priority, including: economic development and training programs that lead to jobs for District of Columbia residents; continuation and enhancement of a birth-to-age-24 quality education system; and provision of a responsive, effective public safety program that keeps our neighborhoods and businesses safe.

Mr. President, we appreciate that your Fiscal Year 2013 federal budget proposes support for the continued development of the St. Elizabeths campus and dedication to the continued development of our workforce. The \$9.8 million proposed to fund the Center of Innovation illustrates our common goal of development that fuels long-term economic growth and job creation. A more diverse economy gives the city resilience in economic downturns and provides a more robust set of opportunities for District residents, and by focusing on sectors with growth potential, we will distribute benefits throughout the whole city. Your continued assistance in our quest to provide a world-class education to the youth of

the District of Columbia is also greatly appreciated. We hope to encourage our children to excel in the very qualities that will make them excellent candidates in the innovative technology hub we will create.

Your support for a change in the Home Rule Charter to establish local budget autonomy for the District of Columbia is also critical, and appreciated. Simply stated, there is absolutely no reason for the District of Columbia's local funds budget to be part of the federal budget process. The District raises over \$5.9 billion in local funds annually, which should be subject to the decision-making authority of only the District's locally elected representatives. We look forward to your advocacy on behalf of budget autonomy and the matters of basic self-determination and democracy for the residents of the District of Columbia.

The District's Fiscal Year 2013 Budget and Financial Plan represents the outcome of difficult choices that were required to build a fiscally sound budget and financial plan. Our intention was to strike a balance between costs savings, program realignments, and new sources of revenue so that we can maintain services while meeting our economic challenges. In addition, it is noteworthy that the budget relies on no new taxes or fees to meet this goal. The budget is balanced, structurally sound, and was formulated in the spirit of fiscal discipline.

I look forward to prompt and favorable federal consideration of the District's Fiscal Year 2013 Budget and Financial Plan.

Sincerely,

A handwritten signature in black ink that reads "Vincent C. Gray". The signature is written in a cursive style with a large, looping "V" and a long, sweeping tail on the "y".

Vincent C. Gray

How to Read the Budget and Financial Plan

How to Read the Budget and Financial Plan

The District of Columbia's FY 2013 Proposed Budget and Financial Plan is a communication tool that presents and explains policy priorities, agency operations, including programmatic/organizational structures, and performance measures in the context of the Financial Plan, which shows the District's sources of revenue and planned expenditures. The Budget and Financial Plan include forecasts of economic and financial conditions, current and planned long-term debt financing, policy decisions, and other important financial information for the District's government, all of which are essential elements for accurate financial reporting and sound management of public resources.

This chapter, **How to Read the Budget and Financial Plan**, is a guide for understanding the sections of this budget volume that define the budget priorities for the District. These sections are consistent with the National Advisory Council on State and Local Budgeting's recommended budget practices, which call for a presentation of information to provide readers with a guide to government programs and organizational structure. Additionally, these sections are consistent with the standards of the Government Finance Officers Association for the Distinguished Budget Presentation Award.

The FY 2013 Budget and Financial Plan is presented in six volumes summarized as follows:

Executive Summary (Volume 1) - provides a high-level summary of the budget and financial information, including sections describing new initiatives within the District's proposed budget, the transmittal letter from the Mayor, information on the strategic budgeting process, the District's five-year financial plan, detailed information on the District's projected revenues and expenditures, and summary information about the Capital Improvements Plan. In addition, this volume includes information about the District's budgetary and financial management policies, grant match and maintenance of effort, a glossary of budget terms, budget summary tables by agency and fund type, and the Budget Request Act legislation that serves as the basis for the District's federal appropriations act.

Agency Budget Chapters (Volumes 2 and 3) - describes, by appropriation title, the operating budgets for each of the District's agencies. Appropriation titles categorize the general areas of services provided by the District, on behalf of its citizens and are listed on the table of contents. Examples are Economic Development and Regulation, Public Education System, and Human Support Services.

Operating Appendices (Volumes 4 and 5) - includes detailed supporting tables displaying the proposed expenditures and full-time equivalents in the operating budgets that are described in Volumes 2 and 3. Please note: these volumes are available exclusively on the Government of the District of Columbia website at <http://cfo.dc.gov/>.

Capital Improvements Plan (Including Highway Trust Fund) (Volume 6) - describes the District's proposed six-year Capital Improvements Plan for all of the District's agencies. The Highway Trust Fund describes the District's proposed FY 2013 to FY 2018 planned transportation projects including federal highway grants.

Detailed information on the chapter contents of each volume include:

Volume 1: Executive Summary

Includes the following sections:

Introduction: FY 2012 Proposed Budget and Financial Plan

This chapter is a narrative and graphic summary of the proposed budget and financial plan. It describes the overall proposed budget, including the sources and uses of public funds, and compares the prior year's approved budget to the current one. The chapter also explains the budget development process and calendar for FY 2013.

Strategic Budgeting

This chapter describes the initiatives that the District is undertaking to improve budgeting and management of resources. It includes a description of the District's continued efforts in and progress toward Performance-Based Budgeting (PBB), which is the District's initiative to align resources with results through benchmarking, performance measurement, performance planning, and service-level budgeting.

Financial Plan

The Financial Plan summarizes planned revenues and expenditures from FY 2013 through FY 2016. This chapter includes financing sources, uses, and the assumptions used to derive the District's short-term and long-term economic outlook.

Revenue

This chapter shows current revenue projections for each revenue type as certified by the Office of the Chief Financial Officer. It also details the District's revenue sources, provides an overview of the District's and regional economy and economic trends, and the revenue outlook from FY 2013 through FY 2016.

Operating Expenditures

This chapter describes the District's recent local expenditures. It includes analysis of expenditures between FY 2008 and FY 2011, both by agency and by expense category, e.g. personnel, supplies, and fixed costs.

Capital Improvements Plan (CIP)

This chapter describes the overall CIP, including the sources and uses of Capital funds.

Appendices

The last section of the Executive Summary includes explanations of specific items to the District's budget:

- The D.C. Comprehensive Financial Management Policy provides a framework for fiscal decision-making by the District to ensure that financial resources are available to meet the present and future needs of District citizens;
- The Grant Match and Maintenance of Effort section includes a table by agency and grant number that provides the required grant match and maintenance of effort contributions for federal and private grants received by the District;
- The Basis of Budgeting and Accounting section describes the basis of budgeting and accounting, enabling the readers to understand the presentation methods of the District's finances;
- The Glossary of Budget Terms section describes unique budgeting, accounting, and District terms that may not be known by the general reader;
- The Summary Tables detail the District's proposed operating budget by agency and fund type for both budgeted dollars and positions; and
- The Budget Request Act section is the legislation that the District uses to enact the District's budget via local law, and serves as the basis for the District's federal appropriations act to be enacted into law by the United States Congress and President through the federal appropriations process.

Volumes 2 and 3: Agency Budget Chapters - Part I & II

These volumes include agency chapters that describe available resources, their uses, and the achieved and anticipated outcomes as a result of these expenditures. Chapters in these volumes are grouped by appropriation title, and each chapter contains the following sections, as applicable:

Header Information:

- Agency name and budget code;
- Website address and telephone; and
- FY 2013 proposed operating budget table.

Introduction:

- Agency mission; and
- Summary of Services

Financial and Program Information:

- Proposed Funding by Source table;
- Proposed Full-Time Equivalents table;
- Proposed Expenditure by Comptroller Source Group table;
- Division/Program descriptions;
- Proposed Expenditure by Division/Program table;
- FY 2013 Proposed Budget Changes;
- FY 2012 Approved Budget to FY 2013 Proposed Budget reconciliation table;
- Agency Performance Plan Objectives; and
- Agency Performance Measures table.

FY 2013 Proposed Budget Changes

The FY 2013 Proposed Budget Changes section within each agency chapter provides a comprehensive explanation of the FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type table that appears in nearly every chapter. The following are descriptions of calculations done for the specific assumptions applied to certain categories within one particular agency or within specific groups of agencies. Please see the Current Services Funding Level (CSFL) Development appendix in this volume for more information about the CSFL methodology.

- **Recurring Budget Items:** - Where applicable, recurring budget items were identified to adjust specific expenditure items.
- **Fixed Cost Inflation Factor:** – The fixed costs for the FY 2013 CSFL were derived from cost estimates provided by the Department of General Services (DGS). Additionally, the Office of Finance and Resource Management (OFRM) and the Office of the Chief Technology Officer (OCTO) will centrally manage certain costs within their agency budgets.
- **Medicaid Growth Factor:** The Medicaid growth factor on the cost of health care services in the District provided by the Department of Health Care Finance (DHCF) and the public provider agencies fluctuated based on the prevailing conditions of the economy and changes in the federal government’s Medicaid policy. Based on the 8.1 percent growth factor provided by DHCF, OBP calculated baseline funding for Medicaid in the FY 2013 CSFL.
- **Student Funding Formula Inflation Factor:** The funding formula was adjusted by the 2.0 CPI to account for inflationary costs that are generally associated with educating students in the District of Columbia Public Schools and Public Charters Schools.
- **Debt Service Adjustments:** Projected adjustments were provided by the Office of Finance and Treasury.
- **Other Adjustments (i.e., Operating Impact to Capital):** This category was used to capture adjustments that did not meet the criteria for all other adjustments.

This section includes major changes within the agency budget by program, fund and full-time equivalents from the initial request through the policy decisions made by the Mayor. The FY 2013 Proposed Budget Changes section uses the following terms to describe budgetary or programmatic changes:

I. Actions with an impact on services:

- **Create:** New funding for new programs that previously didn’t exist (e.g., Establish Permanent Supportive Housing program to transition vulnerable individuals from homeless to stable housing).
- **Enhance:** More funding to improve the quality or quantity of an existing service (e.g., Increase Summer Youth Employment Program to connect 21,000 youth with jobs).
- **Eliminate:** Total elimination of an existing services, with no anticipation of the service being provided by another entity (e.g. Eliminate funding for Motor Vehicle Theft Prevention Commission).
- **Reduce:** Reduction, but not elimination, of an existing service (e.g., Close Brentwood Service Center and provide services at other DMV locations; Realign staffing in the Fleet Management division).
- **Optimize:** Increase service while decreasing cost (e.g., Transition service provision from CSA to contracted providers).

II. Actions with no service impact

- **Cost Increase:** Additional funds necessary to continue service at current levels (e.g., Fund annual contract escalator in Police/Fire Clinic contract).
- **Cost Decrease:** Reduction in cost without a service impact (e.g., Align energy budget with revised DGS estimate).

- **Transfer In:** Shift of an existing program or operation from another District agency (e.g., Transfer video monitoring personnel from other agencies to VIPs center).
- **Transfer Out:** Shift of an existing program or operation to another District agency (e.g., Transfer 911 call center to OUC).
- **Shift:** Shift an existing program or operation from one Fund type to another (e.g., Shift eligible administrative expenses to CDBG grant).
- **Correct:** Make a change with no dollar impact, such as eliminating unfunded FTE positions.
- **No Change:** The agency has no changes in funding and/or budget structures from FY 2012 to FY 2013.
- **Technical Adjustments:** An increase or decrease to the budget that is required because of a legislative mandate and/or to correct an error/omission.

Please see an example of an agency narrative at the end of this chapter to help the reader navigate the Agency Budget Chapter volume. The example shows an agency with a performance plan. Callout boxes highlight the features discussed above.

Volumes 4 and 5: Operating Appendices - Part I and II

These two volumes provide supporting tables to each agency's proposed operating budget. The tables generally include FY 2011 actual expenditures, the FY 2012 approved budget, the FY 2013 proposed budget, and the change from FY 2012 to FY 2013 (unless noted). The following tables are provided:

Schedule 30-PBB - dollars summarized by program, activity, and governmental fund (governmental fund breakout is for FY 2013 only and includes general fund detail);

Schedule 40-PBB - dollars summarized by program, comptroller source group and governmental fund;

Schedule 40G-PBB - dollars summarized by program, comptroller source group and appropriated fund within the General Fund;

Schedule 41 - dollars and FTEs summarized by comptroller source group and governmental fund;

Schedule 41G - dollars and FTEs summarized by comptroller source group and appropriated fund within the General Fund; and

Schedule 80 - dollars and FTEs summarized by revenue type, appropriated fund, and revenue source (for the FY 2013 Proposed Budget only).

Volume 6: Capital Improvements Plan (Including Highway Trust Fund)

This volume covers the District's FY 2013 - FY 2018 Capital Improvements Plan (CIP) and the Highway Trust Fund. The Capital Appendices chapter includes:

- An **Introduction** chapter that describes the overall CIP, including the sources and uses of capital funds, the District's policies and procedures for its capital budget and debt, and the FY 2013 planning process;
- **Project Description Forms** that comprise the major portion of the capital appendices volume. The project description forms provide details on capital projects funded by general obligation bonds, pay-as-you-go (PAYGO) capital, the Master Equipment Lease program, and the Local Street Maintenance Fund. Each page shows one subproject's planned allotments for FY 2013 through FY 2018, including a description, its annual operating impact, milestone data, and its location; and

- **Appendices** that provide supporting tables and a glossary about the District's capital budget, including:
 - The **FY 2013 Appropriated Budget Authority Request** table that summarizes proposed new projects and changes (increase or decrease) for ongoing projects by agency, subproject, and funding source;
 - The **FY 2013 - FY 2018 Planned Expenditures from New Allotments** table that summarizes the new allotments' planned FY 2013-FY 2018 expenditures by agency, project, and subproject;
 - The **FY 2013 - FY 2018 Planned Funding** table that summarizes the FY 2013 and six-year funding sources for all new allotments by agency, subproject, and funding source;
 - The **Balance of Capital Budget Authority, All Projects** table that summarizes the lifetime budget authority, life-to-date expenditures, total commitments, and balance of budget authority for all ongoing capital projects by agency, project, and authority (District versus federal);
 - The **Capital Project Cost Estimate Variance** table displays changes to project costs since the FY 2013 Budget;
 - Rescissions, Redirections, and Reprogrammings; and
 - An overview of the District of Columbia's Water and Sewer Authority's FY 2011 - FY 2020 capital improvements plan.

Highway Trust Fund

This chapter covers the District's FY 2013 through FY 2018 proposed Highway Trust Fund expenditures, including:

- An Introduction chapter, which describes the Highway Trust Fund program, including the sources and uses of the funds, the District's policies and procedures for the trust fund, and the FY 2013 planning process;
- The Project Description Forms, which comprise the majority of the Highway Trust Fund volume. Each page shows planned allotments for FY 2013 through FY 2018, description, annual operating impact, milestone data, and location for two sub-projects; and
- Appendices that provide supporting tables for the District's Highway Trust Fund program.

Agency budget code

(BX0)

Agency name

D.C. Commission on the Arts and Humanities

www.dccarts.dc.gov
Telephone: 202-724-5613

This shows the agency's FY 2011 actual expenditures, FY 2012 approved budget, the FY 2013 proposed budget, and the percent variance from FY 2013 to FY 2012. This includes the agency's operating budget and FTEs.

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$5,694,956	\$4,798,246	\$7,635,142	59.1
FTEs	12.6	16.0	18.0	12.5

Agency Website address and Telephone number

This section describes the agency's mission and purpose.

The mission of the D.C. Commission on the Arts and Humanities (DCCAH) is to provide grants, programs, and educational activities that encourage diverse artistic expressions and learning opportunities so that all District of Columbia residents and visitors can experience the rich culture of our city.

Summary of Services

DCCAH offers a wide range of grant programs to support practicing artists and arts organizations in the District of Columbia. In partnership with both national and community-based organizations, CAH promotes excellence in the arts by initiating and supporting programs and activities that reflect the diversity of art forms and population in the District.

The agency's FY 2013 proposed budget is presented in the following table:

A Summary of Services is a concise explanation of the agency's key functions.

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table BX0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BX0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	5,160	4,182	3,920	4,290	370	9.4
Special Purpose Revenue Funds	51	542	100	100	0	0.0
Total for General Fund	5,211	4,724	4,020	4,390	370	9.2
Federal Resources						
Federal Payments	0	0	0	2,500	2,500	N/A
Federal Grant Funds	1,028	816	779	746	-33	-4.2
Total for Federal Resources	1,028	816	779	3,246	2,467	316.8
Intra-District Funds						
Intra-District Funds	289	155	0	0	0	N/A
Total for Intra-District Funds	289	155	0	0	0	N/A
Gross Funds	6,527	5,695	4,798	7,635	2,837	59.1

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

This table presents the agency's total operating budget from each funding source (Local, Dedicated Taxes, Special Purpose Revenue, Federal Payments, Federal Grants, Medicaid, Private Grants, or Intra-District sources). It shows a comparison of the FY 2010 actual, FY 2011 actual, FY 2012 approved, and FY 2013 proposed budgets.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table BX0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table BX0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	4.4	3.6	8.0	10.0	2.0	25.0
Total for General Fund	4.4	3.6	8.0	10.0	2.0	25.0
Federal Resources						
Federal Grant Funds	8.5	9.0	8.0	8.0	0.0	0.0
Total for Federal Resources	8.5	9.0	8.0	8.0	0.0	0.0
		12.6	16.0	18.0	2.0	12.5

This table lists the agency's FTEs for two prior years, the current year, and upcoming fiscal year by revenue type.

Budget, by Comptroller Source Group

Table BX0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BX0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
11 - Regular Pay - Continuing Full Time	482	207				
12 - Regular Pay - Other	255	439				
13 - Additional Gross Pay	12	53				
14 - Fringe Benefits - Current Personnel	135	135				
Subtotal Personal Services (PS)	883	833	1,000	1,000	0	0.0
20 - Supplies and Materials	18	7	7	7	0	0.0
31 - Telephone, Telegraph, Telegram, Etc.	25	1	0	2	2	N/A
32 - Rentals - Land and Structures	213	0	0	0	0	N/A
35 - Occupancy Fixed Costs	2	0	0	0	0	N/A
40 - Other Services and Charges	322	119	100	110	10	10.3
41 - Contractual Services - Other	15	331	150	305	155	103.1
50 - Subsidies and Transfers	5,032	4,392	3,328	5,792	2,465	74.1
70 - Equipment and Equipment Rental	17	11	7	7	0	0.0
Subtotal Nonpersonal Services (NPS)	5,644	4,862	3,592	6,223	2,631	73.3
Gross Funds	6,527	5,695	4,798	7,635	2,837	59.1

This table lists the agency's total operating expenditures for FY 2010, FY 2011, FY 2012 approved budget, and FY 2013 proposed budget at the Comptroller Source Group level.

*Percent change is based on whole dollars.

Program Description

The D.C. Commission on the Arts and Humanities operates through the following 5 programs:

Arts Building Communities – provides grants, performances, exhibitions, and other services to individual artists, arts organizations, and neighborhood and community groups so that they can express, experience, and access the rich cultural diversity of the District. A particular emphasis is placed on traditionally underserved populations, including first-time applicants, seniors, young emerging artists, experimental artists, folk and traditional artists, and artists in East of the River neighborhoods.

D.C. Creates Public Art – provides the placement of high-quality art installations and administrative support services for the public so that they can benefit from an enhanced visual and cultural environment, with a particular emphasis on geographically challenged areas of the city. This program places artwork within the Metro transit system and the numerous murals and sculptures in and around the city's neighborhoods. The goals are promoting economic development and building sustainable neighborhoods.

This program contains the following 2 activities:

- **Neighborhood and Public Art** – Projects are identified through the culmination of intensive public realm planning processes in partnership with neighborhood advisory groups, Main Street programs, other District government agencies, and private developers. Large-scale works are permanently installed in prominent public locations throughout all eight wards of the District. The program is a citywide benefit because it produces tangible art installations for display in public spaces. The art is inventoried, maintained and owned by the District. The program also provides partial financial support for artists and organizations to produce public art in public space that the artist or arts organization owns, manages, and maintains; and
- **Lincoln Theatre** - provides for the maintenance of the Lincoln Theatre and associated projects.

Arts Learning and Outreach – provides grants, educational activities, and outreach services for youth, young adults, and the general public so that they can gain a deeper appreciation for the arts, and to enhance the overall quality of their lives. Specific focus is on providing quality arts education and training experiences to District youth from those in pre-kindergarten through 21 years of age, as well as grants and cultural events to the general public so that they can access and participate in educational opportunities in the arts.

This program contains the following 2 activities:

- **Arts Learning for Youth** - provides grants, program consulting, and advocacy services to school and community partners so that they can deliver quality and age-appropriate arts learning opportunities both in and out of school. The goal is to ensure a quality arts experience for District youth from pre-kindergarten through 21 years of age; and
- **Lifelong Learning** - provides grants, program consulting, and advocacy services to school and community partners so that they can deliver quality and age-appropriate arts learning opportunities both in and out of school. The goal is to ensure a quality arts experience for District youth from pre-kindergarten through 21 years of age; and

This indicates the specific programs (or divisions) and activities within an agency. It contains detailed descriptions of their purpose and how they contribute to the lives of District residents and visitors.

Administration – provides grants, program consulting, and advocacy services to school and community partners so that they can deliver quality and age-appropriate arts learning opportunities both in and out of school. The goal is to ensure a quality arts experience for District youth from pre-kindergarten through 21 years of age; and

Agency Management Program – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The D.C. Commission on the Arts and Humanities has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table BX0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table BX0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1010) Personnel	25	27	26	-1	0.2	0.2	0.2	0.0
(1015) Training and Employee Development	21	29	27	-2	0.1	0.2	0.2	0.0
(1020) Contracting and Procurement	12	12	33	21	0.1	0.1	0.4	0.2
(1030) Property Management	24	25	33	8	0.1	0.2	0.3	0.1
(1040) Information Technology	33	4	8	4	0.0	0.0	0.0	0.0
(1050) Financial Services	12	19	47	28	0.1	0.1	0.5	0.4
(1055) Risk Management	9	17	19	2	0.1	0.1	0.2	0.0
(1080) Communications	34	50	46	-4	0.2	0.4	0.4	0.0
(1085) Customer Service	13	21	19	-2	0.1	0.2	0.2	0.0
(1090) Performance Management	65	92	84	-9	0.4	0.6	0.6	0.0
Subtotal (1000) Agency Management Program	245	297	343	45	1.5	2.0	2.8	0.8
(2000) Arts Building Communities								
(2010) Arts Building Communities	4,109	2,027	4,421	2,393	6.0	6.4	5.5	-0.9
Subtotal (2000) Arts Building Communities	4,109	2,027	4,421	2,393	6.0	6.4	5.5	-0.9
(3000) D.C. Creates Public Art								
(3010) Neighborhood and Public Art								
(3030) Lincoln Theatre								
Subtotal (3000) D.C. Creates Public Art								
(4000) Arts Learning and Outreach								
(4010) Arts Learning for Youth								
(4020) Lifelong Learning	234	141	244	103	3.8	2.1	3.7	1.6
Subtotal (4000) Arts Learning and Outreach	735	2,232	2,286	55	4.8	4.1	5.2	1.1
(5000) Administration								
(5010) Legislative and Grants Management	30	36	37	1	0.3	0.4	0.4	0.0
Subtotal (5000) Administration	30	36	37	1	0.3	0.4	0.4	0.0
Total Proposed Operating Budget	5,695	4,798	7,635	2,837	12.6	16.0	18.0	2.0

This table provides an overall budgeted funding level and number of approved FTEs for FY 2011 actuals, FY 2012 approved budget and FY 2013 proposed budget for specific programs (or divisions) and activities.

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

D.C. Commission on the Arts and Humanities (DCCAHA) program represents a 59.1 percent over its FY 2012 approved gross budget of \$4,289,642 of Local funds, \$100,000 in Special Purpose Revenue, and \$2,500,000 of Federal Payments.

The FY 2013 Proposed Budget Changes section provides a comprehensive explanation of Table 5; it includes major internal changes within the budget including CSFL changes, changes to the initial adjusted budget, and policy initiatives.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions, across multiple programs, and it estimates how current programs and operations into the following fiscal year. Changes that should be compared to the FY 2013 CSFL budget. The FY 2013 CSFL adjustments are detailed in this agency's budget chapter. Please see the CSFL appendix for more information regarding the methodology used and components that comprise the CSFL.

New for FY 2013, an explanation of Current Services Funding Level (CSFL) changes is represented separately for within the budget. For more detail on the CSFL, please see the appendix in this volume.

DCCAHA's FY 2013 CSFL budget is \$3,936,312, which represents a \$16,656, or 0.4 percent, increase over the FY 2012 approved Local funds budget of \$3,919,657.

Initial Adjusted Budget

Cost Increase: Local funds - DCCAHA increased Regular Pay - Continuing Full Time by \$7,635 for projected step increases. In addition, Other Services and Changes and \$1,500 in Telecom. Federal Payments - CAHA's budget was increased by \$2,500,000 to Congress.

This table describes the changes made to an agency during the overall budget formulation process by fund and by program (or divisions).

Cost Decrease: Local funds - Regular Pay - Continuing Full Time was decreased by \$97,921 and 1.0 FTE across multiple programs. In addition, Contractual Services were reduced by \$40,562, Additional Gross Pay by \$8,700, Supplies and Materials by \$140, Equipment and Equipment Rental by \$140, and Subsidies and Transfers by \$70. Federal Grant funds - Subsidies and Transfers were reduced by \$33,536 for Grants and Gratuities, Contractual Services by \$10,000, and Regular Pay - Continuing Full Time by \$8,418.

Additionally Adjusted Budget

Technical Adjustment: Adjustment of Fringe Benefits - Health insurance from 72 percent, implemented in an increase of \$3,114 to DCCAHA's Local funds and

Describes policy changes that are the result of proposed cost-saving initiatives, transfers of funding or function from one agency to another, and other budget changes.

Additional Adjustments: Federal Grant funds - Subsidies and Transfers were increased by \$1,613 to offset the cost of reversing the health insurance

Policy Initiatives:

Enhance: Local funds - Regular Pay - Continuing Full Time was increased by \$147,816 and 1.0 FTE for an Executive Director to manage the Lincoln Theatre. Contractual Services were also increased by \$202,400 for the management of the Lincoln Theatre.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table BX0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table BX0-5

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		3,920	8.0
Fringe Benefit Rate Adjustment	Multiple Programs	9	0.0
Consumer Price Index	Multiple Programs	0	0.0
Personal Services Growth Factor	Multiple Programs	0	0.0
FY 2013 Current Services Funding Level Budget (CSFL)			8.0
Cost Increase: Increased Regular Pay - Other	Multiple Programs	0	2.0
Cost Increase: Align Fringe Benefits with projections	Multiple Programs	0	0.0
Cost Increase: Increase Other Services and Charges	Multiple Programs	0	0.0
Cost Increase: Increase Telephone, Telegraph, Telegram, etc.	Multiple Programs	0	0.0
Cost Decrease: Reduced Regular Pay - Continuing Full Time	Multiple Programs	0	-1.0
Cost Decrease: Reduce Contractual Services - Other	Arts Building Communities	0	0.0
Cost Decrease: Reduce Additional Gross Pay	Arts Building Communities	-9	0.0
Cost Decrease: Reduce Supplies and Materials, Equipment and Equipment Rental, and Subsidies and Transfers (less than \$500)	Multiple Programs	0	0.0
FY 2013 Initial Adjusted Budget		3,936	9.0
Technical Adjustment: Health Insurance Contribution	Multiple Programs	3	0.0
FY 2013 Additionally Adjusted Budget		3,939	9.0
FY 2013 Policy Initiatives			
Enhance: New FTE to manage the Lincoln Theatre	D.C. Creates Public Art	148	1.0
Enhance: Contractual services for Lincoln Theatre	D.C. Creates Public Art	202	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		4,290	10.0
FEDERAL PAYMENTS: FY 2012 Approved Budget and FTE		0	0.0
FY 2013 Initial Adjusted Budget		2,500	0.0
Cost Increase: Align CAH's budget with the President's 2013 budget submission to Congress	Arts Building Communities	2,500	0.0
FEDERAL PAYMENTS: FY 2013 Proposed Budget and FTE		2,500	0.0

Typically called Table 5, the FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type table describes the changes made to an agency from the CFSL to the policy decisions by fund and by program.

(Continued on next page)

Agency Performance Plans

The agency's performance plan has the following objectives for FY 2013:

Objective 1: Provide access to the arts for all District residents.

Objective 2: Promote lifelong learning and interest in the arts and arts education for all ages.

Objective 3: Enhance communities through public and private engagement in the arts.

Agency Performance Measures						
Measure	FY 2010 Actual	FY 2011 Target	FY 2012 Actual	FY 2013 Target	FY 2014 Actual	FY 2014 Projection
Percentage of grants to new applicants ¹	41.70%	25%	7.43%	4%	5%	6%
Per capita spending on arts ²	\$11.11	\$10.00	\$8.55	\$8.00	\$8.50	\$9.00
Number of DC schools; DPR Centers; and community centers benefitting from DCCAH grants. ³	112	100	141	120	130	140
Dollars invested from non-District Government sources per \$1 investment by DCCAH. ⁴	\$10.31	\$10.00	\$6.74	\$6.25	\$6.75	\$7.25
Percent of grant payments processed within six to eight weeks.	94.29%	97%	98.63%	97%	97%	97%
Percentage of scheduled monitoring reports as defined in agency monitoring plan completed for each grant award. ⁵	Not Available	65%	90%	100%	100%	100%

Agency performance measures describe specific agency performance objectives or goals from the FY 2010 actual through the FY 2014 projected result.

Performance Plan Endnotes:

1. New applicants are those who have not received funding from DCCAH within the prior five years.
2. NASAA uses the most recent population estimates from the U.S. Census Bureau and the total dollar amount appropriated to an agency by its state legislature.
3. This measure now reflects a hard number, rather than a percentage, because of constantly changing data on the number of active schools and recreation centers in the District.
4. This is the ratio of funds leveraged for DCCAH-funded projects to funds invested directly by DCCAH.
5. Pursuant to 11.4 percent of the Grants Manual and Source Book all District agencies must complete monitoring reports. All District agencies should be in compliance with this standard. The standard is 100 percent.

Agency Budget Chapters

D - Public Education System

E - Human Support Services

F - Public Works

G - Financing and Other

H - Enterprise and Other Funds

D

Public Education System

District of Columbia Public Schools (GA)	D-1
Teachers' Retirement System (GX).....	D-21
Office of the State Superintendent of Education (GD).....	D-25
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Special Education Transportation (GO).....	D-103

District of Columbia Public Schools

<http://dcps.dc.gov>

Telephone: 202-442-5885

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$800,771,052	\$802,442,935	\$811,841,563	1.2
FTEs	8,025.0	7,928.2	7,557.9	-4.7

The mission of the D.C. Public Schools (DCPS) is to educate all children in the District of Columbia and provide the knowledge and skills the children need to be a success in college and career.

Summary of Services

DCPS delivers all services required to provide students with a quality education. These include:

- Operating schools that provide a consistent foundation in academics, strong support for social/emotional needs, and challenging themes and programs;
- Hiring, developing, and rewarding teachers, principals, aides, and other staff;
- Developing and implementing academic programs that provide all students with meaningful options for life;
- Collecting data and providing decision- and policy-makers with accurate information about how our students and the school district are performing; and
- Providing schools the administrative and operational support they need to foster student achievement, creating forums for interaction and continued dialogue between DCPS and its community stakeholders.

The Local funds budget for the District of Columbia Public Schools is developed through the Uniform Per Student Funding Formula (UPSFF). It provides a per-student base foundation funding level as well as weighting factors for grade level. The UPSFF assigns additional funds for special education categories, summer school, and English language learners through add-on weights. For more information, refer to District of Columbia Official Code Section 38-29.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table GA0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GA0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	517,674	585,839	611,817	646,176	34,359	5.6
Special Purpose Revenue Funds	5,153	3,356	11,680	11,808	128	1.1
Total for General Fund	522,828	589,196	623,497	657,984	34,487	5.5
Federal Resources						
Federal Payments	43,280	42,206	20,000	36,600	16,600	83.0
Federal Grant Funds	10,788	8,753	9,045	8,595	-450	-5.0
Total for Federal Resources	54,068	50,958	29,045	45,195	16,150	55.6
Private Funds						
Private Grant Funds	21,416	20,758	21,251	3,841	-17,410	-81.9
Private Donations	97	177	16	0	-16	-100.0
Total for Private Funds	21,512	20,935	21,267	3,841	-17,426	-81.9
Intra-District Funds						
Intra-District Funds	193,102	139,682	128,634	104,822	-23,812	-18.5
Total for Intra-District Funds	193,102	139,682	128,634	104,822	-23,812	-18.5
Gross Funds	791,510	800,771	802,443	811,842	9,399	1.2

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table GA0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table GA0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	4,760.5	6,859.9	6,721.8	6,625.7	-96.0	-1.4
Special Purpose Revenue Funds	15.9	12.1	17.5	10.0	-7.5	-42.9
Total for General Fund	4,776.5	6,872.0	6,739.2	6,635.7	-103.5	-1.5
Federal Resources						
Federal Payments	192.2	155.6	265.4	214.2	-51.2	-19.3
Federal Grant Funds	126.2	43.0	83.1	77.9	-5.2	-6.3
Total for Federal Resources	318.4	198.6	348.5	292.0	-56.4	-16.2
Private Funds						
Private Grant Funds	11.1	29.8	123.4	32.8	-90.5	-73.4
Total for Private Funds	11.1	29.8	123.4	32.8	-90.5	-73.4
Intra-District Funds						
Intra-District Funds	2,069.5	924.7	717.1	597.3	-119.8	-16.7
Total for Intra-District Funds	2,069.5	924.7	717.1	597.3	-119.8	-16.7
Total Proposed FTEs	7,175.5	8,025.0	7,928.2	7,557.9	-370.3	-4.7

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table GA0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GA0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	413,077	448,870	470,376	466,480	-3,896	-0.8
12 - Regular Pay - Other	66,902	31,456	31,300	26,988	-4,312	-13.8
13 - Additional Gross Pay	35,855	20,672	15,684	13,893	-1,792	-11.4
14 - Fringe Benefits - Current Personnel	61,386	66,001	84,181	84,323	142	0.2
15 - Overtime Pay	2,938	2,333	1,175	908	-267	-22.7
90 - Expense Not Budgeted Personnel	-786	0	0	0	0	N/A
99 - Unknown Payroll Postings	0	-4	0	0	0	N/A
Subtotal Personal Services (PS)	579,371	569,328	602,716	592,591	-10,125	-1.7
20 - Supplies and Materials	15,826	14,517	10,823	10,535	-288	-2.7
30 - Energy, Comm. and Building Rentals	34,821	29,800	30,877	37,702	6,825	22.1
31 - Telephone, Telegraph, Telegram, Etc.	2,746	2,802	3,099	3,523	424	13.7
32 - Rentals - Land and Structures	3,820	5,121	6,463	6,399	-64	-1.0
33 - Janitorial Services	309	0	196	0	-196	-100.0
34 - Security Services	340	235	463	297	-167	-36.0
35 - Occupancy Fixed Costs	257	51	395	533	138	34.8
40 - Other Services and Charges	16,759	9,047	13,052	14,356	1,305	10.0
41 - Contractual Services - Other	109,736	151,862	117,425	112,367	-5,059	-4.3
50 - Subsidies and Transfers	8,030	6,829	6,731	23,023	16,293	242.1
70 - Equipment and Equipment Rental	16,549	11,180	10,202	10,516	314	3.1
91 - Expense Not Budgeted Others	2,945	0	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	212,139	231,443	199,727	219,251	19,524	9.8
Gross Funds	791,510	800,771	802,443	811,842	9,399	1.2

*Percent change is based on whole dollars.

Division Description

The District of Columbia Public Schools operates through the following 9 divisions:

School System Management – provides leadership, management and operational support to schools.

This division contains the following 5 activities:

- **School Leadership** – provides support to principals and assistant principals;
- **School Administrative Support** – provides support to school-based administration, including business managers, clerks, registrars and other positions;
- **School Operations Support** – provides support to schools to improve operational efficiency;
- **Management, Direction and Oversight** – provides the oversight and management of day-to-day operations; and
- **School Transformation** – provides instructional Superintendent services.

Instructional Programs – provides the foundation and resources that comprise the District of Columbia Public Schools' core curriculum.

This division contains the following 12 activities:

- **General Education** – provides and supports general education teaching and learning;
- **Alternative Education** – provides educational programs and services to students outside of the general education classroom;
- **Substitute Teachers** – provides for a central pool of substitute teachers to support educational programs;
- **Early Childhood Education** – provides educational programs and services to the preschool, pre-kindergarten, and the Head Start programs;
- **ESL/Bilingual Education** – provides assistance to students whose primary language is not English or who are bilingual;
- **Vocational Education** – provides vocational technical education programs;
- **After-school Programs** – operates programs for students after school hours;
- **Summer School Programs** – operates summer school;
- **Textbook Program** – procures and distributes textbooks;
- **Library and Media** – provides procurement for the operations of school-based libraries;
- **Evening Credit Recovery** – provides instructional support to students and nontraditional students unable to attend school during normal operating hours; and
- **Instructional Tech and System Support** – provides technical support services to teachers.

Special Education Local – provides special education and related services in accordance with local and federal law for students with disabilities so that they will be able to benefit from their education and maximize their ability to be full and active members of society.

This division contains the following 14 activities:

- **Special Education Instruction** – provides teachers and resources to assist special education students;
- **OSE Strategic Management** – leads the Office of Special Education's (OSE) efforts to provide strategy and support to schools in accordance with District goals to increase achievement for students with disabilities;
- **OSE Operations** – provides direct management of OSE operations and leads financial operations in OSE;
- **OSE Financial Management** – leads financial operations in OSE by providing highly actionable budget information regarding spending, return on investments, costs, and budget performance;
- **OSE Information Management** – directs information management and codification of data in OSE;
- **OSE Resolution** – directs efforts to resolve active litigation and prevent further litigation;

- **OSE Non-Public Placements** – manages placement, outreach, monitoring, student services, transitions and returns to DCPS for students in non-public placements as determined by a student’s Individual Education Plan (IEP), court order, or Hearing Officer Determination;
- **OSE Related Services** – provides behavioral, psychological, and socio-emotional assessments and direct services for DCPS students;
- **OSE Inclusive Academic Programs** – provides instructional support and professional development for teachers and schools to continue implementation of best practices of serving all students in inclusive settings;
- **OSE Central Office Support** – provides support across programs in the central office to improve special education instruction and programs;
- **OSE School Support** – manages hiring and placement of paraprofessionals serving as dedicated aides for DCPS students, and provides financial support to schools so that all schools can meet the needs of children for whom they are the school of right;
- **OSE Early Stages** – builds community partnerships in order to identify, locate, and conduct developmental screenings of all District children aged 3-5 who may be eligible for special education or related services; reviews outside evaluations; completes assessments in identified areas of need; participates in eligibility determination for special education; and when eligible, writes IEPs for children aged 3-5. For 3-5 year olds, provides direct, one-on-one, support to families from the time it is determined that a child needs evaluations through to the child’s placement;
- **OSE Extended School Year** – provides funding for services outside the normal school day or school year designed to support a student with a disability as documented under the Individuals with Disabilities Education Act (IDEA) to maintain the academic, social/behavioral, communication, or other skills that they have learned as part of their IEP; and
- **Special Education Capacity Building** – provides guidance and support to ensure that all neighborhood schools are systematically providing need-based services to students with disabilities.

Instructional Support Services – provides support to major activities leading to improved curriculum and instructional quality. These activities improve the curriculum for teachers to follow and offer teachers and staff opportunities for professional training and development.

This division contains the following 6 activities:

- **Curriculum Development and Implementation** – provides assistance with improving the school curriculum;
- **Professional Development Programs** – provides training to teachers and other school-based staff;
- **Transportation** – provides transportation for field trips;
- **Local Grants Administration** – assists with administration of federal and private grants received by DCPS;
- **Educational Assessment and Accountability** – provides student data systems and testing; and
- **Master Educator** – serves as impartial, third-party evaluators of teacher performance, provides teachers with targeted, content-specific feedback and resources, and provides instructional capacity to support DCPS reform initiatives as a component of the IMPACT assessment system.

Student Support Services – provides direction and support to schools and serves as a resource to students, parents, and community-based organizations.

This division contains the following 10 activities:

- **Student Hearings** – provides student suspension hearings;
- **Student Support Services** – provides support services to students;
- **School Social and Psychological Services** – provides social worker and school psychologist services to the students;
- **Health Services** – provides school nurse services to students;

- **Youth Engagement** – works to engage youth in comprehensive services;
- **Transitory Services** – provides support for homeless students and families;
- **Athletics** – operates the student athletics program;
- **Curriculum/Extra-Curricular Activities** – provides additional curriculum resources;
- **Parent Resource Centers** – funds parent resource centers in the communities to engage parents in the education process; and
- **Student Attendance** – provides services that work to increase student attendance at school.

Non-Instructional Support Services – comprises activities essential to the operation of the school system, providing resources for a safe and healthy educational environment.

This division contains the following 5 activities:

- **Custodial Services** – provides custodians and cleaning supplies;
- **Food Services** – operates the school nutrition program to ensure students receive healthy meals;
- **Security Services** – provides security services to ensure schools are safe;
- **Public Utilities** – holds the utility costs for school and other DCPS buildings; and
- **Logistics – Mail, Printing and Duplicating** - provides mail and printing services.

Other State Functions – provides assessment and administration services that are not related to Special Education. The Correctional System Instructional Programs activity provides instructional support to students who are detained and/or incarcerated.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The District of Columbia Public Schools adds one new division, the Other State Functions division, in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table GA0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table GA0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1010) Personnel	14,712	9,417	9,368	-49	93.1	76.5	82.7	6.2
(1015) Training/Employee Development (Central)	10	0	0	0	0.0	0.0	0.0	0.0
(1017) Labor Management and Partnerships	281	887	692	-195	0.0	10.5	7.5	-3.0
(1045) Contracting and Procurement	1,840	2,084	1,585	-499	18.1	23.0	15.0	-8.0
(1050) Purchase Reports	49	1,300	0	-1,300	0.0	0.0	0.0	0.0
(1060) Lease Administration	0	5,500	0	-5,500	0.0	0.0	0.0	0.0
(1080) Communications	1,527	8,647	887	-7,759	7.8	8.0	7.0	-1.0
(1090) Performance Management	1,285	4,287	2,698	-1,589	9.3	8.0	13.0	5.0
(1095) Financial Services/Business Operations	739	776	1,268	493	6.2	4.0	8.2	4.2
(1110) Risk Management	605	678	725	47	7.2	5.0	6.0	1.0
(1120) Legal	6,581	0	5,500	5,500	0.0	0.0	0.0	0.0
(1400) Special Education-Local Funded	-12	0	0	0	0.0	0.0	0.0	0.0
Subtotal (1000) Agency Management Program	27,616	33,575	22,724	-10,851	141.8	135.0	139.4	4.4
(100F) Agency Financial Operations								
(110F) Budget Operations	1,228	1,888	1,337	-551	15.5	14.0	10.0	-4.0
(120F) Accounting Operations	2,141	2,177	1,986	-191	38.3	30.0	27.0	-3.0
(130F) ACFO Operations	791	795	712	-83	0.0	8.0	7.0	-1.0
Subtotal (100F) Agency Financial Operations	4,159	4,860	4,036	-824	53.9	52.0	44.0	-8.0
(1500) School System Management								
(1501) School Leadership	33,228	23,121	28,468	5,347	232.1	206.5	240.6	34.1
(1502) School Administrative Support	27,150	21,783	16,741	-5,042	467.2	382.0	329.4	-52.6
(1510) School Based Administration	223	0	0	0	0.0	0.0	0.0	0.0
(1520) School Operations Support	4,643	4,616	2,989	-1,627	13.5	23.0	24.0	1.0
(1540) Management, Direction and Oversight	4,434	9,729	8,463	-1,265	14.5	66.9	66.0	-0.9
(1550) School Transformation	3,557	0	3,903	3,903	17.7	0.0	1.0	1.0
Subtotal (1500) School System Management	73,234	59,249	60,564	1,316	745.1	678.4	661.0	-17.4

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Table GAO-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(2000) Instructional Programs								
(2010) Vocational Education - Carl D. Perkins	0	0	0	0	0.1	0.0	0.0	0.0
(2100) General Education	279,172	271,780	287,260	15,479	2,683.3	3,063.3	2,994.6	-68.7
(2120) Alternative Education	7,791	7,424	5,962	-1,461	172.6	112.1	82.3	-29.8
(2140) Substitute Teachers	4,506	2,029	3,263	1,234	31.5	56.5	89.5	33.0
(2150) Gifted and Talented	1,611	1,132	0	-1,132	5.2	0.0	0.0	0.0
(2200) Early Childhood Education	38,415	49,184	49,274	91	895.1	764.6	699.2	-65.3
(2300) ESL/Bilingual Education	20,296	24,792	22,094	-2,698	256.3	287.7	240.0	-47.7
(2400) Vocational Education	2,223	2,170	2,281	111	5.8	8.5	7.0	-1.5
(2500) Afterschool Programs	16,937	10,567	7,068	-3,499	176.9	127.4	129.9	2.5
(2600) Summer School Programs	3,660	4,596	2,350	-2,245	137.3	78.5	34.8	-43.7
(2700) Textbook Program	2,355	2,946	2,648	-298	0.0	0.0	0.0	0.0
(2750) Library and Media	770	727	367	-360	0.0	1.0	3.0	2.0
(2800) Evening Credit Recovery	117	0	905	905	0.0	0.0	10.9	10.9
(2900) Instructional Tech and System Support	19,142	8,628	15,186	6,557	0.0	0.0	0.0	0.0
Subtotal (2000) Instructional Programs	396,995	385,974	398,658	12,684	4,364.2	4,499.6	4,291.3	-208.4
(3000) Special Education Local								
(3030) Special Education Instruction	55,762	122,850	109,732	-13,118	1,178.8	1,599.1	1,289.8	-309.3
(3040) Special Education Classroom Support	532	0	0	0	0.0	0.0	0.0	0.0
(3070) OSE Strategic Management	5,200	3,369	213	-3,156	19.4	7.0	3.0	-4.0
(3080) OSE Operations	532	1,551	1,697	146	8.2	12.0	7.0	-5.0
(3090) OSE Financial Management	893	1,455	1,004	-451	18.4	11.0	11.0	0.0
(3100) Special Education Local Program and Services	13	0	0	0	0.0	0.0	0.0	0.0
(3200) Special Education Local Administration	122	0	0	0	0.0	0.0	0.0	0.0
(3300) OSE Information Management	4,251	1,105	431	-674	5.9	6.0	6.0	0.0
(3310) OSE Resolution	6,671	7,466	8,429	963	35.0	39.0	43.0	4.0
(3320) OSE Non-Public Placements	4,175	4,665	158	-4,507	32.8	11.0	0.0	-11.0
(3330) OSE Related Services	38,316	7,404	2,841	-4,563	244.8	38.0	13.0	-25.0
(3340) OSE Inclusive Academic Programs	1,940	2,535	10,332	7,796	24.4	20.0	52.4	32.4
(3350) OSE Central Office Support	1,048	1,155	527	-628	42.0	11.0	4.0	-7.0
(3370) OSE School Support	3,717	481	146	-334	272.2	13.1	2.0	-11.1
(3380) OSE Early Stages	2,844	6,563	7,487	924	54.1	81.0	95.0	14.0
(3390) OSE Extended School Year	742	0	1,467	1,467	0.0	0.0	16.7	16.7
(3510) Special Education Capacity Building	0	0	15,925	15,925	0.0	0.0	83.0	83.0
Subtotal (3000) Special Education Local	126,759	160,599	160,390	-209	1,936.1	1,848.2	1,626.0	-222.2

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Table GA0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(4000) Instructional Support Services								
(4200) Curriculum Development and Implementation	3,631	1,390	7,710	6,320	5.7	14.0	37.5	23.5
(4300) Professional Development Programs	9,639	13,354	4,481	-8,873	55.4	50.7	0.0	-50.7
(4400) Transportation	169	399	391	-8	0.0	0.0	0.0	0.0
(4600) Local Grants Administration	5,841	4,970	2,952	-2,018	30.4	27.5	22.5	-5.0
(4620) Educational Assessment and Accountability	5,196	7,008	7,156	148	9.3	26.5	39.0	12.5
(4800) Master Educator	2,004	0	4,996	4,996	0.0	0.0	50.0	50.0
Subtotal (4000) Instructional Support Services	26,479	27,121	27,685	564	100.8	118.7	149.0	30.3
(5000) Student Support Services								
(5060) Student Hearings	195	552	890	338	0.0	3.5	7.0	3.5
(5070) Student Support Services	2,725	1,460	286	-1,174	0.0	16.0	3.0	-13.0
(5120) School Social and Psychological Services	192	368	92	-276	0.0	4.0	1.0	-3.0
(5200) Health Services	1,591	1,309	1,398	90	0.0	10.0	8.0	-2.0
(5350) Youth Engagement	1,582	435	1,791	1,356	27.1	4.0	21.5	17.5
(5400) Transitory Services	194	167	155	-11	0.0	1.0	1.0	0.0
(5500) Athletics	3,488	3,268	3,766	498	14.0	17.0	16.0	-1.0
(5700) Cocurriculum/Extra-Curricular Activities	1,999	2,928	1,901	-1,027	12.1	28.0	20.5	-7.5
(5910) Parent Resource Centers	1,525	955	1,492	536	17.1	7.0	12.0	5.0
(5920) School-Based Partnerships	5,690	1,274	0	-1,274	14.4	10.6	0.0	-10.6
(5930) Student Attendance	597	411	1,372	961	0.0	4.0	9.0	5.0
Subtotal (5000) Student Support Services	19,777	13,126	13,142	17	84.7	105.1	99.0	-6.1
(6000) Non-Instructional Support Services								
(6100) Custodial Services	26,199	22,439	24,041	1,601	479.5	426.2	471.1	44.9
(6300) Food Services	37,175	31,505	33,532	2,027	3.1	11.0	10.0	-1.0
(6400) Security Services	16,900	15,590	12,665	-2,926	109.7	41.0	42.0	1.0
(6600) Public Utilities	38,003	44,074	49,488	5,414	0.0	0.0	2.0	2.0
(6700) Data Integrity and Business Systems Improvement	857	0	0	0	0.0	0.0	0.0	0.0
(6800) Logistics - Mail, Printing and Duplicating	4,602	4,331	3,334	-997	6.2	13.0	6.3	-6.7
Subtotal (6000) Non-Instructional Support Services	123,737	117,939	123,059	5,120	598.5	491.2	531.4	40.2
(8000) Other State Functions								
(8300) Correction System Instructional Programs	1,985	0	1,583	1,583	0.0	0.0	17.0	17.0
Subtotal (8000) Other State Functions	1,985	0	1,583	1,583	0.0	0.0	17.0	17.0
(9090) Non-Programmatic Departments								
(9093) Pass Throughs and Sub-Grants to Charter/Pri.	-4	0	0	0	0.0	0.0	0.0	0.0
(9960) Year End Close	-4	0	0	0	0.0	0.0	0.0	0.0
Subtotal (9090) Non-Programmatic Departments	-8	0	0	0	0.0	0.0	0.0	0.0
No Activity Assigned								
No Activity Assigned	37	0	0	0	0.0	0.0	0.0	0.0
Subtotal No Activity Assigned	37	0	0	0	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	800,771	802,443	811,842	9,399	8,025.0	7,928.2	7,557.9	-370.3

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary By Activity** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The District of Columbia Public Schools' (DCPS) proposed FY 2013 gross budget is \$811,841,563, which represents a 1.2 percent increase over its FY 2012 approved gross budget of \$802,442,935. The budget is comprised of \$646,175,908 in Local funds, \$36,600,000 in Federal Payments, \$8,594,930 in Federal Grant funds, \$3,841,074 in Private Grant funds, \$11,807,890 in Special Purpose Revenue funds, and \$104,821,760 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DCPS's FY 2013 CSFL budget is \$624,053,665, which represents a \$12,236,345, or 2.0 percent, increase over the FY 2012 approved Local funds budget of \$611,817,320.

Major CSFL Cost Drivers

The FY 2013 CSFL calculated for DCPS included an adjustment entry that is not described in detail on table 5. This adjustment was made for an increase of \$12,236,345 to account for the impact of the 2.0 percent Consumer Price Index (CPI) factor applied to the Uniform Per Student Funding Formula (UPSFF).

DCPS receives Local funding via the UPSFF, which funds the District's public school system on a per-pupil basis. Funding is tied to enrollment. The UPSFF sets a minimum per pupil foundation for general education and overhead costs, and applies add-on percentage weights for higher costs associated with special needs and grade levels, which results in the bottom-line DCPS budget for Local funds. The UPSFF foundation was \$8,945 in FY 2012, and for FY 2013 it is \$9,124. The School Year (SY) 2012-2013 has a projected total enrollment for DCPS of 47,174 general education students and 7,808 special education students. A breakdown of the projected enrollment number, by grade and special populations, can be found in the UPSFF table at the end of the chapter.

Initial Adjusted Budget

Eliminate: DCPS proposes to eliminate 96.1 vacant positions in Local funds, 51.2 vacant positions in Federal Payments, and 5.2 vacant positions in Federal Grant funds.

Cost Increase: In Local funds, DCPS proposes an increase of \$7,183,909 in Fixed Costs, based on estimates from the Department of General Services (DGS) and the Office of the Chief Technology Officer (OCTO). Personal services were also increased by \$2,920,704, as well as an increase of \$177,250 in Supplies and Materials and Other Services and Charges. Federal Payments was increased by \$16,600,000 to properly align the budget with the President's FY 2013 budget submission to Congress.

DCPS proposes an increase of \$455,589 in salaries and Fringe Benefits in Federal Grant funds and an increase of \$493,705 in nonpersonal services in Private Grant funds. In Special Purpose Revenue, DCPS proposes an increase of \$8,269,750 in Instructional Programs, \$215,000 in Instructional Support Services, \$104,130 in Student Support Services, and \$71,360 in School System Management for nonpersonal services. The majority of these increases are based on projected revenues collected for E-Rate Education, vending machine sales, nonresident tuition, and custodial and security fees. DCPS also proposes an increase of \$3,849,016 in Additional Gross Pay in Intra-District funds.

Cost Decrease: In Local funds, DCPS proposes a decrease of \$3,415,960 in salaries and Fringe Benefits, and a decrease of \$3,271,259 in Contractual Services from Central Administration. These contracts will be funded with non-Local funds. DCPS also proposes a decrease of \$2,170,641 in Additional Gross Pay, and a decrease of \$1,424,003 in Other Services and Charges and Equipment and Equipment Rental.

DCPS proposes a decrease of \$905,589 in nonpersonal services in Federal Grant funds; \$10,182,015 in Additional Gross Pay and \$7,721,394 and 90.5 FTEs in salaries and Fringe Benefits in Private Grant funds to reflect an end to certain private grants; and \$15,959 in Private Donations, which DCPS fully expended in the previous fiscal year. In Special Purpose Revenue, DCPS proposes a decrease of \$7,152,622 in the Agency Management Program, \$756,547 in Non-Instructional Support Services, and \$623,049 in Student Support Services for nonpersonal services. A large portion of these decreases are based on the anticipated reduction in revenue collected from the ROTC program, PEPCO and cafeteria sales. DCPS also proposes a decrease of \$19,958,725 in nonpersonal services and \$7,702,570 in salaries and Fringe Benefits in Intra-District funds because of reduced Intra-District transfers of federal grants from the Office of the State Superintendent of Education.

Policy Initiatives

Create: DCPS proposes a one-time cost increase of \$200,000 in Local funds to offer grants to schools to provide two new programs: \$100,000 for an intensive algebra program for DCPS students and \$100,000 for a journalism mentoring program for DCPS high school students. Individual schools will be able to apply for funding to implement these programs.

Cost Increase: As a result of projected increases in student enrollment for FY 2013, the Local funds budget was increased by \$21,922,245. Enrollment increased by 13.4 percent in the Special Education population. This increase is based on a projected increase of 394 in Level 4 students, 302 in Level 3 students, and 199 in Level 2 students. The projections are based on the continued efforts to transfer Non-Public Tuition students into the District's public school system. Also, based on FY 2012 audited enrollment numbers, a 4.8 percent increase is projected in Grades 1 – 3. Also included in this increase is additional funding for Special Education Legal Compliance costs.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table GA0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table GA0-5
(dollars in thousands)

	DIVISION	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		611,817	6,721.8
Student Funding Formula Inflation Factor	Multiple Programs	12,236	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		624,054	6,721.8
Eliminate: Vacant positions	Multiple Programs	0	-96.1
Cost Increase: Net increase in fixed costs based on DGS and OCTO estimates	Multiple Programs	7,184	0.0
Cost Increase: Increase in Regular Pay - Other to include step increases	Multiple Programs	2,921	0.0
Cost Increase: Increase in Supplies and Materials and Other Services and Charges	Multiple Programs	177	0.0
Cost Decrease: Decrease in Regular Pay - Continuing Full-time and Fringe Benefits	Multiple Programs	-3,416	0.0
Cost Decrease: Decrease in Contractual Services - Other	Multiple Programs	-3,271	0.0
Cost Decrease: Decrease in Additional Gross Pay	Multiple Programs	-2,171	0.0
Cost Decrease: Decrease in Other Services and Charges and Equipment and Equipment Rental	Multiple Programs	-1,424	0.0
FY 2013 Initial Adjusted Budget		624,054	6,625.7
FY 2013 Policy Initiatives			
Create: One-Time funding for an intensive algebra program for DCPS students	Instructional Programs	100	0.0
Create: One-Time funding for a journalism mentoring program for DCPS high school students	Instructional Programs	100	0.0
Cost Increase: Due to projected increase in enrollment	Multiple Programs	21,922	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		646,176	6,625.7
FEDERAL PAYMENTS: FY 2012 Approved Budget and FTE		20,000	265.4
Eliminate: Vacant positions	Instructional Programs	0	-51.2
Cost Increase: To align with the President's FY 2013 budget submission to Congress	Instructional Programs	16,600	0.0
FY 2013 Initial Adjusted Budget		36,600	214.2
FEDERAL PAYMENTS: FY 2013 Proposed Budget and FTE		36,600	214.2
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		9,045	83.1
Eliminate: Vacant positions	Multiple Programs	0	-5.2
Cost Increase: In salaries and Fringe Benefits	Multiple Programs	456	0.0
Cost Decrease: In nonpersonal services	Multiple Programs	-906	0.0
FY 2013 Initial Adjusted Budget		8,595	77.9
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		8,595	77.9

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Table GA0-5 (continued)
(dollars in thousands)

	DIVISION	BUDGET	FTE
PRIVATE GRANT FUNDS: FY 2012 Approved Budget and FTE		21,251	123.4
Cost Increase: In nonpersonal services	Multiple Programs	494	0.0
Cost Decrease: In Additional Gross Pay	Instructional Programs	-10,182	0.0
Cost Decrease: In salaries and Fringe Benefits	Agency Management Program	-7,721	-90.5
FY 2013 Initial Adjusted Budget		3,841	32.8
PRIVATE GRANT FUNDS: FY 2013 Proposed Budget and FTE		3,841	32.8
PRIVATE DONATIONS: FY 2012 Approved Budget and FTE		16	0.0
Cost Decrease: In nonpersonal services	Instructional Programs	-16	0.0
FY 2013 Initial Adjusted Budget		0	0.0
PRIVATE DONATIONS: FY 2013 Proposed Budget and FTE		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		11,680	17.5
Cost Increase: In nonpersonal services	Instructional Programs	8,270	0.0
Cost Increase: In nonpersonal services	Instructional Support Services	215	0.0
Cost Increase: In nonpersonal services	Student Support Services	104	0.0
Cost Increase: In nonpersonal services	School System Management	71	0.0
Cost Decrease: In nonpersonal services	Agency Management Program	-7,153	0.0
Cost Decrease: In nonpersonal services	Non-Instructional Support Services	-757	0.0
Cost Decrease: In salaries and Fringe Benefits	Student Support Services	-623	-7.5
FY 2013 Initial Adjusted Budget		11,808	10.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		11,808	10.0
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		128,634	717.1
Cost Increase: In Additional Gross Pay	Multiple Programs	3,849	0.0
Cost Decrease: In nonpersonal services	Multiple Programs	-19,959	0.0
Cost Decrease: In salaries and Fringe Benefits	Multiple Programs	-7,703	-119.8
FY 2013 Initial Adjusted Budget		104,822	597.3
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		104,822	597.3
Gross for GA0 - District of Columbia Public Schools		811,842	7,557.9

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency has the following objectives and performance indicators for its Divisions:

1. Office of the Chief Academic Officer

Objective 1: Ensure that schools provide a consistent foundation in academics, strong support for social/emotional needs, and a variety of challenging themes and programs.

Objective 2: Retain the most highly effective and highly compensated educators in the country.

Objective 3: Implement a rigorous, relevant, college preparatory curriculum that gives all students meaningful options for life.

Office of the Chief Academic Officer

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Average elementary daily attendance rate	97%	95%	97%	95%	95%	95%
Average secondary daily attendance rate	89%	90%	89%	90%	92%	93%
Audited student enrollment	44,467	45,881	46,515	TBD	TBD	TBD
Percentage of elementary students proficient or advanced in reading on DC CAS	44%	46%	43%	48%	53%	58%
Percentage of elementary students proficient or advanced in math on DC CAS	43%	46%	42%	47%	52%	57%
Percentage of secondary students proficient or advanced in reading on DC CAS	43%	46%	44%	49%	54%	59%
Percentage of secondary students proficient or advanced in math on DC CAS	44%	46%	46%	51%	56%	61%
Reading achievement gap (percentage proficient or advanced) between black and white students	51%	48%	52%	49%	46%	43%
Math achievement gap (percentage proficient or advanced) between black and white students	51%	48%	59%	56%	53%	50%
Percentage of HS students taking at least 1 AP exam	14%	17%	17%	19%	21%	23%
Percentage of AP exams passed	29%	18%	29.5%	30%	31%	34%
Percentage of 9-11th grade students taking the PSAT	67%	80%	79%	85%	88%	90%
4-year graduation rate	Not Available	TBD	TBD	51% ¹	52%	60%
Percentage of parents satisfied with schools' academic progress and opportunities for engagement	Not Available	TBD	83%	Not ² Available	85%	87%

2. Office of Human Capital

Objective 1: Develop and retain the most highly effective and highly compensated educators in the country, and recognize and reward their work.

Objective 2: Provide schools with the central office support they need to foster student achievement.

Office of Human Capital

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Retention rate of teachers rated highly effective on IMPACT	94%	95%	93%	94%	95%	95%
Percentage of teachers Highly Qualified ³	78%	85%	75%	83%	85%	85%
Number of HR constituent cases open 50 plus days	4	0	24	0	0	0

IMPACT: The DCPS effectiveness assessment system for school-based personnel.

3. Office of Special Education

Objective 1: Ensure that schools provide a consistent foundation in academics, strong support for social/emotional needs, and a variety of challenging themes and programs.

Objective 2: Implement a rigorous, relevant, college preparatory curriculum that gives all students meaningful options for life.

Office of Special Education

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of elementary students proficient or advanced in reading on DC CAS	44%	46%	43%	48%	53%	58%
Percentage of elementary students proficient or advanced in math on DC CAS	43%	46%	42%	47%	52%	57%
Percentage of secondary students proficient or advanced in reading on DC CAS	43%	46%	44%	49%	54%	59%
Percentage of secondary students proficient or advanced in math on DC CAS	44%	46%	46%	51%	56%	61%
Percentage of parents satisfied with schools' academic programs and opportunities for engagement	Not Available	TBD	83%	Not ⁴ Available	85%	87%

4. Office of the Chief Operating Officer

Objective 1: Ensure that schools provide a consistent foundation in academics, strong support for social/emotional needs, and a variety of challenging themes and programs.

Objective 2: Provide schools with the central office support they need to foster student achievement.

Office of the Chief Operating Officer

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of principals certifying that their schools have the necessary textbooks and instructional materials	100%	100%	100%	100%	100%	100%

5. Office of Data and Accountability

Objective 1: Retain the most highly effective and highly compensated educators in the country.

Objective 2: Support decision-making with accurate information about how our students and the school district are performing.

Office of Data and Accountability

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of elementary students proficient or advanced in reading on DC CAS	44%	46%	43%	48%	53%	58%
Percentage of elementary students proficient or advanced in math on DC CAS	43%	46%	42%	47%	52%	57%
Percentage of secondary students proficient or advanced in reading on DC CAS	43%	46%	44%	49%	54%	59%
Percentage of secondary students proficient or advanced in math on DC CAS	44%	46%	46%	51%	56%	61%
Percentage of teachers with value-added data	13%	16%	83%	15%	19.5%	22%
Percentage of schools receiving benchmark data within 3 days	99%	95%	96.5%	96%	96%	96%

6. Office of Family and Public Engagement

Objective 1: Partner with families and community members who demand better schools.

Office of Family and Public Engagement

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of parents satisfied with schools' academic programs and opportunities for engagement	Not Available	85%	83%	Not ⁵ Available	85%	87%
Combined number of public stakeholder interactions including news subscribers, Facebook fans, Twitter followers, text messages subscribers, YouTube channel subscribers, and unique website visitors	Not Available	Not Available	978,015	1,180,002	1,381,989	1,583,976

7. Office of the Director/Agency Management

Objective 1: Partner with families and community members who demand better schools.

Office of the Director / Agency Management

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Combined number of public stakeholder interactions including news subscribers, Facebook fans, Twitter followers, text messages subscribers, YouTube channel subscribers, and unique website visitors	Not Available	Not Available	978,015	1,180,002	1,381,989	1,583,976

Performance Plan Endnotes:

- ¹ This target is based on the new cohort graduation rate calculation.
- ² There is no target for FY 2012 because this survey is administered every other year.
- ³ Highly Qualified is defined in the legislation authorizing No Child Left Behind as a teacher holding a bachelor's degree and holding a state certification and demonstrating subject matter knowledge.
- ⁴ There is no target for FY 2012 because this survey is administered every other year.
- ⁵ There is no target for FY 2012 because this survey is administered every other year.

District of Columbia Public Schools FY 2013 Proposed Budget Per Pupil Funding Allocation Analysis

Uniform Per Student Funding Formula (D.C. Official Code § 38-2901 et. seq.) and Local Funds Appropriation

Foundation Level Per Pupil \$9,124
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	Weighting Factor	FY 2013 Budgeted Enrollment	Per Pupil Allocation (Rounded)	Total Budget (Rounded)
General Education				
Pre-Kindergarten 3	1.34	2,130	\$ 12,226	\$ 26,041,380
Pre-Kindergarten 4	1.30	3,406	\$ 11,861	\$ 40,398,566
Kindergarten	1.30	4,014	\$ 11,861	\$ 47,610,054
Grades 1-3	1.00	10,684	\$ 9,124	\$ 97,480,816
Grades 4-5	1.00	6,075	\$ 9,124	\$ 55,428,300
Grades 6 -8	1.03	7,050	\$ 9,398	\$ 66,255,900
Grades 9 -12	1.16	11,671	\$ 10,584	\$ 123,525,864
Alternative	1.17	165	\$ 10,675	\$ 1,761,375
Special Ed Schools	1.17	295	\$ 10,675	\$ 3,149,125
Adult	0.75	1,684	\$ 6,843	\$ 11,523,612
<i>Subtotal for General Education</i>		<i>47,174</i>		<i>\$ 473,174,992</i>
Special Education				
Level 1	0.58	2,659	\$ 5,292	\$ 14,071,428
Level 2	0.81	2,532	\$ 7,390	\$ 18,711,480
Level 3	1.58	701	\$ 14,416	\$ 10,105,616
Level 4	3.10	1,916	\$ 28,284	\$ 54,192,144
Special Ed Capacity Fund	0.40	7,808	\$ 3,650	\$ 28,499,200
Special Ed Compliance Fund	0.16	7,808	\$ 1,460	\$ 11,399,680
<i>Subtotal for Special Education</i>				<i>\$ 136,979,548</i>
Other Categories				
LEP/NEP	0.45	4,418	\$ 4,106	\$ 18,140,308
Summer School	0.17	10,867	\$ 1,551	\$ 16,854,717
ESY Allowance				\$ 826,343
<i>Subtotal for Other Categories</i>		<i>15,285</i>		<i>\$ 35,821,368</i>
Total FY 2013 Proposed Local Budget				\$ 645,975,908

Note: See Cost Per Student Data tables at the end of the Public Education section of this volume

Teachers' Retirement System

www.dcrb.dc.gov

Telephone: 202-343-3200

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change
				from FY 2012
Operating Budget	\$3,000,000	\$3,000,000	\$6,407,000	113.6

The Teachers' Retirement System provides the District's required contribution to this retirement plan, which is administered by the District of Columbia Retirement Board (DCRB).

Under provisions of the Police Officers, Firefighters, and Teachers Retirement Benefit Replacement Plan Act of 1998 ("the Act"), the federal government assumed the District's unfunded pension liability to date for the retirement plans for teachers, police officers, firefighters and judges. Pursuant to the Act, the federal government will pay the retirement and death benefits, and a defined share of disability benefits, for employees for service accrued prior to July 1, 1997. The costs for benefits earned after June 30, 1997 are the responsibility of the Government of the District of Columbia. This budget reflects the required annual District contribution to fund these earned benefits. Pursuant to District Code section 1-907.02(a), (2006 Repl.), the District is required to budget the pension contribution at an amount equal to, or greater than, the amount certified by the DCRB on the basis of a prescribed actuarial study and formula calculation that is set forth in section 1-907.03. On December 29, 2011, DCRB transmitted the certified contribution for inclusion in the District's FY 2013 proposed budget as reflected in this chapter.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table GX0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GX0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	3,000	3,000	3,000	6,407	3,407	113.6
Total for General Fund	3,000	3,000	3,000	6,407	3,407	113.6
Gross Funds	3,000	3,000	3,000	6,407	3,407	113.6

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table GX0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GX0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	3,000	3,000	3,000	6,407	3,407	113.6
Subtotal Nonpersonal Services (NPS)	3,000	3,000	3,000	6,407	3,407	113.6
Gross Funds	3,000	3,000	3,000	6,407	3,407	113.6

*Percent change is based on whole dollars.

Program Description

The Teachers' Retirement System operates through the following program:

Teachers' Retirement System - D.C. Code section 1-907.02(a) requires the District to appropriate funds that are equal to, or greater than, the actuarially determined amount as the District's annual contribution to the retirement plan.

Program Structure Change

The Teachers' Retirement System has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table GX0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table GX0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Teachers' Retirement System								
(1100) Teachers' Retirement System	3,000	3,000	6,407	3,407	0.0	0.0	0.0	0.0
Subtotal (1000) Teachers' Retirement System	3,000	3,000	6,407	3,407	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	3,000	3,000	6,407	3,407	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Teachers' Retirement System's (TRS) proposed FY 2013 gross budget is \$6,407,000, which represents a 113.6 percent increase over the FY 2012 approved gross budget of \$3,000,000. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

TRS's FY 2013 CSFL budget is \$3,000,000, which represents no change from its FY 2012 approved Local funds budget of \$3,000,000.

Initial Adjusted Budget

Cost Increase: The proposed Local funds budget for the Teachers' Retirement System reflects an increase of \$3,407,000. The increase is based on the District of Columbia Retirement Board's approved actuarial certification as of December 29, 2011.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table GX0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table GX0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		3,000	0.0
No Changes		0	0.0
FY 2013 Current Services Funding Level Budget (CSFL):		3,000	0.0
Cost Increase: In actuarial certification	Teachers' Retirement System	3,407	0.0
FY 2013 Initial Adjusted Budget		6,407	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		6,407	0.0
Gross for GX0 - Teachers' Retirement System		6,407	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Office of the State Superintendent of Education

www.osse.dc.gov

Telephone: 202-727-6436

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$402,742,096	\$394,389,907	\$430,760,598	9.2
FTEs	277.0	332.5	348.0	4.7

The mission of the Office of the State Superintendent of Education (OSSE) is to remove barriers and create pathways so all District residents receive an excellent education and are prepared to achieve success in college, careers, and life.

Summary of Services

The Office of the State Superintendent of Education serves as the District of Columbia's State Education Agency (SEA). In this role, OSSE manages and distributes federal funding to education providers and exercises oversight responsibility over federal education programs and related grants administered in the District to ensure quality and compliance.

OSSE also serves as the standard-bearer in education for the District of Columbia. OSSE develops state-level education policies and standards aligned with school, college, and workforce readiness expectations. OSSE further ensures that the District collects and reports accurate and reliable data. OSSE provides technical support to increase effectiveness among education providers, thereby improving outcomes for all students.

OSSE also administers Special Education Transportation, Non-Public Tuition, and District of Columbia Public Charter Schools payments.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table GD0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GD0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	106,368	100,916	90,856	95,740	4,884	5.4
Dedicated Taxes	0	0	4,266	4,266	0	0.0
Special Purpose Revenue Funds	3,492	250	8,810	5,810	-3,000	-34.1
Total for General Fund	109,861	101,166	103,932	105,816	1,884	1.8
Federal Resources						
Federal Payments	42,392	59,863	50,000	58,500	8,500	17.0
Federal Grant Funds	276,349	200,380	202,599	228,411	25,812	12.7
Total for Federal Resources	318,742	260,243	252,599	286,911	34,312	13.6
Private Funds						
Private Grant Funds	0	47	0	0	0	N/A
Total for Private Funds	0	47	0	0	0	N/A
Intra-District Funds						
Intra-District Funds	37,816	41,286	37,859	38,034	175	0.5
Total for Intra-District Funds	37,816	41,286	37,859	38,034	175	0.5
Gross Funds	466,418	402,742	394,390	430,761	36,371	9.2

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table GD0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table GD0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
<u>General Fund</u>						
Local Funds	228.6	184.9	205.1	217.5	12.4	6.0
Dedicated Taxes	0.0	0.0	6.0	9.1	3.1	51.2
Special Purpose Revenue Funds	3.0	0.9	0.0	0.0	0.0	N/A
Total for General Fund	231.6	185.8	211.1	226.5	15.4	7.3
<u>Federal Resources</u>						
Federal Payments	14.9	32.3	25.5	25.0	-0.5	-2.1
Federal Grant Funds	89.8	58.8	95.5	94.8	-0.7	-0.7
Total for Federal Resources	104.7	91.2	121.0	119.8	-1.2	-1.0
<u>Intra-District Funds</u>						
Intra-District Funds	0.0	0.0	0.4	1.7	1.3	317.5
Total for Intra-District Funds	0.0	0.0	0.4	1.7	1.3	317.5
Total Proposed FTEs	336.4	277.0	332.5	348.0	15.5	4.7

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table GD0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GD0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	9,659	10,497	13,458	18,946	5,488	40.8
12 - Regular Pay - Other	12,685	9,016	10,421	6,136	-4,285	-41.1
13 - Additional Gross Pay	893	545	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	4,446	4,075	5,132	5,838	706	13.8
15 - Overtime Pay	4	17	0	0	0	N/A
Subtotal Personal Services (PS)	27,688	24,150	29,011	30,919	1,909	6.6
20 - Supplies and Materials	127	331	416	424	8	2.0
30 - Energy, Comm. and Building Rentals	105	69	6	6	0	-6.8
31 - Telephone, Telegraph, Telegram, Etc.	54	503	402	458	56	13.8
32 - Rentals - Land and Structures	4,344	3,764	3,929	4,162	234	5.9
33 - Janitorial Services	21	2	53	0	-53	-100.0
34 - Security Services	-64	2	2	2	0	3.3
35 - Occupancy Fixed Costs	128	37	23	80	57	253.0
40 - Other Services and Charges	14,029	2,247	5,952	6,740	788	13.2
41 - Contractual Services - Other	21,998	22,758	19,740	22,775	3,035	15.4
50 - Subsidies and Transfers	397,315	348,477	331,840	364,440	32,601	9.8
70 - Equipment and Equipment Rental	674	402	3,016	754	-2,262	-75.0
Subtotal Nonpersonal Services (NPS)	438,730	378,592	365,379	399,841	34,462	9.4
Gross Funds	466,418	402,742	394,390	430,761	36,371	9.2

*Percent change is based on whole dollars.

Division Description

The Office of the State Superintendent of Education operates the following 10 divisions:

Office of the Director – provides executive leadership to the mission of the Office of the State Superintendent of Education.

This division contains the following 3 activities:

- **Office of the State Superintendent** – establishes programmatic, and public relations priorities and strategies for the agency, and oversees the performance metrics of all programs within OSSE, including: State Superintendent's Support, Intergovernmental Affairs, Communications, and Grants Compliance and Management;
- **Office of the Chief of Staff** – establishes policy, programmatic, and public relations priorities and strategies for the agency, and oversees the performance metrics of all programs within OSSE; and
- **Office of Enterprise Data Management** – works to integrate and effectively retrieve data for both internal applications and external communication. The overall key objective of this program area will be to focus on the creation of accurate, consistent and transparent data content for our stakeholders.

General Education Tuition – provides general education tuition payments for children who are wards of the District of Columbia that are enrolled in non-D.C. Public Schools based on the location of their foster home.

Office of the Chief Operating Officer – provides comprehensive oversight related to the operations, structure, and day-to-day functions of the agency including procurement, facilities management, general operations and correspondence, fleet management, organizational, and workforce development.

This division contains the following 4 activities:

- **Office of the Chief Operations Officer** – oversees general agency operations, including Purchase/Travel Cards; Local, Small, and Disadvantaged Business Enterprises (LSDBE) reporting; tuition processing; fleet management; and customer service;
- **Student Hearing Office** – oversees docketing and scheduling of all special education due process hearings;
- **Human Resources** – provides employee and employment support to OSSE, including labor relations; responses to Office of the Inspector General (OIG) and D.C. Department of Human Resources as well as complaints; executive recruitment; and internal investigations. In addition, this division is responsible for all employee relations, including timekeeping, payroll, Family and Medical Leave Act (FMLA) requests, reorganizations, and e-Performance measurement; and
- **Procurement** – facilitates and manages the annual acquisition of goods and services through contracts and procurement, maintains all contract and procurement files, and liaisons with District's Office of Contracting and Procurement.

Office of the Chief Information Officer (CIO) – coordinates collaborative agency-wide technology strategic and tactical planning to ensure delivery of high quality technologies, voice communications, and infrastructure and networking services. The CIO leads the OSSE community in discussing, understanding, prioritizing, planning, applying, and refreshing information technology to advance the mission and attain strategic goals. The CIO aligns the goals, resources, and activities of the Technology Services team with the mission, strategic goals, and technology needs of the agency. The office serves internal and external customers through the deployment and management of technological applications and systems as well as external customers through the administration of an applications call center.

This division contains the following 5 activities:

- **Chief Information Officer** – develops and enforces policies and standards for information technology within OSSE. This division identifies where and how technology can systematically support the business processes of the agency and assesses new and emerging technologies to determine their potential application to OSSE’s programs and services;
- **Knowledge Management** – provides content management for the agency’s internet and intranet sites, knowledge management tool support, data quality and cleansing, and agency-wide document management that includes document scanning, meta-data tagging, archival, tracking, and data integrity;
- **Applications** – responsible for ensuring the availability, continuity, and security of the agencies databases and applications. The division maintains development code, test scripts, change management, and tier 2-3 support for the agency’s applications;
- **Infrastructure** – responsible for backup and recovery, monitoring and alerting, network management, storage management, and asset and configuration management; and
- **Project Management** – responsible for coordinating the technical and business activities of the OCIO and providing direction and guidance to OCIO staff.

Office of Elementary and Secondary Education – The Elementary and Secondary Education division (ElSec) sets standards and expectations, provides resources and support, and monitors the implementation and outcomes, with a primary focus on building the capacity of local educational agencies (LEAs) to help schools ensure that students graduate high school with the skills to succeed in college and careers. ElSec implements programs and reforms under the Elementary and Secondary Education Act and the Race to the Top grant.

This division contains the following 10 activities:

- **Elementary and Secondary Assistant Superintendent’s Office** – provides oversight and coordination of policies and guidance developed across the division’s units and areas of responsibility; and ensures other major program areas are involved in and are aware of policies affecting LEAs, teachers, parents and students;
- **Assessments and Accountability** – provides oversight and management of the state’s testing program, development and implementation of student standards, and annual determinations of adequate yearly progress (AYP);
- **Teaching and Learning** – provides oversight and management of federal grant programs under Elementary and Secondary Education (ELSEC) for grades K through 12 that provide services to students during school hours, programs for English Language Learners (ELL), programs for teacher professional development, and school improvement activities and functions;
- **School Support Services** – provides oversight and management of federal grant programs under ELSEC for public schools offering educational services to students in grades K through 12 before-or after-school programs that support school initiatives for technology, school safety, and services to private schools;
- **Educator Licensure and Program Accreditation** – issues state educator licenses and credentials to qualified individuals, and approves and accredits educator preparation programs in the District;
- **Grants Management and Program Coordination (Race to the Top)** – On August 24, 2010, the District of Columbia was one of 12 states awarded a Race to the Top grant by the U.S. Department of Education. This program required the District of Columbia to develop a comprehensive reform initiative built around four assurance areas: Common Core Standards and Assessments, Data and Accountability, Great Teachers and Leaders, and Turning Around the Lowest-Performing Schools;
- **Community Learning** – provides oversight and management of federal grant programs under ELSEC for educational services that may occur outside the regular school program, including programs and services for homeless students and neglected and delinquent youth, and home-based instruction of students;
- **Wellness and Nutrition Services** – provides comprehensive oversight of the U.S. Department of Agriculture child nutrition programs, the D.C. Healthy Schools Act, and health education; and works with child and adult care centers, schools and community-based organizations to build their capacity to promote positive healthy behaviors and to improve the quality of life for youth and certain adults in the District of Columbia;

- **Athletic Director's Office** – coordinates LEA sports programs, and guides and assists in the implementation of the best possible health and physical education instructional programs for District students; and
- **Office of Public Charter School Financing and Support** – manages several federally funded programs for public charter school facility financing, including the Revolving Direct Loan Fund for Public Charter School Improvement, the Revolving Credit Enhancement Fund, the City Build Incentive Grant program; and the Charter School Incubator Facility Initiative. In addition, the OPCSFS manages the District's federal Charter Schools Program grant from the United States Department of Education, which funds the start-up and implementation of new public charter schools.

Post-Secondary Education and Workforce Readiness – assists District residents in obtaining adult literacy proficiency and acquiring a GED or similar secondary diploma, and creates opportunities for residents to attend post-secondary education from certification through a college degree for a successful career path.

This division contains the following 6 activities:

- **Power Assistant Superintendent's Office** – oversees and coordinates all state-level policy development and programs associated with post-secondary education and career readiness in the District of Columbia;
- **Higher Education Financial Services and Preparatory Programs** – provides comprehensive information, services, and resources to ensure that District learners are fully prepared to gain access and achieve success in post-secondary education, and manages the following grants: D.C. College Tuition Assistance Grant (DC TAG), D.C. Adoption Scholarship Program, Mayoral Valedictorian Program (MVP), Robert C. Byrd Honors Scholarship Program, United States Senate Youth Program (USSYP), Advanced Placement Test Fee Program, the Early College Grant, and the College Access Challenge Grant;
- **Adult and Family Education** – expands access to high-quality education by providing the re-granting of federal and Local dollars through the independent competitive granting process for the provision of adult education services, including Adult Basic Education (ABE), English Literacy Programs (ESL), Workplace Literacy, and Family Literacy services;
- **Career and Technical Education** – uses federal funds available under the Carl D. Perkins Act to foster the rebirth and renewal of career-technical education in the District of Columbia;
- **Graduate Equivalency Diploma (GED) Testing** – serves as the official center under the GED Testing Service and the single source for administering the Official GED Tests and issuing authentic GED credentials in the District of Columbia; and
- **Education Licensure Commission** – establishes standards of quality for post-secondary educational institutions in the District of Columbia, and ensures that institutions under its jurisdiction meet and adhere to set laws and regulations. The Commission consists of five Mayoral appointed members according to regulatory authority.

Office of Early Childhood Education – provides leadership and coordination to ensure access to high-quality early childhood development programs for all District of Columbia children from birth to kindergarten to assure that every child is ready for school; develops an effective early childhood education system by implementing high standards for programs and professionals; creates supports to meet standards; ensures compliance to rigorous accountability measures; engages community stakeholders; and secures strong financial supports.

This division contains the following 5 activities:

- **ECE Assistant Superintendent's Office** – develops early childhood education policy agenda, program standards, communication strategies, and budgetary and accountability systems including data management and regulatory functions;
- **ECE Child Care Subsidy Program** – administers the subsidy provider payments for early child care services provided to eligible children;

- **Early Childhood Support Services** – inspects and licenses child development facilities; receives and investigates complaints and unusual incidents against child development facilities; monitors child care subsidy providers and grantees; provides administrative and management activities to support ECE programs; and administers the Head Start State Collaboration program;
- **Professional Development Assistance** – administers and manages the District-wide ECE professional development system to comply with the Federal Child Care and Development Fund Block Grant requirements; and
- **Pre-K Expansion Program** – administers and manages the Pre-Kindergarten program in accordance with the Pre-Kindergarten Expansion and Enhancement Act of 2008.

Office of Special Education – ensures the delivery of timely, legally compliant, and high-quality services to children with disabilities from birth through age 22 who reside in the District of Columbia. The division ensures LEA compliance with Part B of the Individuals with Disabilities Education Act (IDEA) and serves as the lead agency for implementation of Part C of the IDEA, the Early Intervention Program for Infants and Toddlers with Disabilities program. As such, this division oversees the development and promulgation of state policy governing special education; monitors LEAs, nonpublic, and early intervention providers to ensure their compliance with law; monitors the allocation and administration of IDEA grant funds to LEAs; provides training and technical assistance to LEAs and providers; and investigates and helps resolve District complaints relating to special education.

This division contains the following 8 activities:

- **Special Education Assistant Superintendent’s Office** – provides general oversight and supports the mission of OSSE’s special education programs;
- **Training and Technical Assistance Unit** – provides training and technical assistance to LEAs and other public agencies serving students with disabilities to ensure staff of those agencies are equipped to meet the needs of students and ensure compliance with all aspects of IDEA;
- **IDEA Part C Early Intervention Program** – implements and provides oversight of a statewide, comprehensive, coordinated, multidisciplinary, and interagency system of early intervention services for infants and toddlers with disabilities and their families;
- **Policy and Systems Initiatives** – develops and revises special education policies and regulations, coordinates with internal District government agencies and community partners to ensure that all District students receive Free Appropriate Public Education, and develops and administers procedures to ensure that students are educated in the least restrictive environment appropriate to meet their needs;
- **Fiscal Policy and Grants Management** – develops and implements Parts B and C of IDEA’s fiscal grant policies and procedures; develops and manages the application process and the allocation of flow-through grant funds to IDEA sub-recipients; resolves past federal A-133 audit findings; and develops and manages the DSE’s local, court ordered, and federal funds;
- **Monitoring and Compliance Unit** – implements IDEA requirements in all LEAs through the establishment of a system of monitoring;
- **Blackman Jones** – ensures compliance to the Blackman-Jones Consent Decree and Alternative Dispute Resolution (ADR) agreements related to federal civil class actions No. 97-1692 and 97-2402, Mikeisha Blackman, et al., v. District of Columbia, et al; and manages the expenditure of these funds; and
- **Incarcerated Youth** – ensures compliance with IDEA for incarcerated students attending the D.C. Jail School and continued compliance with the J.C. vs. Vance case civil class action through an intra-District agreement with the District of Columbia Public Schools.

State Board of Education – advises the State Superintendent of Education on education-related matters and approves specific education standards and rules. The State Board was established pursuant to Title IV of the Public Education Reform Amendment Act of 2007.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The proposed division structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

The Office of the State Superintendent of Education has five division structure changes in the FY 2013:

- Establishment of the Statewide Athletic League (Athletic Director's Office) as an activity under Elementary and Secondary Education division;
- Division break-down within the Office of the Director to include the Office of the State Superintendent, Office of the Chief of Staff, and the Office of Enterprise Data Management Office;
- Realignment of Race to the Top grant from the Office of the Director to the Elementary and Secondary Education division;
- Realignment of the Office of Public Charter Financing and Support from the Office of the Director to the Elementary and Secondary Education division; and
- Realignment of Office of the Enterprise Data Management from the Office of the Chief Information Officer to Office of the Director.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table GD0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table GD0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(100F) Agency Financial Operations								
(110F) Accounting Operations	480	878	964	86	6.1	12.0	12.0	0.0
(120F) Budget Operations	522	551	886	335	7.6	5.2	7.2	2.0
(130F) ACFO Operations	424	249	236	-13	1.7	2.0	2.0	0.0
Total (100F) Agency Financial Operations	1,426	1,679	2,087	408	15.4	19.2	21.2	2.0
(7000) Educational Facilities and Partnerships								
(0700) Public Charter Sch Fin and Support	9,333	0	0	0	0.0	0.0	0.0	0.0
Subtotal (7000) Educational Facilities and Partnerships	9,333	0	0	0	0.0	0.0	0.0	0.0
(A100) Superintendent Office								
(A140) Special Ed Reform-Blackman Jones	9	0	0	0	0.0	0.0	0.0	0.0
Subtotal (A100) Superintendent Office	9	0	0	0	0.0	0.0	0.0	0.0
(A200) DPTY Super – Bus and Support								
(A240) Nutrition Services	9	0	0	0	0.0	0.0	0.0	0.0
(A245) Public Charter Financing and Support	6,052	0	0	0	0.0	0.0	0.0	0.0
Subtotal (A200) Dpty Super - Bus and Support	6,061	0	0	0	0.0	0.0	0.0	0.0
(A400) Teaching and Learning								
(A430) Early Care and Education Administration	(3)	0	0	0	0.0	0.0	0.0	0.0
(A431) Childcare Program Development	(72)	0	0	0	0.0	0.0	0.0	0.0
(A470) Post Secondary Educ and Workforce Readines	14	0	0	0	0.0	0.0	0.0	0.0
(A471) Career and Tech Education	114	0	0	0	0.0	0.0	0.0	0.0
(A472) Adult and Family Education	(4)	0	0	0	0.0	0.0	0.0	0.0
(A474) Gear Up	151	0	0	0	0.0	0.0	0.0	0.0
(A475) DC Tag	1,809	0	0	0	0.0	0.0	0.0	0.0
(A476) LEAP	0	0	0	0	0.0	0.0	0.0	0.0
(A480) K-12 Services	(24)	0	0	0	0.0	0.0	0.0	0.0
(A481) Federal Grant Programs	(2,774)	0	0	0	0.0	0.0	0.0	0.0
(A482) Special Populants and Competitive Programs	(192)	0	0	0	0.0	0.0	0.0	0.0
(A487) Educator Quality	(291)	0	0	0	0.0	0.0	0.0	0.0
(A488) English Language Learners	(32)	0	0	0	0.0	0.0	0.0	0.0
(A490) Special Education	(37)	0	0	0	0.0	0.0	0.0	0.0
(A493) Special Educatn Training and Tech Assistance	(17)	0	0	0	0.0	0.0	0.0	0.0
(A496) Special Education-Infants and Toddlers	(17)	0	0	0	0.0	0.0	0.0	0.0
Subtotal (A400) Teaching and Learning	(1,375)	0	0	0	0.0	0.0	0.0	0.0

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Table GD0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(A600) Chief Information Officer								
(A610) Chief Information Officer	(139)	0	0	0	0.0	0.0	0.0	0.0
Subtotal (A600) Chief Information Officer	(139)	0	0	0	0.0	0.0	0.0	0.0
(D100) Office of the Director								
(D101) Office of the State Superintendent	317	283	284	1	1.7	2.0	2.0	0.0
(D102) Office of the Chief of Staff	29,220	34,223	2,875	-31,347	10.3	20.0	21.0	1.0
(D103) Office of Public Charter Financing and Sup	9,117	31,763	0	-31,763	10.6	7.6	0.0	-7.6
(D104) Office of the Enterprise Data Management	0	0	328	328	0.0	0.0	3.0	3.0
Subtotal (D100) Office of the Director	38,654	66,268	3,487	-62,781	22.6	29.6	26.0	-3.6
(D200) General Education Tuition								
(D201) Foster Care General Education	3,320	2,733	2,733	0	0.0	0.0	0.0	0.0
Subtotal (D200) General Education Tuition	3,320	2,733	2,733	0	0.0	0.0	0.0	0.0
(D300) Office of the Chief Operation Officer								
(D301) Office of the Chief Operation Officer	5,552	5,664	5,764	100	11.0	11.0	13.0	2.0
(D303) Student Hearing Office	2,967	2,689	2,745	56	9.3	11.0	12.0	1.0
(D304) Human Resources	518	637	640	2	7.6	8.0	9.0	1.0
(D305) Procurement	184	204	205	1	1.7	2.0	3.0	1.0
Subtotal (D300) Office of the Chief Operation Officer	9,222	9,194	9,353	159	29.7	32.0	37.0	5.0
(D400) Office of the Chief Information Officer								
(D401) Chief Information Officer	305	270	271	1	0.8	1.0	1.0	0.0
(D402) Knowledge Management	448	466	468	2	5.1	6.0	5.0	-1.0
(D403) Applications	1,088	1,131	1,130	-1	5.9	6.6	8.0	1.4
(D404) Infrastructure	862	543	544	2	3.4	4.0	4.0	0.0
(D405) Project Management	327	346	353	7	3.4	3.0	3.0	0.0
Subtotal (D400) Office of the Chief Information Officer	3,030	2,756	2,765	9	18.7	20.6	21.0	0.4
(D600) Elementary and Secondary Education								
(D601) Elem and Second Asst Superintendent's Office	216	231	3,131	2,900	1.7	2.0	1.8	-0.2
(D602) Assessments and Accountability	5,970	7,112	7,046	-67	5.1	7.0	7.0	0.0
(D603) Teaching and Learning	79,818	59,474	118,450	58,976	6.7	10.1	19.4	9.3
(D604) School Support Services	6,079	182	223	41	2.5	2.8	2.2	-0.6
(D605) Educator Licensure and Prgm Accreditation	1,532	805	689	-116	7.6	9.0	7.0	-2.0
(D606) Grants Mgmt and Program Coordination	227	352	43	-309	5.0	4.0	0.5	-3.5
(D607) Community Learning	4,242	10,313	10,488	175	2.6	3.2	6.1	3.0
(D608) Wellness and Nutrition Services	41,342	47,002	50,048	3,046	20.5	27.5	29.0	1.5
(D609) Athletic Director's Office	0	0	145	145	0.0	0.0	1.0	1.0
(D610) Office of Public Charter Financing and Support	0	0	33,581	33,581	0.0	0.0	7.6	7.6
Subtotal (D600) Elementary and Secondary Education	139,426	125,470	223,843	98,373	51.6	65.5	81.6	16.1

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Table GDO-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(D700) Post Sec Educ and Workforce Readiness								
(D701) Power Assistant Superintendent's Office	3,951	1,391	1,316	-75	1.7	3.0	2.0	-1.0
(D702) Higher Educ Financial Svcs and Prep Prgms	37,546	34,635	39,036	4,402	21.6	20.0	19.0	-1.0
(D703) Adult and Family Education	4,854	5,106	5,083	-23	3.4	4.0	4.0	0.0
(D704) Career and Technical Education	4,924	6,115	6,366	252	4.2	5.0	5.0	0.0
(D705) GED Testing	342	334	335	1	2.6	3.0	3.0	0.0
(D706) Education Licensure Commission	437	478	480	1	3.4	4.0	4.0	0.0
(D707) Correctional Education	85	0	0	0	0.8	0.0	0.0	0.0
Subtotal (D700) Post Sec Educ & Workforce Readiness	52,139	48,058	52,616	4,558	37.7	39.0	37.0	-2.0
(D800) Early Childhood Education								
(D801) ECE Assistant Superintendent's Office	662	1,029	1,123	95	6.8	6.3	7.6	1.2
(D802) ECE Child Care Subsidy Program	73,527	80,084	74,379	-5,705	11.8	16.0	14.0	-2.0
(D804) Early Childhood Support Services	8,386	6,521	8,101	1,580	17.8	20.4	17.6	-2.8
(D805) Professional Development Assistance	2,081	2,751	2,751	0	0.3	0.0	0.0	0.0
(D806) Pre-K Expansion Program	7,375	8,952	9,789	837	6.5	10.8	9.0	-1.8
Subtotal (D800) Early Childhood Education	92,031	99,337	96,143	-3,194	43.1	53.6	48.2	-5.4
(D900) Special Education								
(D901) Special Education Asst Superintendent's	1,255	1,301	591	-711	4.2	6.0	5.0	-1.0
(D902) Training and Technical Assistance Unit	778	1,533	1,389	-144	6.8	9.0	11.0	2.0
(D903) Idea Part C Early Intervention Prgm Eip	4,292	2,617	2,875	258	12.4	18.0	20.0	2.0
(D904) Policy and System Initiative	1,132	1,378	1,388	10	7.3	9.0	8.0	-1.0
(D905) Fiscal Policy and Grants Management	15,860	21,169	17,342	-3,828	5.0	6.0	6.0	0.0
(D906) Non Public Invoice Verification Unit	64	0	0	0	0.0	0.0	0.0	0.0
(D907) Monitoring and Compliance Unit	934	1,355	1,535	180	12.3	13.0	15.0	2.0
(D908) Blackman Jones	17,228	8,228	11,210	2,982	0.0	0.0	0.0	0.0
(D909) Incarcerated Youth	901	900	900	0	0.0	0.0	0.0	0.0
(D911) Other Court Obligations	6,803	0	0	0	0.0	0.0	0.0	0.0
Subtotal (D900) Special Education	49,245	38,481	37,229	-1,252	48.0	61.0	65.0	4.0
(SB00) State Board of Education								
(SB01) State Board of Education	359	414	505	91	10.2	12.0	11.0	-1.0
Subtotal (SB00) State Board of Education	359	414	505	91	10.2	12.0	11.0	-1.0
Total Proposed Operating Budget	402,742	394,390	430,761	36,371	277.0	332.5	348.0	15.5

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Office of the State Superintendent of Education's (OSSE) proposed FY 2013 gross budget is \$430,760,598, which represents a 9.2 percent increase over its FY 2012 approved gross budget of \$394,389,907. The proposed budget is comprised of \$95,740,271 in Local funds, \$4,266,000 in Dedicated Taxes, \$58,500,150 in Federal Payments, \$228,410,589 in Federal Grant Funds, \$5,810,043 in Special Purpose Revenue funds, and \$38,033,545 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

OSSE's FY 2013 CSFL budget is \$91,420,614, which represents a \$564,681, or 0.6 percent, increase over the FY 2012 approved Local funds budget of \$90,855,933.

Initial Adjusted Budget

Cost Increase: In its capacity as the State Educational Agency (SEA) and the standards-bearer for the District of Columbia's public education, in Local funds OSSE proposes an increase of \$3,665,415 to its personal services costs and 15.9 FTEs to comply with its mandate to conduct an annual enrollment audit of all District public schools, to support grants management and compliance, stakeholder relationships, policy development and performance management, and to align with projected step increases. The agency proposes an increase of \$3,605,510 to Contractual Services for assessments and accountability associated with the Common Core movement in the states, child care eligibility and the associated IT support for the child care data management system, web and professional development, and administering various databases. To meet increases in the Department of General Services' (DGS) and the Office of the Chief Technology Officer's (OCTO) estimated fixed costs, OSSE proposes an increase of \$297,078. Also, the agency proposes increases of \$294,203 to Other Services and Charges, mostly for Professional Services, and \$56,645 for the purchase of equipment, primarily in the Special Education division. In OSSE's Dedicated Taxes budget proposal, personal services are increased by \$7,507 to align budget with projected step increases associated with the Healthy Schools Act.

OSSE's FY 2013 Federal Payment budget proposes an increase of \$19,211,188 in nonpersonal services, which includes Supplies and Materials, Other Services and Charges, Contractual Services, Subsidies and Transfers, and Equipment and Equipment Rental; and an increase of \$788,812 in personal services and 6.9 FTEs to align with programmatic needs within the Elementary and Secondary Education division. These funds are primarily being reallocated from the Office of the Director. The agency also proposes an increase of \$166,623 in personal services and 1.9 FTEs to align with programmatic needs and projected step increases in the Post Secondary Education and Workforce Readiness division.

In its Federal Grant funds budget, the Elementary and Secondary Education division has the largest increase due to the realignment of these funds to the appropriate division. The agency proposes increases in this division as follows: \$60,485,478 in Subsidies and Transfers, which includes anticipated available unspent, unobligated grant funds from fiscal year 2012 and formula grant funds awarded in fiscal year 2013, such as Title 1, 21st Century, and Race to the Top grants; \$3,328,953 in Other Services and Charges for out-of-town travel and professional services in accordance with grant requirements; \$1,030,093 in personal services and 6.3 FTEs; and \$605,202 in other non-personal services such as Supplies, Contractual Services, and Equipment and Equipment Rental. The agency also proposes an increase of \$155,000 for nonpersonal services such as Supplies and Materials, Telecom, Other Services and Charges, and Equipment and Equipment Rental in the Agency Financial Operations division to support agency-wide financial and grants management. OSSE proposes to increase Post Secondary Education and

Workforce Readiness by \$76,567 in nonpersonal services, which includes Supplies and Materials, Other Services and Charges, and Equipment Rental. The proposed increase is to support college access, adult education and vocational education efforts of the District. The agency also proposes an increase of \$53,844 and 2.0 FTEs in personal services to assist in the administration of the Special Education IDEA Part B and Pre-school grants. OSSE also proposes an increase of \$50,000 in Other Services and Charges for professional service fees within the Office of the Chief Operation Officer.

The Elementary and Secondary Education division also has the largest increase in the Special Purpose Revenue funds, due to the realignment of these funds to the appropriate division. In its Special Purpose Revenue budget proposal, OSSE proposes an increase of \$8,659,166 in Subsidies and Transfers for the Charter School Credit Enhancement Fund, \$9,123 in Supplies and Materials, and \$3,130 in Other Services and Charges.

As the SEA, the majority of OSSE's federal grant funds are subgranted to the District of Columbia Public Schools and Public Charter Schools. OSSE proposes an increase of \$109,644 and 1.0 FTE in the Agency Financial Operations division for salaries and Fringe Benefits to support the financial management of the intra-District transfer agreements. The agency proposes an increase of \$49,768 in Supplies and Materials, Other Services and Charges, and Subsidies and Transfers; and \$15,232 for salaries and Fringe Benefits and 0.3 FTE to align with projected step increases in the Elementary and Secondary division. OSSE also proposes increases of \$692 in Regular Pay - Other and Fringe Benefits to align with projected step increases in the Post Secondary Education and Workforce Readiness division, and \$356 in Supplies and Materials to support the financial management of the intra-District transfer agreements in the Agency Financial Operations division.

Cost Decrease: The budget proposal includes several adjustments that provide cost savings to offset OSSE's budget proposal for cost increases. In Local funds, OSSE proposes a decrease of \$5,030,341 in Subsidies and Transfers; a decrease of \$2,848,400 in Regular Pay - Other; and a decrease of \$40,110 in Supplies and Materials. These adjustments result in budget neutrality and efficiently allocate resources. The budget proposal for Dedicated Taxes includes a decrease of \$7,507 in Subsidies and Transfers to offset the increase in personal services costs associated with the Healthy Schools Act.

OSSE's budget proposal for Federal Payments includes a decrease of \$19,506,276 in Subsidies and Transfers and a decrease of \$493,724 and 7.4 FTEs in Regular Pay - Other within the Office of the Director to efficiently allocate resources within the Elementary and Secondary Education division. It also proposes a decrease of \$98,379 and 1.3 FTEs in Regular Pay - Other, and a decrease of \$67,889 in nonpersonal services, which includes Supplies, Other Services and Charges, Contractual Services, and Equipment and Equipment Rental, to offset the increase to salaries and Fringe Benefits.

The budget proposal for Federal Grant funds includes a decrease of \$34,037,126 in nonpersonal services, which includes Supplies and Materials, Other Services and Charges, Contractual Services, Subsidies and Transfers, and Equipment and Equipment Rental, within the Office of the Director; a decrease of \$4,662,601 in nonpersonal services, which includes Other Services and Charges, Contractual Services, Subsidies and Transfers, and Equipment, within the Office of Special Education division; a decrease of \$4,038,678 in nonpersonal services, which includes Supplies and Materials, Other Services and Charges, Contractual Services, and Subsidies and Transfers, within the Early Childhood Education division; and a net decrease of \$2,655,702 in nonpersonal services, which includes Supplies and Materials, Telecom, Other Services and Charges, Contractual Services, Subsidies and Transfers, and Equipment and Equipment Rental, within the Post Secondary Education and Workforce Readiness division. These adjustments are made to offset the increases in the Elementary and Secondary Education division as the agency efficiently reallocates its resources. OSSE also proposes a decrease of \$501,792 in salaries and Fringe Benefits and 4.5 FTEs within the Office of the Director division; a decrease of \$133,549 in salaries and Fringe Benefits and 1.7 FTEs within the Agency Financial Operations division; a net decrease of \$114,663 in salaries and Fringe Benefits and 1.6 FTEs within the Post Secondary and Workforce Readiness division; and a net decrease of \$5,666 in salaries and Fringe Benefits and 0.3 FTEs within the Early Childhood Education division. These adjustments are also made to offset the increases in personal services within the Elementary and Secondary Education and Special Education divisions.

OSSE's budget proposal for Special Purpose Revenue funds includes a decrease of \$8,651,166 in Subsidies and Transfers within the Office of the Director and a decrease of \$20,253 in Contractual Services within the Elementary and Secondary Education division. These adjustments are made to offset the increases in nonpersonal services within the Elementary and Secondary Education division.

The budget proposal for Intra-District funds includes a decrease of \$1,360 in Subsidies and Transfers for tuition assistance within the Post Secondary Education and Workforce Readiness division.

Additionally Adjusted Budget

Technical Adjustments: Adjustment of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$78,882 to Local funds, \$2,051 to Dedicated Taxes, \$10,639 to Federal Payments, \$28,253 to Federal Grant Funds, and \$367 in Intra-District Funds.

Cost Decrease: OSSE proposes a decrease of \$3,000,000 in Special Purpose Revenue funds from the Charter School Credit Enhancement Fund to meet revenue and fund balance certification by the Office of Revenue Analysis (ORA). In Dedicated Taxes, OSSE proposes a decrease of \$2,051 in Subsidies and Transfers to offset the health insurance contribution.

Policy Initiatives

Create: A total of \$2,760,000 in one-time costs is being added to OSSE's proposed Local funds to fund Titles I - V of the "Raising Expectations for Education Outcomes Act of 2012" in the Elementary and Secondary Education division. In addition, \$184,924 in Dedicated Taxes and 2.0 FTEs are being added to the Early Childhood Education division for health and nutrition education.

Enhance: A total of \$1,050,000 is being added to OSSE's proposed Local funds budget to expand infant and toddler services in the Early Childhood Education division by 75 additional slots at \$14,000 per child. An additional \$550,000 of one-time funds is being added in Local funds to the Post Secondary and Workforce Readiness division to expand Adult Workforce training at Cardozo and Phelps High Schools.

Eliminate: A total of \$334,318 is being decreased and 5.0 FTEs eliminated for vacant positions: \$208,606 and 3.7 FTEs in Local funds; \$39,083 and 0.3 FTEs in Federal Grant funds within the Early Childhood Education division; \$52,844 and 0.6 FTEs in Federal Payments; and \$33,785 and 0.4 in Federal Grant funds within the Post Secondary Education and Workforce Development.

Reduce: In Dedicated Taxes, \$184,924 is being reduced from Subsidies and Transfers in the Elementary and Secondary Education division to fund 2 FTEs for health and nutrition education.

Cost Increase: An additional \$5,099,645 in the Post Secondary Education and Workforce Readiness division and \$3,442,355 in the Elementary and Secondary Education division is being added to Federal Payments to align with the President's FY 2013 budget submission to Congress. In Federal Grant funds, a total of \$4,515,621 is being added in the Elementary and Secondary Education division and \$1,876,298 in the Post Secondary Education and Workforce Readiness division in anticipation of prior year unspent, unobligated grant funds that are available in FY 2013 for various grants, and to ensure several grants have the appropriate budget authority in accordance with the grant awards. An additional \$30,220 is being added in personal services in the Early Childhood Education division. In Local funds, \$70,931 is being added to nonpersonal services, to ensure that the State Board of Education division is fully funded and \$18,449 is being added to personal services.

Cost Decrease: In Federal Grant funds, nonpersonal services are being decreased by \$201,449 in the Post Secondary Education and Workforce Readiness division.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table GD0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table GD0-5

(dollars in thousands)

	DIVISION	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		90,856	205.1
Fringe Benefit Rate Adjustment	Multiple Programs	224	0.0
Consumer Price Index	Multiple Programs	265	0.0
Personal Services Growth Factor	Multiple Programs	75	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		91,421	205.1
Cost Increase: In Regular Pay - Continuing Full Time and Fringe Benefits to align with projected step increases and costs	Multiple Programs	3,665	15.9
Cost Increase: In Contractual Services - Other	Multiple Programs	3,606	0.0
Cost Increase: In Fixed Costs based on DGS and OCTO estimates	Multiple Programs	297	0.0
Cost Increase: In Other Services and Charges	Multiple Programs	294	0.0
Cost Increase: In Equipment and Equipment Rental	Multiple Programs	57	0.0
Cost Decrease: In Subsidies and Transfers	Multiple Programs	-5,030	0.0
Cost Decrease: In Regular Pay - Other	Multiple Programs	-2,848	0.0
Cost Decrease: In Supplies and Materials	Multiple Programs	-40	0.0
FY 2013 Initial Adjusted Budget		91,421	221.0
Technical Adjustment: Health insurance contribution	Multiple Programs	79	0.0
FY 2013 Additionally Adjusted Budget		91,499	221.0
FY 2013 Policy Initiatives			
Create: In Subsidies and Transfers to fund the "Raising Expectations for Education Outcomes Act of 2012" (One - Time)	Elementary and Secondary Education	2,760	0.0
Enhance: In Subsidies and Transfers to expand infant and toddler services for 75 additional slots at \$14K per child	Early Childhood Education	1,050	0.0
Enhance: In Subsidies and Transfers for expansion of Adult Workforce training at Cardozo and Phelps High Schools (One-Time)	Post Secondary Ed. and Workforce Readiness	550	0.0
Eliminate: In salaries and Fringe Benefits	Early Childhood Education	-209	-2.7
Eliminate: Vacant position	State Board of Education	0	-1.0
Cost Increase: In Other Services and Charges	State Board of Education	71	0.0
Cost Increase: In personal services	State Board of Education	18	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		95,740	217.3
DEDICATED TAXES: FY 2012 Approved Budget and FTE		4,266	6.0
Cost Increase: In salaries and Fringe Benefits to align with projected step increases and costs	Elementary and Secondary Education	8	1.1
Cost Decrease: In Subsidies and Transfers to offset personal services costs	Elementary and Secondary Education	-8	0.0
FY 2013 Initial Adjusted Budget		4,266	7.1
Additional Adjustments: In Subsidies and Transfers to offset the health insurance contributions	Elementary and Secondary Education	-2	0.0
Technical Adjustment: Health insurance contribution	Multiple Programs	2	0.0
FY 2013 Additionally Adjusted Budget		4,266	7.1
FY 2013 Policy Initiatives			
Create: In Regular Pay - Continuing Full Time and Fringe Benefits for health and nutrition education	Elementary and Secondary Education	185	2.0
Reduce: In Subsidies and Transfers to fund 2 FTEs for health and nutrition education	Elementary and Secondary Education	-185	0.0
DEDICATED TAXES: FY 2013 Proposed Budget and FTE		4,266	9.1

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Table GDO-5 (Continued)
(dollars in thousands)

	DIVISION	BUDGET	FTE
FEDERAL PAYMENTS: FY 2012 Approved Budget and FTE		50,000	25.5
Cost Increase: In nonpersonal services - Supplies and Materials, Other Services and Charges, Contractual Services - Other, Subsidies and Transfers, and Equipment and Equipment Rental - to align budget with programmatic needs	Elementary and Secondary Education	19,211	0.0
Cost Increase: In salaries and Fringe Benefits to align with programmatic needs, projected step increases and costs	Elementary and Secondary Education	789	6.9
Cost Increase: In salaries and Fringe Benefits to align with projected step increases and costs	Post Secondary Ed. and Workforce Readiness	167	1.9
Cost Decrease: In Subsidies and Transfers to align budget with projected programmatic needs	Office of the Director	-19,506	0.0
Cost Decrease: In personal services - Regular Pay - Continuing Full time, Regular Pay - Other, and Fringe Benefits to align budget with programmatic needs	Office of the Director	-494	-7.4
Cost Decrease: In Regular Pay - Other to offset increase in Regular Pay - Continuing Full Time	Post Secondary Ed. and Workforce Readiness	-98	-1.3
Cost Decrease: In nonpersonal services - Supplies and Materials Other Services and Charges, Contractual Services - Other, and Equipment and Equipment Rental - to offset increase in personal services	Post Secondary Ed. and Workforce Readiness	-68	0.0
FY 2013 Initial Adjusted Budget		50,000	25.6
Technical Adjustment: Health insurance contribution	Multiple Programs	11	0.0
FY 2013 Additionally Adjusted Budget		50,011	25.6
FY 2013 Policy Initiatives			
Eliminate: In salaries and Fringe Benefits	Post Secondary Ed. and Workforce Readiness	-53	-0.6
Cost Increase: In Subsidies and Transfers to align with the FY 2013 President's Budget	Post Secondary Ed. and Workforce Readiness	5,100	0.0
Cost Increase: In Subsidies and Transfers to align with the FY 2013 President's Budget	Elementary and Secondary Education	3,442	0.0
FEDERAL PAYMENTS: FY 2013 Proposed Budget and FTE		58,500	25.0
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		202,599	95.5
Cost Increase: In Subsidies and Transfers	Elementary and Secondary Education	60,485	0.0
Cost Increase: In Other Services and Charges	Elementary and Secondary Education	3,329	0.0
Cost Increase: In salaries and Fringe Benefits to align with projected step increases and costs	Elementary and Secondary Education	1,030	6.3
Cost Increase: In nonpersonal services - Supplies and Materials; Contractual Services - Other; and Equipment and Equipment Rental	Elementary and Secondary Education	605	0.0
Cost Increase: In nonpersonal services - Supplies and Materials; Telecom; Other Services and Charges; and Equipment and Equipment Rental	Agency Financial Operations	155	0.0
Cost Increase: In Supplies and Materials, Other Services and Charges and Equipment and Equipment Rental	Post Secondary Ed. and Workforce Readiness	77	0.0
Cost Increase: In salaries and Fringe Benefits to align with projected step increases and costs	Special Education	54	2.0
Cost Increase: In Other Services and Charges	Office of the Chief Operation Officer	50	0.0
Cost Decrease: In nonpersonal services - Supplies and Materials; Other Services and Charges; Contractual Services - Other; Subsidies and Transfers; and Equipment and Equipment Rental	Office of the Director	-34,037	0.0

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Table GDO-5 (Continued)
(dollars in thousands)

	DIVISION	BUDGET	FTE
FEDERAL GRANT FUNDS CONTINUED:			
Cost Decrease: In nonpersonal services - Other Services and Charges	Special Education	-4,663	0.0
Contractual Services - Other, Subsidies and Transfers, and Equipment and Equipment Rental			
Cost Decrease: In nonpersonal services - Supplies and Materials; Other Services and Charges; Contractual Services - Other; and Subsidies and Transfers	Early Childhood Education	-4,039	0.0
Cost Decrease: In nonpersonal services - Telecom; Contractual Services - Other; and Subsidies and Transfers	Post Secondary Ed. and Workforce Readiness	-2,656	0.0
Cost Decrease: In salaries and Fringe Benefits to offset increase in the Elementary and Secondary Education division	Office of the Director	-502	-4.5
Cost Decrease: In personal services - Regular Pay - Continuing Full Time and Fringe Benefits to offset the increase in the Elementary and Secondary Education division	Agency Financial Operations	-134	-1.7
Cost Decrease: In salaries and Fringe Benefits to offset the increase in the Elementary and Secondary Education division	Post Secondary Ed. and Workforce Readiness	-115	-1.6
Cost Decrease: In salaries and Fringe Benefits to offset the increase in the Elementary and Secondary Education and the Special Education divisions	Early Childhood Education	-6	-0.3
FY 2013 Initial Adjusted Budget		222,234	95.7
Technical Adjustment: Health insurance contribution	Multiple Programs	28	0.0
FY 2013 Additionally Adjusted Budget		222,263	95.7
FY 2013 Policy Initiatives			
Eliminate: In salaries and Fringe Benefits	Early Childhood Education	-39	-0.3
Eliminate: In salaries and Fringe Benefits	Post Secondary Ed. and Workforce Readiness	-34	-0.4
Cost Increase: In Subsidies and Transfers	Elementary and Secondary Education	4,516	0.0
Cost Increase: In Subsidies and Transfers	Post Secondary Ed. and Workforce Readiness	1,876	0.0
Cost Increase: In salaries and Fringe Benefits	Early Childhood Education	30	0.0
Cost Decrease: In nonpersonal services - Supplies and Materials, Other Services and Charges, Subsidies and Transfers, and Equipment and Equipment Rental	Post Secondary Ed. and Workforce Readiness	-201	0.0
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		228,411	94.8
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		8,810	0.0
Cost Increase: In Subsidies and Transfers	Elementary and Secondary Education	8,659	0.0
Cost Increase: In Supplies and Materials	Elementary and Secondary Education	9	0.0
Cost Increase: In Other Services and Charges	Elementary and Secondary Education	3	0.0
Cost Decrease: In Subsidies and Transfers to align budget with programmatic needs	Office of the Director	-8,651	0.0
Cost Decrease: In Contractual Services - Other to offset increases to Supplies and Materials, Other Services and Charges, and Subsidies and Transfers	Elementary and Secondary Education	-20	0.0
FY 2013 Initial Adjusted Budget		8,810	0.0
Additional Adjustments: In Subsidies and Transfers in accordance with ORA certification	Elementary and Secondary Education	-3,000	0.0
FY 2013 Additionally Adjusted Budget		5,810	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		5,810	0.0

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Table GDO-5 (Continued)
(dollars in thousands)

	DIVISION	BUDGET	FTE
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		37,859	0.4
Cost Increase: In personal services - Regular Pay - Continuing Full Time and Fringe Benefits - to align with projected step increases and costs	Agency Financial Operations	110	1.0
Cost Increase: In nonpersonal services - Supplies and Materials; Other Services and Charges; and Subsidies and Transfers	Elementary and Secondary Education	50	0.0
Cost Increase: In salaries and Fringe Benefits to align with projected step increases and costs	Elementary and Secondary Education	15	0.3
Cost Increase: In salaries and Fringe Benefits to align with step increases and costs	Post Sec Educ and Workforce Readiness	1	0.0
Cost Increase: In Supplies and Materials (less than \$500)	Agency Financial Operations	0	0.0
Cost Decrease: In Subsidies and Transfers	Post Sec Educ and Workforce Readiness	-1	0.0
FY 2013 Initial Adjusted Budget		38,033	1.7
Technical Adjustment: Health insurance contribution (less than \$500)	Multiple Programs	0	0.0
FY 2013 Additionally Adjusted Budget		38,034	1.7
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		38,034	1.7
Gross for GDO - Office of the State Superintendent of Education		430,761	348.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives and performance indicators for its Divisions::

1. Office of the Chief Operating Officer

Objective 1: Develop a high-performing HR Function.

Objective 2: Provide high-quality internal and external customer service.

Objective 3: Provide quality goods and services to OSSE customers through a streamlined procurement process that is responsive to the needs of its customers and suppliers.

Objective 4: Provide effective and efficient operational support services to achieve program goals.

Objective 5 : Provide for fair and equitable Alternative Dispute Resolution.

Office of the Chief Operating Officer

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Average number of qualified applicants identified per position within 45 days	5	Not Available	3	2	3	3
Percentage of positions filled and/or reclassified within 90 days	Not Available	Not Available	Not Available	80%	85%	90%
OSSE's employee retention rate (measure retained from prior performance plans)	83.78%	70%	86%	87%	88%	89%
Increase in customer service approval rating over prior year	Not Available	Not Available	3	4	4.5	5
OSSE's Language Access Rating	Not 4.9	Available	6.0	6.0	6.0	6.0
Percentage of OSSE employees trained in procurement process	Not Available	Not Available	Not Available	75%	80%	85%
Number of partnerships developed with other agencies	Not Available	Not Available	Not Available	3	4	5
Percentage of procurements less than \$25K completed within 10 days	Not Available	92% (agency-wide)	65%	80%	90%	95%
Percentage of payments delivered within 30 days of OSSE's receipt of an approved invoice (measure retained from prior performance plans)	65.78% (agency-wide)	85% (agency-wide)	92% (agency-wide)	95% (division-level)	95% (division-level)	95% (division-level)
Percentage of timely IDEA due process hearings	98%	Not Available	99%	100%	100%	100%
Increase in Mediation Requests and Due Process Complaints requesting Mediation	31	Not Available	21	40	60	80
Number of § 504 and § 504 and IDEA intertwined Due Process Complaints Filed	Not Available	Not Available	Not Available	Baseline	TBD	TBD
Percentage of local funding expended within 15 days of close of the fiscal year	Not Available	Not Available	Not Available	95%	95%	95%

Note: Except as noted above, all measures are new starting in FY2012.

2. Office of the Deputy State Superintendent

Objective 1: Increase participation in the child nutrition programs so that all participants are fed and ready to learn (QUALITY EDUCATION).

Objective 2: Ensure that all schools are following the health education and physical education standards and requirements of the DC Healthy Schools Act as healthy, physically active students are ready to learn (QUALITY EDUCATION).

Objective 3: Develop a District-wide athletic department to coordinate athletics across all Local Educational Agencies (LEAs) and schools as one method of expanding pathways to college and careers (QUALITY EDUCATION).

Objective 4: Provide quality data on D.C. education to the public and other stakeholders.

Objective 5: Ensure the day-to-day technical availability and operability of OSSE systems.

Office of the Deputy State Superintendent

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of students participating in the school lunch program	67%	Not Available	59%	60%	61%	62%
Percentage of students participating in the school breakfast program	33%	Not Available	38%	39%	40%	41%
LEAs participating in the breakfast and lunch programs	63	Not Available	57	62	62	61
Percentage of students participating in the supper program	4%	Not Available	17%	18%	19%	20%
Percentage of low income students participating in the Summer Food Program	80%	Not Available	80%	81%	81%	82%
Child and Adult Care Food Program (CACFP) daily average participants	5,259	Not Available	4,770	4,865	4,963	5,062
Number of limited English proficient homes participating in CACFP	0	Not Available	0	10	20	20
Number of new facilities participating in CACFP	6	Not Available	7	8	9	10
Number of in-person professional development sessions on school nutrition programs	4	Not Available	18	12	18	18
Number of schools provided on-site technical assistance	Not Available	Not Available	Not Available	100	110	120
Number of Healthier US School Challenge schools	Not Available	Not Available	6	20	30	40
Number of schools with school gardens	Not Available	Not Available	53	60	65	70
Number of schools applying for school garden funding	Not Available	Not Available	Not Available	37	40	42

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Office of the Deputy State Superintendent (cont)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of Green Ribbon schools	Not Available	Not Available	Not Available	1	2	3
Percentage of schools completing school health profile	Not Available	Not Available	95.3%	96%	97%	98%
Grades K-5 average minutes of physical education per week	Not Available	Not Available	65	80	85	100
Grades 6-8 average minutes of physical education per week	Not Available	Not Available	107	120	150	175
Grades K-5 average minutes of health education per week	Not Available	Not Available	35	40	50	75
Grades 6-8 average minutes of health education per week	Not Available	Not Available	53	60	65	75
Number of schools applying for physical activity funding	Not Available	Not Available	Not Available	35	40	45
Percentage of schools completing DC CAS Health	Not Available	Not Available	Not Available	80%	100%	100%
Number of in-person professional development sessions on health education standards	Not Available	Not Available	Not Available	2	4	4
Number of statewide athletic sports competitions	Not Available	Not Available	Not Available	1	3	5
Percentage of help desk calls answered within SLA (measure retained from prior performance plans)	93.3%	89%	90%	93%	95%	95%
Percentage uptime of OSSE servers against SLA	Not Available	Not Available	98%	98%	98%	98%
Percentage of user requests via the services portal solved and closed with 5 days of receipt	Not Available	Not Available	Not Available	95%	98%	98%
Percentage of new IT initiatives reviewed via the Project Initiation Process	Not Available	Not Available	Not Available	90%	90%	95%
Number of new common core technologies standardized	Not Available	Not Available	Not Available	10	15	20
Number of new common core technologies standardized	Not Available	Not Available	Not Available	10	15	20
Percentage of funds reimbursed within 30 days of receipt of an approved invoice	Not Available	Not Available	Not Available	80%	90%	95%
Percentage of available local funding expended within 15 days of close of fiscal year	Not Available	Not Available	Not Available	95%	95%	95%

Note: Except as noted above, all measures are new starting in FY 2012.

3. Early Childhood Education

Objective 1: Provide access to high-quality early learning opportunities for all children from birth through kindergarten entrance (QUALITY EDUCATION).

Objective 2: Directors, teachers and teacher assistants in early childhood programs will be highly qualified (QUALITY EDUCATION).

Objective 3: Children will be ready for kindergarten (QUALITY EDUCATION).

Objective 4: Families will be linked to opportunities and resources to strengthen their role as parents (QUALITY EDUCATION).

Objective 5: Ensure sub-grantee compliance with federal and local grant requirements (QUALITY EDUCATION).

Early Childhood Education

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of programs participating in the QRIS (measure retained from prior performance plans)	60%	87%	100%	100%	40 ¹ %	50%
Percentage of infants and toddlers served in high quality settings (Gold level in QRIS)	12%	Not Available	14%	20%	30%	40%
Percentage of 3-4 year olds served in high quality programs (Gold level in QRIS)	50%	Not Available	60%	70%	80%	90%
Percentage of Directors, Teachers and Teacher Assistants in Professional Development Registry	Not Available	Not Available	Not Available	35%	50%	70%
Percentage of directors in early childhood programs who hold a Bachelor's degree in early childhood or closely related field	40%	Not Available	50%	60%	70%	80%
Percentage of teachers in early childhood programs who hold at a minimum an Associate degree in early childhood education or a closely related field	35%	Not Available	45%	55%	65%	75%
Percentage of teacher assistants in early childhood programs who hold at a minimum the Child Development Associate (CDA) Credential	50%	Not Available	60%	70%	80%	90%
Percentage of 4-year old children ready for kindergarten as measured by the DC Kindergarten Entry Assessment (KEA)	Not Available	Not Available	Not Available	Baseline (KEA tool identified)	15%	30%
Number of family engagement materials and activities developed	1	Not Available	1	2	4	5
Percentage of sub-grantees that were "desktop" monitored semi-annually	100%	Not Available	100%	100%	100%	100%
Percentage of funds reimbursed to sub-grantees within 30 days of receipt of an approved invoice (measure retained from prior performance plan – with modification)	85% (within 35 days)	90% (within 35 days)	95% (within 35 days)	95%	97%	98%
Percentage of available local funds expended within 15 days of close of fiscal year	Not Available	Not Available	Not Available	95%	95%	95%

Note: Except as noted above, all measures are new starting in FY 2012.

4. Office of Elementary and Secondary Education

Objective 1: Prepare for full implementation of common core state standards and common assessments in reading/language arts and mathematics through clear communication and stakeholder collaboration (QUALITY EDUCATION).

Objective 2: Make data more meaningful and useful in our work to increase student achievement (QUALITY EDUCATION).

Objective 3: Increase the number of effective educators in all public schools (QUALITY EDUCATION).

Objective 4: Increase the number of high quality schools available to students at all grade levels (QUALITY EDUCATION).

Objective 5: Expand access to global education for students to increase access to global cultures and increase competitiveness in the world marketplace (building on the fact that common core state standards are internationally benchmarked) (QUALITY EDUCATION).

Office of Elementary and Secondary Education

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of professional development sessions on common core state standards, school improvement, and teacher effectiveness offered	0	Not Available	15	15	20	20
Number of events hosted specifically for parents and community members to learn about common core, accountability, and teacher effectiveness	Not Available	Not Available	Not Available	8	10	12
Number of individuals participating in common core events	200	Not Available	400	800	1600	3200
Percentage of under- performing schools supported	5%	Not Available	5%	20%	20%	20%
Average number of days taken to complete reviews of educator licensure applications	59	Not Available	35	30	25	20
Percentage of LEAs (RTTT and non RTTT) implementing teacher and leader evaluation systems to determine effectiveness	Not Available	Not Available	Not Available	55%	85%	95%
Number of schools receiving federal planning and implementation funding	7	Not Available	3	5	5	5
Percentage of available facility grant funding committed during the FY (measure retained from prior performance plans; measure was under another agency division)	77%	90%	83%	85%	90%	90%
Rate of public charter school's timely interest and principal repayments(measure retained from prior performance plans; measure was under another agency division)	76%	90%	94%	95%	95%	95%
Number of new partnerships developed for global education	Not Available	Not Available	Not Available	5	5	5

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Office of Elementary and Secondary Education (Cont)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of students and teachers participating in global education initiative	Not Available	Not Available	Not Available	5 teachers 125 students	5 teachers 125 students	5 teachers 125 students
Percent of funds reimbursed to sub-grantees within 30 days of receipt of an approved invoice (measure retained from prior performance plan – with modification)	25% (within 35 days)	95% (within 35 days)	78% (within 35 days)	85%	95%	95%
Percent of available Local funds expended within 15 days of close of fiscal year	Not Available	Not Available	Not Available	70%	80%	90%

Note: Except as noted above, all measures are new starting in FY 2012.

5. Postsecondary and Career Readiness

Objective 1: Increase the percentage of District residents participating in college and career preparatory programs within six (6) months of high school graduation (QUALITY EDUCATION).

Objective 2: Increase the DC TAG graduation rate (QUALITY EDUCATION).

Objective 3: Provide educational and career advancement opportunities for adult learners with varying literacy levels (QUALITY EDUCATION).

Objective 4: Measurably improve the operational quality of the Education Licensure Commission as it exercises regulatory authority over post secondary institutions operating in the District to ensure educational excellence and consumer protection (QUALITY EDUCATION).

Postsecondary and Career Readiness

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of public high school graduates enrolling in higher education institutions within six months of graduation with DCTAG	29.2%	Not Available	25.9%	26.5%	27%	28%
Number of students who complete two or more courses as part of a CTE sequence of courses	2,960	Not Available	5,171	5,550	5,701	5,986
Number of programs of study offered in OSSE-funded CTE programs	31	Not Available	36	41	44	48
Percentage of public high school seniors who complete a DCTAG application by April 15th	14.6%	Not Available	18.4%	19.1%	19.8%	20.5%
Percentage of public high school seniors who complete a DCTAG application by June 30th	35.8%	36%	36%	36.7%	36.7%	36.7%
Number of DCTAG students enrolled in college	5,070	Not Available	5,101	5,200	5,200	5,200
Number of postsecondary institutions with DCTAG applicants	301	Not Available	291	285	280	275
Total number of students attending OSSE college prep summer bridge (BR)/boot camp (BC) programs or high achievers (HA) programs	100	Not Available	416	1,235	1,375	1,515
Number of students attending OSSE college prep summer BR	100	416	416	425	450	475
Number of students attending OSSE college prep summer BC	Not Available	Not Available	Not Available	800	900	1,000
Number of students attending OSSE college prep summer HA achievers	Not Available	Not Available	Not Available	10	25	40
Percentage of public high school graduates enrolling in higher education institutions within one year of graduation	33.2%	Not Available	28.2%	30%	32%	34%
Percentage of (DCTAG) graduates enrolled in college within one year of graduation that continue to second year (retention rate)	69%	Not Available	71%	73%	75%	77%

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Postsecondary and Career Readiness (Cont)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of public high school graduates enrolling in higher education institutions within two years of graduation	56.8%	Not Available	58%	59%	59%	59%
Number of students participating in an OSSE mentor program at institutions of higher learning	Not Available	Not Available	Not Available	150	150	150
Number of adult learners served annually in OSSE-funded literacy programs completing a valid pre-test and 16+ hours of instruction (measure retained from prior performance plans; hours of instruction increased from 12 to 16 in FY 2012)	4,247 (12+ hours of instruction)	4,322 (12+ hours of instruction)	3,798 (12+ hours of instruction)	3,988 (5% increase)	4,187 (%5 increase)	4,396 (5% increase)
Percentage of enrolled adult learners who complete an educational literacy level (measure retained from prior performance plans)	32%	36%	30%	33%	36%	39%
Number of adults who receive a GED	711	Not Available	512	564	621	500* 7
Number of government/private/community-based partnerships within Adult and Family Education	Not Available	Not Available	Not Available	22	23	24
Percentage of Education Licensure applications processed and presented to the Education Licensure Commission within 60 days of receipt (measure retained from prior performance plans)	93%	85%	90%	90%	92%	94%
Percentage of new completed applications processed on time	90%	Not Available	83%	95%	95%	95%
Percentage of postsecondary institutions monitored annually	75%	Not Available	80%	5% increase	5% increase	5% increase
Percentage of grant funds reimbursed to sub-grantees within 30 days of an approved invoice (measure retained from prior performance plan – with modification)	85% (within 35 days)	90% (within 35 days)	50% (within 35 days)	95%	95%	95%
Percentage of available local funds expended within 15 days of close of fiscal year	Not Available	Not Available	Not Available	70%	80%	90%

Note:

1. ELC legislation was changed in 2011. Except as noted above, all measures are new starting in FY 2012.

6. Division of Specialized Education

Objective 1: Increase the number of students with special needs receiving a high quality, appropriate public education in the least restrictive environment (LRE) (QUALITY EDUCATION).

Objective 2: Increase sub-grantee and provider compliance with federal and local grant and programmatic requirements (QUALITY EDUCATION).

Objective 3: Develop and issue high-quality policies for students with disabilities that ensure delivery of effective specialized instruction (QUALITY EDUCATION).

Objective 4 : Collect Medicaid reimbursements for allowable services provided to students with special needs through OSSE's Division of Student Transportation and Non-Public Tuition Payment Unit (FISCAL STABILITY).

Division of Specialized Education

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of individuals trained on quality rating system	Not Available	Not Available	Not Available	50	75	100
Percentage of children with IEPs aged 6 through 21 served in separate schools, residential facilities, or homebound/hospital placements	29%	Not Available	28%	20%	15%	10%
Percentage of timely completion of state complaint investigations	55.6%	Not Available	94%	100%	100%	100%
Percentage of LEA findings of non-compliance identified and resolved within one year (IDEA Part B) (measure retained from prior performance plans)	100%	100%	94%	100%	100%	100%
Percentage of children eligible under Part B IDEA (aged 3-22) and whose parents consented to an evaluation, who were evaluated within the State established timeframe	75%	Not Available	72% ³	100%	100%	100%
Percentage of eligible infants and toddlers under IDEA Part C (birth-3) for whom an evaluation and assessment and an initial IFSP meeting were conducted within Part C's 45-day timeline	91%	Not Available	97% ⁴	100%	100%	100%
Percentage of sub-grantee respondents reporting that technical assistance significantly improved their content knowledge. (measure retained from prior performance plans)	95%	95%	95%	95%	95%	95%
Amount of Medicaid reimbursement collected	Not Available	Not Available	Baseline Year	TBD	TBD	TBD
Percentage of grant funds reimbursed to sub-grantees within 30 days of receipt of approved invoice (measure retained from prior performance plans – with modification)	74% (within 35 days)	90% (within 35 days)	93% (within 35 days)	95%	95%	95%
Percentage of available local funds expended within 15 days of the close of the fiscal year	Not Available	Not Available	Not Available	95%	95%	95%

Note: Except as noted above, all measures are new starting in FY 2012.

Performance Plan Endnotes:

¹ Projecting a lower percentage of participation as beginning in FY 2013, the QRIS will be available to all preschool programs. For FY 2010 - FY 2012, only subsidy preschool programs participated in QRIS

² Data is preliminary and will be finalized in April 2012

³ A drop is expected due to a new online test that will have a fee increase from \$50 to \$120. Historically, there has always been a drop in passers when the test is changed in any way

⁴ See footnote 3

District of Columbia Public Charter Schools

www.dcpcsb.org

Telephone: 202-328-2660

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$440,368,371	\$489,953,241	\$542,030,720	10.6

The mission of the District of Columbia Public Charter Schools (DCPCS) is to provide an alternative free education for students who reside in the District of Columbia.

The District of Columbia Public Charter School Board is authorized to grant charters. Each charter school is a private, non-profit corporation. This agency includes the District of Columbia appropriations to the DCPCS system. Payments from this agency to individual charter schools are made quarterly on the basis of enrollment as set forth in the District of Columbia Official Code, Section 38-2906.02.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table GC0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GC0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	375,845	440,368	483,667	535,364	51,696	10.7
Total for General Fund	375,845	440,368	483,667	535,364	51,696	10.7
Intra-District Funds						
Intra-District Funds	34,159	0	6,286	6,667	381	6.1
Total for Intra-District Funds	34,159	0	6,286	6,667	381	6.1
Gross Funds	410,005	440,368	489,953	542,031	52,077	10.6

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table GC0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GC0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	410,005	440,368	489,953	542,031	52,077	10.6
Subtotal Nonpersonal Services (NPS)	410,005	440,368	489,953	542,031	52,077	10.6
Gross Funds	410,005	440,368	489,953	542,031	52,077	10.6

*Percent change is based on whole dollars.

Program Description

Public charter schools in the District of Columbia are authorized under the provisions of law set forth in Division VI, Title 38, Subtitle IV, Chapter 17 of the District of Columbia Official Code. Public charter schools are private, non-profit corporations that operate under the terms and conditions set forth in their charters and as approved by the District of Columbia Public Charter School Board, the chartering authority. The public charter schools are autonomous, nonsectarian institutions that cannot charge tuition to District resident students. Additionally, public charter schools cannot impose discriminatory admissions policies or tests on District resident students.

Public charter schools receive the same level of District funding for their enrolled students as students enrolled in the District of Columbia Public Schools, pursuant to the District's Uniform Per Student Funding Formula (refer to District of Columbia Official Code Section 38-29). Public charter schools also receive a facilities allowance to maintain and operate their buildings. In addition to District government funding, public charter schools are eligible to receive Federal and Private Grants funding and may engage in private fund-raising.

The District of Columbia Public Charter Schools operate under these goals:

- Public charter schools will abide by the provisions set forth in their individual charters;
- Individual public charter schools will comply with all reporting requirements set forth by the chartering authority;
- Public charter schools will provide students with exposure to career pathways and focus on particular areas of study to further enhance students' academic experiences;
- Public charter schools will meet all academic performance goals set forth in their individual charter agreements; and
- The chartering authority will monitor and evaluate performance of public charter schools based on the provisions set forth in each school's charter.

Program Structure Change

D.C. Public Charter Schools has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table GC0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table GC0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) D.C. Charter Schools								
(1100) D.C. Charter Schools	440,368	489,953	542,031	52,077	0.0	0.0	0.0	0.0
Subtotal (1000) D.C. Charter Schools	440,368	489,953	542,031	52,077	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	440,368	489,953	542,031	52,077	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The District of Columbia Public Charter Schools' (DCPCS) proposed FY 2013 gross budget is \$542,030,720, which represents a 10.6 percent increase over its FY 2012 approved gross budget of \$489,953,241. The budget is comprised of \$535,363,520 in Local funds and \$6,667,200 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DCPCS's FY 2013 CSFL budget is \$493,340,586, which represents a \$9,673,345, or 2.0 percent, increase over the FY 2012 approved Local funds budget of \$483,667,241.

Major CSFL Cost Drivers

The FY 2013 CSFL calculated for DCPCS included an increase of \$9,673,345 to account for the impact of the Consumer Price Index Factor applied to the Uniform Per Student Funding Formula (UPSFF).

Policy Initiatives

Cost Increase: The FY 2013 gross proposed budget includes a total \$51,696,279, or 10.7 percent, increase in Local funds. This increase is partly due to: (1) a 2.0 percent increase in the UPSFF to \$9,124 per student, or \$9,673,345 increase based on FY 2012 Local funds of \$483,667,241; and (2) a projected increase in DCPCS enrollment. The FY 2013 proposed budget anticipates that charter school enrollment will increase by 1,931 students, or 6.1 percent, from the FY 2012 proposed enrollment of 31,768 students to 33,699 in FY 2013. A \$24,794,295 budget increase for General Education is due to the combined effect of the inflation increase described earlier and the increased enrollment. Local funds also increased because of the effect of the enrollment increase on the facilities allotment by an additional \$5,546,675.

Research and practice demonstrate that supplemental funding is required to provide appropriate educational services to students with special needs, consistent with best practices and federal law. All public schools must strive to serve students with different levels of special needs in neighborhood classrooms. To meet this challenge and provide appropriate resources to all public schools for students with the highest levels of special needs, the proposed FY 2013 budget increased \$15,367,744 for Special Education, and the FY 2013 Local funds budget reflects an increase of \$5,987,565 for summer school funding.

In FY 2013, the District will use \$6,667,200 of Federal funds for school improvements to increase the Uniform Non-Residential Facilities Allotment from \$2,800 to \$3,000 per student. Because of increased enrollment, this is a \$381,200 increase in Intra-District funds from the Office of the Superintendent of Education (OSSE) over the FY 2012 funding for the same purpose. The Residential Facilities Allotment will remain at \$8,395 per student.

Protected Programs: The District of Columbia's Public Schools receive Local funding through the UPSFF. This system of funding was established by the District of Columbia School Reform Act of 1995 and was designed to ensure that all public schools across the District received the same level of funding on a per-student basis, regardless of what neighborhood the school is in or where students live. This formula was estimated to be derived from a market basket of goods and services determined by analysis that uses local, regional, and national education funding research and practices to develop a foundation. The percentage allocation of the market basket dollars has not changed in FY 2013. The UPSFF is intended to cover all local education agency operational costs for District public schools, including school-based instruction, student classroom support, utilities, administration, custodial

services, and instructional support such as curriculum and testing. The UPSFF is based on a foundation amount, which is then enhanced according to different weights for higher cost grade levels and supplemental funding weights for students with special needs. The average cost per student, based on a proposed student enrollment of 33,699 and a proposed gross budget of \$542,030,720, is \$16,084.

Each public charter Local Education Agency (LEA) receives its UPSFF Local funding directly from the Office of the Chief Financial Officer.

Additional Resources Available to Charters: The FY 2013 budget continues to support several existing financial programs that meet the unique facility needs of the public charter school community. The Office of the State Superintendent of Education (OSSE) manages four programs designed to provide financial support for charter schools facility costs:

- **Credit Enhancement Fund:** The Credit Enhancement fund provides support for public charter schools in the form of loan guarantees, collateral, lease guarantees, debt service reserves, and other financing assistance.
- **Direct Loan Fund:** The Direct Loan fund provides loans to public charter schools for acquisition, construction, renovation, tenant improvement, and maintenance of public charter school facilities.
- **City Build Grants:** The City Build program is a joint education and neighborhood development initiative that promotes community revitalization with a particular emphasis on strengthening public education through public charter schools. The aim of City Build stretches beyond excellence in academics. It also focuses on encouraging the creation of partnerships between public charter schools and community organizations. For FY 2012, up to \$4 million may be available through the City Build program.
- **Incubator Facilities:** OSSE entered into a partnership with Building Hope to develop incubator facilities in the District of Columbia. The Incubator Initiative is funded from two sources: (1) the Credit Enhancement Grant awarded by the U.S. Department of Education and (2) federal appropriations.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table GC0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table GC0-4
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		483,667	0.0
Student Funding Formula Inflation Factor	D.C. Charter Schools	9,673	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		493,341	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget		493,341	0.0
FY 2013 Policy Initiatives			
Cost Increase: To increase the Uniform Per Student Funding Formula to \$9,124, and to account for projected increases in student enrollment	D.C. Charter Schools	42,023	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		535,364	0.0
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		6,286	0.0
FY 2013 Policy Initiatives			
Enhance: Non-Residential Facilities Allotment from \$2,800 to \$3,000 (Federal Payment for school improvement via OSSE)	D.C. Charter Schools	381	0.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		6,667	0.0
Gross for GC0 - Public Charter Schools		542,031	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**FY 2013 Proposed Budget, District of Columbia Public Charter Schools (GC0)
Per Pupil Funding Analysis (D.C. Act 12-494)**

TOTAL FOR 57 SCHOOLS

		Foundation level per pupil		
		\$9,124		
		Non-Residential Facilities Allotment:	\$3,000	
		Residential Facilities Allotment:	\$8,395	
				Total
Grade Level	Weighting	Budgeted Enrollment	Per Pupil Allocation	Funding Dollars
General Education				
Pre-School	1.34	2,453	\$12,226	\$29,990,378
Pre-Kindergarten	1.30	2,761	\$11,861	\$32,748,221
Kindergarten	1.30	2,537	\$11,861	\$30,091,357
Grades 1-3	1.00	6,333	\$9,124	\$57,782,292
Grades 4-5	1.00	3,937	\$9,124	\$35,921,188
Grades 6-8	1.03	6,285	\$9,398	\$59,066,430
Grades 9-12	1.16	6,222	\$10,584	\$65,853,648
Alternative	1.17	385	\$10,675	\$4,109,875
Special Ed Schools	1.17	235	\$10,675	\$2,508,625
Adult	0.75	2,551	\$6,843	\$17,456,493
Subtotal for General Education		33,699		\$335,528,507
Special Education				
Level 1	0.58	1,153	\$5,292	\$6,101,676
Level 2	0.81	1,350	\$7,390	\$9,976,500
Level 3	1.58	713	\$14,416	\$10,278,608
Level 4	3.10	716	\$28,284	\$20,251,344
Special Education Capacity	0.40	3,932	\$3,650	\$14,351,800
Special Ed Compliance Fund	0.16	3,932	\$1,460	\$5,740,720
Subtotal for Special Education		11,796		\$66,700,648
English as a Second Language				
LEP/NEP	0.45	2,812	\$4,106	\$11,546,072
Special Education-Residential				
Level 1 Residential	0.374	5	\$3,412	\$17,060
Level 2 Residential	1.360	1	\$12,409	\$12,409
Level 3 Residential	2.941	1	\$26,833	\$26,833
Level 4 Residential	2.924	0	\$26,678	\$0
Subtotal for Special Ed Residential		7		\$56,302
English as a Second Language Residential				
LEP/NEP Residential	0.68	12	\$6,204	\$74,448
Residential Room and Board				
Residential	1.70	363	\$15,511	\$5,630,493
Summer School	0.17	11,185	\$1,551	\$17,347,935
Extended School Year Allowance				\$2,090,930
Total FY 2013 Instructional Dollars				\$438,975,335
Per Pupil Facilities Allowance				
Non-Residential Facilities Allotment		33,336	\$3,000	\$100,008,000
Residential Facilities Allotment		363	\$8,395	\$3,047,385
Total FY 2013 Facilities Allowance				\$103,055,385
Total FY 2013 Budget				\$542,030,720

The Fiscal Year 2013 proposed budget includes \$535,363,520 from Local funds for the Uniform Per Student Formula allocation for the District of Columbia Public Charter Schools, and \$6,667,200 of Intra-District Funds transferred from the Office of the State Superintendent of Education to enhance the Non-Residential Facilities. The OSSE funds are to be distributed on the basis of audited enrollment with verified residency.

FY 2013 District of Columbia Public Charter Schools Proposed Enrollment

	School Name	FY 2013 Proposed Enrollment		School Name	FY 2013 Proposed Enrollment
1	Achievement Preparatory	270	29	ImagineSE	637
2	Inspired Teaching	192	30	Shining Stars	58
3	Appletree (3 Campuses)	606	31	KIPP DC (7 Campuses)	3,063
4	ATA (Arts & Technology)	601	32	Latin American/LAMB	270
5	Booker T. Washington	350	33	Mary McLeod Bethune (1 Campuses)	344
6	Bridges	85	34	Maya Angelou (includes residential -3 Campuses)	550
7	Capital City (2 Campuses)	846	35	Meridian	539
8	Carlos Rosario	1,850	36	National Collegiate	245
9	Center City (6 Campus)	1,368	37	Next Step	189
10	Cesar Chavez (3 Campuses)	1,410	38	Options	420
11	Mundo Verde	180	39	Paul	594
12	Community Academy (6 Campuses)	1,461	40	Potomac Lighthouse	342
13	DC Bilingual	348	41	Roots (2 campuses)	116
14	DC Prep (3 Campuses)	1,127	42	SEED (Includes residential)	339
15	E.L. Haynes	795	43	Septima Clark	246
16	E.W. Stokes	347	44	St. Colleta	235
17	Eagle Academy	596	45	Thurgood Marshall	395
18	Early Childhood Academy (2 Campuses)	240	46	Tree of Life	292
19	Education Strengthens Families	440	47	Two Rivers (2 campuses)	472
20	Excel	477	48	Washington Yu Ying	444
21	Friendship Edison (6 Campuses)	4,069	49	Washington Latin (2 Campuses)	596
22	Hope Community (2 Campuses)	832	50	William E. Doar (2 Campuses)	460
23	Hospitality	199	51	Washington Math, Science	365
24	Howard Road (4 Campuses)	865	52	Richard Wright	180
25	Howard University	300	53	Youthbuild (LAYC)	110
26	Perry Street	949	54	Basis **	350
27	IDEA	375	55	Career Academy **	88
28	Ideal Academy (2 Campuses)	278	56	Creative Minds **	93
			57	DC Scholars **	211
FY 2013 TOTAL PROPOSED ENROLLMENT FOR 57 SCHOOLS					33,699

** New Schools in FY 2013

University of the District of Columbia Subsidy Account

www.udc.edu

Telephone: 202-274-5000

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$66,420,000	\$64,181,000	\$64,954,620	1.2

The University of the District of Columbia Subsidy Account reflects the total Local funds transfer to the University of the District of Columbia to fulfill its operational obligations during the fiscal year.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table GG0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GG0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	62,070	66,420	64,181	64,955	774	1.2
Total for General Fund	62,070	66,420	64,181	64,955	774	1.2
Gross Funds	62,070	66,420	64,181	64,955	774	1.2

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table GG0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GG0-2
(dollars in thousands)

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Comptroller Source Group						
50 - Subsidies and Transfers	62,070	66,420	64,181	64,955	774	1.2
Subtotal Nonpersonal Services (NPS)	62,070	66,420	64,181	64,955	774	1.2
Gross Funds	62,070	66,420	64,181	64,955	774	1.2

*Percent change is based on whole dollars.

Program Description

The University of the District of Columbia Subsidy Account operates through the following program:

UDC Subsidy - The University, as a component unit of the District of Columbia government, is a legally separate entity for which the elected officials of the District of Columbia are financially accountable. Accountability exists because the Mayor, with the consent of the Council, appoints members to the University Board of Trustees, and pursuant to District of Columbia Official Code Section 38-1202.06(4), approves the University's budget. In addition, the District provides financial support to the University.

The operating budget of this component unit is shown as an enterprise fund to align the University's budgetary information with its financial reporting as reflected in the District's Comprehensive Annual Financial Report, in which the University's financial data is reported separately from that of the District government. Accordingly, details of the University's operating budget are provided in its chapter in the Enterprise and Other Funds section of the budget. In FY 2005, a subsidy account for this component was created to show the annual transfer of Local funds support from the District government to the University.

Program Structure Change

The University of the District of Columbia Subsidy Account has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table GG0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table GG0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) UDC Subsidy								
(1100) UDC Subsidy	66,420	64,181	64,955	774	0.0	0.0	0.0	0.0
Subtotal (1000) UDC Subsidy	66,420	64,181	64,955	774	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	66,420	64,181	64,955	774	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The University of the District of Columbia (UDC) Subsidy's proposed FY 2013 gross budget is \$64,954,620, which represents a 1.2 percent increase over its FY 2012 approved gross budget of \$64,181,000. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The UDC Subsidy's FY 2013 CSFL budget is \$63,681,000 which represents a \$500,000, or 0.8 percent, decrease from the FY 2012 approved Local funds budget of \$64,181,000.

Policy Initiatives

The FY 2013 budget for the University of the District of Columbia Subsidy Account includes \$1,273,620, which represents a 2.0 percent inflation factor to support the programs of the University.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table GG0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table GG0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		64,181	0.0
Removal of One-Time Funding	UDC Subsidy	-500	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		63,681	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget		63,681	0.0
FY 2013 Policy Initiatives			
Cost Increase: To reflect a 2 percent inflation increase	UDC Subsidy	1,274	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		64,955	0.0
Gross for GGO - University of the District of Columbia Subsidy Account		64,955	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

District of Columbia Public Library

www.dclibrary.org
Telephone: 202-727-1101

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$38,439,339	\$36,517,672	\$43,532,632	19.2
FTEs	442.5	428.8	461.6	7.7

The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning, and personal growth.

Summary of Services

The District of Columbia Public Library supports children and adults with books and other library materials that foster success in school, reading, and personal growth. The Library system includes a Central Library and 24 Neighborhood Libraries providing services to children, youth, teens, and adults. “Library as community space” provides clean, safe and available places for community use. “Library resources” provides books and other library materials, programs and special services for children and adults. “Library technology” helps bridge the digital divide with public access computers and free WiFi at all libraries as well as data bases, downloadable books and music, and library information via the library’s website (dclibrary.org).

The agency’s FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table CE0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table CE0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	39,186	35,089	34,465	42,027	7,561	21.9
Special Purpose Revenue Funds	387	354	584	520	-64	-11.0
Total for General Fund	39,573	35,443	35,049	42,547	7,497	21.4
Federal Resources						
Federal Grant Funds	1,192	1,898	948	922	-26	-2.8
Total for Federal Resources	1,192	1,898	948	922	-26	-2.8
Intra-District Funds						
Intra-District Funds	21	1,098	520	64	-456	-87.7
Total for Intra-District Funds	21	1,098	520	64	-456	-87.7
Gross Funds	40,787	38,439	36,518	43,533	7,015	19.2

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table CE0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table CE0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
<u>General Fund</u>						
Local Funds	448.5	435.3	422.8	456.6	33.8	8.0
Special Purpose Revenue Funds	1.0	0.0	0.0	0.0	0.0	N/A
Total for General Fund	449.5	435.3	422.8	456.6	33.8	8.0
<u>Federal Resources</u>						
Federal Grant Funds	9.1	72	6.0	5.0	-1.0	-16.7
Total for Federal Resources	9.1	72	6.0	5.0	-1.0	-16.7
Total Proposed FTEs	458.6	442.5	428.8	461.6	32.8	7.7

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table CE0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table CE0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	20,136	19,567	20,555	21,520	965	4.7
12 - Regular Pay - Other	2,625	2,080	1,821	3,446	1,625	89.2
13 - Additional Gross Pay	1,082	766	572	572	0	0.0
14 - Fringe Benefits - Current Personnel	5,037	4,893	5,170	6,241	1,071	20.7
15 - Overtime Pay	308	307	222	307	84	37.9
Subtotal Personal Services (PS)	29,187	27,613	28,341	32,086	3,745	13.2
20 - Supplies and Materials	369	475	468	560	92	19.6
30 - Energy, Comm. and Building Rentals	2,705	0	0	366	366	N/A
31 - Telephone, Telegraph, Telegram, Etc.	345	0	0	0	0	N/A
32 - Rentals - Land and Structures	433	0	0	0	0	N/A
35 - Occupancy Fixed Costs	1	0	0	0	0	N/A
40 - Other Services and Charges	2,427	2,365	2,852	3,811	959	33.6
41 - Contractual Services - Other	1,113	1,828	1,531	1,383	-147	-9.6
50 - Subsidies and Transfers	71	27	75	56	-19	-25.7
70 - Equipment and Equipment Rental	4,136	6,132	3,252	5,270	2,019	62.1
Subtotal Nonpersonal Services (NPS)	11,600	10,826	8,177	11,447	3,270	40.0
Gross Funds	40,787	38,439	36,518	43,533	7,015	19.2

*Percent change is based on whole dollars.

Division Description

The District of Columbia Public Library operates through the following 5 divisions:

Office of the Chief Librarian – provides executive direction to the Chief Business Officer, the Director of Library Services, and the directors of communications and information technology. With the Board of Trustees, the Chief Librarian develops and then implements the long-range facilities and services plan.

This division contains the following 2 activities:

- **Inter-governmental Affairs** – performs liaison services on behalf of the Library to community groups, civic associations, advisory neighborhood commissions, and elected officials; and
- **Executive Management Office** – coordinates with the Board of Library Trustees, monitors customer service matters, tracks library transformation – the strategic changes to the operations of the Library to improve the way library services are delivered to District residents - and monitors innovation in library systems outside of the District.

Library Services – selects all materials available in libraries; conducts story hours, summer reading and book clubs; provides information and research to residents; provides training to use library resources and technology; and communicates programs and news to the residents and the elected leadership of the District.

This division contains the following 9 activities:

- **Children and Youth Services** – promotes reading to children from birth to age 19 to build a foundation of reading, a love of the library, and most importantly, a love of reading; and encourages school retention and graduation through homework help and other educational supports and instills in youth a lifelong love of learning;
- **Martin Luther King, Jr. Memorial Library** – serves as the central library; hosts District-wide programs of interest, including volunteer services and the award winning “Teens of Distinction” program; and provides a broad range of books and library materials, large meeting rooms for Library and public use, and more than 100 public-access computers;
- **Neighborhood Libraries** – offers story-telling and summer reading for children, activities for youth and teens and book clubs, and computer training assistance at 24 neighborhood-oriented libraries ranging in size from 5,000 to 20,000 square feet;
- **Adaptive Services** – supports outreach and library services to the blind and physically disabled, and support including access to and training for specialized technology such as large font computer screens, Braille, audio or recorded books, and programs in American Sign Language;
- **Literacy Resources** – assists adult learners in finding tutors and educational resources, and administers a practice General Equivalency Diploma (GED) test;
- **Teens of Distinction Program** – provides an employment program for high-achieving District teens ages 14 to 20;
- **Volunteers** – coordinates the many volunteers serving the Library by recruiting and training them;
- **Collections** – acquires all of the books and magazines, media, and movies made available in the libraries to District residents; and
- **Library Program Information** – promotes Library programs and services to District residents and keeps the public up-to-date on library construction projects through community outreach, bulletins, and online and electronic communications.

Business Operations – provides effective support services that facilitate customers’ access to materials, information, programs, and services that position the Library system as an employer of distinction. The division is committed to making a positive difference to District residents and has the responsibility to provide clean, safe, and inviting environments to attract residents to the libraries through building and maintaining state-of-the-art facilities with capacities for new and emerging technologies that will bridge the digital divide. The division also strives to position the D.C. Public Library as an employer of distinction through the hiring and training process, fiscal accountability, standards of excellence, and innovative business practices.

This division contains the following 5 activities:

- **Custodial and Maintenance** – supports all library locations (central and neighborhood libraries) by maintaining a clean and inviting environment for District residents;
- **Public Safety** – supports security staff that provides public oversight and accountability, resulting in improved safety in libraries;
- **Asset Management** – is accountable for all District government Library properties, including their use and disposal;
- **21st Century Capital Projects** – is responsible for rebuilding and renovating all libraries in the District; and
- **Public Service Technology** – manages the network connecting the Library’s 25 facilities, maintains the Library’s on-line catalog and website, and creates new library applications for smart phones and other portable devices.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The District of Columbia Public Library has no division structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table CE0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides FY 2011 actual data.

Table CE0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1010) Personnel	631	693	712	19	7.0	7.0	7.0	0.0
(1015) Training and Employee Development	246	106	447	342	1.0	1.0	1.0	0.0
(1020) Contracting and Procurement	452	414	429	16	4.0	3.0	3.0	0.0
(1030) Property Management	1,022	1,019	1,408	389	3.0	3.0	3.0	0.0
(1040) Information Technology	1,135	1,142	1,180	38	6.0	6.0	6.0	0.0
(1060) Legal Services	163	205	198	-7	2.0	1.0	1.0	0.0
(1070) Fleet Management	356	390	426	36	6.0	6.0	6.0	0.0
(1080) Communications	1,068	710	862	151	15.1	8.5	8.5	0.0
(1085) Customer Service	270	342	345	3	5.0	4.0	4.0	0.0
(1087) Language Access	6	6	6	0	0.0	0.0	0.0	0.0
(1090) Performance Management	580	691	640	-50	3.0	3.0	3.0	0.0
Subtotal (1000) Agency Management Program	5,929	5,717	6,654	937	52.3	42.5	42.5	0.0
(100F) Agency Financial Operations								
(110F) Budget Operations	292	299	310	11	2.5	2.5	2.5	0.0
(120F) Accounting Operations	400	417	464	48	4.5	4.5	4.5	0.0
Subtotal (100F) Agency Financial Operations	692	715	774	59	7.0	7.0	7.0	0.0

(Continued on next page)

Table CE0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(L200) Chief Librarian								
(L210) Inter-governmental Affairs	119	116	120	4	1.0	1.0	1.0	0.0
(L220) Executive Management Office	251	265	269	4	1.0	1.0	1.0	0.0
Subtotal (L200) Chief Librarian	369	380	389	8	2.0	2.0	2.0	0.0
(L300) Library Services								
(L310) Children and Young Adult Services	1,184	1,254	1,379	125	11.1	11.0	11.0	0.0
(L320) Martin Luther King Jr Memorial Library	3,882	3,965	4,075	110	59.4	51.5	60.8	9.3
(L330) Neighborhood Libraries	11,219	11,671	14,436	2,766	195.7	201.0	225.0	24.0
(L340) Adaptive Services	519	531	541	10	7.0	7.0	7.0	0.0
(L350) Literacy Resources	1,216	1,227	1,209	-18	10.2	9.0	8.0	-1.0
(L360) Teens of Distinction Program	198	207	291	84	9.8	8.8	8.8	0.0
(L370) Volunteers	23	61	56	-5	1.0	1.0	1.0	0.0
(L380) Collections	5,016	2,900	5,137	2,237	18.6	18.0	18.0	0.0
(L390) Library Program Information	24	24	24	0	0.0	0.0	0.0	0.0
Subtotal (L300) Library Services	23,281	21,840	27,148	5,308	312.8	307.3	339.6	32.3
(L400) Business Operations								
(L410) Custodial and Maintenance	3,373	3,720	4,407	687	44.2	44.0	44.0	0.0
(L420) Public Safety	1,136	1,158	1,298	141	18.1	18.0	18.5	0.5
(L430) Asset Management	23	15	85	70	1.0	1.0	1.0	0.0
(L440) 21st Century Capital Projects	256	385	328	-57	0.0	2.0	2.0	0.0
(L450) Public Service Technology	3,380	2,587	2,449	-138	5.0	5.0	5.0	0.0
Subtotal (L400) Business Operations	8,168	7,865	8,567	702	68.4	70.0	70.5	0.5
Total Proposed Operating Budget	38,439	36,518	43,533	7,015	442.5	428.8	461.6	32.8

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The District of Columbia Public Library's (DCPL) proposed FY 2013 gross budget is \$43,532,632, which represents a 19.2 percent increase over its FY 2012 approved gross budget of \$36,517,672. The budget is comprised of \$42,026,849 in Local funds, \$921,623 in Federal Grant funds, \$520,000 in Special Purpose Revenue Funds, and \$64,160 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DCPL's FY 2013 CSFL budget is \$39,019,643, which represents a \$4,554,191, or 13.2 percent, increase over the FY 2012 approved Local funds budget of \$34,465,452.

Major CSFL Cost Drivers

The FY 2013 CSFL calculated for DCPL included another adjustment entry that is not described in detail on table 5. This adjustment was made for an increase of \$3,961,000 to account for the operating impact of capital projects completed or scheduled for completion prior to the fiscal year associated with the proposed budget. During the development of the CSFL, some adjustments such as these were categorized as "Other Adjustments".

Initial Adjusted Budget

Eliminate: The FY 2013 budget request for Intra-District is \$64,160, representing a decrease of \$456,156 from FY 2012. This decrease signifies the ending of two Memoranda of Understanding (MOUs) with the Office of the Chief Technology Officer (CTO): the Broadband Technology Opportunities Program – Sustainable Broadband Adoption grant and Option Year Two of the National Telecommunications and Information Administration State Broadband Data and Development grant program, which were both funded with federal stimulus money.

Cost Increase: In FY 2013, DCPL increased the number of term employees and overtime pay to align branch positions to the library staffing patterns, based on building size and population needs. To address these challenges and extend the hours of service at some libraries, the Local budget includes an increase of \$1,758,743 and 39.4 FTEs in personal services for term employees, \$24,890 in Supplies and Materials, \$3,074 in Other Services and Charges, and \$1,311 in Contractual Services – Other.

Cost Decrease: DCPL decreased 11.6 Continuing Full-time Equivalent (FTEs) and \$1,758,743 from personal services, and \$29,275 from Equipment and Equipment Rental in Local funds. The Special Purpose Revenue budget was also adjusted for a net decrease of \$64,000. DCPL's Federal grants budget for the Library Services and Technology Act grant decreased by \$27,281 and 1.0 FTE to reflect the reduction in the grant award amount.

Additionally Adjusted Budget

Technical Adjustments: Adjustments of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in increases of \$131,456 in Local funds and \$1,229 in Federal Grant funds.

Policy Initiatives

Cost Increase: The agency's proposed Local budget reflects an increase of \$375,750 to fund 6.0 FTEs in the Library Services program to continue to staff Rosedale library, which is scheduled to open in September 2012. DCPL's proposed Local fund budget will also increase by \$2,200,000 of one-time funds in the Library Services program to support the Library Collections fund. An additional \$300,000 in one-time Local funds will be used for employee training.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table CE0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table CE0-5

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		34,465	422.8
Removal of One-Time Funding	Library Services	-4	0.0
Fringe Benefit Rate Adjustment	Multiple Programs	356	0.0
Consumer Price Index	Multiple Programs	131	0.0
Personal Services Growth Factor	Multiple Programs	110	0.0
Other Adjustments	Multiple Programs	3,961	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		39,020	422.8
Cost Increase: In Term employees and Overtime Pay	Multiple Programs	1,759	39.4
Cost Increase: In Supplies and Materials	Multiple Programs	25	0.0
Cost Increase: In Other Services and Charges	Multiple Programs	3	0.0
Cost Increase: In Contractual Services - Other	Agency Management Program	1	0.0
Cost Decrease: In Continuing Full Time FTEs and associated cost	Multiple Programs	-1,759	-11.6
Cost Decrease: In Equipment and Equipment Rental	Library Services	-29	0.0
FY 2013 Initial Adjusted Budget		39,020	450.6
Technical Adjustment: Health insurance contribution	Multiple Programs	131	0.0
FY 2013 Additionally Adjusted Budget		39,151	450.6
FY 2013 Policy Initiatives			
Technical Adjustments: Increase FTEs to staff the Rosedale Library scheduled to open in May	Library Services	376	6.0
Cost Increase: Funding for Library Collections account (One-Time)	Library Services	2,200	0.0
Cost Increase: Funding for employee training (One-Time)	Agency Management Program	300	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		42,027	456.6
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		948	6.0
Cost Decrease: Reduction of grant award for Libraries Services and Technology Act	Library Services	-27	-1.0
FY 2013 Initial Adjusted Budget		921	5.0
Technical Adjustment: Health insurance contribution	Multiple Programs	1	0.0
FY 2013 Additionally Adjusted Budget		922	5.0
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		922	5.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		584	0.0
Adjust: To adjust for reduced access to fund balance and reduced revenue projections	Multiple Programs	-64	0.0
FY 2013 Initial Adjusted Budget		520	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		520	0.0
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		520	0.0
Eliminate: Expiration of two stimulus-funded MOUs with OCTO	Library Services	-456	0.0
FY 2013 Initial Adjusted Budget		64	0.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		64	0.0
Gross for CE0 - District of Columbia Public Library		43,533	461.6

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

Library Services Division

Objective 1: Library as community space.

Objective 2: Library resources for the public.

Objective 3: Technology: Access to the online world is critical in the 21st century.

Agency Performance Measures

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Annual circulation of books and other library materials	2,712,775	2,984,052	3,059,432	+10% 3,365,375	+10% 3,701,912	+10% 4,072,103
Cardholders as a percent of total population	36.32%	40%	50.43%	50%	50%	50%
Number of card holders	288,636	300,000	329,313	305,000	310,000	310,000
Number of website user visits	1,997,524	2,197,276	2,210,325	+3 % 2,276,634	+3 % 2,344,933	+3 % 2,415,281
Number of attendees at library-sponsored programs	197,282	203,200	228,836	+3% 235,701	+3% 242,772	+3% 250,055
Number of participants at community-sponsored meetings	153,471	158,075	180,905	+3% 186,332	+3% 191,922	+3% 197,679
Circulation of children's materials	662,601	728,861	889,477	+3% 916,161	+3% 943,646	+3% 971,955
Number of new library cards for children	8,958	9,226	6,274	+3% 6,462	+3% 6,656	+3% 6,855
Participation and completion rates in summer reading for pre-school and elementary school age children	9,440	9,723	14,126	+3% 14,549	+3% 14,986	+3% 15,435
Attendance at programs for children in their 1st five years	89,342	92,022	115,058	+3 % 118,509	+3% 122,065	+3% 125,726
Number of story hours for children	2,497	2,571	2,800	+3% 2,884	+3% 2,970	+3% 3,059
Number of people using on-line homework help	3,169	3,485	3,452	+3% 3,555	+3% 3,662	+3% 3,772
Participation in teen summer reading programs	2,057	2,118	707	1,000	1,250	1,500
Number of new library cards for teens	14,242	14,669	11,096	+3% 11,428	+3% 11,771	+3% 12,124

Business Operations Division

Objective 1: Library as community space.

Objective 2: Technology: Access to the online world is critical in the 21st century.

Agency Performance Measures

(Continued)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of books downloaded	27,794	30,573	59,955	+3% 61,753	+3% 63,606	+3% 65,514
Number of adult learners seeking assistance	2,542	2,796	3,189	+3% 3,284	+3% 3,383	+3% 3,484
Number of GED practice tests administered	1,169	1,285	957	1,000	1,000	1,000
Circulation per capita	4.52	4.65	5.08	5.25	5.50	5.75
Number of sessions on public access computers by children	139,626	153,588	225,326	+3% 232,085	+3% 239,048	+3% 246,219
Number of sessions on public access computers by teens and adults	530,733	583,806	715,092	+3% 736,544	+3% 758,641	+3% 781,400
Number of sessions of remote access to Library's electronic resources	182,021	200,223	292,601	+3% 301,379	+3% 310,420	+3% 319,733

District of Columbia Public Charter School Board

www.dcpsb.org
Telephone: 202-328-2660

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$1,303,958	\$3,490,251	\$3,494,619	0.1
FTEs	0.0	23.0	1.0	-95.7

Please Note: D.C. PCSB does not use the District's financial system. As such, actual data for FY 2011 show only Local funds. For gross funds agency actual expenditures, please refer to the D.C. PCSB's annual financial report located on the agency website at <http://www.publiccharter.com/PCSB-Accountability/Fiscal-Audits.aspx>

The D.C. Public Charter School Board's (PCSB) mission is to provide quality public school options for District students, families, and communities by conducting a comprehensive application review process, providing effective oversight of and meaningful support to District public charter schools, and by actively engaging key stakeholders.

Summary of Services

The D.C. Public Charter School Board carries out four key functions: 1) ensure only the highest quality organizations are approved to open charter schools, which is accomplished through a comprehensive application review process; 2) make effective oversight decisions in the interest of students and hold charter schools to high standards with respect to results; 3) provide clear feedback to charter schools and maintain a system of rewards and consequences to manage progress towards desired outcomes; and 4) actively engage key stakeholders to ensure transparency and accountability through an exchange process that facilitates the sharing of critical information and feedback regarding community impact and preferences.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table GB0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GB0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	1,605	1,304	1,076	1,076	0	0.0
Special Purpose Revenue Funds	0	0	2,414	2,419	4	0.2
Total for General Fund	1,605	1,304	3,490	3,495	4	0.1
Gross Funds	1,605	1,304	3,490	3,495	4	0.1

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table GB0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table GB0-2
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	11.1	0.0	0.0	0.0	0.0	N/A
Special Purpose Revenue Funds	0.0	0.0	23.0	1.0	-22.0	-95.7
Total for General Fund	11.1	0.0	23.0	1.0	-22.0	-95.7
Total Proposed FTEs	11.1	0.0	23.0	1.0	-22.0	-95.7

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table GB0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GB0-3
(dollars in thousands)

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Comptroller Source Group						
11 - Regular Pay - Continuing Full Time	45	93	96	99	3	3.0
14 - Fringe Benefits - Current Personnel	4	10	29	30	2	5.3
Subtotal Personal Services (PS)	49	103	124	129	4	3.5
50 - Subsidies and Transfers	1,556	1,201	3,366	3,366	0	0.0
Subtotal Nonpersonal Services (NPS)	1,556	1,201	3,366	3,366	0	0.0
Gross Funds	1,605	1,304	3,490	3,495	4	0.1

*Percent change is based on whole dollars.

Program Description

The District of Columbia Public Charter School Board does not use the District's financial system. For budget presentation, its budget is shown as operating through the District's standard administrative program:

D.C. Public Charter School Board – is responsible for the organizational development, administration, and workforce management for the agency in addition to the periodic review of PCSB's academic, financial, and governance platforms. The agency's operations are funded by an annual Local funds appropriation, as well as Special Purpose Revenue funds derived from an administrative fee of one half of one percent of each charter school's annual budget [refer to the District of Columbia Public Charter Schools budget chapter] that is authorized under Section 38-1802.11(b)(2) of the District of Columbia Official Code. This program serves as the PCSB's Agency Management program.

Program Structure Change

The District of Columbia Public Charter School Board has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table GB0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table GB0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(0010) D.C. Public Charter Schools Board								
(1000) Agency Management Program	1,304	3,490	3,495	4	0.0	23.0	1.0	-22.0
Subtotal (0010) D.C. Public Charter Schools Board	1,304	3,490	3,495	4	0.0	23.0	1.0	-22.0
Total Proposed Operating Budget	1,304	3,490	3,495	4	0.0	23.0	1.0	-22.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The District of Columbia Public Charter School Board's (DCPCSB) proposed FY 2013 gross budget is \$3,494,619, which represents a 0.1 percent increase over its FY 2012 approved gross budget of \$3,490,251. The budget is comprised of \$1,076,000 in Local funds and \$2,418,619 in Special Revenue funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DCPCSB's FY 2013 CSFL budget is \$1,076,000, which represents no change from the FY 2012 approved Local funds budget of \$1,076,000.

Initial Adjusted Budget

Cost Increase: Special Purpose Revenue funds are projected to increase by \$4,368 in FY 2013 to reflect the mandated administrative fee that the Board collects and the higher level of funding made to the charter schools. The FY 2013 proposed budget has also been adjusted to reflect one FTE reporting to the Office of the Chief Financial Officer (OCFO); other DCPCSB employees are not District FTEs.

Additionally Adjusted Budget

Technical Adjustments: Adjustments of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$518 in Special Purpose Revenue funds.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table GB0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table GB0-5

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		1,076	0.0
No Changes		0	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		1,076	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget		1,076	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		1,076	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		2,414	23.0
Cost Increase: Due to administrative fees charged to charter schools and FTEs reduction to reflect one OCFO employee in agency	Multiple Programs	4	-22.0
FY 2013 Initial Adjusted Budget		2,419	1.0
Technical Adjustment: Health insurance contribution	Multiple Programs	1	0.0
FY 2013 Additionally Adjusted Budget		2,419	1.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		2,419	1.0
Gross for GB0 - D.C. Public Charter School Board		3,495	1.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

Objective 1: Employ a portfolio management system that bases DCPCSB decisions for resource allocations and board actions using consistent definitions of school performance.

Objective 2: Increase stakeholder engagement and board transparency.

Objective 3: Improve collection, analysis and reporting of school performance data for oversight purposes.

Objective 4: Continue to develop and expand financial resources.

Agency Performance Measures

Measure ¹	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of new items posted to the website (weekly)	6	10	10	10	10	10
Number of community member subscriptions for email updates	2,000	1,500	1,500	2,000	2,200	2,500
Number of PCSB events on Twitter	8	16	16	16	16	20
Number of Twitter followers	79	100	300	400	450	600
Average number of community members participating and/or attending PCSB meetings and hearings	20	30	30	30	30	30
Number of meetings or hearings held by the DCPCSB each year	20	16	16	16	16	16
Number of community meetings or events hosted or participated in by DCPCSB members or staff	8	8	8	10	10	10
Number of PCSB community-oriented publications distributed	5	8	8	8	8	10
Number of campuses passing initial compliance screen	54	87	87	96	99	100
Number of campuses passing initial governance screening	50	77	77	Not Available	Not Available	Not Available
Number of campuses requiring a targeted Program Development Review	Not Available	36	36	22	10	10
Number of campuses requiring a full Program Development Review	Not Available	41	41	28	10	10
Number of performance measures to demonstrate charter school performance ²	19	40	40	75	90	90
Number of PMF Review Reports by September 15	Not Available	102	102	105	105	105

(Continued on next page)

Agency Performance Measures (Continued)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of donors identified to support MODMS/technology	1	1	1	1	1	1
Number of donors identified to support MASP initiative	0	1	1	0	0	0
Number of donors identified to support PCS oversight	1	1	1	1	1	1

DCCAS: D.C. Comprehensive Assessment System

MASP: Monitoring and Accountability for School Performance

MODMS: Mission Oriented Data Management Solution

PMF: Performance Management Framework

Performance Plan Endnotes:

¹ Please note that many of these standards are particular to DCPCSB, as it is the only charter authorizer using the PMF, which allows for not only transparent results of school performance, but also clear DCPCSB responses as a result. Likewise, no other districts or states are using anything similar to PMF.

² The total number of measures does not reflect the number of measures being held for each school. Rather, these numbers reflect the total of all schools; DCPCSB has standard schools (grades 3 – 12), where the measures are mostly the same with little variation. DCPCSB also has non-standard schools (early childhood, adult/GED, special needs) where, because of the lack of DCCAS data, they have very individualized performance measures—often different from the standard schools. Further, each school will have mission specific measures that speak to their unique programs. As a result, the increase in the number of measures is more reflective of schools adding mission-specific measures over time, plus new schools with new mission-specific measures.

Office of the Deputy Mayor for Education

<http://dme.dc.gov>

Telephone: 202-727-3636

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$1,214,367	\$1,912,273	\$2,302,857	20.4
FTEs	7.4	11.0	11.0	0.0

The Office of the Deputy Mayor for Education (DME) supports the Mayor in developing and implementing a world class education system that enables children, youth, and adults to compete locally and globally.

Summary of Services

The function of the DME is to plan, coordinate, and supervise all public education and education-related policies and activities under its jurisdiction. This includes developing and supporting programs to improve the delivery of educational services and opportunities from early childhood to the post-secondary education level; innovating new programs and strategies for addressing the needs of children and families; and coordinating interagency initiatives targeted at supporting students and schools.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table GW0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GW0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	823	1,214	1,912	2,303	391	20.4
Total for General Fund	823	1,214	1,912	2,303	391	20.4
Intra-District Funds						
Intra-District Funds	1,164	0	0	0	0	N/A
Total for Intra-District Funds	1,164	0	0	0	0	N/A
Gross Funds	1,987	1,214	1,912	2,303	391	20.4

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table GW0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table GW0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	6.6	7.4	11.0	11.0	0.0	0.0
Total for General Fund	6.6	7.4	11.0	11.0	0.0	0.0
Total Proposed FTEs	6.6	7.4	11.0	11.0	0.0	0.0

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table GW0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GW0-3
(dollars in thousands)

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Comptroller Source Group						
11 - Regular Pay - Continuing Full Time	1,079	688	1,043	1,070	27	2.6
12 - Regular Pay - Other	239	0	0	0	0	N/A
13 - Additional Gross Pay	13	103	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	288	114	283	316	33	11.7
Subtotal Personal Services (PS)	1,619	904	1,326	1,387	60	4.6
20 - Supplies and Materials	0	8	8	15	7	87.5
31 - Telephone, Telegraph, Telegram, Etc.	32	0	0	0	0	N/A
40 - Other Services and Charges	336	265	360	201	-158	-44.0
41 - Contractual Services - Other	0	36	219	200	-19	-8.6
50 - Subsidies and Transfers	0	0	0	500	500	N/A
Subtotal Nonpersonal Services (NPS)	368	310	586	916	330	56.3
Gross Funds	1,987	1,214	1,912	2,303	391	20.4

*Percent change is based on whole dollars.

Program Description

The Office of the Deputy Mayor for Education operates through the following program:

Department of Education – carries out the functions of the Deputy Mayor for Education.

This program contains the following 2 activities:

- **Agency Oversight and Support** – encompasses all of the staffing necessary to carry out core functions. Develops, analyzes, and oversees education strategy initiatives; coordinates inter-agency initiatives and strategies, including the Inter-agency Collaboration and Service Integration Commission, that support schools and youth development; and monitors District agency performance indicators and progress toward meeting performance goals for education and youth development; and
- **Office of Public Education Facilities Planning (OPEFP)** – responsible for the development of the Master Facilities Plan, including detailed analysis of the citywide education facility portfolio and recommendations for the location, planning, use, re-use, and design of the District's education facilities and campuses.

Program Structure Change

The Office of the Deputy Mayor for Education has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table GW0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table GW0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(2000) Department of Education								
(2010) Agency Oversight and Support	1,014	1,550	1,580	30	7.4	10.0	10.0	0.0
(2015) ICSIC	201	0	0	0	0.0	0.0	0.0	0.0
(2020) Office of the Ombudsman for Public Education	-1	0	0	0	0.0	0.0	0.0	0.0
(2025) Office of Public Education Facilities Planning	0	362	723	361	0.0	1.0	1.0	0.0
Subtotal (2000) Department of Education	1,214	1,912	2,303	391	7.4	11.0	11.0	0.0
Total Proposed Operating Budget	1,214	1,912	2,303	391	7.4	11.0	11.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the agency's activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Deputy Mayor for Education's (DME) proposed FY 2013 gross budget is \$2,302,857, which represents a 20.4 percent increase from its FY 2012 approved gross budget of \$1,912,273. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DME's FY 2013 CSFL budget is \$1,796,038, which represents a \$116,235, or 6.1 percent, decrease from the FY 2012 approved Local funds budget of \$1,912,273.

Initial Adjusted Budget

Cost Increase: DME increased its Contractual Services by \$129,901, Regular Pay - Continuing Full Time by \$22,187, Supplies and Materials by \$6,840, and Fringe Benefits by \$6,452 to properly align the budget with programmatic needs.

Cost Decrease: DME decreased Other Services and Charges by \$165,379 as an offset to the increase in Contractual Services, Supplies and Materials, and Personal Services.

Additionally Adjusted Budget

Technical Adjustment: Adjustment of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$6,819.

Policy Initiative

Cost Increase: A provision in the "Charter School Relocation Assistance Act of 2012" grants \$500,000 in one-time funding to assist in the relocation of a public charter high school co-located within a public high school.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table GW0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table GW0-5
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		1,912	11.0
Removal of One-Time Funding	Department of Education	-150	0.0
Fringe Benefit Rate Adjustment	Department of Education	20	0.0
Consumer Price Index	Department of Education	9	0.0
Personal Services Growth Factor	Department of Education	5	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		1,796	11.0
Cost Increase: In Contractual Services	Department of Education	130	0.0
Cost Increase: In Regular Pay - Continuing Full Time	Department of Education	22	0.0
Cost Increase: In Supplies and Materials	Department of Education	7	0.0
Cost Increase: In Fringe Benefits	Department of Education	6	0.0
Cost Decrease: In Other Services and Charges	Department of Education	-165	0.0
FY 2013 Initial Adjusted Budget		1,796	11.0
Technical Adjustment: Health insurance contribution	Multiple Programs	7	0.0
FY 2013 Additionally Adjusted Budget		1,803	11.0
FY 2013 Policy Initiative			
Cost Increase: One-time funding to assist in the relocation of a public charter high school	Department of Education	500	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		2,303	11.0
Gross for GW0 - Deputy Mayor for Education		2,303	11.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency’s performance plan has the following objectives for FY 2013:

Objective 1: Special Education - Reduce nonpublic enrollment and associated budget.

Objective 2: The DME will provide Local Education Agency (LEA) support to improve the provision of the District services to charter schools.

Objective 3: School Quality - Develop and begin implementation of a plan to create 14,000 quality seats in K-12 within the 10 highest needs communities.

Objective 4: Higher Education and Workforce Pathways - Reconnect disconnected youth and expand the number of alternative options available to over-age, under credited in-school youth.

Objective 5: Facilities Planning - Manage development of a master facilities plan, which will guide school facilities modernization and improvements.

Agency Performance Measures¹

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Reduce nonpublic enrollment	Not Available	Not Available	Not Available	1,650 students	TBD	TBD
Reduce the number of long-term vacant properties	Not Available	Not Available	Not Available	-25%	TBD	TBD
Percentage of LEAs attending or engaging in meetings hosted by DME	Not Available	Not Available	Not Available	95%	TBD	TBD

Performance Plan Endnote:

1. As all measures have been newly established in FY 2012, data is shown as “Not Available” for prior fiscal years.

Office of Public Education Facilities Modernization

www.opefm.dc.gov
Telephone: 202-698-7700

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$27,440,421	\$0	\$0	N/A
FTEs	237.1	0.0	0.0	N/A

The Office of Public Education Facilities Modernization (OPEFM) has been absorbed into the Department of General Services (DGS) in Fiscal Year 2012. All property, records, unexpended balances and other funds available to the agency have been transferred to DGS. The functions of OPEFM are shown in the DGS budget chapter within the Governmental Direction and Support appropriation title.

The agency's FY 2010 and FY 2011 actual expenditures and FY 2012 approved budget are presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table GM0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GM0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	28,761	25,543	0	0	0	N/A
Special Purpose Revenue Funds	2,676	1,392	0	0	0	N/A
Total for General Fund	31,437	26,935	0	0	0	N/A
Intra-District Funds						
Intra-District Funds	2,360	506	0	0	0	N/A
Total for Intra-District Funds	2,360	506	0	0	0	N/A
Gross Funds	33,798	27,440	0	0	0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table GM0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table GM0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	2673	236.2	0.0	0.0	0.0	N/A
Special Purpose Revenue Funds	2.2	1.0	0.0	0.0	0.0	N/A
Total for General Fund	269.5	237.1	0.0	0.0	0.0	N/A
Total Proposed FTEs	269.5	237.1	0.0	0.0	0.0	N/A

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table GM0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GM0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	16,789	14,497	0	0	0	N/A
12 - Regular Pay - Other	180	107	0	0	0	N/A
13 - Additional Gross Pay	577	289	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	3,403	3,197	0	0	0	N/A
15 - Overtime Pay	1,245	849	0	0	0	N/A
Subtotal Personal Services (PS)	22,193	18,940	0	0	0	N/A
20 - Supplies and Materials	1,675	1,235	0	0	0	N/A
30 - Energy, Comm. and Building Rentals	281	0	0	0	0	N/A
31 - Telephone, Telegraph, Telegram, Etc.	391	10	0	0	0	N/A
32 - Rentals - Land and Structures	281	323	0	0	0	N/A
34 - Security Services	127	135	0	0	0	N/A
40 - Other Services and Charges	364	991	0	0	0	N/A
41 - Contractual Services - Other	8,197	5,734	0	0	0	N/A
70 - Equipment and Equipment Rental	288	73	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	11,604	8,501	0	0	0	N/A
Gross Funds	33,798	27,440	0	0	0	N/A

*Percent change is based on whole dollars.

Division Description

Division descriptions are available in the budget chapter for the Department of General Services.

Division Structure Change

The Office of Public Education Facilities Modernization was absorbed into the Department of General Services.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table GM0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides FY 2011 actual data.

Table GM0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management								
(1010) Personnel	323	0	0	0	2.8	0.0	0.0	0.0
(1080) Communications	116	0	0	0	1.9	0.0	0.0	0.0
(1090) Performance Management	1,431	0	0	0	4.7	0.0	0.0	0.0
Subtotal (1000) Agency Management Program	1,870	0	0	0	9.4	0.0	0.0	0.0
(3000) Facilities Modernization Support Program								
(3010) Facilities Modernization Support Program	506	0	0	0	0.0	0.0	0.0	0.0
Subtotal (3000) Facilities Modernization Support Program	506	0	0	0	0.0	0.0	0.0	0.0
(5000) Repairs and Maintenance								
(5221) Planning, Design and Construction Division	3	0	0	0	0.0	0.0	0.0	0.0
Subtotal (5000) Repairs and Maintenance	3	0	0	0	0.0	0.0	0.0	0.0
(5001) Repairs and Maintenance/NPS								
(5015) Repairs and Maintenance/NPS	1,183	0	0	0	0.0	0.0	0.0	0.0
(5231) Operations and Maintenance Division	21,466	0	0	0	202.2	0.0	0.0	0.0
(5251) Logistic	-2	0	0	0	0.0	0.0	0.0	0.0
Subtotal (5001) Repairs and Maintenance/NPS	22,648	0	0	0	202.2	0.0	0.0	0.0
(5002) Business Operations/Financial Services								
(5095) Business Operations/Financial Services	769	0	0	0	10.4	0.0	0.0	0.0
Subtotal (5002) Business Operations/Financial Services	769	0	0	0	10.4	0.0	0.0	0.0
(6000) Agency OCFO								
(6015) AFO - Other	120	0	0	0	1.0	0.0	0.0	0.0
(6050) AFO - Budget	277	0	0	0	1.9	0.0	0.0	0.0
(6055) AFO - Accounting	469	0	0	0	3.8	0.0	0.0	0.0
Subtotal (6000) Agency OCFO	866	0	0	0	6.6	0.0	0.0	0.0

(Continued on next page)

Table GM0-4 (continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(7000) Realty Office								
(7010) Realty Office	495	0	0	0	4.7	0.0	0.0	0.0
Subtotal (7000) Realty Office	495	0	0	0	4.7	0.0	0.0	0.0
(8000) Environmental Programs Office								
(8010) Environmental Programs Office	283	0	0	0	3.8	0.0	0.0	0.0
Subtotal (8000) Environmental Programs Office	283	0	0	0	3.8	0.0	0.0	0.0
Total Proposed Operating Budget	27,440	0	0	0	237.1	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Division Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The proposed budget changes are available in the budget chapter for DGS.

Non-Public Tuition

www.osse.dc.gov

Telephone: 202-727-6436

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$135,239,863	\$150,236,796	\$109,940,506	-26.8
FTEs	8.3	11.0	18.0	63.6

The mission of the Non-Public Tuition agency is to provide funding, oversight and leadership for required special education and related services for children with disabilities who attend nonpublic special education schools and programs under the federal Individuals with Disabilities Education Act (IDEA).

Non-Public Tuition funds a variety of required specialized services, including instruction, related services, educational evaluations, and other supports and services provided by day and residential nonpublic special education schools and programs. The agency also funds students with disabilities who are District residents placed by the Child and Family Services Agency (CFSA) into foster homes and attending public schools in those jurisdictions. The budget also provides for supplemental payments to St. Coletta's Public Charter School to cover costs of students who require specialized services beyond what can be supported through the Uniform per Student Funding Formula (UPSFF). Administration of the program is supported by providing staff resources to administer the Non-Public Tuition funds.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table GN0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GN0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	166,568	135,240	150,237	109,941	-40,296	-26.8
Total for General Fund	166,568	135,240	150,237	109,941	-40,296	-26.8
Gross Funds	166,568	135,240	150,237	109,941	-40,296	-26.8

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table GN0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table GN0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	0.0	8.3	11.0	18.0	7.0	63.6
Total for General Fund	0.0	8.3	11.0	18.0	7.0	63.6
Total Proposed FTEs	0.0	8.3	11.0	18.0	7.0	63.6

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table GN0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GN0-3
(dollars in thousands)

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Comptroller Source Group						
11 - Regular Pay - Continuing Full Time	0	618	492	1,067	575	117.0
12 - Regular Pay - Other	0	35	186	178	-8	-4.3
14 - Fringe Benefits - Current Personnel	0	149	143	268	125	87.8
Subtotal Personal Services (PS)	0	802	820	1,513	693	84.4
20 - Supplies and Materials	0	2	5	6	1	20.0
40 - Other Services and Charges	0	3	42	60	18	43.7
41 - Contractual Services - Other	0	0	40	134	94	230.9
50 - Subsidies and Transfers	166,568	134,432	149,324	108,203	-41,122	-27.5
70 - Equipment and Equipment Rental	0	0	5	25	20	400.0
Subtotal Nonpersonal Services (NPS)	166,568	134,438	149,416	108,428	-40,989	-27.4
Gross Funds	166,568	135,240	150,237	109,941	-40,296	-26.8

*Percent change is based on whole dollars.

Program Description

Non-Public Tuition operates through the Non-Public Tuition program.

This program contains the following 2 activities:

- **Non-Public Tuition** – provides compliance with court-established vendor payment mandates covering all non-public special education schools and related service providers; and
- **Non-Public Administration** – provides staff resources to administer the Non-Public Tuition fund.

Program Structure Change

The Non-Public Tuition agency has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table GN0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table GN0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Non-Public Tuition								
(0100) Non-Public Tuition	134,681	143,591	108,428	-35,163	0.0	0.0	0.0	0.0
(0200) Non-Public Administration	663	913	1,513	600	8.3	11.0	18.0	7.0
(0300) St. Coletta's Public Charter School	0	5,733	0	-5,733	0.0	0.0	0.0	0.0
No Activity Assigned	(104)	0	0	0	0.0	0.0	0.0	0.0
Subtotal (1000) Non-Public Tuition	135,240	150,237	109,941	-40,296	8.3	11.0	18.0	7.0
Total Proposed Operating Budget	135,240	150,237	109,941	-40,296	8.3	11.0	18.0	7.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

Non-Public Tuition's (NPT) proposed FY 2013 gross budget is \$109,940,506, which represents a 26.8 percent decrease from its FY 2012 approved gross budget of \$150,236,796. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

NPT's FY 2013 CSFL budget is \$150,238,641, which represents a \$1,845, or 0.0 percent, increase over the FY 2012 approved Local funds budget of \$150,236,796.

Initial Adjusted Budget

Enhance: The Local personal services budget of NPT increased \$686,724 to fund 7.0 new FTEs to improve the agency's program and operations support, and to fund the projected growth factor for step increases and Fringe Benefits changes.

Cost Increase: \$900 for Supplies and Materials, \$17,415 for Other Services and Charges, \$92,690 for Contractual Services - Other, and \$19,900 for Equipment and Equipment Rental.

Cost Decrease: \$817,629 from Subsidies and Transfers to offset increases in personal and nonpersonal services activities.

Additionally Adjusted Budget

Technical Adjustments: Adjustments of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$5,776 in Local funds.

Policy Initiatives

Cost Decrease: The Office of the State Superintendent of Education, D.C. Public Schools, D.C. Public Charter schools, and other stakeholders have worked collaboratively to make significant strides in reviewing data and developing plans for improvements in the Non-Public Tuition agency budget. This budget proposes a decrease of \$40,303,911 to account for the efforts of several cross-agency initiatives that will continue to be implemented in FY 2013, with the goal of decreasing costs and reducing the number of students in non-public schools in a manner that improves the District's compliance with the least restrictive environment requirements of the Individuals with Disabilities Education Act. The FY 2013 proposed budget also includes consideration of the Department of Youth and Rehabilitation Services and Child and Family Services Agency placements into non-public education settings and public schools in surrounding jurisdictions.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table GN0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table GN0-5
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		150,237	11.0
Consumer Price Index	Non-Public Tuition	2	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		150,239	11.0
Enhance: To provide funding for 7.0 new FTEs to enhance the program and operational activities of the agency	Non-Public Tuition	687	7.0
Cost Increase: In Supplies and Materials	Non-Public Tuition	1	0.0
Cost Increase: In Other Services and Charges	Non-Public Tuition	17	0.0
Cost Increase: In Contractual Services - Other	Non-Public Tuition	93	0.0
Cost Increase: In Equipment and Equipment Rental	Non-Public Tuition	20	0.0
Cost Decrease: In Subsidies and Transfers	Non-Public Tuition	-818	0.0
FY 2013 Initial Adjusted Budget		150,239	18.0
Technical Adjustment: Health insurance contribution	Non-Public Tuition	6	0.0
FY 2013 Additionally Adjusted Budget		150,244	18.0
FY 2013 Policy Initiatives			
Cost Decrease: To account for the collective efforts of several cross-agency initiatives working to decrease costs and reduce the number of students in non-public schools	Non-Public Tuition	-40,304	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		109,941	18.0
Gross for GN0 - Non-Public Tuition		109,941	18.0

Change is calculated by whole numbers and numbers may not add up due to rounding)

Special Education Transportation

www.osse.dc.gov

Telephone: 202-727-6436

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$95,972,695	\$91,260,336	\$91,690,275	0.5
FTEs	1,548.1	1,610.2	1,610.2	0.0

The mission of Special Education Transportation, also known as the Department of Student Transportation, is to support learning opportunities by providing safe, on-time, and efficient transportation services to eligible District of Columbia students.

The Department of Student Transportation (DOT) is primarily responsible for processing student transportation requests from Local Education Agencies ("LEAs"); maintaining the means to transport eligible students safely and on-time; and improving service levels by collaborating with stakeholder groups that include parents, school staff, and special education advocates.

The Special Education Transportation agency is divided into 3 major divisions:

- The Director's office - which provides leadership, strategic guidance, and routing and scheduling services, and which serves as a resource center for parents;
- Bus and Terminal Operations - which provides bus drivers and bus attendants and ensures smooth daily operations as it relates to buses leaving and returning to terminals; and
- Fleet Maintenance - which manages all bus repair and preventative maintenance activities.

Each major component listed is responsible for specific day-to-day activities.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table GO0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GO0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	93,378	95,973	88,760	91,190	2,430	2.7
Total for General Fund	93,378	95,973	88,760	91,190	2,430	2.7
Intra-District Funds						
Intra-District Funds	221	0	2,500	500	-2,000	-80.0
Total for Intra-District Funds	221	0	2,500	500	-2,000	-80.0
Gross Funds	93,599	95,973	91,260	91,690	430	0.5

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table GO0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table GO0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	1,654.8	1,548.1	1,610.2	1,610.2	0.0	0.0
Total for General Fund	1,654.8	1,548.1	1,610.2	1,610.2	0.0	0.0
Total Proposed FTEs	1,654.8	1,548.1	1,610.2	1,610.2	0.0	0.0

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table GO0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table GO0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	15,221	14,632	12,381	14,207	1,826	14.7
12 - Regular Pay - Other	43,856	42,910	46,373	45,592	-781	-1.7
13 - Additional Gross Pay	454	597	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	14,993	15,252	12,393	13,726	1,334	10.8
15 - Overtime Pay	2,737	3,024	3,171	1,617	-1,554	-49.0
99 - Unknown Payroll Postings	0	9	0	0	0	N/A
Subtotal Personal Services (PS)	77,260	76,424	74,318	75,142	824	1.1
20 - Supplies and Materials	552	343	646	775	129	20.0
30 - Energy, Comm. and Building Rentals	0	3,114	2,701	3,627	926	34.3
31 - Telephone, Telegraph, Telegram, Etc.	601	811	769	738	-30	-3.9
32 - Rentals - Land and Structures	0	0	1,451	934	-517	-35.7
33 - Janitorial Services	0	72	199	0	-199	-100.0
34 - Security Services	0	0	1,109	983	-126	-11.4
35 - Occupancy Fixed Costs	3,461	164	22	607	586	2,702.3
40 - Other Services and Charges	7,887	9,989	6,403	5,555	-848	-13.2
41 - Contractual Services - Other	3,368	471	1,670	1,652	-18	-1.1
50 - Subsidies and Transfers	0	321	425	487	62	14.5
70 - Equipment and Equipment Rental	470	4,265	1,547	1,190	-357	-23.1
Subtotal Nonpersonal Services (NPS)	16,339	19,549	16,943	16,548	-394	-2.3
Gross Funds	93,599	95,973	91,260	91,690	430	0.5

*Percent change is based on whole dollars.

Program Description

Special Education Transportation operates through the following 7 programs:

Office of Director – provides the following activities: Communication, Outreach and Administration; Risk Management; and Program Management and Resource Allocation.

Performance Management – provides the following activities: Systems Implementation, Application Support and Administration; Training Coordination and Logistics; Data Analysis; Business Process Re-Engineering; and Administrative Support.

Parent Resource Center – acts as the primary link between DOT, parents/guardians, school personnel, social workers and advocates.

Routing and Scheduling – creates and optimizes routes for the transport of students between home and school according to mandated ride time guidelines.

Investigations – responsible for resolving any incidents that involve a bus during daily operations.

Bus and Terminal Operations – provides the following activities: Terminal Operations Control; 5th Street (terminal) - Drive and Attend students; New York Avenue (terminal) - Drive and Attend Students; Southwest (terminal)-Drive and Attend Students; and Adams Place (terminal) - and Drive and Attend students.

Fleet Maintenance – provides the following activities: Contracted Maintenance, Repairs and Others; DOT Maintenance and Repairs; and Inspections and Fleet Management.

Program Structure Change

The proposed program structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

As the agency prepares for a full transition from court receivership to the District's control, it has become necessary to restructure the budget to not only reflect how the program operates, but also provide greater transparency into the costs associated with the transportation of more than 3,400 special education students. Accordingly, the new agency structure includes 7 new programs.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table GO0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table GO0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(4400) State Special Education Transportation								
(4410) Transportation-Central Office	95,740	90,403	0	-90,403	1,548.1	1,610.2	0.0	-1,610.2
(4420) Transportation-Administrator	126	432	0	-432	0.0	0.0	0.0	0.0
(4430) Swing Space Transportation	35	0	0	0	0.0	0.0	0.0	0.0
(4440) Farecards and Truancy	72	425	0	-425	0.0	0.0	0.0	0.0
Subtotal (4400) State Special Education Transportation	95,973	91,260	0	-91,260	1,548.1	1,610.2	0.0	-1,610.2
(T100) Office of Director								
(T101) Communication, Outreach and Administration	0	0	3,277	3,277	0.0	0.0	6.6	6.6
(T102) Risk Management	0	0	238	238	0.0	0.0	4.0	4.0
(T103) Program Management and Resource Allocation	0	0	1,237	1,237	0.0	0.0	7.8	7.8
Subtotal (T100) Office of Director	0	0	4,753	4,753	0.0	0.0	18.3	18.3
(T200) Performance Management								
(T201) Systems Implement, App Support and Admin	0	0	203	203	0.0	0.0	2.0	2.0
(T202) Training Coordination and Logistic	0	0	600	600	0.0	0.0	8.7	8.7
(T203) Data Analysis	0	0	152	152	0.0	0.0	1.0	1.0
(T204) Business Process Re-Engineering	0	0	134	134	0.0	0.0	2.0	2.0
(T205) Administrative Support	0	0	1,038	1,038	0.0	0.0	3.0	3.0
Subtotal (T200) Performance Management	0	0	2,127	2,127	0.0	0.0	16.7	16.7
(T300) Parent Call Center								
(T301) Parent Call Center	0	0	727	727	0.0	0.0	14.0	14.0
Subtotal (T300) Parent Call Center	0	0	727	727	0.0	0.0	14.0	14.0
(T400) Routing and Scheduling								
(T401) Routing and Scheduling	0	0	427	427	0.0	0.0	5.0	5.0
Subtotal (T400) Routing and Scheduling	0	0	427	427	0.0	0.0	5.0	5.0
(T500) Investigations								
(T501) Investigations	0	0	602	602	0.0	0.0	9.8	9.8
Subtotal (T500) Investigations	0	0	602	602	0.0	0.0	9.8	9.8

(Continued on next page)

Table G00-4 (Continued)

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(T600) Terminal Operations								
(T601) Terminal Operations Control	0	0	5,694	5,694	0.0	0.0	48.4	48.4
(T610) 5th Street -- Drive and Attend Students	0	0	13,781	13,781	0.0	0.0	296.8	296.8
(T620) New York Ave - Drive and Attend Students	0	0	26,845	26,845	0.0	0.0	607.6	607.6
(T630) Southwest -- Drive and Attend Students	0	0	11,075	11,075	0.0	0.0	243.2	243.2
(T640) Adams Place -- Drive and Attend Students	0	0	14,845	14,845	0.0	0.0	329.2	329.2
Subtotal (T600) Terminal Operations	0	0	72,240	72,240	0.0	0.0	1,525.3	1,525.3
(T700) Fleet Management								
(T701) Contracted Maintenance, Repairs and Others	0	0	428	428	0.0	0.0	0.0	0.0
(T702) DOT Maintenance and Repairs	0	0	678	678	0.0	0.0	6.0	6.0
(T703) Inspections and Fleet Management	0	0	9,709	9,709	0.0	0.0	15.1	15.1
Subtotal (T700) Fleet Management	0	0	10,815	10,815	0.0	0.0	21.1	21.1
Total Proposed Operating Budget	95,973	91,260	91,690	430	1,548.1	1,610.2	1,610.2	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

Special Education Transportation's (SET) proposed FY 2013 gross budget is \$91,690,275, which represents a 0.5 percent increase over its FY 2012 approved gross budget of \$91,260,336. The budget is comprised of \$91,190,275 in Local funds and \$500,000 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

SET's FY 2013 CSFL budget is \$90,894,376, which represents a \$2,134,040, or 2.4 percent, increase over the FY 2012 approved Local funds budget of \$88,760,336.

Initial Adjusted Budget

Reduce: Intra-District funds were reduced by \$2,000,000 to accurately reflect the Medicaid reimbursement associated with transportation services provided to eligible students.

Cost Increase: Local funds increases include \$115,993 in Supplies and Materials, \$871,953 in Other Services, \$152,290 in Contractual Services – Other, and \$61,631 in Subsidies and Transfers.

Cost Decrease: Local funds decreases include \$181,143 in Fixed Costs, \$387,988 in Equipment and Equipment Rental, and \$632,737 in salaries.

Additionally Adjusted Budget

Technical Adjustments: Adjustments of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$295,899 in Local funds.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table GO0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table GO0-5
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		88,760	1,610.2
Fringe Benefit Rate Adjustment	Multiple Programs	867	0.0
Consumer Price Index	Multiple Programs	154	0.0
Personal Services Growth Factor	Multiple Programs	294	0.0
Other Adjustments	Multiple Programs	819	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		90,894	1,610.2
Cost Increase: In Supplies and Materials	State Special Education Transportation	116	0.0
Cost Increase: In Other Services and Charges	State Special Education Transportation	872	0.0
Cost Increase: In Contractual Services - Other	State Special Education Transportation	152	0.0
Cost Increase: In Subsidies and Transfers	State Special Education Transportation	62	0.0
Cost Decrease: In Fixed Costs to align to estimated expenditures	State Special Education Transportation	-181	0.0
Cost Decrease: In Equipment and Equipment Rental	State Special Education Transportation	-388	0.0
Cost Decrease: In Salaries to realign support services	State Special Education Transportation	-633	0.0
FY 2013 Initial Adjusted Budget		90,894	1,610.2
Technical Adjustment: Health insurance contribution	Multiple Programs	296	0.0
FY 2013 Additionally Adjusted Budget		91,190	1,610.2
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		91,190	1,610.2
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		2,500	0.0
Reduce: Reduction of Medicaid reimbursements associated with transportation services to eligible students	State Special Education Transportation	-2,000	0.0
FY 2013 Initial Adjusted Budget		500	0.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		500	0.00
Gross for GO0 - Special Education Transportation		91,690	1,610.2

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

Objective 1: Support learning opportunities by providing the least restrictive, safe transportation options to eligible students (QUALITY EDUCATION).

Objective 2: Maintain a safe and reliable fleet of student transportation vehicles (SUSTAINABILITY, FISCAL STABILITY).

Objective 3: Provide excellent customer service to stakeholders, especially schools and parents.

Objective 4: Maintain strong partnerships with OSSE-DOT contracted vendors so that the District receives high-quality service, and vendors are compensated in a timely manner.

Agency Performance Measures

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of students participating in the Metro farecard program	Not Available	Not Available	925	750	790	830
Number of parents receiving reimbursement	60	Not Available	90	60	100	120
Average age of vehicles in fleet	Not Available	Not Available	11 years	9 years	7 years	5 years
Average maintenance and fuel costs per vehicle	Not Available	Not Available	\$10,600	\$10,000	\$9,500	\$9,000
Percentage of spare in-service bus fleet	Not Available	Not Available	Not Available	15%	10%	10%
Percentage of court-ordered metrics met (out of 34)	Not Available	Not Available	70%	100%	Not Available	Not Available
Percentage of daily drop offs before bell time	Not Available	Not Available	Not Available	94%	95%	95%
Number of daily telephone calls received by the Parent Resource Center	Not Available	Not Available	Not Available	500	500	400
Average length of call received by the Parent Resource Center	Not Available	Not Available	Not Available	1:15	1:10	1:10
Percentage of vehicles with GPS tracking systems	Not Available	Not Available	Not Available	100%	100%	100%
Percentage of payments made within 30 days of an approved receipt	Not Available	Not Available	Not Available	100%	100%	100%

Note: All measures are new starting in FY 2012.

Cost Per Student Data

Fiscal Year 2013 District of Columbia Public Schools Budget Development Detail

The following narrative highlights the Fiscal Year 2013 (FY13) budget development process for the District of Columbia Public Schools (DCPS). Each section will highlight program changes – expansions and reconfigurations – and the annual budget considerations that DCPS uses to build budgets. Following this narrative, there will be a breakdown of school by school allocations. Additional detail can also be found on the DCPS website at www.dcps.dc.gov/DCPS/fy13budget.

FY13 New Costs and New Programs

DCPS anticipates a twenty-five million dollar increase in operating costs for FY13. Increasing costs are attributable to a rise in the cost of salaries and benefits in certain school-based positions, most notably the ET-15 position, which includes General Education teachers, Special Education teachers, Instructional Coaches, Guidance Counselors, and others. The increase in operating costs is off-set in part by the two percent increase in the Uniform Per Student Funding Formula (USPFF).

DCPS preserved funding for existing programs, including:

- Maintaining current inventory of schools, including STAY programs (programs for adult students) at Ballou SHS, Roosevelt SHS and Spingarn SHS;
- Preserving the directed allocation for Art, Music and Physical Education teachers at the Pre-S through 5th grade level;
- Preserving the direct allocation for instructional coaches
- Preserving the direct allocation for social workers at FY12 levels
- Preserving the direct allocation for Kindergarten aides;
- Preserving the student-to-teacher allocation ratio for Elementary Schools (which ultimately led to additional teachers at the Elementary School level, in light of continued student growth);
- Continuing to provide Board-directed specialty funds, or funds to specialty or application high schools based on preexisting Board of Education directives.

DCPS funded new initiatives and programs, including:

- Raising the Per-Pupil Funding Minimum (PPFM) from \$8,400 per student for qualifying schools to \$8,568 for qualifying schools
- Adding the School-wide Enrichment Model (SEM) program to Kelly Miller MS and Hardy MS;
- Reserving funds to ensure that Education Campuses may offer Algebra and World Languages;
- Expanding the programs at School-Within-School and Peabody ES;
- Adding fifth grade to Barnard ES and Powell ES;
- Expanding the number of psychologists assigned to schools to provide student support; and
- Staffing 11-month guidance counselors at a ratio of 1:250 at high schools.

In order to propose a balanced budget, DCPS did identify savings at the school and program level. Specifically, the following changes exist in the DCPS proposed budget as compared to FY12:

- Adjusting the student-to-teacher allocation ratio for Middle Schools and High Schools to 1:22 and 1:24, respectively. (In FY12, the ratio was 1:20 for MS and 1:22 for HS);
- Ending the direct allocation for Special Education Coordinator and the direct allocation for School-wide Application Model (SAM) Coaches. (Schools may still fund those positions by repurposing their flexible funding);
- Reducing the direct allocation for Catalyst Coordinator for Catalyst-model schools;
- Restructuring the Full Service School (FSS) program to only directly allocate funding for an Assistant Principal for Intervention (API);
- Redefining “small schools” as schools with fewer than 300 students, and redefining “large schools” as schools with more than 500 students, which ultimately affects how a school is classified in the school funding model;
- Basing the allocation for custodial staff on the actual school staffing for FY12, and capping the total number of custodial employees (excluding foreman) to be allocated at 7.0 FTEs ;
- Reducing the allocation of Non-Personnel Spending (NPS), or funding for supplies and materials, from 3.5% of total budget to 2.75% of total budget.



This chart is a summary of the schools impacted by the various changes discussed above:

Changes to FY 13 School Staffing Allocations			
Is My School Impacted by the Change?			
Change	Elementary School	Middle School	High School
Increase in Average Teacher Salary	Yes	Yes	Yes
Loss of Allocation for Special Education Coordinators	Yes	Yes	Yes
Increase “small school” threshold allocation to 300	Schools < 300	Schools < 300	Schools < 300
Increase “large school” threshold allocation to 500	Schools > 500	Schools > 500	Schools > 500
Increase Psychologist Allocation	Yes	Yes	Yes
Increase Guidance Counselors	No	No	Yes
Change Average Cost of Assistant Principals	Yes	Yes	Yes
Reduce Non-Personnel Spending Allocation from 3.5% to 2.75%	Yes	Yes	Yes
Increase Staffing Allocation for Middle School Teachers from 1:20 to 1:22	No	Yes	No
Increase Staffing Allocation for High School Teachers from 1:22 to 1:24	No	No	Yes
Increase Per-Pupil Funding Minimum by 2%	Schools < \$8,568 per pupil	Schools < \$8,568 per pupil	Schools < \$8,568 per pupil

Grade Configuration Changes

School	Grade Configuration Change
Eastern SHS	Adding 10 th Grade
Powell ES	Adding 5 th Grade
Barnard ES	Adding 5 th Grade
Jefferson MS Academy	Gaining 7 th Grade (grade6-7)
Jefferson MS	8 th Grade only
MacFarland MS	Losing 5 th Grade
School-Within-School	Gaining 1 st Grade

Early Childhood Grade Level Expansions

In SY12-13, DCPS will add four new pre-K classrooms.

School	Grade Configuration Change
Leckie ES	Adding 1 pre-K classroom
Orr ES	Adding 1 pre-K classroom
Peabody ES	Adding 1 pre-K classroom
Amidon-Bowen ES	Adding 1 mixed-age classroom (ages 3-4)

Schoolwide Enrichment Model

Hardy Middle School and Kelly Miller Middle School will receive program funding for the expansion of a gifted and talented program for SY12-13.

School	Grade Configuration Change
Hardy MS	Will add 40 students in grades 6-8 to the program
Kelly Miller MS	Will add 40 students in grades 6-8 to the program

Annual Budget Development Considerations

DCPS determines the amount of money it may allocate to all schools after considering the amount of revenues and the costs it can anticipate for the next school year. The allocation to schools includes the following:

- *Local Funds:* The largest component of the DCPS budget is the portion we receive from the District of Columbia, or “local funds.” The amount DCPS receives is determined by the number of students who attend DCPS and the amount of funding per student the District provides. That number also includes funding for students identified as special education or ELL and for summer school programs. DCPS’ projected enrollment for FY13 remains at a similar level to what was projected for FY12. The Uniform Per Student Funding Formula (UPSFF), the amount of local funding DCPS receives for each student, increased by two percent for the upcoming fiscal year from last fiscal year. The foundation figure for FY13 is \$9,124.
- *Increase in Costs:* The cost to provide the same level of service and staff we provided to schools in FY12 has increased by more than twenty-five million in FY 13. The increase reflects the costs associated with salary and step increases for select positions and increases in the cost of providing benefits for all employees.

Emphasis on Early Childhood

As DCPS has continued to deepen its early childhood education offerings, given its proven positive impact on future student performance, there has been an accompanying increase in the cost of providing service.

Early Childhood classrooms are staffed at a lower, more costly, teacher-to-student ratio with an additional educational aide. Lower-enrollment schools with large Early Childhood programs often draw resources from our larger middle and high schools.

Overall Impact of Small Schools and Specialty Programs

DCPS has a long, established culture and a system of small neighborhood schools and specialty programs designed to improve student achievement. Currently, DCPS operates more than 50 schools with fewer than 300 students each.

These schools have difficulty generating the revenue necessary to support a comprehensive academic and social-support program for students because of low enrollment. Specialty programs historically have received additional allocations to support their unique curricular offerings.

The ultimate result is these schools are often subsidized by funds that otherwise would be generated by the enrollment of larger schools.

How Did You Calculate My School's Allocation?

Each year, DCPS understandably expects the question from parents, “How did you calculate my school’s allocation?” The key is understanding that schools, even schools that appear very alike, ultimately serve a unique study body. For funding purposes, this student body is not only defined by its size, but by its student makeup, specifically meaning the identified needs that the students in that school have. Most often, this student makeup impacts the funding for Special Education and English Language Learner (ELL) services, which has a dramatic affect on a school’s total funding.

Addressing the Needs of Individual Schools

One of the challenges in the budget development process is ensuring that the needs of individual schools are being met within the DCPS budget development process. No two schools serve the exact same population. Even if the schools have the same number of students, a variety of factors affect the allocation from which a school can build its budget. Those factors include the number of special needs students a school serves or the number of Early Childhood programs it offers. If those numbers change, the budget allocation also changes.

DCPS accounts for the following when calculating initial school budget allocations:

- Projected Student Enrollment;
- Special Education Student Population;
- English Language Learner (ELL) Student Population;
- Number of Free and Reduced Meals (FARM) Forms Submitted;
- School Configuration (Elementary School, K-8 Model School, Middle School, or High School);
- School Size;
- Teacher-to-Student Ratios by Grade Configurations; and
- Specialty School Status.

Projected Student Enrollment

Projected student enrollment is the primary driver of a school’s initial budget allocation. Projected student enrollment is determined by analyzing the past four years of enrollment data by school to estimate enrollment for the upcoming school year. Projections also take into account more nontraditional factors that can significantly affect enrollment, such as school closures and spikes in the birth rate.

Each December, projections are delivered to school principals for review. Once received, principals accepted or petitioned their projection based on evidence of enrollment. Petitions were granted based on the quality of evidence.

Schools that are projected to lose significant numbers of students are likely to see similar reductions to school allocations.

Special Education Student Population

Staffing for the special education student population is determined by a review of all current Individualized Education Plans (IEPs). Staffing for this student need is then guided by the Office of Special Education (OSE, which recommends providing a full-time teacher based on the number of students and their need-type. As an example, a classroom of students with full-time IEPs and identified as on the spectrum for Autism would receive the funding for a full-time teacher for every seven students. Another example would be a school that has 10 students with full-time IEPs in kindergarten through grade 8 will receive funds for one full-time Special Education Teacher. Schools are not able to repurpose funds designed to support Special Education needs.

English Language Learner Student Population

English Language Learner (ELL) student population support needs also are determined by a review of the number of ELL students currently enrolled and their classification (Level I through Level IV). Staffing for ELL students is guided by the Office of Bilingual Education (OBE) staffing ratios. Funds are then allocated according to the given ratios. For example, schools that have 22 students between Level I and Level IV in kindergarten through grade 8 will receive funds for one full-time Bilingual/ELL Teacher. Schools are not able to repurpose funds designed to support ELL needs.

Free and Reduced Meals (FARM) Forms Submitted

The number of students at a school who have submitted their Free and Reduced Meal (FARM) form has a direct impact on the amount of “Title funds” that the school receives in its initial budget allocation. “Title funds” refers to money provided by the U.S. Department of Education through the Elementary and Secondary Education Act of 1965. These funds are divided into two categories: Title I and Title II. Title I funds provide support for students from low-income families and are subsequently tied to the successful submission of a completed Free and Reduced Meal (FARM) form. A small percentage of Title I funds are set aside to fund parent engagement initiatives at the school level. Title II funds are designed to support professional development for educators.

School Grade Configuration

The grade configuration of your school will impact the allocation it receives. Teacher-to-student ratios or staffing allocations are often different for elementary, middle and high schools. Within that designation are specific rules that are unique to elementary schools and will affect the allocation. For example, the teacher-to-student ratio at the preschool and pre-K levels is lower (fewer students to a teacher) than the teacher-to-student ratios in more advanced grades. An elementary school with a large number of preschool and pre-K students will therefore receive a higher allocation than a school without preschool or pre-K (such as a middle school) because more teachers are needed to meet given teacher-to-student ratios.

School Enrollment Size

Your school’s enrollment size will impact your school allocation. Often, schools with low enrollment are subsidized by schools with larger enrollment numbers as the enrollment of smaller schools does not generate sufficient funds to support a full complement of programming. To offset the burden on larger schools, we often increase the enrollment threshold at smaller schools.

Similarly, schools with large enrollment numbers often spend far less per student than schools with lower enrollment, in part because funding generated by the larger school is often redirected to support the small schools. At large schools where the per-pupil spending dropped below \$8,568, DCPS has provided additional funds to maintain a more equitable level of student funding.

Specialty Schools

Currently, five schools within DCPS receive “non-formula funds,” or specialty funds that promote the unique goals of their program. For example the Ellington School for the Arts uses its non-formula funds to sustain a dual-curriculum that provides general studies and arts-intensive classes. Non-formula funds are included in the initial school budget allocations for these programs.

Schools Receiving Specialty Funds	Total Non-Formula
Ballou SHS	\$947,000
Banneker SHS	\$690,480
Ellington School of the Arts	\$2,180,709
McKinley Technology HS	\$1,680,585
School Without Walls SHS	\$495,436

Per Student Minimum Funding

The cost of maintaining lower-enrollment schools and expanding early childhood programs often falls disproportionately on our larger-enrollment schools. The cost is reflected in the fact that our largest schools spend the least per student. Without any adjustment, these larger schools lose funding while they are gaining in their overall enrollment. We identified all schools that were funding at less than \$8,568 and added funds to restore their per pupil spending to \$8,568. Even with the adjustment, these large-enrollment schools spend the least per student.

DISTRICT OF COLUMBIA PUBLIC SCHOOLS
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				Enrollment	Total Allocation	Per Student (All Funds)	Enrollment	Total Allocation	Per Student (All Funds)				
7310	Ballou STAY	8	Alt	700	2,800,226	4,000	700	2,931,565	4,188	-	131,339	188	4.7%
7890	CHOICE Academy MS/HS	5	Alt	200	3,092,643	15,463	200	2,079,235	10,396	-	(1,013,408)	(5,067)	-32.8%
7220	Luke Moore HS	5	Alt	350	2,593,352	7,410	272	2,632,454	9,678	(78)	39,102	2,269	30.6%
7450	Roosevelt STAY	4	Alt	237	1,280,323	5,402	350	1,599,972	4,571	113	319,649	(831)	-15.4%
7320	Spingarn STAY	5	Alt	237	1,807,152	7,625	200	1,057,085	5,285	(37)	(750,067)	(2,340)	-30.7%
7490	Washington Metro HS	1	Alt	216	2,258,778	10,457	321	2,936,109	9,147	105	677,331	(1,311)	-12.5%
7901	Youth Services Center	5	Alt	77			93			16	-	-	
5810	School-Within -School	6	EC	84	993,928	11,832	84	1,070,678	12,746	-	76,750	914	7.7%
5930	Shaed EC	5	EC	147	2,140,253	14,560				(147)	(2,140,253)	(14,560)	
5120	Aiton ES	7	Elem	298	2,906,497	9,753	279	2,796,239	10,022	(19)	(110,258)	269	2.8%
5130	Amidon-Bowen ES	6	Elem	299	3,465,479	11,590	267	2,878,878	10,782	(32)	(586,601)	(808)	-7.0%
5140	Bancroft ES	1	Elem	442	5,236,034	11,846	456	5,570,162	12,215	14	334,128	369	3.1%
5150	Barnard ES	4	Elem	388	4,590,813	11,832	470	5,622,136	11,962	82	1,031,323	130	1.1%
5160	Beers ES	7	Elem	365	4,201,959	11,512	391	5,011,219	12,816	26	809,260	1,304	11.3%
5200	Brent ES	6	Elem	295	3,197,774	10,840	349	3,410,458	9,772	54	212,684	(1,068)	-9.9%
5230	Bruce-Monroe ES	1	Elem	399	4,893,806	12,265	439	5,399,330	12,299	40	505,524	34	0.3%
5260	Burrville ES	7	Elem	366	3,199,506	8,742	355	3,442,880	9,698	(11)	243,374	956	10.9%
5280	Cleveland ES	1	Elem	276	3,699,548	13,404	320	3,618,653	11,308	44	(80,895)	(2,096)	-15.6%
5300	Cooke ES	1	Elem	326	4,418,773	13,555	409	4,721,353	11,544	83	302,580	(2,011)	-14.8%
5310	Davis ES	7	Elem	190	2,192,980	11,542	177	2,227,801	12,586	(13)	34,821	1,044	9.0%
5330	Drew ES	7	Elem	216	2,256,740	10,448	178	2,217,602	12,458	(38)	(39,138)	2,011	19.2%
5340	Eaton ES	3	Elem	414	3,404,363	8,223	467	4,101,866	8,783	53	697,503	560	6.8%
5360	Ferebee-Hope ES	8	Elem	329	3,362,458	10,220	266	2,875,040	10,808	(63)	(487,418)	588	5.8%
5390	Garfield ES	8	Elem	263	2,676,367	10,176	228	2,395,481	10,506	(35)	(280,886)	330	3.2%
5400	Garrison ES	2	Elem	208	2,683,964	12,904	227	3,138,659	13,827	19	454,695	923	7.2%
5430	Harris ES	7	Elem	204	1,951,273	9,565	219	2,220,152	10,138	15	268,879	573	6.0%
5450	Hearst ES	3	Elem	236	2,625,369	11,124	280	2,814,029	10,050	44	188,660	(1,074)	-9.7%
5460	Hendley ES	8	Elem	351	4,060,798	11,569	338	3,321,702	9,828	(13)	(739,096)	(1,742)	-15.1%
5480	Houston ES	7	Elem	237	2,751,297	11,609	222	2,328,034	10,487	(15)	(423,263)	(1,122)	-9.7%
5490	Hyde-Addison ES	2	Elem	260	2,615,100	10,058	315	3,046,015	9,670	55	430,915	(388)	-3.9%
5500	Janney ES	3	Elem	482	3,758,824	7,798	535	4,494,001	8,400	53	735,177	602	7.7%
5510	Kenilworth ES	7	Elem	179	1,802,897	10,072	178	1,996,262	11,215	(1)	193,365	1,143	11.3%
5520	Ketcham ES	8	Elem	266	2,574,887	9,680	259	2,708,367	10,457	(7)	133,480	777	8.0%
5530	Key ES	3	Elem	350	3,031,519	8,661	389	3,392,642	8,721	39	361,123	60	0.7%
5540	Kimball ES	7	Elem	302	3,015,501	9,985	319	3,111,432	9,754	17	95,931	(231)	-2.3%
5550	King, M.L. ES	8	Elem	371	3,386,785	9,129	337	3,251,796	9,649	(34)	(134,989)	520	5.7%
5560	Lafayette ES	4	Elem	642	4,867,494	7,582	702	5,896,801	8,400	60	1,029,307	818	10.8%
5590	Leckie ES	8	Elem	341	3,927,575	11,518	336	3,317,064	9,872	(5)	(610,511)	(1,646)	-14.3%

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				Enrollment	Total Allocation	Per Student (All Funds)	Enrollment	Total Allocation	Per Student (All Funds)				
5600	Ludlow-Taylor ES	6	Elem	224	2,853,624	12,739	271	3,518,830	12,985	47	665,206	245	1.9%
5610	Malcolm X ES	8	Elem	256	2,426,273	9,478	243	2,462,386	10,133	(13)	36,113	656	6.9%
5620	Mann ES	3	Elem	269	2,515,034	9,350	295	2,680,148	9,085	26	165,114	(264)	-2.8%
5860	Marie Reed ES	1	Elem	321	3,680,967	11,467	395	4,680,552	11,849	74	999,585	382	3.3%
5630	Marshall ES	5	Elem	118	2,058,273	17,443	165	1,926,781	11,677	47	(131,492)	(5,766)	-33.1%
5640	Maury ES	6	Elem	277	2,902,072	10,477	329	3,104,024	9,435	52	201,952	(1,042)	-9.9%
5690	Miner ES	6	Elem	495	5,091,290	10,285	483	5,113,330	10,587	(12)	22,040	301	2.9%
6290	Montessori @ Logan	6	Elem				211	2,182,650	10,344	211	2,182,650	10,344	
5710	Moten ES @ Wilkinson	8	Elem	393	4,409,880	11,221	340	3,524,177	10,365	(53)	(885,703)	(856)	-7.6%
5720	Murch ES	3	Elem	493	4,405,643	8,936	543	4,785,223	8,813	50	379,580	(124)	-1.4%
5730	Nalle ES	7	Elem	347	3,189,307	9,191	336	3,391,478	10,094	(11)	202,171	903	9.8%
5750	Orr ES	8	Elem	280	2,789,991	9,964	309	3,145,538	10,180	29	355,547	215	2.2%
5760	Oyster-Adams	3	Elem	673	7,778,253	11,558	686	7,754,483	11,304	13	(23,770)	(254)	-2.2%
5780	Patterson ES	8	Elem	364	4,072,843	11,189	312	3,726,890	11,945	(52)	(345,953)	756	6.8%
5790	Payne ES	6	Elem	229	2,347,464	10,251	251	2,794,753	11,134	22	447,289	884	8.6%
5800	Peabody ES	6	Elem	150	2,050,784	13,672	160	2,018,562	12,616	10	(32,222)	(1,056)	-7.7%
5820	Plummer ES	7	Elem	213	2,690,689	12,632	209	2,114,410	10,117	(4)	(576,279)	(2,516)	-19.9%
5830	Powell ES	4	Elem	234	3,492,114	14,924	311	4,237,969	13,627	77	745,855	(1,297)	-8.7%
5840	Randle Highlands ES	7	Elem	412	3,543,380	8,600	403	3,824,840	9,491	(9)	281,460	890	10.4%
5850	Raymond EC	4	Elem	384	4,800,915	12,502	432	4,870,734	11,275	48	69,819	(1,228)	-9.8%
5870	River Terrace ES	7	Elem	147	1,607,408	10,935	124	1,611,310	12,994	(23)	3,902	2,060	18.8%
5880	Ross ES	2	Elem	156	1,701,193	10,905	169	1,744,019	10,320	13	42,826	(585)	-5.4%
5900	Savoy ES	8	Elem	339	3,138,326	9,258	357	3,469,504	9,718	18	331,178	461	5.0%
5910	Seaton ES	2	Elem	255	3,252,897	12,756	280	3,486,653	12,452	25	233,756	(304)	-2.4%
5940	Shepherd ES	4	Elem	336	3,497,910	10,410	356	3,146,557	8,839	20	(351,353)	(1,572)	-15.1%
5950	Simon ES	8	Elem	302	2,845,203	9,421	254	2,749,007	10,823	(48)	(96,196)	1,402	14.9%
5970	Smothers ES	7	Elem	208	2,951,872	14,192	252	2,696,665	10,701	44	(255,207)	(3,491)	-24.6%
5980	Stanton ES	8	Elem	384	3,627,242	9,446	378	3,594,536	9,509	(6)	(32,706)	63	0.7%
6000	Stoddert ES	3	Elem	297	2,899,511	9,763	342	3,252,965	9,512	45	353,454	(251)	-2.6%
6020	Terrell	8	Elem	262	2,633,169	10,050	224	2,421,923	10,812	(38)	(211,246)	762	7.6%
6030	Thomas ES	7	Elem	244	2,651,557	10,867	237	2,686,993	11,338	(7)	35,436	470	4.3%
6040	Thomson ES	2	Elem	388	4,234,860	10,915	369	4,170,154	11,301	(19)	(64,706)	387	3.5%
6050	Tubman ES	1	Elem	456	5,404,599	11,852	483	5,806,775	12,022	27	402,176	170	1.4%
6060	Turner ES @ Green	8	Elem	293	3,385,391	11,554	306	3,280,501	10,721	13	(104,890)	(834)	-7.2%
6090	Tyler ES	6	Elem	350	4,370,821	12,488	417	5,504,120	13,199	67	1,133,299	711	5.7%
6120	Watkins ES	6	Elem	535	4,075,879	7,618	540	4,536,001	8,400	5	460,122	782	10.3%
6130	Wheatley EC	5	Elem	455	4,085,251	8,979	466	4,505,344	9,668	11	420,093	690	7.7%
6190	Wilson J. O. ES	6	Elem	336	3,665,621	10,910	386	4,230,446	10,960	50	564,825	50	0.5%

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				Enrollment	Total Allocation	Per Student (All Funds)	Enrollment	Total Allocation	Per Student (All Funds)				
6330	Deal MS	3	Middle	891	7,879,213	8,843	945	7,938,000	8,400	54	58,787	(443)	-5.0%
6340	Eliot-Hine MS	6	Middle	279	3,734,930	13,387	279	3,568,692	12,791	-	(166,238)	(596)	-4.5%
6380	Hardy MS	2	Middle	474	4,256,830	8,981	516	4,334,400	8,400	42	77,570	(581)	-6.5%
6390	Hart MS	8	Middle	392	4,833,055	12,329	540	6,026,965	11,161	148	1,193,910	(1,168)	-9.5%
6520	Jefferson Academy	6	Middle				100	964,921	9,649	100	964,921	9,649	
6410	Jefferson MS	6	Middle	244	2,600,259	10,657	179	2,406,007	13,441	(65)	(194,252)	2,785	26.1%
6420	Johnson MS	8	Middle	271	3,304,944	12,195	248	3,091,104	12,464	(23)	(213,840)	269	2.2%
6580	Kelly Miller MS	7	Middle	387	3,978,625	10,281	371	4,469,807	12,048	(16)	491,182	1,767	17.2%
6430	Kramer MS	8	Middle	280	3,124,296	11,158	257	3,320,768	12,921	(23)	196,472	1,763	15.8%
6450	MacFarland MS	4	Middle	178	3,475,325	19,524	185	2,808,982	15,184	7	(666,343)	(4,341)	-22.2%
6470	Ron Brown MS	7	Middle	208	3,465,994	16,663	170	2,522,708	14,839	(38)	(943,286)	(1,824)	-10.9%
6480	Shaw MS	1	Middle	318	4,460,311	14,026	166	2,470,071	14,880	(152)	(1,990,240)	854	6.1%
6490	Sousa MS	7	Middle	296	3,138,425	10,603	296	3,208,298	10,839	-	69,873	236	2.2%
6500	Stuart-Hobson MS	6	Middle	412	3,568,235	8,661	415	3,683,728	8,876	3	115,493	216	2.5%
5210	Brightwood EC	4	PK-8	546	5,670,773	10,386	576	6,626,156	11,504	30	955,383	1,118	10.8%
5220	Brookland EC	5	PK-8	365	4,049,498	11,095	312	3,357,301	10,761	(53)	(692,197)	(334)	-3.0%
6320	Browne EC	5	PK-8	415	4,460,666	10,749	398	4,076,086	10,241	(17)	(384,580)	(507)	-4.7%
5250	Burroughs EC	5	PK-8	320	4,270,983	13,347	344	3,985,626	11,586	24	(285,357)	(1,761)	-13.2%
5350	Emery EC/Shaed	5	PK-8	278	3,722,277	13,389	399	4,398,475	11,024	121	676,198	(2,366)	-17.7%
6360	Francis-Stevens EC	2	PK-8	237	2,892,523	12,205	266	2,910,471	10,942	29	17,948	(1,263)	-10.3%
5570	Langdon EC	5	PK-8	421	3,780,177	8,979	396	3,785,012	9,558	(25)	4,835	579	6.4%
5580	LaSalle-Backus EC	4	PK-8	298	3,730,734	12,519	291	3,338,375	11,472	(7)	(392,359)	(1,047)	-8.4%
5740	Noyes EC	5	PK-8	404	4,062,235	10,055	435	4,283,078	9,846	31	220,843	(209)	-2.1%
6010	Takoma EC at Meyer ES	4	PK-8	292	3,630,604	12,434	331	4,232,342	12,787	39	601,738	353	2.8%
6070	Truesdell EC	4	PK-8	424	4,886,812	11,526	443	4,879,045	11,014	19	(7,767)	(512)	-4.4%
6110	Walker-Jones EC	6	PK-8	351	4,776,987	13,610	435	5,243,024	12,053	84	466,037	(1,557)	-11.4%
6150	West EC	4	PK-8	281	2,995,398	10,660	257	2,858,435	11,122	(24)	(136,963)	463	4.3%
6170	Whittier EC	4	PK-8	422	4,681,490	11,094	394	3,979,937	10,101	(28)	(701,553)	(992)	-8.9%
6200	Winston EC	7	PK-8	314	3,142,863	10,009	317	3,207,422	10,118	3	64,559	109	1.1%
7110	Anacostia HS	8	SHS	859	8,579,484	9,988	844	8,298,610	9,832	(15)	(280,874)	(155)	-1.6%
7120	Ballou HS	8	SHS	1,117	10,291,206	9,213	993	10,066,864	10,138	(124)	(224,342)	925	10.0%
7140	Benjamin Banneker HS	1	SHS	388	3,929,264	10,127	424	4,054,807	9,563	36	125,543	(564)	-5.6%
7160	Cardozo HS	1	SHS	602	6,622,204	11,000	591	6,307,116	10,672	(11)	(315,088)	(328)	-3.0%
7150	Columbia Heights EC	1	SHS	1,266	11,517,041	9,097	1,260	12,134,654	9,631	(6)	617,613	533	5.9%
7170	Coolidge HS	4	SHS	547	5,532,981	10,115	659	6,344,218	9,627	112	811,237	(488)	-4.8%
7180	Dunbar HS	5	SHS	739	6,810,449	9,216	639	6,229,233	9,748	(100)	(581,216)	533	5.8%
7200	Eastern HS	6	SHS	192	2,963,068	15,433	300	3,401,424	11,338	108	438,356	(4,095)	-26.5%
7210	Ellington School Arts	2	SHS	474	5,419,137	11,433	534	6,090,336	11,405	60	671,199	(28)	-0.2%

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School - org code	School - Name	Ward	School Type	FY 2011			FY 2012			Enrollment Diff	Allocation Diff	Per Student Diff	% Diff Per Student
				Enrollment	Total Allocation	Per Student (All Funds)	Enrollment	Total Allocation	Per Student (All Funds)				
7870	McKinley Tech HS	5	SHS	709	6,327,276	8,924	693	6,698,455	9,666	(16)	371,179	742	8.3%
7230	Phelps ACE HS	5	SHS	383	4,408,192	11,510	380	3,938,855	10,365	(3)	(469,337)	(1,144)	-9.9%
7240	Roosevelt HS	4	SHS	652	7,165,330	10,990	600	6,699,152	11,165	(52)	(466,178)	175	1.6%
7250	School Without Walls HS	2	SHS	457	4,825,045	10,558	520	4,515,144	8,683	63	(309,901)	(1,875)	-17.8%
7260	Spingarn HS	5	SHS	479	5,316,497	11,099	493	5,137,708	10,421	14	(178,789)	(678)	-6.1%
7300	Wilson HS @ UDC	3	SHS	1,495	11,698,397	7,825	1,536	12,902,401	8,400	41	1,204,004	575	7.3%
7500	Woodson Academy	7	SHS	183	2,269,948	12,404				(183)	(2,269,948)	(12,404)	
7280	Woodson, H.D. HS	7	SHS	441	4,770,967	10,819	736	6,913,728	9,394	295	2,142,761	(1,425)	-13.2%
7190	Dunbar Pre-Engineering	5	SPEC	91	607,354	6,674	115	974,934	8,478	24	367,580	1,803	27.0%
7290	Woodson B & F	7	SPEC	85	1,009,965	11,882	48	647,140	13,482	(37)	(362,825)	1,600	13.5%
6560	Hamilton Center	5	SPED	96	3,296,926	34,343				(96)	(3,296,926)	(34,343)	
7360	Mamie D. Lee School	5	SPED	97	2,739,370	28,241	77	2,326,776	30,218	(20)	(412,594)	1,977	7.0%
7380	Prospect LC	6	SPED	97	2,561,432	26,407	101	2,787,848	27,602	4	226,416	1,196	4.5%
7370	Sharpe Health School	4	SPED	109	4,044,515	37,106	97	2,948,750	30,399	(12)	(1,095,765)	(6,706)	-18.1%
7480	Transition Academy/Ballou	8	SPED				118	1,037,593	8,793	118	1,037,593	8,793	#DIV/0!
7480	Transition Academy/SHADD	7	SPED	76	3,769,470	49,598				(76)	(3,769,470)	(49,598)	-100.0%
7920	Enrollment Reserve			768			595	4,424,359	7,436	(173)	4,424,359		
7440	Incarcerated Youth	6		63	900,000	14,286	82	1,058,836	12,913	19	158,836	(1,373)	-9.6%
Grand Total				45,881	480,800,521	1,509,802	47,247	488,298,559	1,403,781	1,366	7,498,038	(113,457)	-7.0%

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School - org code	School - Name	Ward	School Type	FY 2012			FY 2013			Enrollment Diff	Allocation Diff	Per Student Diff	% Diff Per Student
				Enrollment	Total Allocation	Per Student (All Funds)	Enrollment	Total Allocation	Per Student (All Funds)				
5120	Aiton ES	7	Elem	279	2,796,239	10,022	254	2,556,205	10,064	(25)	(240,034)	41	0.4%
5130	Amidon-Bowen ES	6	Elem	267	2,878,878	10,782	252	2,551,935	10,127	(15)	(326,943)	(656)	-6.1%
5140	Bancroft ES	1	Elem	456	5,570,162	12,215	463	5,834,559	12,602	7	264,397	386	3.2%
5150	Barnard ES	4	Elem	470	5,622,136	11,962	565	6,580,510	11,647	95	958,374	(315)	-2.6%
5160	Beers ES	7	Elem	391	5,011,219	12,816	405	4,620,342	11,408	14	(390,877)	(1,408)	-11.0%
5200	Brent ES	6	Elem	349	3,410,458	9,772	358	3,605,152	10,070	9	194,694	298	3.1%
5230	Bruce-Monroe ES	1	Elem	439	5,399,330	12,299	456	5,907,177	12,954	17	507,847	655	5.3%
5260	Burrville ES	7	Elem	355	3,442,880	9,698	381	3,657,955	9,601	26	215,075	(97)	-1.0%
5280	Cleveland ES	1	Elem	320	3,618,653	11,308	306	3,538,443	11,564	(14)	(80,210)	255	2.3%
5300	Cooke ES	1	Elem	409	4,721,353	11,544	427	4,933,283	11,553	18	211,930	10	0.1%
5310	Davis ES	7	Elem	177	2,227,801	12,586	180	2,380,558	13,225	3	152,757	639	5.1%
5330	Drew ES	7	Elem	178	2,217,602	12,458	182	2,138,442	11,750	4	(79,160)	(709)	-5.7%
5340	Eaton ES	3	Elem	467	4,101,866	8,783	466	4,292,535	9,211	(1)	190,669	428	4.9%
5360	Ferebee-Hope ES	8	Elem	266	2,875,040	10,808	224	2,464,975	11,004	(42)	(410,065)	196	1.8%
5390	Garfield ES	8	Elem	228	2,395,481	10,506	241	2,428,057	10,075	13	32,576	(432)	-4.1%
5400	Garrison ES	2	Elem	227	3,138,659	13,827	250	3,261,946	13,048	23	123,287	(779)	-5.6%
5430	Harris ES	7	Elem	219	2,220,152	10,138	233	2,452,709	10,527	14	232,557	389	3.8%
5450	Hearst ES	3	Elem	280	2,814,029	10,050	300	3,259,172	10,864	20	445,143	814	8.1%
5460	Hendley ES	8	Elem	338	3,321,702	9,828	340	3,404,118	10,012	2	82,416	185	1.9%
5480	Houston ES	7	Elem	222	2,328,034	10,487	227	2,418,882	10,656	5	90,848	169	1.6%
5490	Hyde-Addison ES	2	Elem	315	3,046,015	9,670	336	3,051,788	9,083	21	5,773	(587)	-6.1%
5500	Janney ES	3	Elem	535	4,494,001	8,400	596	5,106,528	8,568	61	612,528	168	2.0%
5510	Kenilworth ES	7	Elem	178	1,996,262	11,215	164	1,792,949	10,933	(14)	(203,313)	(282)	-2.5%
5520	Ketcham ES	8	Elem	259	2,708,367	10,457	252	2,475,676	9,824	(7)	(232,691)	(633)	-6.1%
5530	Key ES	3	Elem	389	3,392,642	8,721	411	3,372,607	8,206	22	(20,035)	(516)	-5.9%
5540	Kimball ES	7	Elem	319	3,111,432	9,754	300	3,102,345	10,341	(19)	(9,087)	587	6.0%
5550	King, M.L. ES	8	Elem	337	3,251,796	9,649	344	3,386,146	9,843	7	134,350	194	2.0%
5560	Lafayette ES	4	Elem	702	5,896,801	8,400	721	6,177,528	8,568	19	280,727	168	2.0%
5590	Leckie ES	8	Elem	336	3,317,064	9,872	421	3,947,805	9,377	85	630,741	(495)	-5.0%
5600	Ludlow-Taylor ES	6	Elem	271	3,518,830	12,985	295	3,315,651	11,239	24	(203,179)	(1,745)	-13.4%
5610	Malcolm X ES	8	Elem	243	2,462,386	10,133	282	2,722,165	9,653	39	259,779	(480)	-4.7%
5620	Mann ES	3	Elem	295	2,680,148	9,085	299	2,690,472	8,998	4	10,324	(87)	-1.0%
5860	Marie Reed ES	1	Elem	395	4,680,552	11,849	365	4,437,073	12,156	(30)	(243,479)	307	2.6%
5630	Marshall ES	5	Elem	165	1,926,781	11,677	188	2,073,419	11,029	23	146,638	(649)	-5.6%
5640	Maury ES	6	Elem	329	3,104,024	9,435	312	3,174,115	10,173	(17)	70,091	739	7.8%
5690	Miner ES	6	Elem	483	5,113,330	10,587	473	4,923,474	10,409	(10)	(189,856)	(178)	-1.7%
6290	Montessori @ Logan	6	Elem	211	2,182,650	10,344	224	2,153,988	9,616	13	(28,662)	(728)	-7.0%
5710	Moten ES @ Wilkinson	8	Elem	340	3,524,177	10,365	293	2,912,235	9,939	(47)	(611,942)	(426)	-4.1%

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School - org code	School - Name	Ward	School Type	FY 2012			FY 2013			Enrollment Diff	Allocation Diff	Per Student Diff	% Diff Per Student
				Enrollment	Total Allocation	Per Student (All Funds)	Enrollment	Total Allocation	Per Student (All Funds)				
5720	Murch ES	3	Elem	543	4,785,223	8,813	577	5,018,961	8,698	34	233,738	(114)	-1.3%
5730	Nalle ES	7	Elem	336	3,391,478	10,094	311	3,238,229	10,412	(25)	(153,249)	319	3.2%
5750	Orr ES	8	Elem	309	3,145,538	10,180	338	3,483,401	10,306	29	337,863	126	1.2%
5760	Oyster-Adams	3	Elem	686	7,754,483	11,304	688	7,837,007	11,391	2	82,524	87	0.8%
5780	Patterson ES	8	Elem	312	3,726,890	11,945	321	3,956,333	12,325	9	229,443	380	3.2%
5790	Payne ES	6	Elem	251	2,794,753	11,134	243	2,547,636	10,484	(8)	(247,117)	(650)	-5.8%
5800	Peabody ES	6	Elem	160	2,018,562	12,616	235	2,485,955	10,579	75	467,393	(2,037)	-16.1%
5820	Plummer ES	7	Elem	209	2,114,410	10,117	238	2,527,433	10,619	29	413,023	503	5.0%
5830	Powell ES	4	Elem	311	4,237,969	13,627	376	4,981,698	13,249	65	743,729	(378)	-2.8%
5840	Randle Highlands ES	7	Elem	403	3,824,840	9,491	393	3,983,182	10,135	(10)	158,342	644	6.8%
5850	Raymond EC	4	Elem	432	4,870,734	11,275	458	5,005,589	10,929	26	134,855	(346)	-3.1%
5870	River Terrace ES	7	Elem	124	1,611,310	12,994	-	-	-	(124)	(1,611,310)	(12,994)	-100.0%
5880	Ross ES	2	Elem	169	1,744,019	10,320	168	1,643,376	9,782	(1)	(100,643)	(538)	-5.2%
5900	Savoy ES	8	Elem	357	3,469,504	9,718	351	3,578,795	10,196	(6)	109,291	477	4.9%
5910	Seaton ES	2	Elem	280	3,486,653	12,452	271	3,342,154	12,333	(9)	(144,499)	(120)	-1.0%
5940	Shepherd ES	4	Elem	356	3,146,557	8,839	319	3,071,616	9,629	(37)	(74,941)	790	8.9%
5950	Simon ES	8	Elem	254	2,749,007	10,823	245	2,404,688	9,815	(9)	(344,319)	(1,008)	-9.3%
5970	Smothers ES	7	Elem	252	2,696,665	10,701	299	2,786,991	9,321	47	90,326	(1,380)	-12.9%
5980	Stanton ES	8	Elem	378	3,594,536	9,509	359	3,672,037	10,229	(19)	77,501	719	7.6%
6000	Stoddert ES	3	Elem	342	3,252,965	9,512	350	3,306,959	9,448	8	53,994	(63)	-0.7%
6020	Terrell	8	Elem	224	2,421,923	10,812	208	2,257,388	10,853	(16)	(164,535)	41	0.4%
6030	Thomas ES	7	Elem	237	2,686,993	11,338	300	3,413,486	11,378	63	726,493	41	0.4%
6040	Thomson ES	2	Elem	369	4,170,154	11,301	312	3,958,578	12,688	(57)	(211,576)	1,387	12.3%
6050	Tubman ES	1	Elem	483	5,806,775	12,022	490	5,876,029	11,992	7	69,254	(30)	-0.3%
6060	Turner ES @ Green	8	Elem	306	3,280,501	10,721	307	3,435,322	11,190	1	154,821	469	4.4%
6090	Tyler ES	6	Elem	417	5,504,120	13,199	475	5,599,568	11,789	58	95,448	(1,411)	-10.7%
6120	Watkins ES	6	Elem	540	4,536,001	8,400	540	4,626,720	8,568	-	90,719	168	2.0%
6130	Wheatley EC	5	Elem	466	4,505,344	9,668	490	4,812,460	9,821	24	307,116	153	1.6%
6190	Wilson J. O. ES	6	Elem	386	4,230,446	10,960	401	4,524,533	11,283	15	294,087	323	3.0%
5210	Brightwood EC	4	PK-8	576	6,626,156	11,504	536	6,322,249	11,795	(40)	(303,907)	291	2.5%
5220	Brookland EC	5	PK-8	312	3,357,301	10,761	288	2,990,073	10,382	(24)	(367,228)	(378)	-3.5%
6320	Browne EC	5	PK-8	398	4,076,086	10,241	361	3,862,190	10,699	(37)	(213,896)	457	4.5%
5250	Burroughs EC	5	PK-8	344	3,985,626	11,586	295	3,589,238	12,167	(49)	(396,388)	581	5.0%
5350	Emery EC/Shaed	5	PK-8	399	4,398,475	11,024	368	3,977,945	10,810	(31)	(420,530)	(214)	-1.9%
6360	Francis-Stevens EC	2	PK-8	266	2,910,471	10,942	246	2,571,744	10,454	(20)	(338,727)	(487)	-4.5%
5570	Langdon EC	5	PK-8	396	3,785,012	9,558	410	4,059,068	9,900	14	274,056	342	3.6%
5580	LaSalle-Backus EC	4	PK-8	291	3,338,375	11,472	289	3,268,007	11,308	(2)	(70,368)	(164)	-1.4%

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				Enrollment	Total Allocation	Per Student (All Funds)	Enrollment	Total Allocation	Per Student (All Funds)				
5740	Noyes EC	5	PK-8	435	4,283,078	9,846	329	3,544,370	10,773	(106)	(738,708)	927	9.4%
5810	School-Within -School	6	EC	84	1,070,678	12,746	128	1,548,727	12,099	44	478,049	(647)	-5.1%
6010	Takoma EC at Meyer ES	4	PK-8	331	4,232,342	12,787	324	4,078,988	12,589	(7)	(153,354)	(197)	-1.5%
6070	Truesdell EC	4	PK-8	443	4,879,045	11,014	420	4,922,606	11,720	(23)	43,561	707	6.4%
6110	Walker-Jones EC	6	PK-8	435	5,243,024	12,053	458	5,251,335	11,466	23	8,311	(587)	-4.9%
6150	West EC	4	PK-8	257	2,858,435	11,122	247	2,683,109	10,863	(10)	(175,326)	(260)	-2.3%
6170	Whittier EC	4	PK-8	394	3,979,937	10,101	301	3,402,267	11,303	(93)	(577,670)	1,202	11.9%
6200	Winston EC	7	PK-8	317	3,207,422	10,118	292	2,928,230	10,028	(25)	(279,192)	(90)	-0.9%
6330	Deal MS	3	Middle	945	7,938,000	8,400	1,124	9,630,432	8,568	179	1,692,432	168	2.0%
6340	Eliot-Hine MS	6	Middle	279	3,568,692	12,791	369	4,202,207	11,388	90	633,515	(1,403)	-11.0%
6380	Hardy MS	2	Middle	516	4,334,400	8,400	500	4,284,000	8,568	(16)	(50,400)	168	2.0%
6390	Hart MS	8	Middle	540	6,026,965	11,161	497	5,418,703	10,903	(43)	(608,262)	(258)	-2.3%
6520	Jefferson Academy	6	Middle	100	964,921	9,649	195	1,779,906	9,128	95	814,985	(521)	-5.4%
6410	Jefferson MS	6	Middle	179	2,406,007	13,441	89	1,656,346	18,611	(90)	(749,661)	5,169	38.5%
6420	Johnson MS	8	Middle	248	3,091,104	12,464	250	2,693,758	10,775	2	(397,346)	(1,689)	-13.6%
6580	Kelly Miller MS	7	Middle	371	4,469,807	12,048	351	4,231,988	12,057	(20)	(237,819)	9	0.1%
6430	Kramer MS	8	Middle	257	3,320,768	12,921	284	3,160,952	11,130	27	(159,816)	(1,791)	-13.9%
6450	MacFarland MS	4	Middle	185	2,808,982	15,184	155	2,718,342	17,538	(30)	(90,640)	2,354	15.5%
6470	Ron Brown MS	7	Middle	170	2,522,708	14,839	241	2,939,408	12,197	71	416,700	(2,643)	-17.8%
6480	Shaw MS	1	Middle	166	2,470,071	14,880	109	2,198,533	20,170	(57)	(271,538)	5,290	35.6%
6490	Sousa MS	7	Middle	296	3,208,298	10,839	363	3,662,820	10,090	67	454,522	(748)	-6.9%
6500	Stuart-Hobson MS	6	Middle	415	3,683,728	8,876	420	3,914,214	9,320	5	230,486	443	5.0%
7110	Anacostia HS	8	SHS	844	8,298,610	9,832	840	8,360,964	9,954	(4)	62,354	121	1.2%
7120	Ballou HS	8	SHS	993	10,066,864	10,138	1,016	11,391,327	11,212	23	1,324,463	1,074	10.6%
7140	Benjamin Banneker HS	1	SHS	424	4,054,807	9,563	423	3,898,148	9,215	(1)	(156,659)	(348)	-3.6%
7160	Cardozo HS	1	SHS	591	6,307,116	10,672	408	5,361,084	13,140	(183)	(946,032)	2,468	23.1%
7150	Columbia Heights EC	1	SHS	1,260	12,134,654	9,631	1,235	11,926,332	9,657	(25)	(208,322)	26	0.3%
7170	Coolidge HS	4	SHS	659	6,344,218	9,627	516	5,737,538	11,119	(143)	(606,680)	1,492	15.5%
7180	Dunbar HS	5	SHS	639	6,229,233	9,748	488	4,969,252	10,183	(151)	(1,259,981)	434	4.5%
7200	Eastern HS	6	SHS	300	3,401,424	11,338	573	5,295,688	9,242	273	1,894,264	(2,096)	-18.5%
7210	Ellington School Arts	2	SHS	534	6,090,336	11,405	527	6,050,273	11,481	(7)	(40,063)	75	0.7%
7870	McKinley Tech HS	5	SHS	693	6,698,455	9,666	716	6,915,162	9,658	23	216,707	(8)	-0.1%
7230	Phelps ACE HS	5	SHS	380	3,938,855	10,365	480	4,597,745	9,579	100	658,890	(787)	-7.6%
7240	Roosevelt HS	4	SHS	600	6,699,152	11,165	461	6,130,041	13,297	(139)	(569,111)	2,132	19.1%
7250	School Without Walls HS	2	SHS	520	4,515,144	8,683	555	4,750,613	8,560	35	235,469	(123)	-1.4%
7260	Spingarn HS	5	SHS	493	5,137,708	10,421	452	4,796,580	10,612	(41)	(341,128)	191	1.8%

DISTRICT OF COLUMBIA PUBLIC SCHOOLS
FY 2012 vs. FY 2013 - Per Student Cost Analyst

School - org code	School - Name	Ward	School Type	FY 2012			FY 2013			Enrollment Diff	Allocation Diff	Per Student Diff	% Diff Per Student
				Enrollment	Total Allocation	Per Student (All Funds)	Enrollment	Total Allocation	Per Student (All Funds)				
7300	Wilson HS @ UDC	3	SHS	1,536	12,902,401	8,400	1,650	14,137,200	8,568	114	1,234,799	168	2.0%
7280	Woodson, H.D. HS	7	SHS	736	6,913,728	9,394	980	8,864,546	9,045	244	1,950,818	(348)	-3.7%
7190	Dunbar Pre-Engineering	5	SHS	115	974,934	8,478	-	-	-	(115)	(974,934)	(8,478)	-100.0%
7290	Woodson B & F	7	SPEC	48	647,140	13,482	-	-	-	(48)	(647,140)	(13,482)	-100.0%
7360	Mamie D. Lee School	5	SPED	77	2,326,776	30,218	102	2,649,199	25,973	25	322,423	(4,245)	-14.0%
7380	Prospect LC	6	SPED	101	2,787,848	27,602	88	2,555,655	29,042	(13)	(232,193)	1,439	5.2%
7370	Sharpe Health School	4	SPED	97	2,948,750	30,399	98	3,003,523	30,648	1	54,773	249	0.8%
7480	Transition Academy/Ballou	8	SPED	118	1,037,593	8,793	-	-	-	(118)	(1,037,593)	(8,793)	-100.0%
7310	Ballou STAY	8	Alt	700	2,931,565	4,188	567	2,698,897	4,760	(133)	(232,668)	572	13.7%
7890	CHOICE Academy MS/HS	5	Alt	200	2,079,235	10,396	100	1,109,662	11,097	(100)	(969,573)	700	6.7%
7440	Incarcerated Youth	6	Alt	82	1,058,836	12,913	65	1,010,093	15,540	(17)	(48,743)	2,627	20.3%
7220	Luke Moore HS	5	Alt	272	2,632,454	9,678	304	2,864,822	9,424	32	232,368	(254)	-2.6%
7450	Roosevelt STAY	4	Alt	350	1,599,972	4,571	419	2,151,484	5,135	69	551,512	563	12.3%
7320	Spingarn STAY	5	Alt	200	1,057,085	5,285	82	933,927	11,389	(118)	(123,158)	6,104	115.5%
7490	Washington Metro HS	1	Alt	321	2,936,109	9,147	255	2,318,471	9,092	(66)	(617,638)	(55)	-0.6%
7901	Youth Services Center	5	Alt	93	1932468.52	20,779	75	2,146,756	28,623	(18)	214,287	7,844	37.8%
7930	Filmore Arts Center	1					-	1,398,183		-	1,398,183	-	0.0%
7920	Enrollment Reserve			595	4,424,359	7,436	235	3,959,932	16,851	(360)	(464,427)	9,415	126.6%
7980	Strategic Planning Reserve						300	10,000,000	33,333		10,000,000	33,333	
Grand Total				47,247	490,231,028	10,376	47,098	503,953,895	10,700	(449)	13,722,867	324	3.1%

E

Human Support Services

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Department of Human Services

<http://dhs.dc.gov>

Telephone: 202-671-4200

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$316,848,679	\$343,728,415	\$346,572,140	0.8
FTEs	828.2	842.0	862.2	2.4

The mission of the District of Columbia Department of Human Services (DHS), in collaboration with the community, is to assist low-income individuals and families to maximize their potential for economic security and self-sufficiency.

Summary of Services

The operating services provided by the Department Human Services (DHS) include Family Services, which provides social services, case management and crisis intervention services to meet the needs of vulnerable adults and families with children; Homeless Services, which offers a continuum of services to individuals and families who are homeless or at risk of homelessness so that they can obtain or maintain improved housing; Income Assistance, which assists low-income individuals and families obtain benefits, address barriers to work, and achieve economic self-sufficiency; and Eligibility Determination, which determines eligibility for those receiving Temporary Assistance for Needy Families (TANF), Medical Assistance, Food Stamps, and Child Care Subsidy.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table JA0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table JA0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	141,095	136,000	164,426	166,060	1,634	1.0
Special Purpose Revenue Funds	620	2,155	1,075	1,075	0	0.0
Total for General Fund	141,715	138,155	165,501	167,135	1,634	1.0
Federal Resources						
Federal Payments	6,528	11,722	0	0	0	N/A
Federal Grant Funds	161,025	145,132	153,295	154,753	1,458	1.0
Federal Medicaid Payments	10,332	9,439	14,166	13,901	-265	-1.9
Total for Federal Resources	177,885	166,293	167,461	168,654	1,193	0.7
Private Funds						
Private Grant Funds	49	10	0	0	0	N/A
Total for Private Funds	49	10	0	0	0	N/A
Intra-District Funds						
Intra-District Funds	15,042	12,391	10,766	10,783	17	0.2
Total for Intra-District Funds	15,042	12,391	10,766	10,783	17	0.2
Gross Funds	334,691	316,849	343,728	346,572	2,844	0.8

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table JA0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table JA0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
<u>General Fund</u>						
Local Funds	265.8	2670	249.8	339.2	89.5	35.8
Total for General Fund	265.8	2670	249.8	339.2	89.5	35.8
<u>Federal Resources</u>						
Federal Payments	5.0	4.9	0.0	0.0	0.0	N/A
Federal Grant Funds	448.4	413.3	404.1	330.8	-73.2	-18.1
Federal Medicaid Payments	142.0	122.9	177.2	181.2	4.0	2.3
Total for Federal Resources	595.4	541.1	581.2	512.0	-69.2	-11.9
<u>Intra-District Funds</u>						
Intra-District Funds	16.9	20.1	11.0	11.0	0.0	0.0
Total for Intra-District Funds	16.9	20.1	11.0	11.0	0.0	0.0
Total Proposed FTEs	878.1	828.2	842.0	862.2	20.2	2.4

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table JA0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table JA0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	41,071	39,569	46,294	44,622	-1,673	-3.6
12 - Regular Pay - Other	3,596	3,749	3,446	4,492	1,046	30.3
13 - Additional Gross Pay	1,567	566	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	9,625	9,682	11,161	11,984	822	7.4
15 - Overtime Pay	684	445	394	351	-43	-10.8
Subtotal Personal Services (PS)	56,543	54,011	61,296	61,448	153	0.2
20 - Supplies and Materials	431	358	463	431	-32	-6.9
30 - Energy, Comm. and Bldg Rentals	3,558	3,787	4,939	5,433	494	10.0
31 - Telephone, Telegraph, Telegram, Etc	1,244	1,098	1,287	1,233	-54	-4.2
32 - Rentals - Land and Structures	12,156	10,511	10,852	12,166	1,314	12.1
33 - Janitorial Services	44	22	185	0	-185	-100.0
34 - Security Services	1,327	1,565	1,318	2,107	788	59.8
35 - Occupancy Fixed Costs	1,534	1,042	3,080	2,605	-475	-15.4
40 - Other Services and Charges	2,611	2,486	4,133	3,140	-993	-24.0
41 - Contractual Services - Other	10,547	9,119	6,136	6,481	346	5.6
50 - Subsidies and Transfers	242,874	231,974	249,315	250,856	1,541	0.6
70 - Equipment and Equipment Rental	1,822	875	725	672	-52	-7.2
Subtotal Nonpersonal Services (NPS)	278,148	262,838	282,433	285,124	2,691	1.0
Gross Funds	334,691	316,849	343,728	346,572	2,844	0.8

*Percent change is based on whole dollars.

Division Description

The Department of Human Services operates through the following 4 divisions:

Economic Security Administration (ESA) – determines eligibility and the amount of assistance for those receiving Temporary Assistance for Needy Families (TANF), Medical Assistance, Food Stamps, and the childcare subsidy; and helps low-income adults achieve self-sufficiency through employment and work-related activities. ESA also administers the Burial Assistance program, Interim Disability Assistance, and General Children's Assistance.

This division contains the following 10 activities:

- **Burial Assistance** – provides assistance to low-income families who need help with funeral expenses;
- **General Assistance for Children** – provides financial assistance to eligible individuals caring for unrelated children under the age of 18;
- **Interim Disability Assistance (IDA)** – provides temporary financial assistance to those who are unable to work due to a disability and who have a high probability of receiving federal Supplemental Security Income (SSI). IDA payments are issued until SSI eligibility is approved or denied, after which the IDA payment ends;
- **Temporary Assistance for Needy Families (TANF)** – provides social support services to support social and economic self-sufficiency;
- **Cash Assistance (TANF)** – provides financial assistance to eligible individuals with children under the age of 18, so that they can meet their basic needs and transition to economic self-sufficiency;
- **Job Opportunity and Training (TANF)** – provides employment readiness, skill development training, and educational enrichment to eligible individuals so that they can be socially and economically self-reliant;
- **Case Management** – provides diagnostic, evaluation and plan development services to consumers in order to determine the comprehensiveness of the consumer's service needs and plan the treatment and support needed;
- **Eligibility Determination Services** – provides program eligibility determination services to disadvantaged individuals of the District of Columbia for services for which they qualify;
- **Monitoring and Quality Assurance** – provides internal monitoring of ESA's compliance with Federal and District laws and court orders. Addresses the accurate and timely determination of eligibility and administration of benefits; and
- **Early Education Subsidy Transfer** – provides subsidized child care for the children of eligible TANF recipients.

Family Services Administration (FSA) – helps homeless individuals and families, low-income people, adults at-risk for abuse or neglect, teenage parents, troubled families, and refugees to become gradually stable and fully self-sufficient through an array of social services, assessments, and case-management and crisis-intervention services.

This division contains the following 8 activities:

- **Adult Protective Services (APS)** – investigates alleged abuse, neglect, self neglect, and exploitation of frail elderly and disabled adults, and intervenes to protect vulnerable adults who are at risk;
- **Domestic Violence Services** – provides protection, emergency shelter and crisis intervention services to victims of domestic violence so that they can seek immediate relief from harm;
- **Permanent Support Housing** – provides permanent housing and supportive services to chronically homeless individuals and families;
- **Homeless Services Continuum** – provides shelter, housing stabilization, and crisis intervention services to individuals and families in the District of Columbia who are homeless or at risk of homelessness so that they can obtain and/or maintain permanent living arrangements;
- **Refugee Resettlement Program** – provides social services, cash, and medical assistance to eligible refugees and their families through sub-grant arrangements with community-based non-profit agencies;

- **Strong Families Program** – provides comprehensive service delivery through case management and support services to families who are experiencing significant social, emotional, or other crises in order to deescalate and help stabilize the family and resolve the presenting issues;
- **Community Services Block Grant** – provides assistance to low-income residents through a network of community action agencies and other neighborhood-based organizations in order to reduce poverty, revitalize low-income communities, and empower low-income families and individuals to become self-reliant; and
- **Subsidy Transfer** – provides childcare benefits for low-income families.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance based budgeting.

Division Structure Change

The Department of Human Services has no division structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table JA0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides FY 2011 actual data.

Table JA0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1010) Agency Management/Personnel	755	821	759	-62	8.2	9.0	8.0	-1.0
(1017) Agency Management/Labor Management Partnership	113	113	115	2	0.9	1.0	1.0	0.0
(1030) Agency Management/Property Management	2,923	1,168	1,182	15	2.3	2.5	2.5	0.0
(1040) Agency Management/Information Technology	4,644	5,570	5,743	173	22.8	26.0	26.0	0.0
(1055) Agency Management/Risk Management	4,114	3,896	3,875	-21	34.9	38.0	38.0	0.0
(1060) Agency Management/Legal Services	849	874	1,020	146	0.0	0.0	0.0	0.0
(1080) Agency Management/Communications	409	470	463	-7	4.6	5.0	5.0	0.0
(1085) Agency Management/Customer Service	7	53	54	2	0.9	1.0	1.0	0.0
(1090) Agency Management/Performance Management	1,801	1,955	2,110	155	17.8	18.0	19.0	1.0
Subtotal (1000) Agency Management Program	15,615	14,919	15,321	402	92.4	100.5	100.5	0.0
(100F) Agency Financial Operations								
(110F) Budget Operations	739	1,123	1,150	26	3.4	4.8	5.0	0.2
(120F) Accounting Operations	2,145	2,292	2,240	-52	24.1	23.8	22.0	-1.8
(130F) ACFO	175	376	386	10	2.1	2.5	3.0	0.5
(140F) Agency Fiscal Officer	0	2	12	10	0.0	0.0	0.0	0.0
Subtotal (100F) Agency Financial Operations	3,059	3,793	3,788	-5	29.6	31.0	30.0	-1.0
(2000) Economic Security Administration								
(2011) Burial Assistance	182	328	328	0	0.0	0.0	0.0	0.0
(2012) General Assistance for Children	981	1,156	1,156	0	0.0	0.0	0.0	0.0
(2013) Interim Disability Assistance	3,554	2,414	2,414	0	0.0	0.0	0.0	0.0
(2020) Temporary Asst to Needy Families (TANF)	16,801	18,095	18,045	-50	0.0	0.0	0.0	0.0
(2021) Cash Assistance (TANF)	74,295	70,500	72,431	1,930	0.0	0.0	0.0	0.0
(2022) Job Opportunity and Training (TANF)	10,596	18,666	15,969	-2,698	0.0	0.0	0.0	0.0
(2030) Case Management	4,826	5,362	5,557	194	75.1	76.0	76.0	0.0
(2040) Eligibility Determination Services	41,467	47,126	48,187	1,061	487.6	496.0	505.0	9.0
(2050) Quality Assurance	-1	0	0	0	0.0	0.0	0.0	0.0
(2055) Monitoring and Quality Assurance	1,676	3,360	3,094	-266	44.7	46.0	46.0	0.0
(2065) Early Education Subsidy Transfer	37,285	37,388	37,388	0	0.0	0.0	0.0	0.0
Subtotal (2000) Economic Security Administration	191,662	204,398	204,570	172	607.4	618.0	627.0	9.0

(Continued on next page)

Table JA0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(5000) Family Services								
(5010) Adult Protective Services	3,880	4,385	4,040	-345	28.6	30.8	33.3	2.6
(5020) Domestic Violence Services	609	717	1,214	497	0.0	0.0	0.0	0.0
(5025) Fatherhood Initiatives	900	0	0	0	6.4	0.0	0.0	0.0
(5030) Homeless Services	11,722	0	0	0	0.0	0.0	0.0	0.0
(5032) Permanent Supportive Housing	14,324	26,523	25,025	-1,497	13.2	9.0	9.0	0.0
(5033) Homeless Services Continuum	59,080	73,075	76,553	3,478	21.6	18.5	25.2	6.7
(5040) Refugee Resettlement	796	1,364	1,106	-258	0.9	4.0	4.0	0.0
(5060) Strong Families	3,465	2,518	3,007	490	20.6	24.0	27.0	3.0
(5070) Quality Assurance	151	0	0	0	2.7	0.0	0.0	0.0
(5090) Community Services Block Grant	11,366	11,806	11,717	-89	4.8	6.2	6.2	0.0
(5095) Subsidy Transfer	220	231	231	0	0.0	0.0	0.0	0.0
Subtotal (5000) Family Services	106,513	120,618	122,893	2,275	98.7	92.5	104.8	12.2
Total Proposed Operating Budget	316,849	343,728	346,572	2,844	828.2	842.0	862.2	20.2

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Division Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Department of Human Services' (DHS) proposed FY 2013 gross budget is \$346,572,140, which represents a 0.8 percent increase over its FY 2012 approved gross budget of \$343,728,415. The budget is comprised of \$166,059,694 in Local funds, \$154,753,025 in Federal Grant funds, \$13,901,048 in Federal Medicaid Payments, \$1,075,000 in Special Purpose Revenue funds, and \$10,783,373 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DHS's FY 2013 CSFL budget is \$167,265,474, which represents a \$2,839,350, or 1.7 percent, increase over the FY 2012 approved Local funds budget of \$164,426,124.

Initial Adjusted Budget

As in the prior year, the budget proposal aims to effectively allocate resources so that the agency can fulfill its mission, by collaborating with the community to effectively assist low-income individuals and families maximize their potential for economic security and self-sufficiency.

Eliminate: The budget proposal includes an adjustment to eliminate funding of \$450,000 of Local funds that were used in the previous fiscal year for housing support in lieu of housing vouchers. Unfunded positions were also eliminated, 2.0 FTEs in Local funds and 1.3 FTEs in Federal Grant funds.

Reduce: In order to align the budget with projected grant revenue, Federal Grant funds includes a reduction of \$1,659,000, and Federal Medicaid Payments includes a decrease of \$443,209. There was also a reduction of \$10,000 to Federal Medicaid Payments to align the budget with the fixed cost assessment.

Optimize: DHS will optimize the utilization of District resources in FY 2013 with its plan to swap 8 lower graded positions with 4 higher-paid positions from Medicaid, which will result in a reduction of \$22,000 in Federal Grant funds. DHS will also utilize carryover grant funds of \$7,946,000 for various programs.

Cost Increase: The Local budget includes adjustments in nonpersonal services of \$1,892,402 for fixed costs, primarily in Rentals of Land and Structures, and \$759,000 reallocated from nonpersonal services to personal services to support 9.5 FTEs. Federal Grant funds include increases in personal services of \$190,000 to support 3.0 additional FTEs for the Social Services Block Grant (SSBG).

DHS has established funding to cover projected increased costs for the DC Healthcare Alliance membership re-certification. In FY 2013, DHS continues to confront the budgetary challenges of achieving and meeting compliance for the Healthcare Alliance membership re-certification. To address these needs, the Local budget includes an increase in personal services of \$787,101 and 11.0 FTEs.

In addition, DHS's proposed Local budget includes net adjustments in personal services of \$206,000 for IT services for the File net database, and \$23,000 to cover projected salary steps and Fringe Benefit costs.

Adjustments in personal services for projected salary steps and Fringe Benefits cost increases includes \$101,081 in Federal Grant funds and \$15,010 in Intra-District funds.

DHS's proposed budget also includes an adjustment of \$147,000 and 4.0 FTEs to reflect the classification of IDCRCR positions to Federal Medicaid Payments.

Cost Decrease: A number of cost reductions are applied to the Local funds budget, mostly in Subsidies and Transfers. DHS's proposed Local funds budget includes an adjustment of \$4,731,402 in all objects. The budget also includes a cost savings of \$759,000 within Local nonpersonal funds, which was reallocated to personal services, to fund Case Managers in the Homeless Services Programs.

Shift: DHS's proposed budget includes adjustments of \$2,298,000 to reclassify 32.0 federally- funded TANF positions to Local funds and \$312,000 to reclassify 5.0 federally-funded positions from Food Stamps to Local funds.

Additionally Adjusted Budget

Technical Adjustment: Adjustments of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in increases of \$91,017 in Local funds, \$89,521 in Federal Grants funds, \$41,366 in Federal Medicaid Payments, and \$1,866 in Intra-District funds.

Policy Initiatives

Shift: Reclassifications of \$2,577,202 and 34.0 FTEs from the TANF grant to Local funds to provide additional support for TANF Administrative Funding, caused by a change in the Federal TANF Rules.

Technical Adjustment: Local funds increased by \$1,440,000 for cash payments to disabled clients on the Program on Work Employment and Responsibility (POWER) who are ineligible for SSI.

Technical Adjustment: Local funds decreased by \$5,651,100 due to reduced TANF benefits for clients receiving benefits for more than 60 months, based on legislation that takes effect on October 1, 2012.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table JA0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table JA0-5
(dollars in thousands)

	DIVISION	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		164,426	249.8
Fringe Benefit Rate Adjustment	Multiple Programs	224	0.0
Consumer Price Index	Multiple Programs	2,533	0.0
Medicaid Growth Factor	Multiple Programs	12	0.0
Personal Services Growth Factor	Multiple Programs	71	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		167,265	249.8
Eliminate: Funding for permanent housing support	Homeless Services Program	-450	0.0
Eliminate: Unfunded positions	Multiple Programs	0	-2.0
Cost Increase: Net adjustments in fixed costs, primarily in Rentals of Land and Structures	Multiple Programs	1,892	0.0
Cost Increase: To cover projected increased costs for the DC Healthcare Alliance membership re-certification	Determination Services	787	11.0
Cost Increase: To reallocate Case Managers' frontline positions in Homeless Services Programs	Homeless Services Program	759	9.5
Cost Increase: To cover IT Services costs for the File net database	Multiple Programs	206	0.0
Cost Increase: To adjust budget to cover projected salary, steps and Fringe Benefits costs	Multiple Programs	23	0.0
Cost Decrease: Net adjustments in Supplies and Materials, Other Services and Charges, Contractual Services-Other, Subsidies and Transfers, and Equipment and Equipment Rental	Multiple Programs	-4,731	0.0
Cost Decrease: To reallocate from NPS to PS to fund frontline positions	Homeless Services Program	-759	0.0
Shift: To reclassify federally funded TANF positions to Local funds	Multiple Programs	2,298	32.0
Shift: To reclassify federally funded positions from Food Stamps to Local funds	Multiple Programs	312	5.0
FY 2013 Initial Adjusted Budget		167,603	305.2
Technical Adjustment: Health insurance contribution	Multiple Programs	91	0.0
FY 2013 Additionally Adjusted Budget		167,694	305.2
FY 2013 Policy Initiatives			
Shift: Reclassifications from Federal Grants to the Local funds for loss of TANF overhead charges	Multiple Programs	2,577	34.0
Technical Adjustments: Local funds budget increased for cash payment to disable clients on the Program on Work Employment and Responsibility (POWER), who are ineligible for SSI	Family Services	1,440	0.0
Technical Adjustments: The Local budget was decreased to reduce over 60 months TANF benefits based on legislation	Family Services	-5,651	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		166,060	339.2
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		153,295	404.1
Eliminate: Unfunded Positions	Multiple Programs	0	-1.3
Reduce: To align the budget with projected grant revenue	Multiple Programs	-1,659	0.0

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Table JA0-5 (continued)
(dollars in thousands)

	DIVISION	BUDGET	FTE
Optimize: Swap 8 lower graded positions with 4 higher paid positions from Medicaid	Multiple Programs	-22	-4.0
Optimize: To utilize carryover grant funds for various programs	Multiple Programs	7,946	0.0
Cost Increase: To support additional FTEs for the Social Services Block Grant (SSBG)	Multiple Programs	190	3.0
Cost Increase: To adjust budget to cover projected salary steps and Fringe Benefits costs	Multiple Programs	101	0.0
Shift: To adjust the budget for TANF positions reclassified to Local funds	Multiple Programs	-2,298	-32.0
Shift: To adjust the budget for positions reclassified from Food Stamps to Local funds	Multiple Programs	-312	-5.0
FY 2013 Initial Adjusted Budget		157,241	364.8
Technical Adjustment: Health insurance contribution	Multiple Programs	90	0.0
FY 2013 Additionally Adjusted Budget		157,330	364.8
FY 2013 Policy Initiatives			
Shift: Reclassifications from the TANF Grant to Local funds to fill the gap in TANF Administrative Funding, due to a change in the Federal TANF Rules	Multiple Programs	-2,577	-34.0
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		154,753	330.8
FEDERAL MEDICAID PAYMENTS: FY 2012 Approved Budget and FTE		14,166	177.2
Reduce: To align budget with projected Medicaid revenue	Multiple Programs	-443	0.0
Reduce: Fixed Cost to align fixed cost budget	Multiple Programs	-10	0.0
Shift: To adjust the budget to reflect reclassification of IDCR positions from Federal Grant funds to Medicaid	Multiple Programs	147	4.0
FY 2013 Initial Adjusted Budget		13,860	181.2
Technical Adjustment: Health insurance contribution	Multiple Programs	41	0.0
FY 2013 Additionally Adjusted Budget		13,901	181.2
FEDERAL MEDICAID PAYMENTS: FY 2013 Proposed Budget and FTE		13,901	181.2
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		1,075	0.0
No Changes	Multiple Programs	0	0.0
FY 2013 Initial Adjusted Budget		1,075	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		1,075	0.0
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		10,766	11.0
Cost Increase: To adjust budget to cover projected salary steps and Fringe Benefits costs based on the MOU with Office of the State Superintendent of Education	Economic Security Administration	15	0.0
FY 2013 Initial Adjusted Budget		10,782	11.0
Technical Adjustment: Health insurance contribution	Multiple Programs	2	0.0
FY 2013 Additionally Adjusted Budget		10,783	11.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		10,783	11.0
Gross for JA0 - Department of Human Services		346,572	862.2

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

1. Agency Management Program

Objective 1: Continue the re-engineering of the physical, technological and labor force structure of the Department of Human Services (DHS) to serve District residents more efficiently and effectively.

Objective 2: Maintain and publish a directory of health and human services resources for the District of Columbia.

Objective 3: Implement risk identification strategies to enhance agency operations and service delivery.

Objective 4: Enhance administrative functions and oversight.

Agency Management Program

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of shelter and supportive housing staff trained on new Unusual Incident reporting system	Not Available	Not Available	Not Available	100%	100%	100%
Percentage of shelter and supportive housing staff trained on new Homeless Services Complaint Reporting system	Not Available	Not Available	Not Available	100%	100%	100%
Percentage of OIS and Risk Management staff trained on the National Capital Region AIRS resource regional data directory	Not Available	Not Available	Not Available	85%	100%	100%

2. Family Services Administration (FSA)

Objective 1: Reduce homelessness in the District of Columbia.

Objective 2: Reduce status offenses (truancy, running away, curfew violations, and extreme disobedience) in the District of Columbia.

Objective 3: Provide assessment, intervention, stabilization and referral services for families in crisis through the Strong Families Program.

Objective 4: Intervene to protect District residents who are vulnerable to abuse, neglect and exploitation and promote positive youth development and growth despite current challenges and circumstances.

Economic Security Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of formerly homeless individuals receiving housing and supportive services through the Permanent Supportive Housing Program	794	951	814	863	863	863
Number of formerly homeless families receiving housing and supportive services through the Permanent Supportive Housing Program	195	230	250	265	265	265
Percentage of participants in the Permanent Supportive Housing Program that were housed in the prior two fiscal years that maintain housing in the current fiscal year	95%	95%	85%	92%	92%	92%
Number of households provided homeless prevention resources through the Homeless Prevention and Rapid Re-housing Program (HPRP)	1,822	0	100	70	Not Available	Not Available
Number of households provided rental subsidies through the HPRP	1,214	190	150	50	Not Available	Not Available
Number of homeless veterans who receive housing and supportive services through the Permanent Supportive Housing for Veterans Program	105	100	197	205	205	205
Number of homeless seniors who receive housing and supportive services through the special populations initiative	25	25	23	25	25	25
Number of families provided with crisis intervention and stabilization services through the Strong Families Program	1,209	900	2,076	900	900	900
Percentage of individuals/families experiencing emergencies that are successfully stabilized (i.e., their immediate critical need for housing, food, clothing, medical services and/or mental health services are met), referred and engaged in needed Strong Families Program	64%	85%	100%	95%	95%	95%
Percentage of teen parents who are successfully assessed, certified and provided with case management services (i.e., their immediate critical need for housing, food, clothing, medical services and/or mental health services are met) through the Teen Parent Assessment Program	65%	80%	100%	95%	95%	95%

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Economic Security Administration (continued)

Measure	FY 2010 Actual	FY 2011 Projection	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of teen parents receiving services from the Teen Parent Assessment Program that do not have additional pregnancies within 12 months of initial referral (ANNUALLY)	100%	80%	98%	85%	90%	90%
Percentage of referrals in non- emergency cases where initial client contact and investigation takes place within ten working days for the Adult Protective Services Program	98%	90%	95%	95%	95%	95%
Percentage of cases where investigations, substantiation of allegations, the provision of services to mitigate immediate risk have been completed and are transferred to the continuing services unit are completed within 60 working days for the Adult Protective Services Program	84%	90%	79%	95%	95%	95%
Percentage of client cases where substantiated allegations and identified risk to clients has been mitigated before case closure within the Adult Protective Services Program	81%	95%	84%	90%	90%	90%
Number of youth engaged in the Parent and Adolescent Support Services (PASS) Program	Not Available	200	156	150	150	150
Percentage of youth engaged in the Parent and Adolescent Support Services (PASS) program whose cases are closed successfully due to reported decreases in curfew violations, running away, truancy and extreme disobedience	Not Available	Establish Baseline	48%	50%	50%	50%

3. Economic Security Administration

Objective 1: Implement system improvements to facilitate an integrated approach to service delivery.

Objective 2: Streamline ESA center operations and improve quality assurance.

Objective 3: Realign ESA staff to better serve customer needs.

Objective 4: Implement TANF, Medical Assistance and Food Stamp policy changes to improve integrity, access and program efficiency.

Economic Security Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Food Stamp error rate percentage	4.9%	5.0%	2.6%	4.0%	4.0%	4.0%
Average monthly percentage of work eligible clients meeting full work participation requirements	570%	7%	9.5%	9%	11%	11%
Number of new TANF or recertifying applicants who completed their preliminary assessment and orientation from the date of implementation	Not Available	70%	Not Available	80%	100%	100%
Percentage of work eligible TANF recipients assigned to a TEP vendor with zero work participation hours who have not been sanctioned	3.88%	5%	0%	4%	3%	3%
Percentage of new Alliance recipients who provided proof of DC residency	100%	100%	100%	100%	100%	100%
Percentage of vendor assigned not-employed TANF customers who meets his/her full monthly work participation requirements	Not Available	Not Available	Not Available	26%	31%	31%
Percentage of customers placed by "Job Placement" provider in unsubsidized employment	Not Available	Not Available	Not Available	9%	11%	11%
Percentage of customers placed by "work readiness" provider in unsubsidized employment	Not Available	Not Available	Not Available	6%	8%	8%
Percentage of customers placed in unsubsidized employment by "job placement" provider who meets his/her full monthly work participation requirements	Not Available	Not Available	Not Available	50%	53%	53%
Percentage of customers placed in unsubsidized employment by "Work Readiness" provider who meets his/her full monthly work participation requirements	Not Available	Not Available	Not Available	45%	48%	48%

*The reason that the FY 2011 projection is 0, is because no new HPRP funding was provided in FY 2011, and the HPRP funds were already obligated to families already in the program. So, although no new funds were awarded, the providers plan their funding in advance. When they approve a family for assistance, they plan out in increments of 3 months, up to 12. In addition, additional HPRP funding was discovered will allow DHS to assist 70 additional households.

Child and Family Services Agency

www.cfsa.dc.gov
Telephone: 202-442-6000

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$250,132,287	\$265,295,652	\$257,067,200	-3.1
FTEs	900.6	821.0	817.0	-0.5

The mission of the Child and Family Services Agency (CFSA) is to ensure the safety, permanence (permanency planning through finalization of adoption or guardianship), and well-being of abused and neglected children and to strengthen troubled families in the District of Columbia.

Summary of Services

The D.C. Child and Family Services Agency (CFSA) investigates reports of child abuse and neglect and provides child protection. Services include foster care, adoption, and supportive community-based services to enhance the safety, permanence, and well-being of abused, neglected, and at-risk children and their families in the District of Columbia. CFSA seeks to achieve the highest quality of community-based services, to increase the number of families who receive community-based preventive and support services, and to expand the network of resources providing services to at-risk children and their families.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table RL0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides the FY 2010 and FY 2011 actual expenditures.

Table RL0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	206,400	188,388	191,596	191,153	-443	-0.2
Special Purpose Revenue Funds	968	1,000	750	1,200	450	60.0
Total for General Fund	207,368	189,388	192,346	192,353	7	0.0
Federal Resources						
Federal Payments	821	666	0	0	0	N/A
Federal Grant Funds	58,438	48,993	61,382	53,910	-7,472	-12.2
Total for Federal Resources	59,259	49,659	61,382	53,910	-7,472	-12.2
Private Funds						
Private Grant Funds	137	27	0	0	0	N/A
Private Donations	61	27	17	18	1	5.9
Total for Private Funds	198	54	17	18	1	5.9
Intra-District Funds						
Intra-District Funds	11,306	11,031	11,550	10,786	-764	-6.6
Total for Intra-District Funds	11,306	11,031	11,550	10,786	-764	-6.6
Gross Funds	278,130	250,132	265,296	257,067	-8,228	-3.1

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table RL0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table RL0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	620.0	673.6	582.0	644.5	62.5	10.7
Total for General Fund	620.0	673.6	582.0	644.5	62.5	10.7
Federal Resources						
Federal Grant Funds	337.3	227.0	227.0	172.5	-54.5	-24.0
Total for Federal Resources	337.3	227.0	227.0	172.5	-54.5	-24.0
Intra-District Funds						
Intra-District Funds	0.0	0.0	12.0	0.0	-12.0	-100.0
Total for Intra-District Funds	0.0	0.0	12.0	0.0	-12.0	-100.0
Total Proposed FTEs	957.3	900.6	821.0	817.0	-4.0	-0.5

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table RL0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table RL0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	55,597	51,443	51,566	54,356	2,791	5.4
12 - Regular Pay - Other	630	531	622	624	2	0.3
13 - Additional Gross Pay	3,578	1,431	436	436	0	0.0
14 - Fringe Benefits - Curr Personnel	11,984	11,371	12,573	14,388	1,815	14.4
15 - Overtime Pay	968	651	1,000	750	-250	-25.0
Subtotal Personal Services (PS)	72,757	65,428	66,196	70,553	4,357	6.6
20 - Supplies and Materials	290	196	341	358	17	5.0
30 - Energy, Comm. and Building Rentals	285	162	735	947	212	28.8
31 - Telephone, Telegraph, Telegram, Etc.	869	879	1,303	1,303	0	0.0
32 - Rentals - Land and Structures	7,528	7,002	7,933	6,410	-1,523	-19.2
33 - Janitorial Services	173	49	315	100	-215	-68.2
34 - Security Services	1,285	1,171	1,496	1,181	-316	-21.1
35 - Occupancy Fixed Costs	42	69	289	102	-187	-64.6
40 - Other Services and Charges	1,461	2,952	3,202	3,359	157	4.9
41 - Contractual Services - Other	11,091	6,637	8,146	8,230	83	1.0
50 - Subsidies and Transfers	181,866	165,301	174,625	163,587	-11,038	-6.3
70 - Equipment and Equipment Rental	463	234	629	853	223	35.5
80 - Debt Service	0	0	85	85	0	0.0
91 - Expense Not Budgeted Others	19	52	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	205,373	184,704	199,100	186,514	-12,586	-6.3
Gross Funds	278,130	250,132	265,296	257,067	-8,228	-3.1

*Percent change is based on whole dollars.

Division Description

The Child and Family Services Agency operates through the following 6 divisions:

Agency Programs - investigates reports of child abuse and neglect and provides direct case management for families at home, as well as for children and youth in out-of-home care. The Agency Programs division works to ensure the safety and well-being of children and youth in care while moving them to permanence as quickly as possible via reunification, guardianship, or adoption.

This division contains the following 5 activities:

- **The In-Home and Permanency Administrations I and II** - these two activities serve families in-home through 10 In-Home and Permanency units recently co-located with community partners to provide community-based family support. Through the Partnership for Community-Based Services, CFSA social workers in these units team with staff in partner community agencies to provide a preventative and comprehensive response to service needs. The In-Home and Permanency Administrations I and II also provide direct case management to youth in out-of-home care that are seeking to achieve permanency through reunification, guardianship or adoption;
- **The Child Protective Services Administration (CPS)** - receives reports of suspected child abuse or neglect, assesses families whose children are alleged victims of abuse or neglect, and refers children and their families for services within CFSA or the Healthy Families Thriving Communities Collaboratives. The services are designed to prevent further abuse and neglect, strengthen parents' capacity to care for their children, assure that children receive adequate care, and safely prevent out-of-home placement when appropriate;
- **Teen Services Activity - (Office of Youth Empowerment (OYE))** - provides permanency support, consultation, technical assistance, training and case management for older youth between the ages of 16-21 with a focus on appropriate permanence options or the establishment of a lifelong connection for youth with the goal of another planned permanent living arrangement. OYE works to achieve permanence for older youth while at the same time providing life skills training, vocational and educational support and transitional assistance to help youth to prepare for independence after leaving foster care; and
- **The Out-of-Home and Permanency Administration** - provides permanency support, consultation, technical assistance, training and case management for children from the inception of concurrent permanency planning through finalization of adoption or guardianship. CFSA serves wards, children and youth committed by the D.C. Superior Court Family Court, in the District's foster care system and in non-wards through independent adoptions for residents of the District of Columbia.

Community Services - establishes and sustains centers of excellence that achieve or support positive outcomes for children and families through best practices, superior customer services, and solid teamwork in its community-based prevention programs, recruitment, retention and licensing of foster parents, placement services for children, and quality child welfare programs in private contract agencies. Community Services is comprised of social workers and other professionals responsible for monitoring and oversight of services to children (and their biological and/or foster families) at every level of the child welfare continuum.

This division contains the following 8 activities:

- **Child Placement Activity** - provides living arrangements for children who cannot live in their birth homes. By providing an array of placement options, Child Placement supports the safety, permanence and well-being of children and youth in the care of CFSA;
- **Family Resources Activity** - provides foster and adoptive resource recruitment and support services to current and potential foster, kinship, and adoptive parents. Through various outreach and public education campaigns and activities, Family Resources ensures the availability of foster parents that are willing and able to meet the varied needs of children and youth in the care of CFSA. Foster parent support professionals provide the ongoing assistance necessary to ensuring safe homes that support the permanence and well-being of children and youth;

- **Family Licensing** - ensures that candidates seeking to provide foster or adoptive care are trained and licensed to provide appropriate care for children in need of temporary or permanent homes;
- **Contract Monitoring** - is responsible for monitoring family-based foster care and congregate care contracts. Through rigorous monitoring activities, Contract Monitoring seeks to improve contracted programs' performance outcomes, instill continuous quality improvement and to ensure high quality services to children served by these agencies;
- **Adoptions and Guardianship Subsidy** - provides financial assistance services to eligible relatives and adoptive parents so that they can maintain children in permanent homes;
- **Guardianship Subsidy** - provides financial assistance services to eligible relatives so that they can maintain children in permanent homes;
- **Grandparent Subsidy** - provides financial assistance services to eligible grandparents so that they can maintain children in permanent homes. (Note that some funding for this activity remains in the Adoption and Guardian Subsidy activity); and
- **Prevention Services** - provides community-based prevention, supportive, and after-care services to families and at-risk children in the neighborhoods so that they can achieve safety, permanency, and well-being in the least restrictive setting, maximizing the use of informal and formal support systems.

Policy and Planning – supports CFSA's policy development, planning and data analysis, Fair Hearings, Child Protection Registry, quality assurance, and training functions. Additionally, Policy and Planning licenses group homes and independent living facilities that provide services to youth.

This division contains the following 3 activities:

- **Policy** - develops agency policy and provides review, interpretation and decision-making services to the Director and staff so that they can make decisions consistent with best practices and with statutory and regulatory requirements;
- **Planning and Data Analysis** - provides reporting, data analysis, technical assistance and research services to the agency and external stakeholders in order to facilitate short- and long-term agency strategic planning; and
- **Quality Assurance** - provides assessment, monitoring and recommendation services to CFSA staff and key stakeholders to improve agency practice. In addition, Quality Assurance is responsible for facilitating qualitative review processes such as structured progress reviews, child fatality review, quality service reviews, and ChildStat in order to identify, both on a case-by-case and systemic level, areas of strength and need in line with best practices and child welfare standards.

Clinical Practice - provides (or contracts for the provision of) complete and comprehensive well-being services for children in CFSA's custody. Clinical Practice coordinates and administers clinical and health services for children receiving foster care services from CFSA as well as innovative family support functions like Family Team Meetings (FTM).

This division contains the following 2 activities:

- **Office of Clinical Practice (Clinical Services)** - provides medical and behavioral health screenings prior to placement and expert consultation in health, residential treatment, developmental disabilities and 24/7 on-call support for medical and mental health services. Clinical specialists provide linkages and support in accessing resources within other District agencies and community providers; and
- **Nurse Care Management Services** – provides medical case management services to children in the custody of CFSA. Nurse care managers work to ensure that children receive timely, necessary, and coordinated health care services.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations - provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for agencies using performance-based budgeting.

Division Structure Change

The Child and Family Services Agency has no division structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table RL0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table RL0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management								
(1000) Agency Management Program								
(1010) Personnel Services Activity	1,979	1,812	1,914	101	15.6	14.0	14.0	0.0
(1015) Training and Employee Development Activity	2,083	1,862	1,977	115	25.8	20.0	20.0	0.0
(1020) Contracting and Procurement Activity	1,762	1,112	1,204	92	13.4	12.0	12.0	0.0
(1030) Property Management Activity	12,154	13,760	11,869	-1,891	13.4	11.0	12.0	1.0
(1040) Information Technology Activity	6,576	6,199	6,388	189	27.9	27.0	26.0	-1.0
(1050) Financial Management Activity	1,790	2,284	2,391	107	21.3	21.0	21.0	0.0
(1055) Risk Management Activity	102	98	110	12	1.1	1.0	1.0	0.0
(1060) Legal Affairs Activity	238	529	439	-90	0.0	2.0	2.0	0.0
(1070) Fleet Management Activity	819	831	886	55	0.0	0.0	0.0	0.0
(1080) Communication Activity	1,588	235	252	17	2.1	2.0	2.0	0.0
(1085) Customer Services Activity	17	66	70	4	1.1	1.0	1.0	0.0
(1087) Language Access	0	15	30	15	0.0	0.0	0.0	0.0
(1090) Performance Management Activity	3,283	1,687	1,854	167	17.9	15.0	16.0	1.0
(1099) Court Supervision	479	479	550	71	0.0	0.0	0.0	0.0
Subtotal (1000) Agency Management Program	32,869	30,967	29,933	-1,034	139.7	126.0	127.0	1.0
(100F) Agency Financial Operations								
(110F) Budget Operations	325	323	374	50	3.4	3.0	3.0	0.0
(120F) Accounting Operations	1,877	1,895	2,110	215	24.7	21.0	21.0	0.0
Subtotal (100F) Agency Financial Operations	2,202	2,219	2,484	265	28.0	24.0	24.0	0.0
(2000) Agency Programs								
(2010) In-home and Permanency II	6,343	7,336	8,567	1,231	98.7	79.0	89.0	10.0
(2011) In-home and Permanency II	5,751	7,508	7,231	-277	108.5	95.0	87.0	-8.0
(2020) Child Protective Services	8,370	10,375	11,007	632	132.6	135.0	133.0	-2.0
(2030) Teen Services Activity	2,942	4,809	6,157	1,348	55.9	45.0	44.0	-1.0
(2040) Out of Home and Permanency	2,115	4,528	4,953	425	52.4	50.0	49.0	-1.0
(2050) Policy Activity	70	0	0	0	0.0	0.0	0.0	0.0
(2060) Quality Improvement	8	0	0	0	0.0	0.0	0.0	0.0
Subtotal (2000) Agency Programs	25,599	34,556	37,915	3,358	448.0	404.0	402.0	-2.0

(Continued on next page)

Table RLO-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(3000) Community Services								
(3010) Child Placement Activity	98,783	105,656	94,077	-11,579	49.4	49.0	48.0	-1.0
(3020) Family Resources Activity	2,643	2,434	2,608	174	32.2	29.0	29.0	0.0
(3030) Health Services and Clinical Support Act	1,720	0	0	0	0.0	0.0	0.0	0.0
(3040) Licensing and Monitoring Activity	8	0	0	0	0.0	0.0	0.0	0.0
(3041) Family Licensing	2,224	2,649	4,737	2,087	32.3	30.0	30.0	0.0
(3060) Contract Monitoring	4,374	4,604	3,131	-1,472	38.8	34.0	34.0	0.0
(3070) Adoptions and Guardianship Subsidy	18,015	24,934	22,669	-2,265	0.0	0.0	0.0	0.0
(3071) Guardianship Subsidy	11,410	8,800	10,105	1,304	0.0	0.0	0.0	0.0
(3072) Grandparent Subsidy	142	4,038	4,044	6	0.0	0.0	0.0	0.0
(3080) Prevention Services	16,189	24,314	23,121	-1,194	10.1	7.0	5.0	-2.0
Subtotal (3000) Community Services	155,507	177,430	164,491	-12,939	162.8	149.0	146.0	-3.0
(4000) Adoption and Guardian Subsidy Program								
(4012) Grandparent Subsidy Activity	2,360	0	0	0	0.0	0.0	0.0	0.0
Subtotal (4000) Adoption and Guardian Subsidy Pgm..	2,360	0	0	0	0.0	0.0	0.0	0.0
(5000) Community Based Program								
(5010) Community Based Services	9,972	0	0	0	0.0	0.0	0.0	0.0
Subtotal (5000) Community Based Program	9,972	0	0	0	0.0	0.0	0.0	0.0
(6000) Policy and Planning								
(6010) Policy	3,037	2,063	2,553	490	25.8	23.0	24.0	1.0
(6020) Planning and Data Analysis	1,232	1,180	1,273	93	14.4	12.0	12.0	0.0
(6030) Quality Assurance	2,446	2,045	2,137	92	31.4	25.0	24.0	-1.0
Subtotal (6000) Policy and Planning	6,715	5,288	5,963	675	71.6	60.0	60.0	0.0
(7000) Clinical Practice								
(7010) Office of Clinical Practice	13,398	12,647	13,172	525	35.9	32.0	25.0	-7.0
(7011) Nurse Care Management Services	1,509	2,189	3,109	920	14.6	26.0	33.0	7.0
Subtotal (7000) Clinical Practice	14,908	14,836	16,282	1,446	50.4	58.0	58.0	0.0
Total Proposed Operating Budget	250,132	265,296	257,067	-8,228	900.6	821.0	817.0	-4.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Child and Family Services Agency's (CFSA) proposed FY 2013 gross budget is \$257,067,200, which represents a 3.1 percent decrease from its FY 2012 approved gross budget of \$265,295,652. The budget is comprised of \$191,153,495 in Local funds, \$53,909,709 in Federal Grants funds, \$18,000 in Private Donations, \$1,200,000 in Special Purpose Revenue funds, and \$10,785,997 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments on the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments over the FY 2012 Local funds budget are described on table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

CFSA's FY 2013 CSFL budget is \$195,049,584, which represents a \$3,453,467, or 1.8 percent, increase over the FY 2012 approved Local funds budget of \$191,596,117.

Initial Adjusted Budget

The proposed FY 2013 budget for CFSA supports the agency's priority to continuously focus on improving the overall quality of services it provides to the District's children. Furthermore, the budget proposal continues to build on the progress of the last several years. CFSA's sustained efforts on the enhancement of services are reflected in the agency's top focal points for performance improvement. Achievement of the desired results from these efforts will reflect CFSA's enhanced ability to remove current barriers to placement of children with their kin, expand services for older youth, strengthen performance-based contracting, and meet priorities for data collection. CFSA's strong performance is reflected in the progress that has been achieved in many areas. These achievements include diligent monitoring of child safety, timely completion of child abuse/neglect investigations, success of the two-year push to increase permanence, greatly improved performance in serving youth in care, huge benefits from the priority placed on improve health care, and an increased number of children that are stable in foster homes.

Optimize: The Fostering Connections to Success and Increasing Adoptions Act of 2008 makes federal funds available to support kinship guardianship subsidies. CFSA received federal approval for its guardianship state plan amendment in August 2010. In order to leverage federal funding for eligible Guardianship Subsidy, CFSA proposes an increase of \$1,600,000 in Federal Grant funds in the FY 2013 budget submission. The budget proposal for Federal Grants funds also includes an increase of \$234,026 based on the Title IV-E administrative claiming history.

In FY 2013 CFSA continues its partnership with the Casey Family Programs to implement the agency's permanency strategy. Therefore, the budget proposal includes an increase of \$1,000 in Private Donations from the Casey Family Grants. In Special Purpose Revenue funds, CFSA proposes an increase of \$450,000 based on increased projections for revenues from Social Security Administration reimbursements. A proposal to increase the budget for Intra-District funds by \$240,000 reflects CFSA's planned Memorandum of Understanding (MOU) agreement with the Department of Health in FY 2013. Funding from the MOU supports the Refugee Minor Program.

Cost Increase: CFSA's FY 2013 priorities are focused on strategic plans to improve the quality of the various services that it provides for District children. In order to remove existing barriers to placement of children with their kin, CFSA plans to increase efficiency in licensing a child's relatives. Furthermore, CFSA is near completion of a first-of-its-kind border agreement with the state of Maryland that will expedite placement of children across jurisdictional lines.

In its plan for expansion of services for older youth, CFSA has stepped up recruitment of youth to participate in the Ansell-Casey Life Skills Assessment at age 15 as well as the Youth Transition Planning (YTP) at age 17.5. Additionally, CFSA recently issued contracts to two private providers to assist the youth in developing life skills, completing high school, attaining post-secondary education or training, and gaining work experience.

Following a complete revamp of its contract monitoring function, CFSA is conducting quarterly evaluations of provider performance in meeting contract requirements, which include specific outcomes for youth. The agency is also ensuring that providers establish internal quality assurance programs.

The agency proposes to increase the FY 2013 Local budget by \$3,880,037 to cover personal services costs. Other adjustments in Local funds include an increase of \$575,495 to cover costs for Contractual Services, Equipment, and Supplies. An increase of \$13,317 in the budget proposal for Intra-District funds is related to increased projection for Medicaid reimbursement for services provided from the Healthy Horizon Clinic.

Cost Decrease: Several aspects of the FY 2013 budget proposal enable CFSA to achieve cost savings from increased operational efficiencies and optimized use of District and federal resources. Some of these measures have resulted in adjustments in the proposed Local funds budget that include reductions of \$132,241 for Other Services and Charges and \$250,000 due to recent changes in the use of overtime.

The ongoing trends in the decline of CFSA's foster care population is due, in part, to the agency's focused efforts on permanency (reunification, guardianship, and adoption), and overall reform of the practice of service delivery. The impact of these trends on the FY 2013 Local budget proposal is reflected in a reduction of \$7,598,924 due to a decrease in child placements driven by the number of children served. Furthermore, CFSA proposes a reduction of \$2,027,603 in Local funds to align the budget with provisional fixed costs estimates from the Department of General Services (DGS) and the Office of the Chief Technology Officer (OCTO), resulting from the upcoming move and consolidation of CFSA headquarters to 200 I Street, Southeast.

Adjustments in the Federal Grant funds budget proposal include reductions of \$359,065 for Contractual Services based on recent Title IV-E administrative claiming trends, \$1,194,422 for Subsidies and Transfers due to a decreased number of children in the Foster Care system, and \$3,269,673 in Subsidies and Transfers due to an increased number of children aging out of the Adoption Subsidy program.

Shift: In the FY 2013 budget proposal, CFSA continues to focus on improving its federal revenue claiming infrastructure. The agency will continue to work to enhance federal Title IV-E claiming and also collaborate with the Department of Health Care Finance to develop practical and sustainable Medicaid revenue claiming strategies.

The FY 2013 request proposes to shift \$4,535,496 and 54.5 FTEs from Title IV-E funding to Local funds due to a recent administrative claiming trends and a decrease in the overall population of children served that are Title IV-E eligible. For this reason, the budget proposal for Federal Grant funds includes a reduction for the corresponding amounts.

The District is currently awaiting approval of State Plan Amendment (SPA) for Targeted Case Management by the Centers for Medicare and Medicaid Services to claim federal funding in support of the Nurse Care Management (NCM) program. In FY 2011 and FY 2012, funding for the NCM was included in the Intra-District budget based on projected revenue from federal reimbursement. However, in FY 2013, CFSA proposes to shift \$1,017,740 and 12.0 FTEs from Intra-District Medicaid funding to Local funds to continue the NCM program pending approval of the SPA by CMS.

Additionally Adjusted Budget

Technical Adjustment: Adjustments of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in increases of \$246,493 in Local funds and \$52,223 in Federal Grants funds.

Policy Initiatives

Reduce: CFSA's cost-saving initiatives in the FY 2013 Local budget proposal include a reduction of \$3,700,000 for child placement services. The reduction is predicated on two factors; first, the number of children placed by CFSA into foster care settings has decreased, generating savings in the placement budget. Second, CFSA is implementing revised placement policies designed to move children from higher-cost foster care placements to lower-cost kinship placements. Also included in the projections for cost savings is a reduction of \$357,275 and 4.0 FTEs based on increasing staffing efficiencies in several programs.

Cost Increase: In support of the Memorandum of Understanding (MOU) between CSFA and the Department of Employment Services (DOES) to develop a subsidized employment program, the agency increased its Local funds Subsidies and Transfers budget by \$1,000,000 in the Agency Programs division.

Cost Decrease: The Local funds Community Services division budget was reduced by \$1,000,000 to offset the cost of the MOU with DOES for the subsidized work initiative.

Transfer Out: In support of a foster care youth transit subsidy, \$85,307 was transferred from CSFA to the Washington Metropolitan Area Transit Authority (WMATA).

FY 2013 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table RL0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table RL0-5

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		191,596	582.0
Fringe Benefit Rate Adjustment	Multiple Programs	606	0.0
Consumer Price Index	Multiple Programs	2,668	0.0
Personal Services Growth Factor	Multiple Programs	180	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		195,050	582.0
Cost Increase: Adjust personal services costs to align the budget with programmatic needs	Multiple Programs	3,880	0.0
Cost Increase: Additional funding needed for Contractual Services, Equipment, and Supplies	Multiple Programs	575	0.0
Cost Decrease: Adjust funding for Other Services to align the budget with programmatic needs	Multiple Programs	-132	0.0
Cost Decrease: Adjust funding for Overtime based on recent use	Multiple Programs	-250	0.0
Cost Decrease: Align the budget with fixed costs estimates from DGS and OCTO	Agency Management Program	-2,028	0.0
Cost Decrease: Adjust funding for subsidies and transfers for projected decrease in number of children served	Community Services	-7,599	0.0
Shift: Reclassification of agency personal services staff and costs from Federal Grant funds (Title IV-E) funding	Multiple Programs	4,535	54.5
Shift: Reclassification of Nurse Care Management staff and costs from Intra-District funds	Clinical Practice	1,018	12.0
FY 2013 Initial Adjusted Budget		195,050	648.5
Technical Adjustment: Health insurance contribution	Multiple Programs	246	0.0
FY 2013 Additionally Adjusted Budget		195,296	648.5
FY 2013 Policy Initiatives			
Reduce: Adjust funding for child placement services due to declining enrollment	Community Services	-3,700	0.0
Reduce: Decrease staffing efficiencies program-wide	Multiple Programs	-357	-4.0
Cost Increase: Reallocation of funding to support the Memorandum of Understanding with the Department of Employment Services for the development of a subsidized work program	Agency Programs	1,000	0.0
Cost Decrease: Reallocation of funding to support the Memorandum of Understanding with the Department of Employment Services for the development of a subsidized work program	Community Services	-1,000	0.0
Transfer Out: To WMATA to fund foster care youth transit subsidy	Multiple Programs	-85	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		191,153	644.5

(Continued on next page)

Table RLO-5 (Continued)
(dollars in thousands)

	PROGRAM	BUDGET	FTE
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		61,382	227.0
Optimize: Leverage federal resources for eligible Guardianship Subsidy services	Community Services	1,600	0.0
Optimize: Adjust the budget for Other Services and Charges based on claiming history	Multiple Programs	234	0.0
Cost Decrease: Adjust the budget for Contractual Services based on claiming history	Multiple Programs	-359	0.0
Cost Decrease: Align the budget for Child Placement with the reduction in the number of children in the Foster Care system	Community Services	-1,194	0.0
Cost Decrease: Adjust the budget for Adoption and Guardianship Subsidy to account for children aging out of system	Community Services	-3,270	0.0
Shift: Net transfer of agency personal services staff and costs to Local funds	Multiple Programs	-4,535	-54.5
FY 2013 Initial Adjusted Budget:		53,857	172.5
Technical Adjustment: Health insurance contribution	Multiple Programs	52	0.0
FY 2013 Additionally Adjusted Budget		53,910	172.5
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		53,910	172.5
PRIVATE DONATIONS: FY 2012 Approved Budget and FTE		17	0.0
Optimize: Adjust the budget for Teen Services programs supported by Casey Family Grants	Agency Management Program	1	0.0
FY 2013 Initial Adjusted Budget		18	0.0
PRIVATE DONATIONS: FY 2013 Proposed Budget and FTE		18	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		750	0.0
Optimize: Align the budget to projected reimbursements from the Social Security Administration	Community Services	450	0.0
FY 2013 Initial Adjusted Budget		1,200	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		1,200	0.0
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		11,550	12.0
Optimize: Establish budget for MOU with DOH in support of the Refugee Minor program	Community Services	240	0.0
Cost Increase: Adjust the budget for the Healthy Horizons Clinic	Clinical Practice	13	0.0
Shift: Reclassify Nurse Care Management staff and costs to Local funds	Clinical Practice	-1,018	-12.0
FY 2013 Initial Adjusted Budget		10,786	0.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		10,786	0.0
Gross for RLO - Child and Family Services Agency		257,067	817.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency has the following objectives and performance indicators for its Divisions:

Agency Programs

Objective 1: Ensure child/youth safety.

Objective 2: Permanency.

Proposed Key Performance Indicators - Program Operations

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of investigations initiated or attempted within 48 hours	63.73%	60%	92%	90%	90%	90%
Percentage of investigations closed within 35 days	92%	90%	89.8%	90%	90%	90%
Percentage of children/youth who were victims of substantiated or indicated abuse or neglect during the first 6 months of the reporting year, who did not experience another incident of substantiated or indicated abuse or neglect within a 6-month period	66%	94.6%	94.11%	94.6%	94.6%	94.6%
Percentage of children/youth in foster care receiving at least 2 visits per month	90%	90%	90.8%	90%	90%	90%
Percentage of children/youth in-home receiving at least 2 visits per month	75%	90%	84.81%	85%	85%	85%
Children who enter foster care for the first time in FY 2010 and who remain in foster care for 8 days or longer, the percentage discharged to permanency (reunification, guardianship, adoption) ²	85%	45%	46.7%	45%	45%	45%
Percentage of children with twice monthly sibling visits	67%	70%	70.9%	80%	80%	80%
Percentage of ongoing social workers carrying under 15 cases.	67%	90%	94.26%	90%	90%	90%

Community Services²

Objective 1: System Accountability.

Proposed Key Performance Indicators - Community Services

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of completed foster home licensing within 150 days ⁴	Not Available	70%	79.2%	70%	70%	70%
Percentage of foster homes with valid and current license	Not Applicable	Not Applicable	93%	95%	95%	95%
Percentage of group homes with a valid and current license	Not Applicable	Not Applicable	100%	95%	95%	95%

Office of Clinical Practice

Objective 1: Ensure well-being for children/youth.

Proposed Key Performance Indicators - Office of Clinical Practice

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of children/youth entering or re-entering placements who receive a timely pre-placement health screening	53.59%	90%	70.75%	95%	95%	95%
Percentage of children/youth who experience a placement change shall have a replacement health screening.	Not Applicable	Not Applicable	65%	90%	90%	90%
Percentage of children receiving a full medical evaluations within 30 days of entering foster care	45%	85%	65.67%	85%	85%	85%
Percentage of FTM's completed prior to or within 72 hours of child entering foster care	53%	65%	77.2%	65%	70%	70%

FTM: Family Team Meeting

Office of Planning, Policy and Program Support

Objective 1: System Accountability.

Objective 2: Permanency.

Proposed Key Performance Indicators - Planning, Policy and Program Support

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Timely completion of Structured Progress Reviews for youth between the ages of 0-17. ⁵	Not Available	90%	81.3%	90%	95%	95%
Critical Event Staffing regarding fatalities of children known to CFSA will be held within 24 hours of QI notification. ⁶	Not Applicable	95%	94.4%	95%	95%	95%
Child Fatality Case Review Backlog ⁷	Not Applicable	Not Applicable	Not Applicable	0	0	0
Completion of Quality Service Reviews ⁸	Not Applicable	Not Applicable	Not Applicable	65	65	65

Office of the Director

Objective 1: System Accountability.

Objective 2: Improve federal claim processes and implement quality assurance practices.

Proposed Key Performance Indicators - Office of the Director

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Average Case Carrying Social Worker vacancy rate <12%	7.89%	12%	9.96%	12%	12%	12%
Average CFSA FTE vacancy rate <13.5%	7.54%	13.5%	10.95%	13.5%	13.5%	13.5%
In-House Fleet Availability rate >90%	92.74%	91%	97.07%	91%	91%	92%
Response to facilities work order requests within 72 business hours	85.01%	90%	91.04%	90%	91%	92%
Title IV-E Foster Care Penetration Rate ⁹	Not Available	50%	54.6%	50%	55%	60%
Title IV-E Adoption Subsidy Penetration Rate ¹⁰	Not Available	87%	85.9%	87%	89%	90%

Performance Plan Endnotes:

- ² This measure is a new one added from the December 2010 exit plan, first measure and reported in the second quarter of FY 2010.
- ³ Please note that the KPI's for Agency Programs also reflect the performance of CFSA's Private Agencies which are monitored under the Community Services division.
- ⁴ The metric was not reported and measured until November 2010.
- ⁵ This is a new measure. This item was first reported with the FY 2011 Performance Plan.
- ⁶ This is a new measure. The item was first reported in the FY 2011 Performance Plan.
- ⁷ This is a new measure and will first be report with the FY 2012 Performance Plan.
- ⁸ This is an annual measure and will first be report with the FY 2012 Performance Plan.
- ⁹ This is a new measure. The item was first reported in the FY 2011 Performance Plan.
- ¹⁰ This is a new measure. The item was first reported in the FY 2011 Performance Plan.

Department of Mental Health

www.dmh.dc.gov

Telephone: 202.673.7440

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$189,356,411	\$177,650,979	\$191,167,559	7.6
FTEs	1,196.2	1,255.7	1,245.2	-0.8

The mission of the Department of Mental Health (DMH) is to support prevention, resiliency and recovery for District residents in need of public mental health services.

Summary of Services

DMH is responsible for developing, supporting and overseeing a comprehensive, community-based, consumer driven, culturally competent, quality mental health system that is responsive and accessible to children, youth, adults, and their families. DMH contracts with a network of community-based, private providers and also provides direct services through Saint Elizabeths Hospital, the Mental Health Services Division, the Comprehensive Psychiatric Emergency Program, and the School-Based Mental Health Program.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table RM0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides the FY 2010 and FY 2011 actual expenditures.

Table RM0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	187,898	160,971	157,512	167,877	10,365	6.6
Special Purpose Revenue Funds	7,292	4,072	4,086	4,040	-46	-1.1
Total for General Fund	195,190	165,043	161,598	171,917	10,319	6.4
Federal Resources						
Federal Payments	35	0	0	0	0	N/A
Federal Grant Funds	2,644	1,672	1,890	1,561	-330	-17.4
Federal Medicaid Payments	4,411	3,538	4,916	4,926	10	0.2
Total for Federal Resources	7,090	5,210	6,806	6,486	-320	-4.7
Private Funds						
Private Grant Funds	94	225	117	157	40	34.1
Private Donations	9	7	0	0	0	N/A
Total for Private Funds	103	233	117	157	40	34.1
Intra-District Funds						
Intra-District Funds	14,040	18,871	9,129	12,607	3,478	38.1
Total for Intra-District Funds	14,040	18,871	9,129	12,607	3,478	38.1
Gross Funds	216,423	189,356	177,651	191,168	13,517	7.6

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents Authorized by Revenue Type

Table RM0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table RM0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	1,195.6	1,075.1	1,130.0	1,113.1	-16.9	-1.5
Special Purpose Revenue Funds	370	34.6	370	33.5	-3.5	-9.5
Total for General Fund	1,232.6	1,109.7	1,167.0	1,146.6	-20.4	-1.7
Federal Resources						
Federal Grant Funds	3.0	5.0	5.5	5.5	0.0	0.0
Federal Medicaid Payments	9.6	1.5	2.0	2.0	0.0	0.0
Total for Federal Resources	12.6	6.5	7.5	7.5	0.0	0.0
Intra-District Funds						
Intra-District Funds	23.4	80.1	81.2	91.1	9.9	12.2
Total for Intra-District Funds	23.4	80.1	81.2	91.1	9.9	12.2
Total Proposed FTEs	1,268.5	1,196.2	1,255.7	1,245.2	-10.5	-0.8

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table RM0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table RM0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	75,518	71,903	76,939	76,371	-568	-0.7
12 - Regular Pay - Other	7,901	5,921	6,379	5,906	-472	-7.4
13 - Additional Gross Pay	6,714	4,141	2,083	1,965	-118	-5.7
14 - Fringe Benefits - Current Personnel	17,870	16,993	18,603	21,190	2,587	13.9
15 - Overtime Pay	4,879	4,501	2,340	1,953	-387	-16.5
99 - Unknown Payroll Postings	19	3	0	0	0	N/A
Subtotal Personal Services (PS)	112,899	103,461	106,344	107,386	1,042	1.0
20 - Supplies and Materials	11,399	9,728	6,599	6,608	9	0.1
30 - Energy, Comm. and Building Rentals	8,811	2,785	3,563	3,554	-9	-0.3
31 - Telephone, Telegraph, Telegram, Etc.	1,472	1,274	1,457	1,307	-150	-10.3
32 - Rentals - Land and Structures	3,996	2,710	307	2,642	2,335	761.6
33 - Janitorial Services	15	0	0	0	0	N/A
34 - Security Services	3,529	2,414	2,064	2,141	77	3.7
35 - Occupancy Fixed Costs	61	506	153	149	-4	-2.4
40 - Other Services and Charges	10,484	11,973	10,986	13,080	2,095	19.1
41 - Contractual Services - Other	45,159	33,105	29,876	33,529	3,653	12.2
50 - Subsidies and Transfers	17,822	20,631	15,481	19,945	4,464	28.8
70 - Equipment and Equipment Rental	775	770	821	826	5	0.6
Subtotal Nonpersonal Services (NPS)	103,524	85,895	71,307	83,782	12,475	17.5
Gross Funds	216,423	189,356	177,651	191,168	13,517	7.6

*Percent change is based on whole dollars.

Division Description

The Department of Mental Health operates through the following 6 divisions:

Mental Health Authority – plans for and develops mental health services; ensures access to services; monitors the service system; supports service providers by operating DMH’s Fee for Service (FFS) system; provides grant funding for services not covered through the FFS system; regulates the providers within the District’s public mental health system; and identifies the appropriate mix of programs, services, and supports necessary to meet the mental health needs of District residents.

This division contains the following 8 activities:

- **Office of the Director/Chief Executive Officer** – leads management and oversight of the public mental health system; directs the design, development, communication, and delivery of mental health services and supports; and identifies approaches to enhance access to services that support recovery and resilience;
- **Office of the Chief Clinical Officer** – advises the Director and sets standards for the provision of clinical care throughout the public mental health system for children, youth, and adults; oversees the community hospitals who hospitalize DHM consumers on an involuntary basis; oversees and improve quality of treatment of children and adolescents; approves Preadmission Screenings and Annual review (PASSAR) requests for patients and nursing facilities; and supervises the operation of the Comprehensive Psychiatric Emergency Program (CPEP) and the Homeless Outreach program;
- **Consumer and Family Affairs** – advises the Director and provides expertise on the consumer/family perspective and promotes and protects the legal, civil, and human rights of consumers;
- **Office of Policy Support** – advises the Director and leads policy development for the public mental health system; and provides support for the development and publication of rules and policies to guide the District public mental health system;
- **Office of Strategic Planning and Grants Management** – provides support for the development and publication of the annual performance management plan and Key Performance Indicators; coordinates the development and submission of annual mental health plan and mental health block grant application; provides support to the State Mental Health Planning Council; oversees the grants development, grants monitoring, grants award, and sub granting processes and procedures; and tracks expenditures and compliance with grant award stipulations;
- **Office of Accountability Quality Improvement/Audit** – provides oversight of providers for DMH to ensure that they meet or exceed the service delivery and documentation standards for Mental Health Rehabilitation Services (MHRS) and Mental Health Community Residence Facilities (MHCRF) and comply with applicable District and federal laws and regulations; monitors the provider network; investigates complaints and unusual incidents; and makes policy recommendations;
- **Office of Accountability Certification/Licensure** – certifies DMH provider agencies and licenses of all MH Community Residential Facilities (CRFs). In addition, the certification unit monitors provider compliance with DMH regulations and local and federal laws; generates and enforces corrective action plans when necessary; monitors facilities on a regular basis, issuing notices of infraction when necessary; and ensures that the care coordination of CRF residents is taking place through coordination by the CRF staff and Core Service Agency treatment team members; and
- **Office of Accountability-Investigations** – conducts major investigations of critical incidents, presents a disposition of the matter, and develops the final investigative report that are submitted to the Director of DMH, General Counsel of DMH, and other appropriate parties, to ensure that the needs and treatment goals of individuals in care are identified and addressed.

Saint Elizabeths Hospital (SEH) – provides psychiatric, medical, and psycho-social inpatient psychiatric treatment to adults to support their recovery and return to the community. The Hospital’s goal is to maintain an active treatment program that fosters individual recovery and independence as much as possible. In addition, this pro-

gram manages logistics, housekeeping, building maintenance, and nutritional services at SEH, to ensure the provision of a clean, safe and healthy hospital environment for individuals in care, their families, and staff. The Saint Elizabeths Hospital also ensures staff credentialing and licensing privileges, and provides medication and medical support services to eligible inpatients in order to effectively treat mental illness and enhance recovery.

This division contains the following 14 activities:

- **The Office of the Chief Executive-SEH** – provides planning, policy development, quality improvement and mental health system design to create a comprehensive and responsive system of mental health care;
- **Office of Clinical and Medical Services-SEH** – provides high-quality medical care for inpatients at Saint Elizabeths Hospital in concert with psychiatric care to optimize physical and mental health and to facilitate successful discharge into the community. This includes providing active treatment to the inpatient population to improve quality of life through a recovery-based therapeutic program; monitoring services to eligible consumers in order to effectively treat mental illness and enhance recovery; providing prescriptions, medical screening, education, medical assessment and treatment to the inpatient population; and providing employee health services to staff;
- **Engineering and Maintenance-SEH** – provides maintenance and repairs to the Hospital to ensure a functional, safe, and secure facility for inpatients, visitors, and staff in order to maximize the benefits of the therapeutic milieu;
- **Fiscal and Support Services-SEH** – provides for the formulation, execution, and management of the Hospital's budget, billing and revenue operations; approves and finances all procurements; and oversees the overall financial integrity of the hospital to ensure the appropriate collection, allocation, utilization and control of city resources;
- **Forensic Services-SEH** – provides court-ordered forensic, diagnostic, treatment, and consultation services to defendants, offenders, and insanity acquittees committed by the criminal divisions of the local and federal court;
- **Housekeeping-SEH** – maintains a clean and sanitized environment throughout Saint Elizabeths Hospital facilities to enhance the therapeutic environment and level of clinical performance in all hospital areas;
- **Materials Management-SEH** – receives and delivers materials, supplies, and postal and laundry services to individuals in care, DMH staff employees, and customers so that they can provide or receive quality care, respectively. Materials management also provides an inventory of goods received, replenishes stock, and performs electronic receiving for all goods and services received in the Hospital;
- **Nursing Services-SEH** – provides active treatment and comprehensive, high-quality nursing care to the inpatient population at Saint Elizabeths Hospital, 24 hours a day and 7 days a week, to improve quality of life through a recovery-based therapeutic program;
- **Nutritional Services-SEH** - provides optimum nutrition and food services, medical nutrition therapy, and nutrition education services in a safe and sanitary environment;
- **Security and Safety-SEH** – provides a safe and secure facility for inpatients, visitors and staff in order to ensure a therapeutic environment;
- **Transportation and Grounds-SEH** – manages the transportation resources, administrative functions, funding, and staff, to provide a safe, secure, and therapeutic physical environment for inpatients, staff, and visitors hospital-wide; provides vehicles and drivers for transportation services department-wide, patient food deliveries District-wide, and patient/staff transport;
- **Office of the Chief of Staff-SEH** – supports Saint Elizabeths Hospital staff by providing direct improvement in patient care to meet the requirements as set forth by the Department of Justice; establishes the training curriculum for all levels of hospital staff; provides clinical leadership and interdisciplinary treatment teams; assures compliance with agreed-upon training programs for clinical and clinical support staff to maintain the health and safety of individuals in care and staff; and ensures the provision of social work services, treatment programs, and rehabilitation services;
- **Office of the Chief Operating Officer-SEH** – provides oversight over the operational functions of the Hospital; manages the implementation and maintenance of the electronic medical record system (Avatar);

provides support to Hospital environmental functions; assures that the integrity of the Health Information Management is maintained; and provides an effective and cost-efficient continuum of care for all patients including budgetary and revenue functions; and

- **Clinical Administration-SEH (Office of Accountability and Improvement-SEH)** – provides quality improvement utilizing performance improvement techniques in addition to using data and research to guide clinical practices; and provides oversight of the reporting functions for the Department of Justice and the Corporate Integrity Agreement, including the Independent Review Organization.

Mental Health Services and Supports (MHSS) – is responsible for the design, delivery, and evaluation of mental health services and support for children, youth, families, adults, and special populations to maximize their ability to lead productive lives.

This division contains the following 15 activities:

- **Office of the Deputy Director-MHSS** – oversees the operations of the Mental Health Services and Supports Division, which includes the multi-cultural outpatient service, the physicians practice group, same- day or walk-in services, the outpatient competency restoration program, services for deaf individuals with a psychiatric illness, services for developmentally disabled people with a psychiatric illness, two government operated outpatient clinics, and the private provider network;
- **Organizational Development-MHSS** – oversees the DMH Training Institute, the Community Service Review Unit, and Applied Research and Evaluation;
- **Adult Services Supported Housing-MHSS** – provides bridge housing subsidies and capital funding to finance the development of new affordable permanent housing units for people with serious mental illness. An array of scattered site housing is provided through local bridge subsidies and federal vouchers;
- **Adult Service Supported Employment-MHSS** – provides employment assistance and support for consumers with significant mental health diagnoses for whom competitive employment has been interrupted or intermittent. Supports services include job placement, job coaching, and crisis intervention so that consumers can maintain part or full-time employment;
- **Adult Services Assertive Community Treatment (ACT)-MHSS** – provides intensive, integrated community-based mental health intervention and support services designed to provide rehabilitative and crisis treatment;
- **Adult Services Forensic-MHSS** – provides mental health services and continuity of care to individuals involved in the criminal justice system who have serious mental illnesses; and oversees a network of providers to ensure that individuals under court supervision and/or who are leaving the criminal justice system have access to a full range of services;
- **Care Coordination-MHSS** – provides counseling through a telephone-based service center that links people in need of mental health services to community providers, and determines eligibility and authorizes services. One of the services provided, the AccessHelpLine, 1-888-7WE-HELP (1-888-793-4357), operated 24 hours per day, 7 days per week, provides crisis intervention, telephone counseling, and information and referral to callers who are in crisis and dispatches mobile crisis services as appropriate. Callers also have 24-hour access to suicide prevention and intervention services (1-800-273-8255) in the District through the Access HelpLine;
- **Mental Health Services-MHSS** – directs and manages the government operated mental health services, including a multicultural program, a deaf/hard of hearing program, an intellectual disability program, an outpatient competency restoration program, and a same day services program;
- **Comprehensive Psychiatric Emergency Program (CPEP)-MHSS** – provides mental health services to adults in psychiatric crises who need stabilization to prevent harm to themselves or others. Services are enhanced to convert hospitalizations, prevent decompensation, and provide mobile crisis intervention for this population;
- **Pharmacy-MHSS** – provides safety net pharmacy services for Psychiatric Medications for residents of the District of Columbia who are enrolled in the DMH system of care and who are uninsured and unable to pay for their medications;

- **Homeless Outreach-MHSS** – provides services directly to individuals who are homeless and in crisis;
- **Children and Youth Services-MHSS** – responsible for developing and implementing a system of care for children, adolescents, and their families that promotes prevention/early intervention, continuity of care, community alternatives to out-of-home and residential placements, and diversion from the juvenile justice system. Child and Youth Services within the Authority provides direct clinical services including school-based mental health services, evidence based services, youth forensic services, and oversight of youth placed in Psychiatric Residential Treatment Facilities (PRTFs);
- **Early Childhood and School Mental Health-MHSS** – promotes social and emotional development and addresses psycho-social and mental health problems that create barriers to learning. The program is responsible for the direct provision of prevention, early intervention, and brief treatment services to D.C. Public and Public Charter schools;
- **Integrated Care-MHSS** – seeks to reduce the inpatient census and admissions to St. Elizabeths Hospital by identifying consumers who need a comprehensive array of services that include mental health, non-mental health, and informal support services to integrate to their fullest ability in their communities and families; and coordinates, manages, and evaluates the care for these consumers to improve their quality of life and tenure in a community setting, and provides care management services to individuals with complex mental health needs as well as those discharged from a psychiatric inpatient stay in a community hospital; and
- **Physicians’ Practice Group-MHSS (PPG)** – serves consumers at two government-operated sites, and outplaces psychiatrists at private CSA sites to increase the availability of psychiatric services at those sites. Additionally, PPG psychiatric services are also provided to consumers by specialized teams working within MHSS (Multi-Cultural Services and services for individuals who are deaf/hard of hearing or who have intellectual disabilities).

Mental Health Financing/Fee for Service – provides operational assistance and claims adjudication to support the community-based mental health services program.

This division contains the following 4 activities:

- **Mental Health Rehabilitation Services** – allocates Local funding for the payment of claims to private providers for children, youth, families and adults who are District residents and receive Mental Health Rehabilitation Services;
- **Mental Health Rehabilitation Services – Local Match** – allocates Medicaid funding for the payment of claims to private providers for children, youth, families and adults who are District residents and receive Mental Health Rehabilitation Services;
- **Claims Administration/Billing** – supports the internal Department of Mental Health structure for claims processing and reimbursement, including administrative claiming, and processes MHRS claims for community-based providers; and
- **Provider Relations** – provides technical assistance, training and coaching support to the DMH provider network.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using division-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using division-based budgeting.

Division Structure Change

The Department of Mental Health has no division structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table RM0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table RM0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management								
(1010) Personnel	1,333	1,229	1,349	120	14.6	13.0	13.0	0.0
(1015) Training and Employee Development	307	331	324	-7	2.8	3.0	3.0	0.0
(1017) Labor Relations	364	396	389	-7	2.8	3.0	3.0	0.0
(1020) Contracting and Procurement	838	871	865	-6	8.4	9.0	9.0	0.0
(1030) Property Management	5,538	1,607	3,757	2,150	2.8	3.0	3.0	0.0
(1040) Information Technology	5,666	5,905	5,905	0	25.3	25.0	25.0	0.0
(1050) Financial Management-Agency	1,578	2,909	2,960	52	10.3	13.0	13.0	0.0
(1055) Risk Management	125	127	131	4	0.9	1.0	1.0	0.0
(1060) Legal Services	288	288	296	8	0.0	0.0	0.0	0.0
(1080) Communications	198	200	25	-174	1.9	1.0	0.0	-1.0
(1085) Customer Services	63	63	65	2	0.0	0.0	0.0	0.0
(1087) Language Access	58	58	59	2	0.0	0.0	0.0	0.0
(1099) Court Supervision	586	309	312	3	0.0	0.0	0.0	0.0
Subtotal (1000) Agency Management	16,941	14,293	16,437	2,144	69.8	71.0	70.0	-1.0
(100F) DMH Financial Operations								
(110F) DMH Budget Operations	457	504	521	17	3.7	4.0	4.0	0.0
(120F) DMH Accounting Operations	710	789	803	14	10.3	9.8	9.8	0.0
(130F) DMH Fiscal Officer	197	247	265	17	1.9	2.0	2.0	0.0
Subtotal (100F) DMH Financial Operations	1,364	1,540	1,589	48	15.9	15.8	15.8	0.0
(1800) Mental Health Authority								
(1810) Office of the Director/ Chief Executive Officer	1,860	1,735	1,042	-694	9.4	10.0	7.0	-3.0
(1815) Office of the Chief Clinical Officer	2,935	1,582	1,868	286	3.7	2.0	2.0	0.0
(1820) Consumer and Family Affairs	916	1,110	1,113	2	1.9	2.0	2.0	0.0
(1825) Office of Programs and Policy	199	0	0	0	0.0	0.0	0.0	0.0
(1845) Comprehensive Psych Emergency Program - CPEP	-5	0	0	0	0.0	0.0	0.0	0.0
(1855) School Mental Health Program	-36	0	0	0	0.0	0.0	0.0	0.0
(1865) Office of Policy Support	726	321	498	178	2.3	3.0	4.0	1.0
(1866) Office of Strategic Planning and Grants Management	560	918	908	-11	1.9	1.0	1.0	0.0
(1880) Office of Accountability - QI/Audit	750	819	994	175	8.4	7.1	8.1	1.0
(1881) Office of Accountability - Certification/Licensure	657	690	710	21	6.1	6.5	6.5	0.0
(1882) Office of Accountability - Investigations	152	165	175	10	1.4	1.5	1.5	0.0
Subtotal (1800) Mental Health Authority	8,716	7,341	7,308	-33	35.1	33.1	32.1	-1.0

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Table RM0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(2800) Community Services Agency								
(2815) Adult and Family Services - CSA	5	0	0	0	0.0	0.0	0.0	0.0
Subtotal (2800) Community Services Agency	5	0	0	0	0.0	0.0	0.0	0.0
(3800) Saint Elizabeths Hospital								
(3805) Office of the Chief Executive	1,632	1,906	326	-1,580	13.1	19.0	3.0	-16.0
(3810) Office of Clinical and Medical Services - SEH	23,017	21,344	18,742	-2,602	145.7	153.5	148.8	-4.7
(3815) Engineering and Maintenance - SEH	4,384	5,737	5,274	-463	17.8	21.0	16.0	-5.0
(3820) Fiscal and Support Services - SEH	1,866	1,365	4,514	3,148	7.5	9.0	10.0	1.0
(3825) Forensic Services - SEH	1,505	882	877	-6	11.2	9.0	10.0	1.0
(3830) Housekeeping - SEH	2,036	2,234	2,176	-58	43.0	45.0	42.0	-3.0
(3835) Materials Management - SEH	1,331	1,408	1,513	105	6.6	7.0	7.0	0.0
(3845) Nursing - SEH	31,790	30,439	33,023	2,584	399.4	422.1	431.5	9.4
(3850) Nutritional Services - SEH	3,433	3,624	3,478	-145	39.3	34.1	30.1	-4.0
(3860) Security and Safety - SEH	2,092	1,122	2,555	1,433	17.8	19.0	19.0	0.0
(3865) Transportation and Grounds - SEH	884	1,029	871	-157	10.3	8.0	6.0	-2.0
(3870) Office of the Chief of Staff - SEH	1,851	1,948	6,879	4,931	23.4	20.0	82.2	62.2
(3875) Office of the Chief Operating Officer - SEH	1,348	1,494	2,061	567	15.9	18.0	26.8	8.8
(3880) Clinical Administration - SEH	5,536	6,209	1,374	-4,835	74.4	79.2	12.0	-67.2
Subtotal (3800) Saint Elizabeths Hospital	82,704	80,740	83,662	2,922	825.3	864.0	844.5	-19.5
(4800) Mental Health Services and Supports								
(4805) Office of the Deputy Director - MHSS	12,395	11,940	12,184	244	6.6	7.0	7.0	0.0
(4810) Organizational Development - MHSS	1,153	1,100	1,279	178	8.3	9.0	11.0	2.0
(4815) Adult Services - Support Housing - MHSS	6,325	7,141	8,428	1,287	4.7	4.0	3.0	-1.0
(4820) Adult Services - Support Employment - MHSS	831	837	844	6	1.7	2.0	2.0	0.0
(4825) Adult Services Assertive Community Treatment - MHSS	106	108	109	2	0.9	1.0	1.0	0.0
(4830) Adult Services - Forensic - MHSS	1,434	1,307	1,215	-93	6.6	6.0	5.0	-1.0
(4835) Care Coordination - MHSS	2,087	2,262	1,625	-638	17.8	21.0	19.0	-2.0
(4840) Mental Health Services - MHSS	1,396	2,150	2,567	418	12.7	23.0	26.5	3.5
(4845) Comprehensive Psych Emergency Program (CPEP) - MHSS	7,834	8,015	8,441	426	59.5	62.8	66.8	4.0
(4850) Pharmacy - MHSS	2,619	2,459	2,391	-69	8.7	9.0	8.0	-1.0
(4855) Homeless Outreach Services - MHSS	1,130	1,160	1,148	-12	6.8	8.0	7.5	-0.5
(4860) Children and Youth - MHSS	11,520	9,757	13,687	3,930	32.8	35.0	33.5	-1.5
(4865) Early Childhood and School MH Program - MHSS	5,604	5,431	5,954	523	52.6	54.7	60.2	5.5
(4870) Integrated Care - MHSS	1,636	1,606	1,635	29	6.6	7.0	7.0	0.0
(4880) Physicians Practice Group - MHSS	2,041	1,908	2,570	662	10.0	9.4	12.4	3.0
Subtotal (4800) Mental Health Services and Supports	58,109	57,182	64,076	6,894	236.3	258.9	269.9	11.0

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Table RM0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(7800) Mental Health Financing/Fee for Service								
(7820) Mental Health Rehabilitation Services	7,757	3,399	3,698	298	0.0	0.0	0.0	0.0
(7825) Mental Health Rehabilitation Services - Local Match	12,619	11,994	13,213	1,219	0.0	0.0	0.0	0.0
(7870) Claims Administration/Billing	574	570	685	116	9.4	8.0	9.0	1.0
(7880) Provider Relations	566	592	499	-93	4.5	5.0	4.0	-1.0
Subtotal (7800) Mental Health Financing/Fee for Service	21,517	16,554	18,095	1,540	13.8	13.0	13.0	0.0
Total Proposed Operating Budget	189,356	177,651	191,168	13,517	1,196.2	1,255.7	1,245.2	-10.5

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Department of Mental Health's (DMH) proposed FY 2013 gross budget is \$191,167,559, which represents a 7.6 percent increase over its FY 2012 approved gross budget of \$177,650,979. The budget is comprised of \$167,877,172 in Local funds, \$1,560,696 in Federal Grants funds, \$4,925,625 in Federal Medicaid Payments, \$157,243 in Private Grant funds, \$4,039,822 in Special Purpose Revenue funds, and \$12,607,001 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DMH's FY 2013 CSFL budget is \$161,822,777, which represents a \$4,310,662, or 2.7 percent, increase over the FY 2012 approved Local funds budget of \$157,512,115. DMH's CSFL funding for Recurring Budget Items, which is listed in detail on table 5, reflects an increase of \$1,667,792 to account for the correction of the baseline budget for Overtime at the Saint Elizabeths Hospital (SEH).

Initial Adjusted Budget

DMH's FY 2013 budget proposal continues to focus on providing ongoing care and emergency services to its clients in the District through a network of community-based private mental health providers, unique government delivered services, and SEH. The budget also continues to address the challenges associated with the federal judge approved settlement agreement in the *Dixon* case and the Department of Justice's mandated requirements for SEH.

Reduce: The FY 2013 budget proposal reflects reductions of funding that aligns the budget with revenue projections. DMH proposes a reduction of \$20,954 in Federal Grant funds to align the budget with projected grant award from the Mental Health Block Grant. Likewise, a reduction of \$310,351 aligns the budget with revenue from the Capitol Care Grant. In Special Purpose Revenue funds, a reduction of \$54,218 and 3.5 FTEs aligns the budget with revenue estimates for Medicare and Third-Party reimbursements.

Optimize: DMH's budget proposal increases Federal Medicaid Payments by \$6,431 to align the budget with projected federal Medicaid earnings for Administrative Claiming. In order to account for additional funding from the Patient Gift Fund, the proposed budget for Private Donations is being increased by \$40,000.

Based on a number of Memorandum of Understanding (MOU) agreements with various District agencies, DMH proposes several adjustments in Intra-District Funds. These adjustments include increases of \$1,575,284 for an MOU with the Office of the State Superintendent for Education in Support of the Wrap Around Project Services, \$604,544 and 5.0 FTEs for the MOU with the Department of Health in support of Project LAUNCH, \$463,414 for the MOU with the Child and Family Services Agency in support of the Wrap Around Services, \$280,411 and 2.0 FTEs for the MOU with the Department of Human Services to support the Homelessness Prevention and Rapid Re-housing, and \$240,874 for the MOU with the Department of Health in support of the Addiction Prevention and Recovery Administration's Substance Abuse Assessments and Referral Services.

Other adjustments in the budget proposal for Intra-District funds include increases of \$150,919 and 2.0 FTEs for the MOU with the Office of Victim Services to support the Homicide Survivor Response Project, \$93,596 and 1.0 FTE for another MOU with the Department of Health to support the Maternal and Family Health Administration's Maternal Mental Health Case Management, and \$49,276 to account for increased Federal Medicaid reimbursement via intra-District transfer from the Department of Health Care Finance. The Medicaid related budget is also proposed for a reduction of 0.1 FTE.

Technical Adjustments: DMH's FY 2013 Local budget proposal continues to support the operations of Mental Health Rehabilitation Services (MHRS) such as Diagnosis/Assessment, Medication/Somatic treatment, Counseling, Community Support, Crisis/Emergency, Day Services, Community-Based Intervention, and Assertive Community Treatment. The District leverages federal reimbursement for Medicaid eligible services in the MHRS system. Based on the District's FY 2013 projected Medicaid growth rate of 8.1 percent, DMH proposes an increase of \$1,328,720 to cover the cost projections for the Local match of the MHRS system.

Cost Increase: The provisional FY 2013 projections for fixed costs accounts for a net increase of \$2,253,158 in the Local budget proposal. This change is primarily driven by estimates for Rentals - Land and Structures provided by Department of General Services (DGS). DMH also proposes to increase the budget in Local funds by \$87,291 and 1.1 FTEs to reflect realignment of staff in FY 2013.

Cost Decrease: In the budget proposal for Local funds, DMH proposes a net reduction of \$2,340,448 across multiple programs. These adjustments provide the offsets for fixed costs and align the budget with programmatic needs. The Local budget proposal also eliminates 4.5 FTEs that are unfunded in FY 2013.

Additionally Adjusted Budget

Technical Adjustment: Adjustments of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in increases of \$410,675 in Local funds, \$1,664 in Federal Grants funds, \$3,113 in Federal Medicaid Payments, \$7,998 in Special Purpose Revenue funds, and \$19,522 in Intra-District funds.

Policy Initiatives

Enhance: The FY 2013 proposed budget provides additional funding for DMH's Supported Housing program. The Local budget is being increased by \$1,200,000 to cover the costs for an additional 100 subsidized housing units. The Local budget provides additional funding to support DMH's Saint Elizabeths Hospital program, resulting in increases of \$250,000 to support the Nurse Tuition Reimbursement program, \$250,000 to expand the Juvenile Behavioral Diversion program, and \$500,000 to increase reimbursements for child and adult psychiatric services.

The South Capitol Street Memorial Amendment Act of 2012 was passed as sequel to the original bill titled the South Capitol Street Tragedy Act of 2011 (Bill 19-211). This legislation was enacted in response to a tragic shooting spree that killed four District youth on March 30, 2010. The District's goal in drafting this legislation is to improve and expand its behavioral health intervention programs so as to better identify and treat at-risk youth. DMH's Local budget proposal includes an increase of \$1,815,000 to cover the costs that are related to the FY 2013 fiscal impact of Bill 19-211. The additional funding also supports child mental health services.

Reduce: DMH's budget proposal for Local funds includes cost-saving initiatives based on the efficient management of Overtime and Contracted Nurse Services program at the Saint Elizabeths Hospital. A reduction of \$1,700,000 is projected in the budget as a result of this proposal. The agency also leverages cost savings from the elimination of 13.5 FTEs from projected vacant positions, thereby reducing the Local budget by \$1,000,000.

Cost Increase: In prior years, DMH partially covered healthcare costs for incarcerated patients at the Saint Elizabeths Hospital under Medicaid. In FY 2013, the agency will no longer leverage federal reimbursement from Medicaid because the Centers for Medicaid and Medicare policy prohibits Medicaid coverage for incarcerated patients. Therefore, an increase of \$3,000,000 in DMH's budget proposal for Local funds provides additional funding to cover healthcare costs that are related to the loss of federal Medicaid revenue.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table RM0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table RM0-5

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		157,512	1,130.0
Recurring Budget Items	Multiple Programs	1,668	0.0
Fringe Benefit Rate Adjustment	Multiple Programs	1,160	0.0
Consumer Price Index	Multiple Programs	1,113	0.0
Personal Services Growth Factor	Multiple Programs	369	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		161,823	1,130.0
Technical Adjustments: Ensure adequate Medicaid Local match for MHRS based on 8.1 percent growth factor	Mental Health Financing/ Fee Services	1,329	0.0
Cost Increase: Cover projected fixed costs estimates from the Department of General Services (DGS)	Agency Management	2,253	0.0
Cost Increase: Adjust the budget to reflect realignment of staff	Mental Health Services and Supports	87	1.1
Cost Decrease: Adjust funding across various program to align the budget with programmatic needs including fixed cost estimates and elimination of unfunded positions	Multiple Programs	-2,340	-4.5
FY 2013 Initial Adjusted Budget		163,151	1,126.6
Technical Adjustment: Health insurance contribution	Multiple Programs	411	0.0
FY 2013 Additionally Adjusted Budget		163,562	1,126.6
FY 2013 Policy Initiatives			
Enhance: Provide additional funding to cover the fiscal impact of the South Capitol Street Memorial Amendment Act of 2012 and to support child mental health services	Mental Health Services and Supports	1,815	0.0
Enhance: Increase the number of subsidized housing by 100 units	Mental Health Services and Supports	1,200	0.0
Enhance: Support increase of reimbursements for child and adult psychiatric services	Saint Elizabeths Hospital	500	0.0
Enhance: Support DMH's Nurse Tuition Reimbursement program	Saint Elizabeths Hospital	250	0.0
Enhance: Expand the Juvenile Behavioral Diversion program	Saint Elizabeths Hospital	250	0.0
Reduce: Manage Overtime and Contracted Nurse Services at Saint Elizabeths Hospital more efficiently	Saint Elizabeths Hospital	-1,700	0.0
Reduce: Leverage cost savings from elimination of vacant positions	Multiple Programs	-1,000	-13.5
Cost Increase: Provide additional funding for healthcare costs previously covered under Medicaid for incarcerated patients at the Saint Elizabeths Hospital	Saint Elizabeths Hospital	3,000	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		167,877	1,113.1
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		1,890	5.5
Reduce: To align Capitol Care Grant with projected grant award	Mental Health Services and Supports	-310	0.0
Reduce: To align Mental Health Block Grant with projected grant award	Mental Health Authority	-21	0.0
FY 2013 Initial Adjusted Budget		1,559	5.5
Technical Adjustment: Health insurance contribution	Multiple Programs	2	0.0
FY 2013 Additionally Adjusted Budget		1,561	5.5
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		1,561	5.5

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Table RM0-5 (continued)
(dollars in thousands)

	PROGRAM	BUDGET	FTE
FEDERAL MEDICAID PAYMENTS: FY 2012 Approved Budget and FTE		4,916	2.0
Optimize: Align budget with projected Federal Medicaid earnings for Administrative Claiming	Multiple Programs	6	0.0
FY 2013 Initial Adjusted Budget		4,923	2.0
Technical Adjustment: Health insurance contribution	Multiple Programs	3	0.0
FY 2013 Additionally Adjusted Budget		4,926	2.0
FEDERAL MEDICAID PAYMENTS: FY 2013 Proposed Budget and FTE		4,926	2.0
PRIVATE GRANT FUNDS: FY 2012 Approved Budget and FTE		117	0.0
Optimize: Adjust the budget to reflect funding for the Patient Gift Fund	Saint Elizabeths Hospital	40	0.0
FY 2013 Initial Adjusted Budget		157	0.0
PRIVATE GRANT FUNDS: FY 2013 Proposed Budget and FTE		157	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		4,086	37.0
Reduce: Align budget with revenue estimates for Medicare and 3rd party reimbursements	Multiple Programs	-54	3.5
FY 2013 Initial Adjusted Budget		4,032	33.5
Technical Adjustment: Health insurance contribution	Multiple Programs	8	0.0
FY 2013 Additionally Adjusted Budget		4,040	33.5
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		4,040	33.5
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		9,129	81.2
Optimize: MOU with the Office of the State Superintendent for Education to support the Wrap Around Project Services	Mental Health Services and Supports	1,575	0.0
Optimize: MOU with the Department of Health to support Project LAUNCH	Mental Health Services and Supports	605	5.0
Optimize: MOU with the Child and Family Services Agency in support of the Wrap Around Services	Mental Health Services and Supports	463	0.0
Optimize: MOU with the Department of Human Services to support the Homelessness Prevention and Rapid Re-housing	Mental Health Services and Supports	280	2.0
Optimize: MOU with the Department of Health to support APRA	Mental Health Authority	241	0.0
Optimize: MOU with the OVS to support the Homicide Survivor Response Project	Mental Health Services and Supports	151	2.0
Optimize: MOU with the Department of Health to support Maternal and Family Health Administration	Mental Health Services and Supports	94	1.0
Optimize: Federal Medicaid reimbursement by Intra-District transfer from the Department of Health Care Finance	Multiple Programs	49	-0.1
FY 2013 Initial Adjusted Budget		12,587	91.1
Technical Adjustment: Health insurance contribution	Multiple Programs	20	0.0
FY 2013 Additionally Adjusted Budget		12,607	91.1
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		12,607	91.1
Gross for RM0 - Department of Mental Health		191,168	1,245.2

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2012:

Mental Health Authority

Objective 1: Expand the range of mental health services.

Objective 2: Continually improve the consistency and quality of mental health services.

Objective 3 Ensure system accountability.

Proposed Key Performance Indicators - Mental Health Authority

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Child/Youth CSRs overall system performance	49%	80%	59% ¹	65%	70%	Maintain 70%
Reporting process and tracking through Internal Quality Committee (IQC)	Not Applicable	Not Applicable	Not Applicable	June 2012 ²	Continued tracking and reporting through IQC	Continued tracking and reporting through IQC
Adult dashboard with service, program and consumer outcomes data	Not Applicable	Not Applicable	Not Applicable	June 2012 ³	Continued data generation and reporting	Continued data generation and reporting
Scorecard providers' aggregate quality (adult) score ⁴	77.36	Not Applicable	71.42	80.00	TBD	TBD
Scorecard providers' average quality (child) score	73.00	Not Applicable	63.27	80.00	TBD	TBD
Scorecard providers' average financial score ⁵	82.86	Not Applicable	80.22	85.00	TBD	TBD

MHRS: Mental Health and Recovery Services

Saint Elizabeths Hospital⁶

Objective 1: Continually improve the consistency and quality of mental health services.

Proposed Key Performance Indicators - Health Authority

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Total Patients Served Per Day	327	300	288	291	288	288
Eloperments per 1,000 patient days	.45	.68	.41	.45	.41	.41
Patient injuries per 1,000 patient days ⁷	Not Applicable	Not Applicable	.27	.28	.27	.27
Medication variances that occurred for every 1,000 patient days	1.95	2.51	1.58	2.38	2.27	2.27
Unique patients who were restrained at least once during month ⁸	.4	.9	.4	.4	.4	.4
Unique patients who were secluded at least once during month	1.2	.5	.6	.6	.6	.6
Percentage of Patients re-admitted to Saint Elizabeths Hospital within 30 days of discharge ⁹	7.0%	8.1%	5.2%	5.0%	4.8%	4.8%

MHRS: Mental Health and Recovery Services

Mental Health Services and Supports

Objective 1: Expand the range of mental health services.

Objective 2: Increase access to mental health services.

Objective 3: Continually improve the consistency and quality of mental health services.

Objective 4: Ensure system accountability.

Proposed Key Performance Indicators - Mental Health Services and Supports

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual YTD	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Baseline and reduced number of bed days C/Y spend in PRTFs	Not Applicable	Pending	Pending	Baseline Established	30% reduction in number of bed days	Maintain 30% reduction
Increase C/Y receiving Multi-Systemic Therapy (MST)	Not Applicable	Baseline for MST	129	20% increase in FY 2011 MST baseline	20% increase in FY 2012 MST baseline	Maintain 20% increase
Increase C/Y receiving Functional Family Therapy (FFT)	Not Applicable	Baseline for FFT	82	20% increase in FY 2011 FFT baseline	20% increase in FY 2012 FFT baseline	Maintain 20% increase
Increase C/Y receiving High Fidelity Wrap-around (HFW)	Not Applicable	Baseline for HFW	211	10% increase in FY 2011 HFW baseline	20% increase in FY 2012 HFW baseline	Maintain 20% increase
300 net new supported housing vouchers/subsidies and/or capital housing units	Not Applicable	Baseline and methodology for vouchers/subsidies and capital units in development	1,396	Strategic plan and resource development for supported housing need	200 supported housing vouchers/subsidies and/or 100 capital housing units	Maintain 200 supported vouchers/subsidies and/or 100 capital housing units
Method to assess need for supported employment and referral of consumers to service	Not Applicable	Baseline for total number of consumers served in supported employment	761	60% of interested consumers referred to supported employment	60% of interested consumers referred to supported employment	Maintain 60% referral of interested consumers
Increase number of consumers receiving supported employment service	Not Applicable	Not Applicable	Not Applicable	10% increase number receiving service in FY 2011	15% increase number receiving service in FY 2012	Maintain 15% increase
Adults receive at least one non-crisis in a non-emergency setting within 7 days of discharge from a psychiatric hospitalization	52.78%	80%	69.63%	Not Applicable	70%	Maintain 70%

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Proposed Key Performance Indicators - Mental Health Services and Supports (Continued)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual YTD	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
C/Y receive at least one non-crisis in a non-emergency setting within 7 days of discharge from a psychiatric hospitalization	45.6%	80%	55.96%	Not Applicable	70%	Maintain 70%
Adults receive at least one non-crisis service in a non-emergency setting within 30 days of discharge from a psychiatric hospitalization	Pending	Pending	Pending	Not Applicable	80%	Maintain 80%
C/Y receive at least one non-crisis service in a non-emergency setting within 30 days of discharge from a psychiatric hospitalization	Pending	Pending	Pending	Not Applicable	80%	Maintain 80%
MHSD productivity hours per month per FTE	65 hours per month per FTE	77 hours per month per FTE	79 hours per month per FTE	83 hours per month per FTE	87 hours per month per FTE	87 hours per month per FTE

CSA: Community Services Agency

Mental Health Financing/Fee for Service

Objective 1: Continually improve the consistency and quality of mental health services.

Proposed Key Performance Indicators - Mental Health Financing/Fee for Services

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual YTD	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Improve total Medicaid claims paid by reducing exceptions on the front end	\$375,158	No target identified	Develop baseline \$93,489	Continued tracking and assess progress, set target and monitor	Continued tracking and monitoring adjust target as necessary	monitoring adjust target as necessary
Improve total Medicaid claims paid by facilitating providers reducing DHCF denials	8.8% Medicaid denials	No target identified	Reduce 11.4% Medicaid denial	Continued tracking and Medicaid denials to 5% or less	Continued tracking and monitoring adjust target as necessary	monitoring adjust target as necessary

DHCF: Department of Health Care Finance

Agency Management

Objective 1: Ensure system accountability.

Performance Plan End Notes:

- 1 As reported by the Dixon Court Monitor in his July 2011 report which is available on the DMH website (www.dmh.dc.gov)
- 2 As part of the initiative to integrate key performance and outcome measures into standard reporting processes, some reporting and tracking will go through the Internal Quality Committee. This process is not developed and is expected to begin by June 2012.
- 3 The Child dashboard has been up and running since April 2011. The Adult dashboard is expected to be developed by June 2012.
- 4 Provider Scorecard data derived from provider quality of care in domains like treatment planning, functional assessments, transition planning and atypical medication monitoring. The FY 2010 provider overall Scorecard was published in February 2011 among providers only. The average compliance score was 99.24 percent but this domain was eliminated from the Scorecard in FY 2011. The baseline from the FY 2010 Provider Scorecard will be used to develop targets for subsequent fiscal years.
- 5 Derived from items like provider claims audit results, financial documents, and internal auditing and claims review system. The baseline from the FY 2010 Provider Scorecard will be used to develop targets for subsequent fiscal years.
- 6 Patient days serves as the denominator for indicators 2, 3, and 4; Total number of unique patients serves as the denominator for indicators 5 and 6; Target data for FY 2012 - FY 2013 was set in September 2011 when complete data for FY 2011 is not available; and FY 2014 projections repeat the FY 2013 projections.
- 7 Injury in the unusual incident report policy of the Saint Elizabeths Hospital is broadly defined to include any types of injuries regardless of the cause or severity level and the total number of patients injured represents all of the reported injuries including minor injuries treated with first aid alone. However, according to the National Research Institute (NRI) definition, the patient injury rate considers only those injuries that required beyond first-aid level treatment. Saint Elizabeths Hospital used to calculate the patient injury rate to include all of the reported injuries until December 2010. However, we recently modified the logic of our patient injury rate to make it consistent with the NRI's definition, and the patient injury rate provided herein is based on the modified definition: the number of 'major' patient injuries per every 1,000 inpatient days. This data became available only since January 2011.
- 8 The numbers are not whole numbers because they are monthly averages for the fiscal year and for many months no one was in restraints or seclusion.
- 9 Data for June 2011 on 30-day readmission is not yet available as this indicator requires 30-day observation period following discharge.

Department of Health

www.doh.dc.gov

Telephone: 202-442-5955

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$248,091,639	\$259,211,399	\$269,394,379	3.9
FTEs	743.4	735.6	707.8	-3.8

The mission of the Department of Health (DOH) is to promote healthy lifestyles, prevent illness, protect the public from threats to their health, and provide equal access to quality healthcare services for all in the District of Columbia.

Summary of Services

The Department of Health provides programs and services with the ultimate goal of reducing the burden of disease. DOH does this through a number of mechanisms that center around prevention, promotion of health, and expanding access to health care. The department provides public health management and leadership through policy, planning, and evaluation; fiscal oversight; human resource management; grants and contracts management; information technology; government relations; risk management; communication and community relations; legal oversight; and facilities management. The DOH performance plan is based on three priority areas: 1) health and wellness promotion, 2) HIV/AIDS prevention and awareness, and 3) public health systems enhancement.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table HC0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table HC0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	82,496	81,529	90,672	88,379	-2,294	-2.5
Special Purpose Revenue Funds	13,800	13,787	7,761	11,544	3,783	48.7
Total for General Fund	96,296	95,316	98,433	99,922	1,489	1.5
Federal Resources						
Federal Payments	0	0	5,000	5,000	0	0.0
Federal Grant Funds	140,065	127,286	136,706	136,056	-649	-0.5
Total for Federal Resources	140,065	127,286	141,706	141,056	-649	-0.5
Private Funds						
Private Grant Funds	458	735	214	311	96	45.0
Total for Private Funds	458	735	214	311	96	45.0
Intra-District Funds						
Intra-District Funds	24,085	24,755	18,858	28,105	9,247	49.0
Total for Intra-District Funds	24,085	24,755	18,858	28,105	9,247	49.0
Gross Funds	260,903	248,092	259,211	269,394	10,183	3.9

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table HC0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table HC0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
<u>General Fund</u>						
Local Funds	152.2	124.0	180.8	168.8	-12.0	-6.6
Special Purpose Revenue Funds	106.2	119.4	778	90.6	12.8	16.4
Total for General Fund	258.3	243.4	258.6	259.4	0.8	0.3
<u>Federal Resources</u>						
Federal Grant Funds	535.6	495.6	472.0	440.4	-31.6	-6.7
Total for Federal Resources	535.6	495.6	472.0	440.4	-31.6	-6.7
<u>Private Funds</u>						
Private Grant Funds	0.0	0.0	0.0	2.5	2.5	N/A
Total for Private Funds	0.0	0.0	0.0	2.5	2.5	N/A
<u>Intra-District Funds</u>						
Intra-District Funds	4.4	4.4	5.0	5.5	0.5	10.0
Total for Intra-District Funds	4.4	4.4	5.0	5.5	0.5	10.0
Total Proposed FTEs	798.4	743.4	735.6	707.8	-27.8	-3.8

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table HC0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table HC0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	36,438	35,513	43,544	42,083	-1,461	-3.4
12 - Regular Pay - Other	9,221	9,373	8,918	8,895	-23	-0.3
13 - Additional Gross Pay	825	789	3	3	0	0.0
14 - Fringe Benefits - Current Personnel	9,254	9,637	10,324	10,861	537	5.2
15 - Overtime Pay	577	197	90	90	0	0.0
Subtotal Personal Services (PS)	56,316	55,509	62,879	61,932	-947	-1.5
20 - Supplies and Materials	33,424	34,600	31,080	40,337	9,257	29.8
30 - Energy, Comm. and Building Rentals	393	2,199	1,681	1,446	-235	-14.0
31 - Telephone, Telegraph, Telegram, Etc.	1,243	1,082	1,189	1,301	112	9.4
32 - Rentals - Land and Structures	12,470	11,013	13,212	12,715	-497	-3.8
33 - Janitorial Services	22	32	58	0	-58	-100.0
34 - Security Services	2,974	1,865	1,543	2,566	1,023	66.3
35 - Occupancy Fixed Costs	347	333	1,377	1,011	-366	-26.6
40 - Other Services and Charges	3,472	2,879	4,957	3,982	-975	-19.7
41 - Contractual Services - Other	47,171	39,946	56,877	53,631	-3,246	-5.7
50 - Subsidies and Transfers	101,405	96,100	83,850	89,935	6,085	7.3
70 - Equipment and Equipment Rental	1,861	1,030	508	540	31	6.1
91 - Expense Not Budgeted Others	-194	1,503	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	204,587	192,583	196,332	207,463	11,130	5.7
Gross Funds	260,903	248,092	259,211	269,394	10,183	3.9

*Percent change is based on whole dollars.

Division Description

The Department of Health operates through the following 8 divisions:

Addiction Prevention and Recovery Administration (APRA) – promotes access to substance abuse prevention, treatment and recovery support services. Prevention services include raising public awareness about the consequences of substance abuse and providing evidence-based program resources to community and faith-based organizations to promote wellness and reduce substance use and abuse. Treatment services include assessment and referrals for appropriate levels of care. Treatment services also include maintenance of a comprehensive continuum of substance abuse treatment services including outpatient, intensive outpatient, residential, detoxification and stabilization, and medication assisted therapy. Recovery support services include wrap-around services to ensure a full continuum of care, such as mentoring services, education skills building, and job readiness training. APRA ensures the quality of these services through its regulation and certification authority as the Single State Agency for substance abuse.

This division contains the following 7 activities:

- **Office of the Senior Deputy Director** – provides overall direction, policy development, and supervision for the other activities in APRA;
- **Office of the Deputy Director for Operations** – ensures the financial stability, fiscal integrity, and program accountability of APRA. The office manages APRA's operating budget, financial operations, and facilities and is responsible for overseeing grant compliance and monitoring contracts;
- **Office of the Deputy Director for Administration** – manages the administrative functions of APRA, including human resources, and coordinates and ensures adherence to privacy and risk management requirements for the agency and substance abuse treatment provider network. In addition, the office oversees, coordinates, and ensures high quality prevention and performance-related activities, including regulation of substance abuse treatment services in the District of Columbia;
- **Office of Prevention Services** – works to prevent the onset of, and reduce the progression of, substance abuse risk among youth through a comprehensive public health and risk reduction prevention strategy that addresses the interrelated and root causes of tobacco, alcohol, marijuana, and other drug use. In addition, the office monitors and ensures that federal funds are addressing national outcome measures, high performance standards, and statutory requirements;
- **Office of Performance Management** – is responsible for evaluating, monitoring and managing the performance of all APRA programs, services, providers and staff. In addition, the office oversees the quality assurance and certification process for all substance abuse treatment facilities and programs in the District of Columbia. The Quality Assurance division conducts surveys of, and works with, substance abuse treatment providers to promote the highest quality standards for delivering services related to best practice models for substance abuse treatment. The Certification and Regulation division certifies substance abuse treatment facilities and programs to ensure compliance with District and federal laws and regulations. Only APRA-certified substance abuse treatment facilities and programs may lawfully provide treatment services in the District of Columbia;
- **Office of the Deputy Director for Treatment** – ensures the effective delivery of substance abuse treatment services to APRA direct service treatment programs and programs that APRA contracts with or regulates. The office ensures that the highest quality treatment services are provided through policy development, analysis, and research; and
- **Implementation of Drug Treatment Choice** – provides subsidies and transfers for treatment services only.

Health Emergency Preparedness and Response Administration (HEPRA) – provides regulatory oversight of Emergency Medical Services; ensures that DOH and its partners are prepared to respond to citywide medical and public health emergencies, such as those resulting from terrorist attacks, large accidents, or natural events such as weather-related emergencies; conducts disease surveillance and outbreak investigation; and provides analytical and diagnostic laboratory services for programs within DOH and various free and non-profit clinics within the District.

This division contains the following 6 activities:

- **Office of the Senior Deputy Director** – provides overall direction, policy development and supervision for the five subordinate activities;
- **Public Health Emergency Preparedness** – provides the District’s response to the emergency medical needs of its visitors and residents. The responsibilities cover a wide range of activities, including the development and training of emergency response plans, coordination of medical response with Federal regional and local partners across the healthcare system, and coordination of volunteers through the Medical Reserve Corps;
- **Public Health Laboratory** – provides analytical and diagnostic support services for programs within DOH and the community, including free and nonprofit clinics and other entities within the District of Columbia. The laboratory conducts a wide range of clinical tests and limited environmental testing, supports biological and chemical emergency response testing, and monitors the Federal BioWatch program;
- **Public Health Emergency Operations** – supports government and private partners with the development of their health and safety plans, emergency operation plans, and training exercises. The program also provides a public health command and control element that coordinates all DOH assets and operations during incidents, special events, and national special security events;
- **Epidemiology Disease Surveillance and Investigation** – provides surveillance, investigation, and control of reportable diseases, disease outbreaks, and other public health threats within the District of Columbia (excluding sexually transmitted diseases, hepatitis, HIV/AIDS, and tuberculosis); and
- **Emergency Medical Services Regulation** – provides oversight and regulation of Emergency Medical Services (EMS), including certification and regulation of District of Columbia EMS providers, ambulance agencies, and EMS educational institutions. The program monitors training standards, certifies instructional programs, and instructors. In addition, it provides inspection and certification of all ambulances operated in the District whether they are governmental, private, or volunteer.

HIV/AIDS, Hepatitis, STD, and TB Administration (HAHSTA) – partners with health and community-based organizations to provide HIV/AIDS, hepatitis, STD, and TB prevention and care services. Services include prevention tools and interventions, medical care and supportive services, housing services for persons living with HIV/AIDS, HIV counseling and testing, and data and information on disease-specific programs and services. Furthermore, the administration provides information on the impact of these diseases on the community as well as education, referrals, and intervention services. The AIDS Drug Assistance Program (ADAP) provides drugs at no cost to eligible District residents who are HIV-positive or have AIDS. HAHSTA administers the District’s budget for HIV/AIDS, hepatitis, STD, and TB programs; provides grants to service providers; provides direct services for TB and STDs; monitors programs; and tracks the rates of HIV, hepatitis, STDs, and TB in the District of Columbia.

This division contains the following 10 activities:

- **HIV/AIDS Support Services** – provides overall management, planning, direction and support for the HIV/AIDS, STD, TB and adult hepatitis surveillance, prevention, treatment, care, and control programs. It also provides HIV/AIDS information to individuals and community organizations, coordinates HAHSTA participation in public events, prepares written and other resources for public distribution, and manages special projects;
- **HIV/AIDS Policy and Planning** – provides community capacity to more effectively respond to the HIV/AIDS and STD epidemics through the Effi Barry Program, which provides training and technical assistance to small, Ward-based community organizations, a social marketing program aiming to promote health behavior to reduce risk of disease, and a free condom distribution program. It writes reports and creates other written materials for public distribution; and it provides HIV/AIDS, STD, TB, and hepatitis information to government agencies, community organizations, media, and individuals. It also coordinates participation in public events;
- **HIV Health and Support Services** – provides a comprehensive range of primary medical care and supportive services for persons living with HIV and AIDS;

- **HIV/AIDS Data and Research** – provides a comprehensive picture of the HIV/AIDS epidemic in the District of Columbia for purposes of ensuring that the needs of people infected with HIV, or at risk of infection, are met. It collaborates with health care providers and laboratories to collect and maintain comprehensive HIV/AIDS data in a confidential and secure manner; analyzes, interprets, and distributes epidemiologic information for use in developing public policy, planning, and evaluating prevention intervention and health care services; and supports funding requests;
- **Prevention and Intervention Services** – provides comprehensive HIV prevention programs and services through community organizations to the residents of the District of Columbia. Prevention programs include health education, HIV testing and counseling services, science-based prevention programs, and other support services, including condom distribution. In addition, the program monitors organizations to ensure that quality prevention services are being delivered through program evaluation and quality assurance activities as well as through the provision of capacity building, training, and technical assistance to sub-grantees;
- **AIDS Drug Assistance Program (ADAP)** – provides assistance with deductibles, co-payments, and health insurance/Medicare Part D premiums. DC ADAP also provides an entry point for other District health programs available to people living with HIV/AIDS;
- **Grants and Contracts Management** – provides fiscal and administrative monitoring of District and federally appropriated funds in the form of 139 grants and sub-grants to 53 providers. Fiscal monitoring includes ensuring that grant funds are expended in accordance with federal and local grant regulations, conducting site visits, providing technical assistance to our grantees and sub-grantees, and providing continued analysis of grant spending to program counterparts;
- **Sexually Transmitted Disease Control** – provides assistance to prevent and control sexually transmitted diseases in the District of Columbia through the provision of clinical services, partnerships with local community providers, and promotion of healthy sexual behavior. The program also conducts surveillance for statistical purposes to track diseases and partner notification;
- **Tuberculosis Control** – provides direct care services to District residents, including clinical follow-up for active and/or suspected tuberculosis cases, directly observed therapy, preventive therapy, chest x-rays, contact investigations, and case management; and
- **HIV/AIDS Housing and Supportive Services** – provides housing support, emergency shelter, and other related services to help persons living with HIV and AIDS and their families achieve independent living.

Health Care Regulation and Licensing Administration (HCRLA) – is comprised of the Office of Food, Drug, Radiation and Community Hygiene Regulation; Office of Health Care Facilities Regulation; HCRLA Support Services; and Health Professional License Administration.

This division contains the following 4 activities:

- **Health Professional License Administration** – licenses and regulates health care professionals across 18 boards. The program serves as the administrative unit of the boards for processing 50,000 health care professionals licenses while providing administrative support on disciplinary hearings, investigations, community outreach, and proposed legislation;
- **HCRLA Support Services** – directs, oversees, and establishes the division's goals, initiatives, and performance measures;
- **Office of Food, Drug, Radiation and Community Hygiene Regulation** – provides varied inspection and regulatory services. The Food Safety and Hygiene Inspection Services regulates smoking bans in establishments and food services that are provided in boarding homes, commission merchants, dairies, delicatessens, bakeries, candy and ice cream manufacturers, grocery stores, retail markets, restaurants, wholesale markets, mobile vendors, and hotels. The Division of Community Hygiene provides abatement notices, inspection of premises, code enforcement, premises baited, premises abated, catch basin larvicided, community education and outreach, investigation of bite cases, issuance of dog and cat licenses, vaccinations, animal adoptions, spay and neutering, dead animal pick-up, and dangerous dog control services in the District. The Division of Radiation

seeks to eliminate radiation overexposure of persons from naturally-occurring and man-made radiation by the inspection of dental X-ray tubes, medical X-rays, and the regulation of health physicists, suppliers, and radioactive-material users in the District of Columbia; and

- **Office of Health Care Facilities Regulation** – regulates and licenses group homes, intermediate care facilities for the mentally challenged, assisted living facilities, child placing agencies, home care agencies, community residence facilities, hospitals, nursing homes, home health agencies, end stage dialysis renal disease facilities, laboratories, ambulatory surgical centers, maternity centers, tissue banks, community residence facilities, and assisted living and child placement agencies.

Center for Policy, Planning, and Evaluation (CPPE) – is responsible for developing an integrated public health information system to support health policy decisions, state health planning activities, performance analysis, and direction setting for department programs; health policy, health planning and development; health research and analysis; vital records; and planning, directing, coordinating, administering, and supervising a comprehensive Epidemiology and Health Risk Assessment program, which involves federal, state, county, and municipal functions.

This division contains the following 3 activities:

- **Research, Evaluation, and Measurement** – supervises a national state-based telephone survey conducted in cooperation with the Centers for Disease Control (CDC). This is a statistically sound survey accurately portraying the health status of District residents, used to assist policy makers in planning and developing programs to address the health needs of District residents;
- **State Center for Health Statistics** – collects, processes, analyzes, and disseminates birth and death record information and other vital statistics data and information. It is responsible for the statistical analyses of the data generated from birth, death, and other vital records information. In addition, it develops comprehensive statistical and epidemiologic reports on District residents' health status; and
- **State Health Planning and Development** – develops the District's State Health Plan and Annual Implementation, and reviews and approves Certificate of Need applications that allow health care providers to establish new services, make certain capital expenditures, or take other actions as specified in the law. The program is also responsible for monitoring free care requirements of hospitals and other health care providers.

Community Health Administration (CHA) – provides programs designed to improve health outcomes for all residents of the District of Columbia, with an emphasis on women, infants, children (including children with special health care needs), and other vulnerable groups such as those with a disproportionate burden of chronic disease and disability. The administration provides programs and services that promote coordination among the health care systems and enhance access to effective prevention, primary and specialty medical care in the District. CHA collaborates with public and private organizations to provide support services to ameliorate the social determinants of health status for these groups.

This division contains the following 7 activities:

- **Cancer and Chronic Disease Prevention** – provides cancer control and prevention initiatives to reduce the rates of cancer-related mortality among District residents by focusing on treatable or preventable cancers such as breast and cervical, lung, prostate, and colorectal malignancies. The program defines and seeks to reduce the burden of diabetes mellitus and cardiovascular disease on residents of the District of Columbia, and builds partnerships that help strengthen and increase the scope of the infrastructure for care, interventions, and population-based strategies to promote health within the District. Furthermore, the program promotes smoking cessation programs in the District and implements a citywide asthma plan that includes data collection, public education, and access to appropriate care for asthma and related allergies, in addition to developing and implementing policy changes and delivery systems, including preventive measures for asthma control;
- **Pharmaceutical Procurement and Distribution** – acquires and distributes life-saving medications for the DOH programs that will allow as many District residents as possible access to medications. It also provides clinical

support formulary management and quality assurance monitoring to address the needs of all DOH programs that utilize or distribute pharmaceuticals. The Bureau also maintains the Strategic National Stockpile (SNS) of drugs for the Washington, D.C. region in the event of a declared national emergency;

- **Primary Care** – identifies health professional shortage areas for primary care, dental, and mental health care services, and supports population-based programs to improve access to primary care services for District residents regardless of their ability to pay for services;
- **Support Services** – provides coordination of CHA's efforts to help develop an integrated community-based health delivery system, ensures access to preventive and primary health care, and fosters citizen and community participation toward improving the health outcomes of women, infants, children (including children with special health care needs), and other family members in the District of Columbia;
- **Perinatal and Infant Health** – provides improved perinatal outcomes for high-risk pregnant and parenting women, the health and development of their infants into early childhood, as well as the health outcomes for children with special healthcare needs by facilitating access to coordinated primary and specialty health care and other services in partnership with their families and community organizations. The overarching goal is to reduce infant mortality and perinatal health disparities in the District of Columbia primarily through a home visiting approach;
- **Nutrition and Physical Fitness** – provides food, health and nutrition assessments and intervention, education, and referral services to District families, infants, children, and seniors to affect dietary habits, foster physical activity, and decrease overweight and obesity rates, thus improving health outcomes among the population; and
- **Children, Adolescent and School Health** – provides improvement for the health and well-being of all District pre-school and school-age children and adolescents by enhancing access to preventive, dental, primary and specialty care services and contributing to the development of a coordinated, culturally competent, family-centered health care delivery system. The program seeks to improve age-appropriate immunizations and increase health education and outreach to District residents.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The Department of Health has no division structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table HC0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table HC0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Support								
(1010) Personnel	835	931	722	-209	7.8	8.0	7.0	-1.0
(1017) Labor Management	112	115	120	5	1.0	1.0	1.0	0.0
(1020) Contracting and Procurement	1,821	1,289	1,325	35	6.8	9.0	11.0	2.0
(1030) Property Management	16,385	20,090	20,109	19	2.9	4.0	4.0	0.0
(1040) Information Technology	718	656	611	-45	4.8	5.0	5.0	0.0
(1055) Risk Management	122	127	129	2	1.0	1.0	1.0	0.0
(1080) Communications	232	252	318	66	4.9	3.0	4.0	1.0
(1085) Customer Service	238	266	234	-32	3.9	3.0	3.0	0.0
(1087) Language Access	18	60	162	102	0.0	0.0	0.0	0.0
(1090) Performance Management	1,727	1,918	1,696	-222	8.7	6.2	8.8	2.5
Subtotal (1000) Agency Management Support	22,208	25,705	25,425	-280	41.8	40.2	44.8	4.5
(100F) Agency Financial Operations								
(110F) Agency Fiscal Officer Operations	696	1,019	1,032	13	9.8	10.4	10.4	0.0
(120F) Accounting Operations	994	1,209	1,264	56	13.6	14.0	14.0	0.0
(130F) ACFO	394	457	452	-5	6.3	5.1	5.6	0.5
(140F) Agency Fiscal Officer	425	439	451	12	4.8	5.0	5.0	0.0
Subtotal (100F) Agency Financial Operations	2,509	3,124	3,199	75	34.6	34.5	35.0	0.5
(2000) Addiction Prevention and Recovery Admin.								
(2010) Office of Senior Deputy	505	472	530	58	3.8	4.0	4.0	0.0
(2020) Deputy Director for Operations	3,301	3,176	3,751	575	21.3	21.0	20.0	-1.0
(2030) Deputy Director for Administration	486	1,341	1,295	-46	4.8	12.0	13.0	1.0
(2040) Prevention Services	2,396	5,390	4,939	-451	11.6	12.0	14.0	2.0
(2050) Performance Management	1,435	407	396	-11	17.4	4.0	4.0	0.0
(2055) Deputy Director for Treatment	8,564	8,807	9,060	253	2.9	12.0	13.0	1.0
(2070) Implementation of Drug Treatment Choice	16,353	14,828	15,053	225	0.0	0.0	0.0	0.0
No Activity Assigned	0	0	1	1	0.0	0.0	0.0	0.0
Subtotal (2000) Addiction Prevention and Recovery Admin.	33,039	34,420	35,024	604	61.9	65.0	68.0	3.0

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Table HC0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(2500) Health Emergency Preparedness and Response Administration								
(2060) Office Emergency Health and Medical Services	0	0	0	0	0.0	0.0	0.0	0.0
(2540) Public Health Emergency Preparedness	5,461	2,691	3,180	489	11.2	11.0	12.9	1.9
(2548) Public Health Laboratory	3,048	2,706	436	-2,271	24.2	24.2	2.0	-22.2
(2550) Public Health Emergency Operations and Program Support	554	462	506	43	5.9	6.0	7.0	1.0
(2560) Epidem Disease Surveillance and Investigation	241	712	871	159	6.9	8.0	8.5	0.5
(2570) Emergency Medical Services Regulation	301	376	305	-72	4.9	3.1	3.0	-0.1
(2580) Senior Deputy Director	694	811	1,315	504	3.7	5.0	4.1	-0.9
Subtotal (2500) Health Emergency Preparedness and Response Administration	10,298	7,759	6,612	-1,147	56.9	57.3	37.5	-19.8
(3000) HIV/AIDS Hepatitis STD and TB Admin.								
(3010) HIV/AIDS Support Services	2,447	3,106	1,709	-1,397	25.5	24.1	12.6	-11.6
(3015) HIV/AIDS Policy and Planning	1,630	2,040	2,417	378	1.9	2.0	7.8	5.8
(3020) HIV Health and Support Services	34,884	27,597	31,703	4,106	16.6	15.9	13.9	-2.0
(3030) HIV/AIDS Data and Research	3,352	3,572	3,504	-68	24.3	21.2	21.3	0.0
(3040) Prevention and Intervention Services	9,577	13,524	14,277	752	23.7	21.8	22.8	1.0
(3052) Communicable Disease	0	0	0	0	0.0	0.0	0.0	0.0
(3060) Drug Assistance Program (ADAP)	8,920	12,032	10,835	-1,197	7.8	9.4	5.9	-3.5
(3070) Grants and Contracts Management	1,178	987	917	-69	11.7	10.5	9.0	-1.4
(3080) STD Control	2,758	3,058	2,726	-332	33.1	32.2	25.5	-6.8
(3085) Tuberculosis Control	1,494	1,839	1,632	-207	12.4	10.5	9.5	-1.0
(3090) HIV/AIDS Housing and Supportive Services	12,555	12,762	15,567	2,805	1.0	3.0	3.0	0.0
Subtotal (3000) HIV/AIDS Hepatitis STD and TB Admin.	78,795	80,517	85,287	4,770	158.2	150.6	131.2	-19.3
(4500) Health Care Regulation and Licensing Admin.								
(4070) Community Hygiene	-188	0	0	0	0.0	0.0	0.0	0.0
(4090) Health Regulation Administration	-20	0	0	0	0.0	0.0	0.0	0.0
(4200) Health Professional License Administration	6,825	7,249	9,050	1,801	54.5	58.4	73.6	15.2
(4510) HCRLA Support Services	668	865	110	-755	3.4	5.6	0.3	-5.3
(4515) Food, Drug, Radiation and Community Hygiene	6,339	6,398	6,834	436	45.9	45.5	48.5	3.0
(4530) Health Care Facilites Regulation	5,157	5,094	5,673	579	42.6	44.7	49.4	4.7
Subtotal (4500) Health Care Regulation and Licensing Admin.	18,781	19,606	21,667	2,061	146.4	154.3	171.8	17.5
(5000) Primary Care and Prevention Administration								
(5030) Cancer Health Care	8,715	0	0	0	0.0	0.0	0.0	0.0
Subtotal (5000) Primary Care and Prevention Admin.	8,715	0	0	0	0.0	0.0	0.0	0.0
(8200) Center for Policy, Planning and Evaluation								
(8250) Research Evaluation and Measurement	477	384	397	13	1.0	1.0	1.0	0.0
(8260) State Center Health Statistics	2,460	2,906	2,955	49	31.6	34.3	34.5	0.2
(8270) State Health Planning and Development	728	807	920	113	5.4	6.7	7.7	1.0
Subtotal (8200) Center for Policy, Planning and Evaluation	3,665	4,097	4,272	175	38.0	42.0	43.2	1.2

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Table HCO-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(8500) Community Health Administration								
(8502) Cancer and Chronic Disease Prevention	3,996	3,606	3,965	359	32.6	28.8	28.8	0.0
(8503) Pharmaceutical Procurement and Distribution	23,668	17,900	27,484	9,584	7.7	8.0	8.0	0.0
(8504) Primary Care	3,601	4,182	4,234	52	2.9	3.3	4.3	1.0
(8510) Support Services	6,575	7,401	5,837	-1,564	40.5	36.0	26.0	-10.0
(8511) Perinatal and Infant Health	5,902	6,513	5,521	-991	54.7	52.8	51.2	-1.5
(8513) Nutrition and Physical Fitness	16,944	20,575	17,375	-3,199	33.2	31.0	24.0	-7.0
(8514) Children, Adolescent and School Health	9,398	23,807	22,661	-1,146	34.2	32.0	34.0	2.0
(8515) Environmental Hazards and Injury Prevention	0	0	0	0	0.0	0.0	0.0	0.0
No Activity Assigned	0	0	830	830	0.0	0.0	0.0	0.0
Subtotal (8500) Community Health Administration	70,082	83,984	87,908	3,924	205.7	191.8	176.3	-15.5
Total Proposed Operating Budget	248,092	259,211	269,394	10,183	743.4	735.6	707.8	-27.8

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Department of Health's (DOH) proposed FY 2013 gross budget is \$269,394,379, which represents a 3.9 percent increase over its FY 2012 approved gross budget of \$259,211,399. The budget is comprised of \$88,378,587 in Local funds, \$5,000,000 in Federal Payments, \$136,056,351 in Federal Grant funds, \$310,726 in Private Grant funds, \$11,543,691 in Special Purpose Revenue funds, and \$28,105,023 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DOH's FY 2013 CSFL budget is \$88,275,111, which represents a \$2,397,066, or 2.6 percent, decrease from the FY 2012 approved Local funds budget of \$90,672,177.

Initial Adjusted Budget

Cost Increase: The proposed budget includes increases in Local funds of \$257,461 to support the funding necessary for personal services that include salary steps and Fringe Benefits costs and \$103,400 for equipment costs. A net increase of \$6,220,000 in Federal Grant funds includes increases to the HIV/AIDS, Hepatitis, Tuberculosis Administration, Community Health Administration, and Addiction, Prevention, and Recovery Administration programs. Federal Grant funds also show increases of \$659,000 in Supplies and Materials and \$11,123 in Equipment and Equipment Rental. DOH has a net increase of \$96,425 and 2.5 FTEs in Private Grant Funds for HIV/AIDS, Hepatitis, and Tuberculosis Administration. Special Purpose Revenue (SPR) includes increases of \$474,000 and 7.8 FTEs, as well as \$179,000 and 1.0 FTE, to align the budget with revenue projections. Cost increases of \$23,375 and \$11,577 were also made in SPR to align revenue to the Radiation Protection and Emergency Medical Services Fees funds, respectively. A net increase in Intra-District Funds of \$9,646,151 consisted of an increase in funding of \$5,875,000 from the Department of Health Care Finance to purchase pharmaceuticals for Medicaid, an increase of \$3,700,000 from the Department of Corrections to purchase pharmaceuticals for inmates and, an increase of \$71,151 and 0.5 FTE to align the budget with revenue projections from the Department of Human Services in support of the Family Refugee Program.

Cost Decrease: The proposed budget includes a decrease in Local funds of \$1,617,380 in nonpersonnel services, which is the result of a reduction in contractual services. The proposed budget includes decreases in Federal Grant funds of \$4,038,810 and 4.8 FTEs due to a reduction in Stimulus Grant funding; \$714,000 representing the net change in personal services due to a reduction in staff of 14.5 FTEs; \$636,000 in Other Services and Charges; \$365,000 in Contractual Services – Other; and \$21,000 to support the adjustment to fixed costs. In Special Purpose Revenue funds, a cost reduction of \$138,000 was realized in the Pharmacy fund; the SHPDA fund reflects a decrease of \$66,000, and the ICF/MR Fees and Fines fund was reduced by \$36,000. Intra-District funds were decreased by \$400,150 due to the discontinuation of the MOU with the Child and Family Services Agency (CFSA).

Shift: The proposed budget includes shifts of \$1,257,000 and \$100,000 from Federal Grant funds to Local funds and to Special Purpose Revenue funds, respectively, because certain grant funding no longer provides for fixed costs. Shifts from Local funds to Special Purpose Revenue funds of \$2,425,894 and \$816,000 will support contract costs for the Board of Medicine fund and the Board of Pharmacy fund, respectively. This shift also increased the FTE count by 4.0 in the Health Care Regulation and Licensing Administration program. This shifted amount is reflected in Local funds as the removal of one-time funding in the CSFL.

Additionally Adjusted Budget

Technical Adjustments: Adjustment of fringe benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in increases of \$63,013 in Local funds, \$116,233 in Federal Grant funds, \$605 in Private Grant funds, \$22,871 in Special Purpose Revenue funds, and \$711 in Intra-District funds.

Additional Adjustments: DOH is adjusting Federal Grants by a reduction of \$116,233 to offset the impact of the policy that offsets the cost of the increase in the District's health insurance contribution from 72 percent to 75 percent.

Cost Decrease: Special Purpose Revenue decreased by \$30,000 to align budget with projected revenue

Policy Initiatives

Cost Increase: The proposed budget includes an increase to Local funds of \$526,000 to support the Commodity Food Program. Contractual Services increased by \$495,000 to foster DOH's commitment to support tobacco control programs in the District. Subsidies and Transfers increased by \$285,000 to implement a navigator program that assists diabetic patients in accessing treatment and care. An increase of \$36,000 was issued to support the Annual Inspection for the Department of Youth Rehabilitation Services (DYRS). An additional \$2,543 was also added to Local funds to cover additional funding needed for Fringe Benefits. The proposed budget also includes an increase of \$50,000 in Local funds to support incentives for low-income residents to use food stamps at farmers markets.

Cost Decrease: The proposed Local funds budget includes a reduction of \$285,000 due to the elimination of 3.0 FTEs from vacant positions. Local funds also decreased by \$149,235 in Equipment and Contracts. A reduction of \$408,000 and 12.2 FTEs to Federal Grant funds was made to align the budget with projected grant funding.

Transfer Out: The proposed budget includes a transfer out of \$919,846 and 9.0 FTEs in Local funds to the newly created Department of Forensic Sciences.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table HCO-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table HCO-5

(dollars in thousands)

	DIVISION	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		90,672	180.8
Removal of One-Time Funding	Multiple Programs	-3,286	0.0
Fringe Benefit Rate Adjustment	Multiple Programs	195	0.0
Consumer Price Index	Multiple Programs	665	0.0
Personal Services Growth Factor	Multiple Programs	71	0.0
Fixed Cost Inflation Factor	Multiple Programs	-41	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		88,275	180.8
Cost Increase: To cover additional funding needed for personal services including salary steps and Fringe Benefits costs	Multiple Programs	257	0.0
Cost Increase: To cover additional funding needed for Equipment and Equipment Rental	Multiple Programs	103	0.0
Cost Decrease: Net change in nonpersonal services primarily driven by reduction in contractual services	Multiple Programs	-1,617	0.0
Shift: To align the budget with fixed costs estimates from DGS and OCTO	Agency Management Support	1,257	0.0
FY 2013 Initial Adjusted Budget		88,275	180.8
Technical Adjustment: Health insurance contribution	Multiple Programs	63	0.0
FY 2013 Additionally Adjusted Budget		88,338	180.8
FY 2013 Policy Initiatives			
Cost Increase: To support tobacco control programs	Community Health Administration	495	0.0
Cost Increase: To implement a program focusing on diabetic care and treatment	Community Health Administration	285	0.0
Cost Increase: To cover additional funding necessary for the Commodity Food Program	Multiple Programs	526	0.0
Cost Increase: To cover additional funding necessary for the Annual Department of Youth Rehabilitation Services Inspection	Multiple Programs	36	0.0
Cost Increase: To cover additional funding needed for Fringe Benefits costs	Health Emergency Preparedness and Response Administration	3	0.0
Cost Increase: To support incentives for low-income residents to use food stamps at farmers markets	Community Health Administration	50	0.0
Cost Decrease: To reflect the reduction of salaries and Fringe Benefits for FTEs	Agency Management Support	-285	-3.0
Cost Decrease: Decrease in Equipment and Professional Service Contract	Agency Management Support	-149	0.0
Transfer Out: The Department of Health will assist with partial funding of a new agency, the Department of Forensic Sciences	Multiple Programs	-920	-9.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		88,379	168.8

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Table HCO-5 (Continued)

(dollars in thousands)

	DIVISION	BUDGET	FTE
FEDERAL PAYMENTS: FY 2012 Approved Budget and FTE		5,000	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget		5,000	0.0
FEDERAL PAYMENTS: FY 2013 Proposed Budget and FTE		5,000	0.0
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		136,706	472.0
Cost Increase: To cover additional funding needed for Subsidies and Transfers	Multiple Programs	6,220	0.0
Cost Increase: To cover additional funding needed for Supplies and Materials	Multiple Programs	659	0.0
Cost Increase: To cover additional funding needed for Equipment and Equipment Rental	Multiple Programs	11	0.0
Cost Decrease: To reduce Stimulus grant funding	Multiple Programs	-4,039	-4.8
Cost Decrease: Net change in personal services due to reduction in staff	Multiple Programs	-714	-14.5
Cost Decrease: In Other Services and Charges	Multiple Programs	-636	0.0
Cost Decrease: In Contractual Services - Other	Agency Management Support	-365	0.0
Cost Decrease: To align the budget with fixed costs estimates from DGS and OCTO	Agency Management Support	-21	0.0
Shift: To move funding to Local funds; grants do not provide funding for fixed costs	Agency Management Support	-1,257	0.0
Shift: To move funding to Special Purpose Revenue, grants do not provide funding for fixed costs	Multiple Programs	-100	0.0
FY 2013 Initial Adjusted Budget		136,464	452.7
Additional Adjustments: Adjust the budget to offset the impact of the health insurance contribution	Multiple Programs	-116	0.0
Technical Adjustment: Health insurance contribution	Multiple Programs	116	0.0
FY 2013 Additionally Adjusted Budget		136,464	452.7
FY 2013 Policy Initiatives			
Cost Decrease: Reduction of budget to align with projected grant funding	Multiple Programs	-408	-12.2
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		136,056	440.4
PRIVATE GRANT FUNDS: FY 2012 Approved Budget and FTE		214	0.0
Cost Increase: Received new grant for HIV/AIDS Hepatitis STD and Tuberculosis research	HIV/AIDS Hepatitis STD and TB Administration	96	2.5
FY 2013 Initial Adjusted Budget		310	2.5
Technical Adjustment: Health insurance contribution	Multiple Programs	1	0.0
FY 2013 Additionally Adjusted Budget		311	2.5
PRIVATE GRANT FUNDS: FY 2013 Proposed Budget and FTE		311	2.5

(Continued on next page)

Table HCO-5 (Continued)

(dollars in thousands)

	DIVISION	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		7,761	77.8
Cost Increase: To align the budget with revenue projection for the Board of Medicine fund	Health Care Regulation and Licensing Administration	474	7.8
Cost Increase: To align the budget with revenue projection for the State Health Planning and Development Agency (SHPDA) Fees fund	Center for Policy Planning and Evaluation	179	1.0
Cost Increase: To align the budget with revenue projections for the Radiation Protection fund	Health Care Regulation and Licensing Administration	23	0.0
Cost Increase: To align the budget with revenue projections for the Emergency Medical Services Fees fund	Health Emerg Preparedness and Response Administration	12	0.0
Cost Decrease: To adjust the budget to reflect revenue estimates for the Pharmacy fund	Health Care Regulation and Licensing Administration	-138	0.0
Cost Decrease: To adjust the budget to reflect revenue estimates for the SHPDA Admission Fees fund	Center for Policy, Planning and Evaluation	-66	0.0
Cost Decrease: To adjust the budget to reflect revenue estimates for the ICF/MR Fees and Fines fund	Health Care Regulation and Licensing Administration	-36	0.0
Shift: Special Purpose Revenue funding for contracts for the Board of Medicine fund	Health Care Regulation and Licensing Administration	2,426	0.0
Shift: Special Purpose Revenue funding for contracts for the Board of Pharmacy fund	Health Care Regulation and Licensing Administration	816	4.0
Shift: Special Purpose Revenue funding to cover personal services and nonpersonal services costs	Agency Management Support	100	0.0
FY 2013 Initial Adjusted Budget		11,551	90.6
Additional Adjustments: To align budget with certified revenue	Health Care Regulation and Licensing Administration	-30	0.0
Technical Adjustment: Health insurance contribution	Multiple Programs	23	0.0
FY 2013 Additionally Adjusted Budget		11,544	90.6
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		11,544	90.6
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		18,858	5.0
Cost Increase: To align the budget with revenue from the MOU with the Department of Health Care Finance for pharmaceutical procurement	Community Health Administration	5,875	0.0
Cost Increase: To align the budget with the MOU with the Department of Corrections for pharmaceuticals	Community Health Administration	3,700	0.0
Cost Increase: To align the budget with revenue from the MOU with the Department of Human Services in support of the Family Refugee program	Community Health Administration	71	0.5
Cost Decrease: Align the budget with discontinuation of the MOU with CFSA	Addiction Prevention and Recovery Administration	-400	0.0
FY 2013 Initial Adjusted Budget		28,104	5.5
Technical Adjustment: Health insurance contribution	Multiple Programs	1	0.0
FY 2013 Additionally Adjusted Budget		28,105	5.5
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		28,105	5.5
Gross for HCO - Department of Health		269,394	707.8

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

1. Addiction Prevention and Recovery Administration (APRA)

Objective 1: Implement an integrated prevention infrastructure and system to reduce priority risk factors that place District children, youth, families, and communities at risk of substance use and increase protective factors that reduce the risk of substance use and interrelated problems.¹

Objective 2: Promote long-term recovery from substance use disorder through maintenance of a comprehensive continuum of accessible substance abuse treatment and recovery support services.

Objective 3: Maintain and support a comprehensive continuum of effective substance abuse treatment and recovery support services.

Addiction Prevention and Recovery Administration (APRA)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of adults reached through planned prevention strategies	Not Available	12000	12500	14000	14500	14,500
Number of prevention messages disseminated	Not Available	4	10	15	25	25
Number of prevention activities that target youth	10	25	25	25	35	35
Percentage of adults who present for and receive treatment and recovery support services	Not Available	100%	100%	100%	100%	100%
Percentage of youth who present for and receive treatment and recovery support services	Not Available	100%	100%	100%	100%	100%
Number of clients referred from CFSA	94	100	125	125	138	150
Number of clients referred from DYRS	99	200	201	201	221	200
Number of clients referred from DMH	4	75	89	89	98	100
Number of clients referred from CSOSA	7	150	186	186	205	200
Average length of stay for detoxification	4	4	4	4	4	4
Average length of stay for Opioid treatment	365	365	365	365	365	365
Percentage of recovery support clients that maintain abstinence from ATOD 6 months post admission	83%	85%	84%	85%	85%	85%
Percentage of APRA-referral and funded clients who receive a client satisfaction survey	10%	20%	10%	25%	25%	25%
Percentage of clients satisfied with how their provider is meeting their treatment needs while in treatment	85%	85%	85%	85%	85%	85%
Percentage of clients satisfied with how their providers have prepared them for transitioning to other services after discharge from treatment	85%	85%	85%	85%	85%	85%
Number of technical assistance encounters provided	633	1,000	1,060	1,200	1,200	1,200
Number of substance abuse treatment providers that use evidence-based practices	Not Available	50%	57%	57%	75%	80%
Number of financial reviews performed	Not Available	75%	72%	72%	85%	90%

2. Center for Policy, Planning, and Evaluation (CPPE)

Objective 1: Promote the availability of accessible, high quality and affordable healthcare service.

Objective 2: Process vital records in a timely manner to ensure quality customer service.

Objective 3: Conduct the Behavioral Risk Factor Surveillance System Survey.

Objective 4: Enhance project/program monitoring and evaluation within the Department of Health.

Center for Policy, Planning, and Evaluation (CPPE)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of certificate of need reviews	21	25	37	25	25	25
Number of technical assistance meetings held with healthcare providers	570	450	735 ²	500	500	500
Percentage of vital records processed within 30 minutes	Not Available	60%	95%	75%	85%	85%
Number of BRFSS surveys completed	4,252	4,900	4,597	4,800	4,000	4,500
Percentage of Department programs completing a logic model to measure program effectiveness	Not Available	75%	84%	90%	100%	100%

3. Community Health Administration (CHA)

Objective 1: To support initiatives that are culturally-sensitive and that target priority populations; initiatives which promote the prevention of diabetes, cardiovascular disease as well as other chronic diseases.

Objective 2: Improve the delivery of services provided by Project WISH to reduce breast and cervical cancer mortality rates in the District of Columbia.

Objective 3: To encourage tobacco cessation among District residents.

Objective 4: Increase breastfeeding rates among WIC mothers.

Objective 5: Serve as many Commodity Supplemental Food Program (CSFP) clients up to the federally assigned ceiling of 6,647 participants.

Objective 6: Increase low-income District resident participation in the Supplemental Nutrition Assistance Program Education (SNAP-ED). The program involves emphasizing 5 nutrition messages: eating nutritious fruits and vegetables, consuming low-fat dairy, eating more whole grains foods, drinking more water, and engaging in daily physical activity.

Objective 7: Improve the District's birth outcomes through increased utilization of the D.C. Healthy Start project.

Objective 8: Improve the identification and treatment of infants at risk for developmental delays through referral and parent education.

Objective 9: Increase number of workforce providers practicing in underserved areas of the District.

Objective 10: Reduce disparities in access to care among vulnerable and special needs populations including refugees and asylees.

Objective 11: Expand the District's medication distribution capabilities by coordinating with Medicaid and HAHSTA to create a network of core pharmacy providers serving the District's HIV population.

Objective 12: Improve immunization rates among children enrolled in District of Columbia Public Schools and District of Columbia Public Charter Schools.

Objective 13: Increase the number of young children in the District who are ready for school.

Objective 14: Improve access to quality, comprehensive, and coordinated community-based systems of services for children and youth with special health care needs (CYSHCN) and their families in the District.

Community Health Administration (CHA)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of chronic disease partnerships supported with Technical Assistance ³	265	14	150	160	180	175
Number of chronic disease partnership initiatives/ events conducted	27	4	30	35	40	40
Number of women receiving clinical breast exam and mammogram screenings ⁴	307	312	650	500	500	500
Number of women receiving pelvic and cervical exam/PAP-test screenings ⁵	80	141	335	300	500	2,700
Tobacco DC Quitline call volume (percent reached) ⁶	2015 (3.22)	4833 (5.4)	2576 (3.5)	2576 (3.5)	2651 (3.7)	90%
Percentage of DC Quitline calls converting to counseling	89%	93%	90%	90%	90%	55%
Percentage of postpartum WIC mothers who initiate breastfeeding	45%	47%	48%	49%	50%	97%
Maintain service to at least 96 percent of 6,647 CSFP caseload	96%	96%	96%	97%	97%	97%
Number of SNAP-Ed participants receiving education ⁷	27,927	9,945	9,945	10,245	10,552	450
Number of Healthy Start participants	381	395	395	420	435	92%
Percentage of newborns diagnosed with Sickle Cell disease and referred for follow-up	100%	100%	90%	90%	90%	90%
Percentage of parents receiving educational counseling for newborn hearing loss	Not Available	Not Available	70%	80%	85%	50%
Percentage of HPLRP participants that are practicing primary care	20%	15%	30%	40%	50%	75%
Percentage of refugees screened within 30 days of referral	Not Available	50%	50%	66%	75%	15%
Number of new pharmacy providers added to network	Not Available	0	15	20	25	15%
Percentage of children with up-to-date immunizations	93%	93%	95%	95%	99%	95%
Number of families in the DC Home Visiting program	100	181	50	60	70	70
Number of participants in the District of Columbia's Parent Information Network	Not Available	111	100	120	125	125

4. Health Emergency Preparedness and Response Administration (HEPRA)

Objective 1: Improve the quality of Emergency Medical Services (EMS) in the District of Columbia.

Objective 2: Improve Administrative Services with Customer and Stakeholder Feedback/Satisfaction Surveys.

Objective 3: Improve Epidemiology Disease Surveillance and Reporting.

Objective 4: Improve and sustain public health emergency preparedness and response efforts within HEPRA.

Health Emergency Preparedness and Response Administration (HEPRA) ⁸

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of ambulance inspections	278	300	279	300	300	300
Number of unannounced ambulance inspections	132	150	143	150	160	150
Percentage of the total activations of the HECC where EMS division personnel were present	Not Available	100%	100%	100%	100%	100%
Number of survey reports that are sent out from all HEPRA divisions (Administration, Epidemiology, EMS, Operations, PHL) to stakeholders and customers	Not Available	Not Available	16	50	75	75
Percentage of reports of selected reportable diseases for which initial public health control measure(s) were within the appropriate time frame	Not Available	Not Available	Not Available	70%	80%	85%
Percentage of infectious disease outbreak investigation reports that contain all minimal elements	Not Available	Not Available	Not Available	75%	85%	90%
Percentage of applicable staff trained on NIMS IS 100, 200, 700 and 800	Not Available	Not Available	77%	90%	90%	95%
Percentage of applicable staff trained on NIMS ICS 300 and 400	Not Available	Not Available	49%	50%	50%	55%

5. HIV/AIDS, Hepatitis, STD, and TB Administration (HAHSTA)

Objective 1: Reduce transmission/prevent new infections of HIV, STD, TB, and Hepatitis through early diagnosis and treatment, harm reduction, and behavior change interventions.

Objective 2: Improve care and treatment outcomes, as well as quality of life, for HIV-infected individuals through increased access to, retention in, and quality of care and support services.

HIV/AIDS, Hepatitis, STD, and TB Administration (HAHSTA)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of new HIV/AIDS cases reported within the fiscal year ⁹	193	1,500	1,205	1,500	1,300	1,000
Number of peri-natal HIV infections	0	0	0	0	0	0
Number of publicly supported HIV tests reported	44,014	125,000	122,356	125,000	125,000	100,000
Number of needles off the streets through DC NEX program	158,803	350,000	341,879	400,000	425,000	425,000
Number of condoms (female and male) distributed by DC DOH Condom program	2,179,374	4,500,000	5,186,340	4,500,000	5,000,000	5,000,000
Number of youth (15-19 years) screened for STDs through youth outreach programs	3,050	12,000	4,274	7,500	7,500	7,500
Number of clients linked to care within 3 months of diagnosis ¹⁰	Not Available	Not Available	Not Available	70	75	80

6. Health Regulation and Licensing Administration (HRLA)

Objective 1: Improve triage process for Nursing Home Facilities.

Objective 2: Conduct and complete complaint based investigations of licensed healthcare providers upon request of health licensing boards and commissions.

Objective 3: Initiate and complete investigations of complaints of the provision of services by unlicensed health-care providers in violation of the HORA and applicable District regulations.

Objective 4: Conduct a targeted 60 site visits and monitoring of nurse staffing agencies.

Objective 5: The Health Care Facilities Division (HCFD) will conduct 109 on-site surveys to ensure health, safety, sanitation, fire, and quality of care requirements of facilities that are licensed and/or certified.

Objective 6: The Intermediate Care Facility Division (ICFD) will conduct 192 on-site surveys to ensure health, safety, sanitation, and quality of care requirements of healthcare facilities.

Objective 7: To protect the public health and safety of residents and visitors in the District through the prevention of food-borne outbreaks and to protect the food supply through inspections.

Objective 8: To ensure that 100 percent of x-ray machines are safe for use and are free of defects that may cause harm to the public by updating the District of Columbia's Radiation Standards to ensure compatibility with the constantly changing technologies in the health physics and radiation protection field and inspecting x-ray machines for compliance with required standards.

Health Regulation and Licensing Administration (HRLA)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of nursing home facility inspections	166	310	450	600	700	700
Number of professional license investigations per request of licensing/registration boards	215	140	200	150	155	155
Number of investigations of the unlicensed practice of health	20	26	25	25	25	25
Number of investigations of nurse staffing agencies	40	2	20	60	70	70
Number of facilities licensed/certified by the HCFD	462	581	460	460	460	460
Number of inspections completed by the HCFD	103	144	150	109	109	110
Number of facilities licensed/certified by the ICFD	206	187	207	182	177	177
Number of inspections completed by the ICFD	230	244	250	192	190	200
Number of inspections of food establishments generated by complaints/food borne illness reports	441	589	600	400	400	450
Number of food establishment closures	91	134	100	100	100	90
Number of x-ray tubes inspected for compliance with radiation protection standards	814	801	800	820	840	800

7. Office of the Director (OD)

Objective 1: Ensure the development and retention of a competent workforce.

Objective 2: Improve monitoring, compliance and performance (i.e. process and outcomes) of all recipients of DOH-issued grant awards, as documented by a Satisfactory or better performance rating for a minimum of 90 percent of all DOH grantees.

Objective 3: Develop and implement a Department-wide electronic storage and retrieval system.

Objective 4: Effectively communicate with stakeholders and the community about public health assets and challenges.

Office of the Director (OD)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of employee reviews completed on time	64%	85%	64%	100%	100%	100%
Percentage of DOH grantees who received a satisfactory performance rating	Not Available	Not Available	74%	90%	100%	100%
Percentage of DOH paper files converted to electronic file system ¹¹	Not Available	Not Available	Not Available	50%	75%	100%
Number of visitors to the DOH website	Not Available	690,000	724,500	760,725	785,500	800,000
Office of Unified Communications Customer Service Rating	85%	73%	85%	90%	95%	95%

Performance Plan Endnotes:

- APRA has developed its prevention framework based on established prevention science related to risk and protective factors. Prevention science has identified a set of risk factors or conditions that increase the likelihood that a child will develop one or more substance abuse and interrelated problems (violence, delinquency, anxiety and depression, poor school performance/dropout, and teen pregnancy) in adolescence. Conversely, the same research has identified a set of protective processes and factors to build healthy behavior. Risk and protective factor–focused prevention is based on a simple premise: to prevent a problem from happening, we must first identify the factors that increase the risk of that problem developing and then reduce those interrelated or shared risks for substance abuse and interrelated problems. This prevention framework allows DOH APRA to respond to community problems in a comprehensive way, integrate prevention into the fabric of the community, and go beyond a specific program to become part of a vision shared by a broad spectrum of people.
- Reduction in targets for FY 2011 through FY 2014 reflect change in economy. It is expected that less capital investments will be made during a time of economic challenges facing the nation.
- Projected numbers in FY 2012 - 2014 reflect identified decreases in funding that support these functions.
- Ibid
- Ibid
- Ibid
- Participation numbers include those served by CHA and its partners - UDC and Capital Area Food Bank. In 2011, funding was cut from \$2.5 million to \$1.5 million, and USDA ceased providing the 50 percent cash match for nutrition education provided.
- N/A is used multiple times within the chart to indicate a new initiative or new data collection requirements for HEPR.
- Industry Standard:** CDC reports 2005 data for Baltimore (1,001.3), Chicago (351.4), Detroit (291.1), Philadelphia (645.4), New York City (725.9) and Washington, D.C. (1,386.0). Due to increased testing, DOH expects that the number of newly diagnosed HIV cases will increase for several years.
- New initiative for FY 2012.
- Ibid.

Department of Parks and Recreation

<http://dpr.dc.gov>

Telephone: 202-673-7647

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$40,787,989	\$35,802,037	\$38,141,227	6.5
FTEs	521.3	511.0	511.9	0.2

The mission of the Department of Parks and Recreation (DPR) is to enhance the quality of life and wellness of District residents and visitors by providing equal access to affordable and quality recreational services; by organizing programs, activities, and events; and by building safe and beautiful open spaces and recreational amenities.

Summary of Services

DPR provides a wide range of recreational activities to individuals and groups of all ages throughout the District of Columbia, including aquatics, athletics, fitness, urban camps, therapeutic recreation, environmental education, and food and nutrition programs.

To offer such diversified activities and services, DPR maintains over 900 acres of parkland, and has built, and continues to maintain 68 recreation and community centers, 40 aquatic facilities, and several additional recreational facilities including playgrounds, athletic fields and play courts.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table HA0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table HA0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	46,945	37,326	32,174	34,067	1,893	5.9
Special Purpose Revenue Funds	1,565	1,075	1,399	1,799	400	28.6
Total for General Fund	48,510	38,401	33,573	35,866	2,293	6.8
Private Funds						
Private Grant Funds	57	250	0	0	0	N/A
Private Donations	84	91	0	0	0	N/A
Total for Private Funds	141	341	0	0	0	N/A
Intra-District Funds						
Intra-District Funds	3,253	2,046	2,229	2,275	46	2.1
Total for Intra-District Funds	3,253	2,046	2,229	2,275	46	2.1
Gross Funds	51,903	40,788	35,802	38,141	2,339	6.5

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table HA0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table HA0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	523.5	519.2	506.1	505.3	-0.8	-0.2
Special Purpose Revenue Funds	8.5	0.0	0.0	0.0	0.0	N/A
Total for General Fund	532.0	519.2	506.1	505.3	-0.8	-0.2
Intra-District Funds						
Intra-District Funds	3.2	2.1	4.9	6.6	1.7	35.8
Total for Intra-District Funds	3.2	2.1	4.9	6.6	1.7	35.8
Total Proposed FTEs	535.3	521.3	511.0	511.9	0.9	0.2

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table HA0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table HA0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	14,742	14,490	13,950	16,569	2,620	18.8
12 - Regular Pay - Other	10,687	9,006	9,783	8,620	-1,163	-11.9
13 - Additional Gross Pay	1,040	657	135	135	0	0.0
14 - Fringe Benefits - Current Personnel	5,322	5,275	5,818	6,266	448	7.7
15 - Overtime Pay	379	256	144	144	0	0.0
99 - Unknown Payroll Postings	1	0	0	0	0	N/A
Subtotal Personal Services (PS)	32,170	29,685	29,829	31,733	1,904	6.4
20 - Supplies and Materials	944	1,377	903	1,058	155	17.1
30 - Energy, Comm. and Building Rentals	5,283	0	0	0	0	N/A
31 - Telephone, Telegraph, Telegram, Etc.	767	60	5	5	0	0.0
32 - Rentals - Land and Structures	80	0	0	0	0	N/A
35 - Occupancy Fixed Costs	1	0	0	0	0	N/A
40 - Other Services and Charges	865	1,120	719	712	-7	-0.9
41 - Contractual Services - Other	11,331	8,231	4,026	4,169	144	3.6
70 - Equipment and Equipment Rental	461	315	320	463	143	44.7
Subtotal Nonpersonal Services (NPS)	19,733	11,103	5,973	6,408	435	7.3
Gross Funds	51,903	40,788	35,802	38,141	2,339	6.5

*Percent change is based on whole dollars.

Division Description

The Department of Parks and Recreation operates through the following 7 divisions:

Office of the Director – provides vision and guidance to senior managers to achieve the agency’s mission and goals.

This division contains the following 2 activities:

- **Director’s Office** – provides vision for and support to the department in order to guide senior managers in a direction most advantageous to the government and residents of the District of Columbia; and
- **Community Relations** – fosters support for DPR through donations, sponsorships, and innovative public private partnerships to enhance programs and activities.

Programs Division – plans and collaborates with community groups, non-profit organizations, and volunteers to provide programming and other services at DPR facilities.

This division contains the following 19 activities:

- **Recreation Programs** – Community Recreation – provides personnel, supplies and equipment for unstructured leisure activities;
- **Aquatics Programs** – provides swimming instruction, fitness and competitive opportunities to District residents and visitors;
- **Aquatics Operations** – provides personnel, programs, and equipment to ensure the safety of District residents and visitors at DPR aquatic facilities;
- **Sports, Health and Fitness Programs** – provides structured and self-directed recreational sports, health, and fitness programs to District residents and visitors;
- **Seasonal Camps** – provides direct services to thousands of youth during the nine weeks of the summer break to include a wide range of access to pools, trails, and courts, as well as supervised activities at recreation centers;
- **Early Childhood Programs** – provides daily services to District children aged 3 to 5 years old at locations throughout the city, and engages children in various developmentally appropriate activities;
- **Middle Childhood Programs** – provides specialized programming to District youth ages 6 -12;
- **Teen Programs** – provides specialized programming and outreach to District youth aged 9 to 21 years by providing opportunities in education and community services, and manages the summer youth employment program in partnership with the Department of Employment Services;
- **Senior Services Program** – provides recreational, seasonal, social, educational, health promotion, and transportation services to District residents and visitors aged 50 years old or older;
- **Therapeutic Recreation** – provides comprehensive rehabilitative services to persons of all abilities, particularly to persons with disabilities; and
- **Ward Management / Community Recreation (Wards 1-8)** – manages the programming of recreational facilities, provides leadership and supervision of site staff in all wards.

Partnerships and Development – Provides support to increase external financial and partner support of DPR’s goals and objectives and to decrease reliance on the District’s General Fund through the solicitation and management of grants, donations, partnerships, sponsorships, and volunteer resources.

This division contains the following 3 activities:

- **Partnership and Volunteers** – recruits, manages and supports volunteer activities and develops outside partnerships to provide programming at our facilities and sustain overall mission of DPR;
- **Donations and Grants** – solicits, facilitates, tracks and writes donation and grant agreements that support DPR’s goal of increasing its fiscal sustainability; and
- **Business Development** – works to develop new non-local fund revenue sources that support DPR’s programs and initiatives.

Park Policy and Programs Division – manages the programming of all small parks and community garden properties and provides leadership in the agency’s policies and sustainability efforts across the District.

This division contains the following 2 activities:

- **Small Park Programs** – manages the programming for small parks and provides leadership in the agency’s policy efforts focused on small parks; and
- **Community Gardens** – provides programming and outreach for community gardens across the District and provides leadership in the agency’s gardening policies.

Operations Division – oversees the maintenance of over 900 acres of parkland and 68 facilities across the District of Columbia, including recreation and community centers, pools, playgrounds, athletic fields, and play courts. These resources are managed and operated to support recreational programs and activities and to provide open recreational spaces for customers.

This division contains the following 7 activities:

- **Park Rangers** – secures and promotes safe and sound settings for park visitors;
- **Warehouse** – provides sufficient space and expertise to assemble, house, and manage shipments of materials, equipment, and supplies;
- **Permit Services** – allocates use permits for ball fields, parks, picnic areas, and other facilities operated and maintained by DPR;
- **Food and Nutritional Services** – provides nutritious meals and nutritional supplements to eligible children and families in the District of Columbia enrolled in recreational programming in outside school hours care centers;
- **Facilities Management** – provides oversight and direction on DPR’s facility maintenance management programs;
- **Planning and Capital Projects** – provides planning and park development services to the District community, internal and external to DPR; and
- **Support Services** – provides tools, equipment, and installation to successfully support events throughout the community.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to and on behalf of District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

In FY 2013, the agency added two new programs and consolidated some divisions and/or activities. The proposed division structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table HA0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table HA0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1010) Personnel	401	431	439	8	4.6	5.0	5.0	0.0
(1015) Training and Employee Development	105	142	140	-2	0.0	0.0	0.0	0.0
(1020) Contracting and Procurement	86	84	299	215	0.9	1.0	4.0	3.0
(1040) Information Technology	657	461	564	103	1.8	2.0	3.0	1.0
(1055) Risk Management	214	74	218	143	0.9	1.0	2.0	1.0
(1070) Fleet Management	1,183	1,400	1,244	-156	16.5	19.0	16.0	-3.0
(1080) Communications	53	51	227	176	0.9	1.0	3.0	2.0
(1085) Customer Service	139	140	186	47	1.8	2.0	3.0	1.0
(1087) Language Access	0	0	5	5	0.0	0.0	0.0	0.0
(1090) Performance Management	0	0	72	72	0.0	0.0	1.0	1.0
Subtotal (1000) Agency Management Program	2,836	2,785	3,395	610	27.5	31.0	37.0	6.0
(100F) Agency Financial Operations								
(110F) Agency Budget Operations	100	121	127	7	0.9	1.0	1.0	0.0
(120F) Agency Accounting Operations	221	218	223	5	2.8	3.0	3.0	0.0
(130F) Agency Fiscal Officer Operations	134	157	161	4	0.9	1.0	1.0	0.0
Subtotal (100F) Agency Financial Operations	455	495	511	16	4.6	5.0	5.0	0.0
(2500) Office of the Director								
(2511) Director's Office	405	431	544	113	2.8	3.0	4.0	1.0
(2533) Community Relations	91	97	4	-93	0.9	1.0	0.0	-1.0
(2555) Data and Accountability	60	86	0	-86	0.9	1.0	0.0	-1.0
(2566) Program Development	0	0	0	0	0.5	0.0	0.0	0.0
Subtotal (2500) Office of The Director	557	614	548	-66	5.0	5.0	4.0	-1.0
(3400) Recreational Programs								
(3410) Recreational Services/Programs	-1	0	0	0	0.0	0.0	0.0	0.0
Subtotal (3400) Recreational Programs	-1	0	0	0	0.0	0.0	0.0	0.0

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Table HA0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(3600) Programs Division								
(3605) Recreational Services - Community Recreation	8,238	11,445	0	-11,445	151.7	207.5	0.0	-207.5
(3606) Recreation Programs	0	0	2,205	2,205	0.0	0.0	9.0	9.0
(3610) Aquatics - Programs	468	478	784	306	6.4	7.0	8.0	1.0
(3611) Aquatics-Operations	0	0	4,040	4,040	0.0	0.0	93.5	93.5
(3615) Sports, Health and Fitness - Organized	1,217	1,435	0	-1,435	10.5	11.5	0.0	-11.5
(3616) Sports, Health and Fitness Programs	0	0	1,850	1,850	0.0	0.0	19.5	19.5
(3620) Youth Development - Roving Leaders	1,993	2,594	0	-2,594	42.3	46.1	0.0	-46.1
(3625) Urban Camps	2,369	2,173	0	-2,173	1.9	2.5	0.0	-2.5
(3626) Seasonal Camps	0	0	2,978	2,978	0.0	0.0	4.5	4.5
(3630) Cooperative Play (Ages 3-5)	24	27	0	-27	0.0	0.0	0.0	0.0
(3631) Early Childhood Programs (Ages 3-5)	0	0	458	458	0.0	0.0	9.0	9.0
(3635) Childrens Programs	75	0	0	0	0.0	0.0	0.0	0.0
(3636) Middle Childhood Programs (Ages 6-12)	0	0	15	15	0.0	0.0	0.0	0.0
(3640) Teen Programs	342	107	3,211	3,104	0.9	1.0	46.5	45.5
(3650) Senior Services Program	1,035	1,119	1,054	-65	15.1	16.5	15.5	-1.0
(3655) Therapeutic Recreation Program	392	557	493	-64	7.8	8.5	7.5	-1.0
(3660) Nutritional Services Program	1,998	2,229	0	-2,229	2.1	4.9	0.0	-4.9
(3661) Ward Management	0	0	491	491	0.0	0.0	6.0	6.0
(3665) Community Recreation - Ward 1	0	0	724	724	0.0	0.0	12.8	12.8
(3670) Community Recreation - Ward 2	0	0	590	590	0.0	0.0	10.5	10.5
(3675) Community Recreation - Ward 3	0	0	911	911	0.0	0.0	14.8	14.8
(3680) Community Recreation - Ward 4	0	0	1,620	1,620	0.0	0.0	29.2	29.2
(3685) Community Recreation - Ward 5	0	0	1,913	1,913	0.0	0.0	33.0	33.0
(3690) Community Recreation - Ward 6	0	0	1,115	1,115	0.0	0.0	20.5	20.5
(3695) Community Recreation - Ward 7	0	0	1,955	1,955	0.0	0.0	34.4	34.4
(3699) Community Recreation - Ward 8	0	0	1,909	1,909	0.0	0.0	42.5	42.5
Subtotal (3600) Programs Division	18,150	22,164	28,315	6,152	238.9	305.5	416.7	111.2
(3700) Partnerships and Development Division								
(3710) Partnerships and Volunteers	0	0	212	212	0.0	0.0	3.0	3.0
(3720) Donations and Grants	0	0	158	158	0.0	0.0	2.0	2.0
(3730) Business Development	0	0	248	248	0.0	0.0	2.0	2.0
Subtotal (3700) Partnerships and Development Division	0	0	618	618	0.0	0.0	7.0	7.0

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Table HA0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(3800) Park Policy and Programs Division								
(3805) Small Parks Programs	0	0	121	121	0.0	0.0	2.0	2.0
(3810) Community Gardens Programs	0	0	172	172	0.0	0.0	2.0	2.0
Subtotal (3800) Park Policy and Programs Division	0	0	293	293	0.0	0.0	4.0	4.0
(4500) Operations Division								
(4510) Site Management	4,012	4,622	0	-4,622	59.6	66.0	0.0	-66.0
(4520) Aquatics - Operations	3,602	3,428	0	-3,428	70.6	74.0	0.0	-74.0
(4530) Park Rangers	720	677	683	6	10.1	11.0	11.0	0.0
(4540) Stagecraft	505	510	0	-510	8.7	7.5	0.0	-7.5
(4550) Warehouse	285	212	180	-32	1.8	2.0	3.0	1.0
(4560) Athletic Fields	1,839	2	0	-2	0.0	0.0	0.0	0.0
(4570) Permit Services	167	295	391	96	3.7	4.0	5.0	1.0
(4580) Food and Nutrition Services	0	0	2,180	2,180	0.0	0.0	6.7	6.7
(4585) Facilities	0	0	197	197	0.0	0.0	2.0	2.0
(4590) Planning Capital Projects	0	0	308	308	0.0	0.0	3.0	3.0
(4595) Support Services	0	0	522	522	0.0	0.0	7.5	7.5
Subtotal (4500) Operations Division	11,129	9,745	4,461	-5,284	154.5	164.5	38.2	-126.3
(5500) Facilities Maintenance Division								
(5510) Site Maintenance	2,380	0	0	0	31.2	0.0	0.0	0.0
(5520) Aquatics - Pool Maintenance	380	0	0	0	3.7	0.0	0.0	0.0
(5525) Facilities Maintenance - Administration	3,172	0	0	0	36.7	0.0	0.0	0.0
(5535) Capital Improvements Program	129	0	0	0	1.8	0.0	0.0	0.0
(5540) Park and Facilities - Trade	1,079	0	0	0	17.4	0.0	0.0	0.0
(5545) Park and Facilities - Landscaping	523	0	0	0	0.0	0.0	0.0	0.0
Subtotal (5500) Facilities Maintenance Division	7,662	0	0	0	90.8	0.0	0.0	0.0
Total Proposed Operating Budget	40,788	35,802	38,141	2,339	521.3	511.0	511.9	0.9

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Department of Parks and Recreation's (DPR) proposed FY 2013 gross budget is \$38,141,227, which represents a 6.5 percent increase over its FY 2012 approved gross budget of \$35,802,037. The budget is comprised of \$34,067,390 in Local funds, \$1,798,702 in Special Purpose Revenue funds, and \$2,275,135 in Intra-District funds.

Current Services Funding Level:

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DPR's FY 2013 CSFL budget is \$32,747,324, which represents a \$573,361, or 1.8 percent, increase over the FY 2012 approved Local funds budget of \$32,173,963.

Initial Adjusted Budget

Create: DPR established funding for a new Partnership and Development Division by reallocating \$623,769 and 8.0 FTEs to personal services, \$23,500 to Contractual Services, \$9,000 to Supplies and Materials, \$3,000 to Other Services and Charges, and \$3,000 to Equipment and Equipment Rental.

Cost Increase: In Local funds, DPR increased \$1,774,377 and 43.0 FTEs in Regular Pay – Continuing Full Time, \$122,900 in Contractual Services, and \$13,893 in Equipment and Equipment Rental. In Special Purpose Revenue funds, DPR increased Supplies and Materials by \$445,733, Equipment and Equipment Rental by \$81,360, and Other Services and Charges by \$8,990. In Intra-District funds, personal services increased by \$126,118 and 1.7 FTEs, Supplies and Materials by \$37,000, Equipment and Equipment Rental by \$15,000, and Other Services and Charges by \$8,800.

Cost Decrease: In Local funds, DPR reduced \$1,797,875 and 56.8 FTEs from Regular Pay – Other, as most of this amount had been added to Regular Pay – Continuing Full Time. DPR also reduced \$369,076 from Supplies and Materials, \$358,711 from Fringe Benefits, and \$47,865 from Other Services and Charges. DPR also reduced its Contractual Services by \$136,083 in Special Purpose Revenue funds and \$141,155 in Intra-District funds.

Transfer Out: In the FY 2013 Local budget, DPR transferred \$127,534 and 2.0 FTEs to the Department of Public Works (DPW) to reflect the operational decision to consolidate all maintenance-related items in DPW.

Additionally Adjusted Budget

Technical Adjustment: Adjustment of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$131,273 in Local funds.

Policy Initiatives

Technical Adjustment: Adjustments were made to fully fund certain positions that were prorated in FY 2012. This adjustment accounts for an increase of \$808,163 in the Programs Division.

Create: DPR created a new division entitled “Park Policy and Programs Division” and reallocated \$293,253 from the agency’s current vacant positions into this new division to fund 4.0 FTEs.

Eliminate: To align resources with expected expenditures, the agency eliminated 0.5 FTE vacant positions in the Programs Division.

Cost Increase: DPR’s Local budget was increased by \$312,164 and 7.5 FTEs to provide adequate staffing for life-guards at indoor pool facilities. DPR also received additional funding of \$196,000 to continue funding the Safe Summer program.

Shift: To support a newly created division entitled “Park Policy and Programs Division”, DPR reallocated \$293,253 from the Programs Division to fund 4.0 FTEs. The agency also reallocated \$7,200 in Supplies and Materials from the Office of the Director program to Other Services and Charges in the Programs Division.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table HA0-5 table itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table HA0-5
(dollars in thousands)

	DIVISION	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		32,174	506.1
Fringe Benefit Rate Adjustment	Multiple Programs	405	0.0
Consumer Price Index	Multiple Programs	51	0.0
Personal Services Growth Factor	Multiple Programs	118	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		32,747	506.1
Create: Align newly created personal services budget with projected expenditures	Partnerships and Development Division	624	8.0
Create: Contractual Services	Partnerships and Development Division	24	0.0
Create: Supplies and Materials	Partnerships and Development Division	9	0.0
Create: Other Services and Charges	Partnerships and Development Division	3	0.0
Create: Equipment and Equipment Rental	Partnerships and Development Division	3	0.0
Cost Increase: In Regular Pay - Continuing Full Time	Multiple Programs	1,774	43.0
Cost Increase: In Contractual Services	Multiple Programs	123	0.0
Cost Increase: In Equipment and Equipment Rental	Multiple Programs	14	0.0
Cost Decrease: In Regular Pay - Other	Multiple Programs	-1,798	-56.8
Cost Decrease: In Supplies and Materials	Multiple Programs	-369	0.0
Cost Decrease: In Fringe Benefits	Multiple Programs	-359	0.0
Cost Decrease: In Other Services and Charges	Multiple Programs	-48	0.0
Transfer Out: To Department of Public Works	Agency Management Program	-128	-2.0
FY 2013 Initial Adjusted Budget		32,620	498.3
Technical Adjustment: Health insurance contribution	Multiple Programs	131	0.0
FY 2013 Additionally Adjusted Budget		32,751	498.3
FY 2013 Policy Initiatives			
Technical Adjustments: Salaries and Fringe Benefits to fully fund prorated positions	Programs Division	808	0.0
Create: New division "Park Policy and Programs Division"	Park Policy and Programs Division	293	4.0
Eliminate: Vacant position	Programs Division	0	-0.5
Cost Increase: Additional funding to cover adequate staffing for lifeguards in indoor pool facilities	Programs Division	312	7.5
Cost Increase: Continue to fund the Safe Summer program	Programs Division	196	0.0
Shift: From the Office of the Director program	Programs Division	7	0.0
Shift: To the Program Division	Office of the Director	-7	0.0
Shift: To a newly created division "Park Policy and Programs Division"	Programs Division	-293	-4.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		34,067	505.3

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Table HA0-5 (Continued)
(dollars in thousands)

	DIVISION	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		1,399	0.0
Cost Increase: In Supplies and Materials	Multiple Programs	446	0.0
Cost Increase: In Equipment and Equipment Rental	Programs Division	81	0.0
Cost Increase: In Other Services and Charges	Programs Division	9	0.0
Cost Decrease: In Contractual Services	Programs Division	-136	0.0
FY 2013 Initial Adjusted Budget		1,799	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		1,799	0.0
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		2,229	4.9
Cost Increase: To align budget with projected expenditures	Multiple Programs	126	1.7
Cost Increase: In Supplies and Materials	Multiple Programs	37	0.0
Cost Increase: In Equipment and Equipment Rental	Multiple Programs	15	0.0
Cost Increase: In Other Services and Charges	Multiple Programs	9	0.0
Cost Decrease: In Contractual Services	Multiple Programs	-141	0.0
FY 2013 Initial Adjusted Budget		2,275	6.6
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		2,275	6.6
Gross for HA0 - Department of Parks and Recreation		38,141	511.9

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

1. Community Services and Programs

Objective 1: Enhance diversity of programs offered.

Objective 2: Increase program efficiency and sustainability.

Objective 3: Ensure consistent quality of core programs across all recreational centers and increase customer satisfaction.

Objective 4: Ensure affordability and efficiency of programs.

Community Services and Programs

Measure	FY 2010 Actual	FY 2011 Projection	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of programs targeting infants/children 0-6	173	161	184	212	212	212
Number of programs targeting children age 6-12	31	25	1,207	1,328	1,328	1,328
Number of programs targeting teens age 13-18	76	71	729	665	665	665
Number of programs targeting adults age 19-54	256	260	514	591	591	591
Number of programs targeting seniors age 55+	1,500	1,725	259	349	349	349
Number of programs targeting people with disabilities	8	15	21	28	28	28
Number of DPR sponsored events with 50+ attendees	360	420	192	240	240	240
Number of therapeutic recreation programs	116	128	21	28	28	28
Number of meals served	1,142,993	902,747	910,000	910,000	910,000	910,000
Number of patrons served at our pools (Indoor sites)	Not Available	Not Available	Not Available	223,776	246,153	270,768
Number of patrons served at our pools (Outdoor sites)	Not Available	Not Available	Not Available	117,072	128,779	141,656

2. Community Recreation

Objective 1: Ensure that all recreation sites provide quality programming.

Objective 2: Increase staff level of community engagement to determine and address any concerns or suggestions.

Objective 3: Mandate that all sites track daily attendance of activities.

3. Partnerships and Development

Objective 1: Increase funding from sources outside the government.

Objective 2: Supplement staff capacity through the strategic use of volunteers and interns.

Office of Partnerships and Development

Measure	FY 2010 Actual	FY 2011 Projection	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of CBOs partnering with DPR	45	55	50	60	65	65
Dollar amount of cash donations and sponsorships	250,000	350,000	55,870	450,000	500,000	500,000
Dollar value of in-kind donations and sponsorships	3,557,769	1,350,000	1,325,448	1,400,000	1,450,000	1,450,000
Dollar value of grants	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available
Number of volunteers processed and approved to work	417	500	735	550	600	600
Number of volunteer hours	8,340	10,000	14,700	10,000	11,000	12,000
Number of interns employed	Not Available	5	3	10	15	15

4. Business Operations

Objective 1: Increase productivity of the warehouse and supply management system.

Objective 2: Improve efficiency and utilization of the transportation fleet.

Objective 3: Establish playground safety strategy.

Objective 4: Effectively manage and prevent risks for customers.

Objective 5: Expand the summer meals program to include a dinner program.

Business Operations

Measure	FY 2010 Actual	FY 2011 Projection	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of motor vehicles operators with Class A licenses	Not Available	Not Available	25%	50%	90%	90%
Percentage of DPR files converted to electronic file system	Not Available	Not Available	Not Available	60%	90%	90%
Percentage of meals for which DPR receives reimbursement	90%	94%	93%	94%	96%	96%

5. Human Capital Management

Objective 1: Improve human capacity by attracting, recruiting, and retaining talent.

Objective 2: Create a performance-driven culture through the use of evaluations, promotions, incentives and corrective actions.

Objective 3: Supplement human capacity through the strategic use of seasonal staff.

Objective 4: Professionally develop workforce through regularly scheduled trainings, assessments and innovation projects.

Human Capital Management

Measure	FY 2010 Actual	FY 2011 Projection	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Proportion of summer applications received per position	Not Available	Not Available	3.8	5	7	7
Percentage of required summer staff hired by program start date	Not Available	95%	59%	96%	97%	97%
Percentage of staff members receiving 1-3 training courses annually	Not Available	75%	81%	85%	95%	95%
Percentage of highly qualified summer employees rehired	Not Available	40%	46%	55%	60%	60%
Percentage of staff members receiving 4-5 training courses annually	Not Available	10%	40%	25%	50%	50%

6. Office of the Director

Objective 1: Improve the efficiency of the permit and registration process.

Objective 2: Improve customer satisfaction.

Objective 3: Implement customer service training for all DPR staff.

Office of the Director

Measure	FY 2010 Actual	FY 2011 Projection	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Fees collected – Total DPR(\$)	1,705,883	902,747	1,820,675	TBD	TBD	TBD
Revenue generated from permit and registration	240,500	240,500	138,379	250,000	300,000	300,000
Percentage of customer complaints/ inquiries addressed within 3 days	Not Available	Not Available	75	75	75	75
Total number of DPR inquiries through the "Ask the Director" section of the website	Not Available	Not Available	2,594	Not Available	Not Available	Not Available
Length of response to inquiries	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available
Number of residents participating in DPR activities/events	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available
Number of permits processed	Not Available	Not Available	2,200	2,420	2,541	2,670

D.C. Office on Aging

www.dcoa.dc.gov

Telephone: 202-724-5622

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$25,397,221	\$25,445,324	\$25,544,336	0.4
FTEs	35.3	42.0	42.0	0.0

The mission of the District of Columbia Office on Aging (DCOA) is to advocate, plan, implement, and monitor programs in health, education, employment, and social services that promote longevity, independence, dignity, and choice for our senior citizens.

Summary of Services

The District of Columbia Office on Aging is the State and Area Agency on Aging for individuals 60 years of age and older. DCOA oversees an Aging Services Network of more than 20 community-based education, government, and private organizations, which operates more than 30 programs citywide; there are seven Lead Agencies that offer a broad range of legal, nutrition, social, and health services. Additionally, DCOA operates the Aging and Disability Resources Center (ADRC), a one-stop resource for long-term care information, benefits and assistance for residents age 60 and older and persons with disabilities age 18 and older; the information and referral system; and the Older Worker Employment and Training program, which provides training and job placement opportunities for older persons.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table BY0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BY0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	16,638	16,623	16,068	16,620	552	3.4
Total for General Fund	16,638	16,623	16,068	16,620	552	3.4
Federal Resources						
Federal Grant Funds	7,493	7,238	8,126	7,307	-819	-10.1
Total for Federal Resources	7,493	7,238	8,126	7,307	-819	-10.1
Private Funds						
Private Grant Funds	0	40	0	0	0	N/A
Total for Private Funds	0	40	0	0	0	N/A
Intra-District Funds						
Intra-District Funds	1,892	1,496	1,252	1,618	366	29.3
Total for Intra-District Funds	1,892	1,496	1,252	1,618	366	29.3
Gross Funds	26,024	25,397	25,445	25,544	99	0.4

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table BY0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table BY0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	19.6	19.5	175	175	0.0	0.0
Total for General Fund	19.6	19.5	175	175	0.0	0.0
Federal Resources						
Federal Grant Funds	13.0	7.2	12.5	10.5	-2.0	-16.0
Total for Federal Resources	13.0	7.2	12.5	10.5	-2.0	-16.0
Intra-District Funds						
Intra-District Funds	0.0	8.6	12.0	14.0	2.0	16.7
Total for Intra-District Funds	0.0	8.6	12.0	14.0	2.0	16.7
Total Proposed FTEs	32.6	35.3	42.0	42.0	0.0	0.0

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table BY0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BY0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	1,989	2,010	2,699	2,322	-377	-14.0
12 - Regular Pay - Other	789	654	907	723	-184	-20.3
13 - Additional Gross Pay	1	129	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	497	490	832	788	-44	-5.3
Subtotal Personal Services (PS)	3,276	3,283	4,439	3,834	-605	-13.6
20 - Supplies and Materials	74	178	218	98	-120	-54.9
30 - Energy, Comm. and Building Rentals	49	0	0	0	0	N/A
31 - Telephone, Telegraph, Telegram, Etc	55	6	0	0	0	N/A
32 - Rentals - Land and Structures	112	0	0	0	0	N/A
33 - Janitorial Services	23	0	0	0	0	N/A
34 - Security Services	19	0	0	0	0	N/A
35 - Occupancy Fixed Costs	96	0	0	0	0	N/A
40 - Other Services and Charges	261	665	300	792	492	163.9
41 - Contractual Services - Other	6,334	6,300	5,875	5,545	-330	-5.6
50 - Subsidies and Transfers	15,551	14,876	14,513	15,175	662	4.6
70 - Equipment and Equipment Rental	172	89	100	100	0	0.0
Subtotal Nonpersonal Services (NPS)	22,747	22,114	21,007	21,711	704	3.4
Gross Funds	26,024	25,397	25,445	25,544	99	0.4

*Percent change is based on whole dollars.

Program Description

The District of Columbia Office on Aging operates through the following 4 programs:

Consumer Information, Assistance and Outreach – provides information and assistance, special events, training, education, and employment services for District residents and caregivers so that they can be better informed about aging issues and maintain their independence.

This program contains the following 5 activities:

- **Employment Services** – provides job counseling and placement opportunities for District residents age 55 or older so that they can gain and maintain employment;
- **Special Events** – provides socialization, information, and recognition services for District residents age 60 or older to increase awareness of services provided, expand their social network, and project a positive image of aging;
- **Training and Education** – provides consumer training for seniors and professional training for service providers and the general public to enhance their knowledge and increase their skills regarding policies and procedures affecting elderly programs and services; and
- **Advocacy Activity/Elder Rights** – these two activities support elder rights protection and adult protective service activities that concur with relevant state laws, provide public education regarding elder abuse, and assist in resolving complaints between residents/families and nursing homes and other community residential facilities for seniors.

In-Home and Continuing Care – provides homemaker assistance, day care, nutrition, case management services and caregiver support to allow older residents to age in place, in their own home.

This program contains the following 2 activities:

- **In-Home and Day Care Services** – provides homemaker assistance, day care, nutrition and case management services for frail District residents 60 years of age and older; and
- **Caregivers Support** – provides caregiver education and training, respite, stipends, and transportation services to eligible caregivers.

Community-Based Support – provides residential facilities, elder rights assistance, health promotion, wellness, counseling, legal services, transportation, and recreation activities for District residents who are 60 years of age or older so that they can live independently in the community and minimize institutionalization.

This program contains the following 4 activities:

- **Health Promotion and Wellness** – provides physical fitness, health screening, and wellness information for District residents age 60 or older to increase their health awareness and to adopt healthier behaviors;
- **Community Services** – provides congregate and home delivered meals, transportation, recreation, counseling, volunteer activities, and legal services;
- **Supportive Residential Facilities** – provides emergency shelter, supportive housing, advocacy, and aging-in-place programs; and
- **Advocacy/Elder Rights** – supports elder rights protection and adult protective service activities that concur with relevant state laws, provides public education regarding elder abuse, and assists in resolving complaints between residents/families and nursing homes and other community residential facilities for seniors.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The District of Columbia Office on Aging has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table BY0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table BY0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Services								
(1010) AMP-Personnel Costs Activity	2,720	2,652	2,850	198	16.2	25.0	24.0	-1.0
(1020) AMP-Contract and Procurement Activity	39	0	0	0	2.0	0.0	0.0	0.0
(1030) AMP-Property Management	67	0	0	0	0.0	0.0	0.0	0.0
(1040) AMP-Contract and Procurement Activity	1,036	992	796	-196	2.0	0.0	0.0	0.0
(1050) AMP-Financial Services Activity	0	0	0	0	1.5	0.0	0.0	0.0
(1087) AMP- Language Access	0	10	12	2	0.0	0.0	0.0	0.0
(1090) AMP-Performance Management Activity	0	0	0	0	5.0	0.0	0.0	0.0
Subtotal (1000) Agency Management Services	3,863	3,653	3,658	4	26.7	25.0	24.0	-1.0
(9200) Consumer Information, Assistance and Outreach								
(9205) Employment Services	294	315	314	-1	0.0	0.0	0.0	0.0
(9215) Special Events	223	223	223	0	0.0	0.0	0.0	0.0
(9220) Training and Education	750	1,534	647	-887	8.6	12.0	3.0	-9.0
(9222) Advocacy/Elder Rights	0	0	497	497	0.0	0.0	0.0	0.0
(9225) Advocacy Activity	0	0	87	87	0.0	0.0	0.0	0.0
Subtotal (9200) Consumer Info., Assistance and Outreach	1,266	2,071	1,767	-304	8.6	12.0	3.0	-9.0
(9300) In-Home and Continuing Care Program								
(9325) In-Home and Day Care Services	8,366	5,810	5,731	-79	0.0	0.0	0.0	0.0
(9330) Caregivers Support	734	787	701	-86	0.0	0.0	0.0	0.0
Subtotal (9300) In-Home and Continuing Care Program	9,100	6,597	6,431	-165	0.0	0.0	0.0	0.0
(9400) Community-Based Support Program								
(9440) Health Promotion. and Wellness	3,774	4,336	4,417	82	0.0	5.0	15.0	10.0
(9450) Community Services	6,191	7,598	8,109	511	0.0	0.0	0.0	0.0
(9470) Supportive Residential Facilities	727	713	675	-38	0.0	0.0	0.0	0.0
(9480) Advocacy/Elder Rights	477	478	487	9	0.0	0.0	0.0	0.0
Subtotal (9400) Community-Based Support Program	11,168	13,124	13,688	564	0.0	5.0	15.0	10.0
Total Proposed Operating Budget	25,397	25,445	25,544	99	35.3	42.0	42.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The D.C. Office on Aging's (DCOA) proposed FY 2013 gross budget is \$25,544,336, which represents a 0.4 percent decrease from its FY 2012 approved gross budget of \$25,445,324. The budget is comprised of \$16,619,722 in Local funds, \$7,306,698 in Federal Grant funds, and \$1,617,916 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DCOA's FY 2013 CSFL budget is \$16,145,547, which represents a \$77,956, or 0.5 percent, increase over the FY 2012 approved Local funds budget of \$16,067,591.

Initial Adjusted Budget

Cost Increase: In Local funds, DCOA increased Other Services and Charges by \$512,491. In Federal Grant funds, Subsidies and Transfers was increased by \$77,960. In Intra-District funds, the agency increased its Subsidies and Transfers by \$214,612 and its personal services by \$157,301 and 2.0 FTEs to reflect an increase in Intra-District funding from the Department of Health Care Finance.

Cost Decrease: In Local funds, DCOA decreased its Contractual Services by \$339,400, personal services by \$87,776, Supplies and Materials by \$83,314, and Equipment and Equipment Rentals by \$2,000. In Federal Grant funds, the agency decreased its personal services by \$719,585 and 2.0 FTEs, Contractual Services by \$114,875, Supplies and Materials by \$40,099, and Other Services and Charges by \$26,100. The primary reason for the decline in Federal Grant funds is the reduction in the anticipated grant award funding in FY 2013.

In Intra-District funds, the agency reduced its Contractual Services by \$5,607.

Additionally Adjusted Budget

Technical Adjustment: Adjustment of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$7,664 in Local funds, \$3,277 in Federal Grant funds, and \$2,957 in Intra-District funds.

Additional Adjustment: Adjustments were made to reflect the offset of the impact of health insurance contribution in Intra-District funds by a reduction of \$2,957 from the Consumer Information Assistance and Outreach program.

Policy Initiatives

Cost Increase: DCOA's Local funds budget increased by \$466,511 in Consumer Information Assistance and Outreach program to support the "Long-Term Care Ombudsman Program Amendment Act of 2011." Additionally, the Intra-District budget increased by \$204,728 in the Agency Management program to reflect the agreement with the Department of Health Care Finance.

Reduce: The Intra-District budget was adjusted to reflect the agreement with the Department of Health Care Finance. This adjustment accounts for reductions of \$70,931 in the Community-Based Support program and \$133,800 in the Consumer Information Assistance and Outreach program.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table BY0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table BY0-5

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		16,068	17.5
Fringe Benefit Rate Adjustment	Multiple Programs	24	0.0
Personal Services Growth Factor	Multiple Programs	7	0.0
Consumer Price Index	Multiple Programs	47	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		16,146	17.5
Cost Increase: In Other Services and Charges	Multiple Programs	512	0.0
Cost Decrease: In Contractual Services	Multiple Programs	-339	0.0
Cost Decrease: To align personal services with projected expenses	Multiple Programs	-88	0.0
Cost Decrease: In Supplies and Materials	Agency Management Services	-83	0.0
Cost Decrease: In Equipment and Equipment Rental	Agency Management Services	-2	0.0
FY 2013 Initial Adjusted Budget		16,146	17.5
Technical Adjustment: Health insurance contribution	Multiple Programs	8	0.0
FY 2013 Additionally Adjusted Budget		16,153	17.5
FY 2013 Policy Initiative			
Cost Increase: Funding for the "Long-Term Care Ombudsman Program Amendment Act of 2011"	Consumer Info., Assistance and Outreach	467	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		16,620	17.5
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		8,126	12.5
Cost Increase: In Subsidies and Transfers	Multiple Programs	78	0.0
Cost Decrease: To align personal services with projected expenses	Multiple Program	-720	-2.0
Cost Decrease: In Contractual Services	Multiple Programs	-115	0.0
Cost Decrease: In Supplies and Materials	Community-Based Support Program	-40	0.0
Cost Decrease: In Other Services and Charges	Community-Based Support Program	-26	0.0
FY 2013 Initial Adjusted Budget		7,303	10.5
Technical Adjustment: Health insurance contribution	Multiple Programs	3	0.0
FY 2013 Additionally Adjusted Budget		7,307	10.5
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		7,307	10.5
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		1,252	12.0
Cost Increase: In Subsidies and Transfers	Multiple Programs	215	0.0
Cost Increase: To align personal services with projected expenses	Agency Management Services	157	2.0
Cost Decrease: In Contractual Services	Multiple Programs	-6	0.0
FY 2013 Initial Adjusted Budget		1,618	14.0
Additional Adjustments: Adjust the budget to reflect the offset for the impact of Health insurance contribution	Consumer Info., Assistance and Outreach	-3	0.0
Technical Adjustment: Health insurance contribution	Multiple Programs	3	0.0
FY 2013 Additionally Adjusted Budget		1,618	14.0
FY 2013 Policy Initiatives			
Cost Increase: Revise the budget to reflect the actual amount in the agreement with the Department of Health Care Finance	Agency Management Services	205	0.0
Reduce: Revise the budget to reflect the actual amount in the agreement with the Department of Health Care Finance	Consumers Info., Assistance and Outreach	-134	0.0
Reduce: Revise the budget to reflect the actual amount in the agreement with the Department of Health Care Finance	Community-Based Support Program	-71	0.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		1,618	14.0
Gross for BY0 - D. C. Office on Aging		25,544	42.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

Objective 1: To improve financial sustainability of services to seniors and persons with disabilities.

Objective 2: To expand DCOA's efforts in partnering with sister agencies for the purpose of employing older workers.

Objective 3: To improve access to services by District seniors and persons with disabilities.

Objective 4: To increase active consumer participation in the decision making process.

Objective 5: To explore and launch new programs and services, as well as expand current programs and services, to continue to provide the community resources that seniors need.

Agency Performance Measures

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of seniors receiving health promotion, nutrition education and counseling programs at centers and network sites	9,575	8,000	9,650	9,900	10,395	10,395
Percentage of persons requesting and receiving nutritious meals	99.48%	98%	100%	98%	98%	98%
Percentage of wellness center participants who increase their awareness and adopt healthy behaviors as identified by improvements in their overall health (evidence-based health outcomes)	80%	80%	80%	85%	90%	90%
Percentage of seniors seeking employment that receive job placements	25%	55%	32.77%	50%	55%	55%
Number of elderly and disabled customers served for all services by DCOA/ADRC	16,540	10,400	10,400	10,800	10,900	10,900
Number of new customers served by ADRC age 18-59	1,009	1,500	1,458	700	750	750
Average time (days) to close ADRC case	14	14	14	14	14	14
Number of Medicaid waivers for elderly and persons with disabilities	2,769	4,500	288	288	300	300
Number of persons attending DCOA ADRC outreach events and activities	16,950	16,000	24,122	34,000	39,000	39,000
Number of satellite offices established in Senior Housing communities (assertive case management delivery model)	Not Applicable	Not Applicable	2	4	6	6

(Continued on next page)

Agency Performance Measures

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of organized aging in place programs and senior villages operational	5	5	5	3	3	3
Value of competitive grants awarded	\$6.478 Million	\$700,000	\$6.829 Million	\$7.147 Million	\$7.147 Million	\$7.147 Million
Percentage of subgrantee's budget spent on programmatic costs	87%	65%	92%	92%	92%	92%
Percentage of scheduled monitoring reports as defined in agency monitoring plan completed for each grant award	Not Available	100%	Not Available	100%	100%	100%

*Denotes new programming beginning in FY 2012.

Unemployment Compensation Fund

www.does.dc.gov

Telephone: 202-724-7000

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$16,325,281	\$6,512,000	\$6,512,000	0.0

The mission of the Unemployment Compensation Fund is to provide unemployment compensation benefits to former District government employees who have been separated from employment through no fault of their own.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table BH0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BH0-1
(dollars in thousands)

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Appropriated Fund						
General Fund						
Local Funds	17,231	16,325	6,512	6,512	0	0.0
Total for General Fund	17,231	16,325	6,512	6,512	0	0.0
Gross Funds	17,231	16,325	6,512	6,512	0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table BH0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BH0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	17,231	16,325	6,512	6,512	0	0.0
Subtotal Nonpersonal Services (NPS)	17,231	16,325	6,512	6,512	0	0.0
Gross Funds	17,231	16,325	6,512	6,512	0	0.0

*Percent change is based on whole dollars.

Program Description

The Unemployment Compensation Fund operates through the following program:

Unemployment Compensation Fund - provides unemployment compensation to qualified former District government employees during periods of unemployment.

Program Structure Changes

The Unemployment Compensation Fund has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table BH0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table BH0-3
(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Unemployment Compensation Fund								
(1100) Unemployment Compensation Fund	16,325	6,512	6,512	0	0.0	0.0	0.0	0.0
Subtotal (1000) Unemployment Compensation Fund	16,325	6,512	6,512	0	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	16,325	6,512	6,512	0	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Unemployment Compensation Fund's (UCF) proposed FY 2013 gross budget is \$6,512,000, which represents no change from its FY 2012 approved budget of \$6,512,000. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

UCF's FY 2013 CSFL budget is \$6,512,000, which represents no change from its FY 2012 approved Local funds budget.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table BH0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table BH0-4
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE			
No Changes		0	0.0
FY 2013 Current Services Funding Level Budget (CSFL)			
No Changes		0	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE			
Gross for BH0 - Unemployment Compensation Fund			
		6,512	0.0

Employees' Compensation Fund

<http://orm.dc.gov>
202-727-8600

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$29,300,698	\$19,657,685	\$19,821,822	0.8

The mission of the Employees' Compensation Fund is to provide fiscal resources to administer the Workers' Compensation program for public sector employees and to pay the required claims costs of eligible claimants, pursuant to applicable District laws.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table BG0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BG0-1

(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	38,310	29,301	19,658	19,822	164	0.8
Total for General Fund	38,310	29,301	19,658	19,822	164	0.8
Gross Funds	38,310	29,301	19,658	19,822	164	0.8

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table BG0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BG0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
20 - Supplies and Materials	1,539	1,195	759	814	55	7.2
40 - Other Services and Charges	17,890	10,386	7,448	7,503	55	0.7
50 - Subsidies and Transfers	18,856	17,720	11,451	11,506	55	0.5
70 - Equipment and Equipment Rental	24	0	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	38,310	29,301	19,658	19,822	164	0.8
Gross Funds	38,310	29,301	19,658	19,822	164	0.8

*Percent change is based on whole dollars.

Program Description

The Employees' Compensation Fund operates through the following program:

Employees' Disability Fund - is established by the District of Columbia Merit Personnel Act (D.C. Law 2-139, as amended). Payments are made to District employees with eligible, verified claims as compensation for lost wages and for medical services related to workplace injuries and services, such as vocational rehabilitation. In FY 2004, the administrative functions of the Employees' Disability Fund were transferred to the D.C. Office of Risk Management.

Program Structure Change

The Employees' Compensation Fund has no program structure changes in the FY 2013 proposed budget. This fund was previously named the Disability Compensation Fund.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table BG0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table BG0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(0010) Employees' Compensation Fund								
(1000) Employees' Compensation Fund	29,301	19,658	19,822	164	0.0	0.0	0.0	0.0
Subtotal (0010) Employees' Compensation Fund	29,301	19,658	19,822	164	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	29,301	19,658	19,822	164	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Employees' Compensation Fund's (ECF) proposed FY 2013 gross budget is \$19,821,822, which represents a 0.8 percent increase over its FY 2012 approved gross budget of \$19,657,685. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

ECF's FY 2013 CSFL budget is \$19,821,822, which represents a \$164,137, or 0.8 percent, increase over the FY 2012 approved Local funds budget of \$19,657,685.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table BG0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table BG0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		19,658	0.0
Consumer Price Index	Employees' Compensation Fund	164	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		19,822	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget		19,822	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		19,822	0.0
Gross for BGO - Employees' Compensation Fund		19,822	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Office of Human Rights

www.ohr.dc.gov

Telephone: 202-727-4559

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$2,700,311	\$2,379,142	\$2,436,495	2.4
FTEs	26.4	24.0	24.0	0.0

The mission of the District of Columbia Office of Human Rights (OHR) is to eradicate discrimination, increase equal opportunity, and protect human rights in the District.

Summary of Services

OHR investigates and resolves complaints of discrimination in employment, housing, places of public accommodation, and educational institutions, according to the D.C. Human Rights Act of 1977 and other numerous local and federal laws. OHR also prevents discrimination by providing training and education to District government employees, private employers, workers, and the community at-large on their rights and responsibilities under the law. OHR monitors compliance to the Language Access Act of 2004 and investigates allegations of non-compliance with this Act by District government agencies. The agency also investigates complaints and conditions causing community tension and conflict that can lead to breaches of the peace. The Commission on Human Rights is the adjudicatory body that decides private sector cases after OHR has found “probable cause” of discrimination.

The agency’s FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table HM0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides the FY 2010 and FY 2011 actual expenditures.

Table HM0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	2,222	2,150	2,148	2,193	45	2.1
Total for General Fund	2,222	2,150	2,148	2,193	45	2.1
Federal Resources						
Federal Grant Funds	329	550	231	244	13	5.4
Total for Federal Resources	329	550	231	244	13	5.4
Gross Funds	2,551	2,700	2,379	2,436	57	2.4

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table HM0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table HM0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	25.1	24.0	22.1	22.1	0.0	0.0
Total for General Fund	25.1	24.0	22.1	22.1	0.0	0.0
Federal Resources						
Federal Grant Funds	1.9	2.4	1.9	1.9	0.0	0.0
Total for Federal Resources	1.9	2.4	1.9	1.9	0.0	0.0
Total Proposed FTEs	27.0	26.4	24.0	24.0	0.0	0.0

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table HM0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table HM0-3
(dollars in thousands)

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
Comptroller Source Group						
11 - Regular Pay - Continuing Full Time	969	926	1,032	1,080	49	4.7
12 - Regular Pay - Other	709	793	735	705	-30	-4.0
13 - Additional Gross Pay	29	5	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	360	353	386	424	38	9.9
Subtotal Personal Services (PS)	2,067	2,077	2,152	2,210	57	2.7
20 - Supplies and Materials	27	81	18	14	-4	-21.1
30 - Energy, Comm. and Building Rentals	35	0	0	0	0	N/A
31 - Telephone, Telegraph, Telegram, Etc.	16	1	0	0	0	N/A
33 - Janitorial Services	16	0	0	0	0	N/A
34 - Security Services	16	0	0	0	0	N/A
35 - Occupancy Fixed Costs	24	0	0	0	0	N/A
40 - Other Services and Charges	233	274	98	105	7	7.4
41 - Contractual Services - Other	98	250	109	105	-3	-3.0
70 - Equipment and Equipment Rental	18	17	2	2	0	0.0
Subtotal Nonpersonal Services (NPS)	484	623	227	227	0	0.1
Gross Funds	2,551	2,700	2,379	2,436	57	2.4

*Percent change is based on whole dollars.

Program Description

The Office of Human Rights operates through the following 3 programs:

Equal Justice – provides education and awareness; and investigates, adjudicates, and provides compliance services to people who live, work, and/or conduct business in the District of Columbia so that they are informed of, and may have timely resolution of, discrimination complaints.

This program contains the following 7 activities:

- **Intake** – provides intake, referral, and counseling services to complainants who live, work, and/or conduct business in the District of Columbia so that they may have timely and quality assessments of their complaints;
- **Mediation** – provides mediation services to complainants and respondents in an attempt to resolve potentially unlawful discriminatory practices and avoid costly and timely investigations and litigation;
- **Investigations** – conducts full investigations whenever prima facie evidence has been established for each complaint brought to the Office of Human Rights. This applies to cases in employment, public accommodations, educational institutions, and language access;
- **Fair Housing** – investigates complaints and provides outreach and education to people who live, work, or conduct business in the District on matters relating to alleged violations of federal and local fair housing laws;
- **Research and Compliance** – conducts compliance reviews of, provides training on, and performs research related to human rights law as well as mandates issued by the Equal Employment Opportunity Commission and the U.S. Department of Housing and Urban Development;
- **Public Education** – provides awareness, education, training, and public information to ensure a workforce environment free of discrimination in the District; and
- **Language Access Oversight** – provides information, education, monitoring, and enforcement services pertaining to the D.C. Language Access Act and its implementation and applicability.

Commission on Human Rights – provides adjudication services through an administrative, trial-type hearing conducted before a hearing examiner or a panel of commissioners. The Commission rules and can issue injunctive relief and award damages (if discrimination is found) to people who live, work, or conduct business in the District of Columbia.

Office of Human Rights (Agency Management Program) – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Office of Human Rights has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table HM0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table HM0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Office of Human Rights								
(1010) Personnel	92	10	10	0	1.0	0.1	0.1	0.0
(1030) Property Management	1	20	21	0	0.0	0.2	0.2	0.0
(1040) Information Technology	0	19	20	1	0.0	0.2	0.2	0.0
(1050) Financial Services	0	19	20	1	0.0	0.2	0.2	0.0
(1055) Risk Management	0	10	10	0	0.0	0.1	0.1	0.0
(1080) Communications	99	10	10	0	1.0	0.1	0.1	0.0
(1085) Customer Service	0	120	122	2	0.0	1.1	1.1	0.0
(1090) Performance Management	171	174	177	3	1.0	1.0	1.0	0.0
Subtotal (1000) Office of Human Rights	363	382	390	8	3.0	3.0	3.0	0.0
(2000) Equal Justice Program								
(2010) Intake	101	273	77	-196	1.5	3.5	1.6	-1.9
(2020) Mediation	209	119	137	17	2.0	1.0	1.2	0.2
(2030) Investigations	1,015	1,019	987	-32	10.7	10.5	9.6	-0.9
(2050) Fair Housing Program	277	132	171	39	2.2	2.0	2.2	0.2
(2060) Research and Compliance	101	10	25	15	1.0	0.0	0.2	0.2
(2070) Public Education	100	102	112	10	1.0	1.0	1.1	0.1
(2090) Language Access Oversight	215	16	205	190	2.0	0.0	2.1	2.1
Subtotal (2000) Equal Justice Program	2,018	1,670	1,714	44	20.4	18.0	18.0	0.0
(3000) Commission on Human Rights								
(3010) Human Rights Commission	319	327	332	5	3.0	3.0	3.0	0.0
Subtotal (3000) Commission on Human Rights	319	327	332	5	3.0	3.0	3.0	0.0
Total Proposed Operating Budget	2,700	2,379	2,436	57	26.4	24.0	24.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Office of Human Rights' (OHR) proposed FY 2013 gross budget is \$2,436,495 which represents a 2.4 percent increase over its FY 2012 approved gross budget of \$2,379,142. The budget is comprised of \$2,192,757 in Local funds and \$243,738 in Federal Grant funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

OHR's FY 2013 CSFL budget is \$2,184,269, which represents a \$36,270, or 1.7 percent, increase over the FY 2012 approved Local funds budget of \$2,147,999.

Initial Adjusted Budget

Cost Increase: In Local funds, OHR increased personal services by \$11,398 and Equipment and Equipment Rental by \$2,050. In Federal Grant funds, Other Services and Charges was increased by \$9,405, Contractual Services by \$5,000, and personal services by \$3,519.

Cost Decrease: In Local funds, Contractual Services decreased by \$10,368, Other Services and Charges by \$2,922, and Supplies and Materials by \$158. In Federal Grant funds, OHR decreased Supplies and Materials by \$3,802 and Equipment and Equipment Rental by \$2,050.

Additionally Adjusted Budget

Technical Adjustment: Adjustment of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$8,488 in Local funds and \$524 in Federal Grant funds.

FY 2012 Approved Budget to FY 2013 Proposed Budget, Revenue Type

Table HM0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table HM0-5
(dollars in thousands)

	Program	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		2,148	22.1
Fringe Benefit Rate Adjustment	Multiple Programs	25	0.0
Consumer Price Index	Multiple Programs	3	0.0
Personal Services Growth Factor	Multiple Programs	8	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		2,184	22.1
Cost Increase: To align personal services with projected expenditures	Multiple Programs	11	0.0
Cost Increase: In Equipment and Equipment Rental	Multiple Programs	2	0.0
Cost Decrease: In Contractual Services	Office of Human Rights	-10	0.0
Cost Decrease: In Other Services and Charges	Multiple Programs	-3	0.0
Cost Decrease: In Supplies and Materials (less than \$500)	Equal Justice Program	0	0.0
FY 2013 Initial Adjusted Budget		2,184	22.1
Technical Adjustment: Health insurance contribution	Multiple Programs	8	0.0
FY 2013 Additionally Adjusted Budget		2,193	22.1
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		2,193	22.1
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		231	1.9
Cost Increase: In Other Services and Charges	Equal Justice Program	9	0.0
Cost Increase: In Contractual Services	Equal Justice Program	5	0.0
Cost Increase: To align personal services with projected expenditures	Equal Justice Program	4	0.0
Cost Decrease: In Supplies and Materials	Equal Justice Program	-4	0.0
Cost Decrease: In Equipment and Equipment Rental	Equal Justice Program	-2	0.0
FY 2013 Initial Adjusted Budget		243	1.9
Technical Adjustment: Health insurance contribution	Multiple Programs	1	0.0
FY 2013 Additionally Adjusted Budget		244	1.9
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		244	1.9
Gross for HMO - Office of Human Rights		2,436	24.0

(Change is calculated by whole numbers and may not add up due to rounding)

Agency Performance Plan¹

The agency's performance plan has the following objectives for FY 2013:

Objective 1: Improve the effectiveness of the agency's enforcement functions by shortening response times and strengthening quality controls for all types of investigations.

Objective 2: Prevent discrimination by promoting awareness of and compliance with local and federal antidiscrimination laws through education and compliance monitoring.

Objective 3: Effectively collaborate with District government agencies and the community to promote and enforce equal access to government services by Limited English Proficient/Non English (LEP/NEP) populations that live, work and visit the District.

Agency Performance Measures

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of case reviews with "very good" or higher score	90%	92%	90%	92%	95%	96%
Number of backlogged cases at any point in time	69	20	49	30	10	0
Percentage of newly filed cases processed within 48 hours of receipt on a business day	100%	100%	100%	100%	100%	100%
Percentage of OHR complainants satisfied with the agency's intake process (measured by post-intake customer satisfaction surveys)	85%	90	92%	92%	95%	95%
Percentage of mediations that lead to settlement agreements	30%	35%	32%	35%	40%	40%
Percentage reduction in the total inventory of cases adjudicated at the Commission as of January 1, 2012 (9 out of 12 cases)	80%	50%	Not Available	75%	80%	85%
Percentage reduction in the total inventory of cases involving District government employees adjudicated by a Commission Administrative Law Judge of January 1, 2012 (9 out of 5 cases)	Not Available	Not Available	Not Available	100%	100%	100%
Percentage of recommendations for decision on all appeals filed with the Commission under the Criminal Background Check for the Protection of Children Act	Not Available	60%	Not Available	75%	80%	85%
Number of months, on average, that is used as a guideline for completion of Commission cases	Not Available	Not Available	18 months	18 months	15 months (85% of cases) 18 months (15% of cases)	15 months (100% of cases)
Percentage of training attendees that respond "very good" or better after completion of training	N/A (New Measure)	Not Available	N/A (New Measure)	85%	90%	95%
Percentage of District "covered" agencies launching Language Access E-Learning Programs	50%	70%	Available upon request	70%	75%	80%
Percentage of District agencies trained on the requirements of the Language Access Act, submit a Language Access Plan, and report on language access progress	95%	100%	90%	100%	100%	100%
Percentage of respondents that answer "very thorough" or better regarding the efficacy of our LA training	N/A (New Measure)	Not Available	N/A (New Measure)	90%	95%	95%

EEO: Equal Employment Opportunity

LAA: Language Access Act

Performance Plan Endnotes:

1. This Performance Plan includes the Office of Human Rights and the Commission on Human Rights.

Office on Latino Affairs

www.ola.dc.gov

Telephone: 202-671-2825

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$2,755,474	\$2,865,556	\$2,884,852	0.7
FTEs	9.0	10.0	10.0	0.0

The mission of the Office on Latino Affairs (OLA) is to facilitate access to health, education, and other social services for the District's Latino population.

Summary of Services

OLA provides community-based grants, advocacy, community relations, and outreach services to District Latinos so that they can have access to a full range of human services, health, education, housing, economic development, and employment opportunities.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table BZ0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BZ0-1

(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	3,712	2,531	2,666	2,685	19	0.7
Total for General Fund	3,712	2,531	2,666	2,685	19	0.7
Intra-District Funds						
Intra-District Funds	916	224	200	200	0	0.0
Total for Intra-District Funds	916	224	200	200	0	0.0
Gross Funds	4,628	2,755	2,866	2,885	19	0.7

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table BZ0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table BZ0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	10.1	9.0	10.0	10.0	0.0	0.0
Total for General Fund	10.1	9.0	10.0	10.0	0.0	0.0
Total Proposed FTEs	10.1	9.0	10.0	10.0	0.0	0.0

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table BZ0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BZ0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	298	225	253	343	89	35.3
12 - Regular Pay - Other	323	290	367	257	-111	-30.2
13 - Additional Gross Pay	4	58	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	125	105	155	163	8	5.1
Subtotal Personal Services (PS)	751	677	776	762	-13	-1.7
20 - Supplies and Materials	3	12	5	25	20	380.6
30 - Energy, Comm. and Building Rentals	26	0	0	0	0	N/A
31 - Telephone, Telegraph, Telegram, Etc.	12	0	0	0	0	N/A
33 - Janitorial Services	26	0	0	0	0	N/A
34 - Security Services	12	0	0	0	0	N/A
35 - Occupancy Fixed Costs	42	0	0	0	0	N/A
40 - Other Services and Charges	32	44	80	88	8	9.5
41 - Contractual Services - Other	0	10	0	0	0	N/A
50 - Subsidies and Transfers	3,705	2,012	1,999	1,999	0	0.0
70 - Equipment and Equipment Rental	17	0	5	11	5	93.8
Subtotal Nonpersonal Services (NPS)	3,877	2,078	2,090	2,122	33	1.6
Gross Funds	4,628	2,755	2,866	2,885	19	0.7

*Percent change is based on whole dollars.

Program Description

The Office on Latino Affairs operates through the following 4 programs:

Community-Based Grants – provides technical assistance and grants management support including grant selection, award funding, and monitoring services to District Latino-serving non-profit organizations so that they can provide linguistically and culturally appropriate services to the limited English proficient Latino population of the District.

Advocacy and Language Access – provides consultation, collaboration, and problem-solving services to the Mayor, District government agencies, community groups, and other entities in an effort to enhance the provision of linguistically and culturally appropriate services to the Latino community as well as comply with the 2004 Language Access Act.

Community Relations and Outreach – provides partnership and outreach services to District Latino residents in an effort to increase their knowledge and access to vital programs and services available to them.

This program contains the following 2 activities:

- **Community Information Exchange** – provides information dissemination and educational services to District Latino residents so that they can better access vital services provided by the District government and the non-profit sector; and
- **Community Partnerships** – provides information gathering services to District Latino residents so that OLA and District government agencies can better design and support systems to serve the Latino community.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Office on Latino Affairs has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table BZ0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table BZ0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1010) Personnel	2	4	4	0	0.0	0.0	0.0	0.0
(1050) Financial Management	12	12	12	0	0.0	0.0	0.0	0.0
(1090) Performance Management	196	281	316	36	1.8	2.0	2.0	0.0
Subtotal (1000) Agency Management Program	209	297	332	36	1.8	2.0	2.0	0.0
(1001) Community-Based Programs								
(1011) Technical Assistance Activity	2	0	0	0	0.0	0.0	0.0	0.0
(1012) Grants Management Activity	2,012	1,999	1,999	0	0.0	0.0	0.0	0.0
Subtotal (1001) Community-Based Programs	2,014	1,999	1,999	0	0.0	0.0	0.0	0.0
(2001) Advocacy Program								
(2011) Language Access Activity	121	83	89	6	0.9	1.0	1.0	0.0
(2012) Intergovernmental/Private Sector Relations Activity	0	0	0	0	0.0	0.0	0.0	0.0
Subtotal (2001) Advocacy Program	122	83	89	6	0.9	1.0	1.0	0.0
(3001) Community Relations and Outreach								
(3011) Community Information Exchange Activity	409	479	455	-23	6.3	7.0	7.0	0.0
(3012) Community Partnerships Activity	0	9	9	0	0.0	0.0	0.0	0.0
(3013) OLA and City-Sponsored Events Activity	1	0	0	0	0.0	0.0	0.0	0.0
Subtotal (3001) Community Relations and Outreach	410	487	464	-23	6.3	7.0	7.0	0.0
Total Proposed Operating Budget	2,755	2,866	2,885	19	9.0	10.0	10.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Office on Latino Affairs' (OLA) proposed FY 2013 gross budget is \$2,884,852, which represents a 0.7 percent increase over its FY 2012 approved gross budget of \$2,865,556. The budget is comprised of \$2,684,852 in Local funds and \$200,000 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

OLA's FY 2013 CSFL budget is \$2,681,337, which represents a \$15,781, or 0.6 percent, increase over the FY 2012 approved Local funds budget of \$2,665,556.

Initial Adjusted Budget

Cost Increase: OLA increased its Local funds budget by \$20,000 in Supplies and Materials, \$5,969 in Other Services and Charges, and \$5,000 in Equipment and Equipment Rental.

Cost Decrease: OLA decreased its Local funds in personal services by \$30,969.

Additionally Adjusted Budget

Technical Adjustments: Adjustments of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase in Local funds of \$3,515.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table BZ0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table BZ0-5
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		2,666	10.0
Fringe Benefit Rate Adjustment	Multiple Programs	11	0.0
Consumer Price Index	Multiple Programs	2	0.0
Personal Services Growth Factor	Multiple Programs	3	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		2,681	10.0
Cost Increase: Supplies and Materials	Agency Management Program	20	0.0
Cost Increase: Other Services and Charges	Agency Management Program	6	0.0
Cost Increase: Adjust Equipment and Equipment Rental	Agency Management Program	5	0.0
Cost Decrease: To adjust salaries and Fringe Benefits	Agency Management Program	-31	0.0
FY 2013 Initial Adjusted Budget		2,681	10.0
Technical Adjustment: Health insurance contribution	Multiple Programs	4	0.0
FY 2013 Additionally Adjusted Budget		2,685	10.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		2,685	10.0
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		200	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget		200	0.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		200	0.0
Gross for BZ0 - Office on Latino Affairs		2,885	10.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Children and Youth Investment Collaborative

<http://cyitc.org>

Telephone: 202-347-4441

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$5,120,000	\$3,000,000	\$3,000,000	0.0

The mission of the Children and Youth Investment Collaborative is to provide funds to the D.C. Children and Youth Investment Trust Corporation (CYITC), a not-for-profit organization that disburses grants to community-based providers, with the purpose of creating a seamless approach to the development of policy, planning, and services for children, youth, and their families.

The Children and Youth Investment Collaborative, administered by CYITC, was established in 1999 as part of the District's FY 2000 budget. The CYITC was created as a public/private partnership to receive and leverage funding designated under the Children and Youth Initiative Establishment Act of 1999. Its board of directors, made up of seven members appointed by the Mayor and District Council and four advisory members from the District government, governs the corporation. The CYITC does not provide direct services to families; however, it grants funds and provides technical assistance to nonprofit organizations that provide direct services to families and thereby increases the quality and availability of services in areas of greatest need.

The CYITC plans to fulfill its mission by increasing the effectiveness of children and youth programs and working to ensure high quality programs and services for every child in the District.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table JY0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table JY0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	10,602	5,120	3,000	3,000	0	0.0
Total for General Fund	10,602	5,120	3,000	3,000	0	0.0
Gross Funds	10,602	5,120	3,000	3,000	0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table JY0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table JY0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	10,602	5,120	3,000	3,000	0	0.0
Subtotal Nonpersonal Services (NPS)	10,602	5,120	3,000	3,000	0	0.0
Gross Funds	10,602	5,120	3,000	3,000	0	0.0

*Percent change is based on whole dollars.

Program Description

The District's subsidy to the CYITC is shown as a single program in the District's financial system. The CYITC's goals are funded through the following grant competitions:

- **Out-of-School Time/Youth Development Programs** – provide services, supports, and opportunities to children and youths during out-of-school hours, promoting academic achievement and positive youth outcomes, which can reduce negative behavior that correlates with unsupervised, unstructured time outside of school;
- **Older Youth Programs** - support youths between the ages of 14 and 24 years old, both those enrolled in school and those no longer connected to school, in the areas of academic support, college-going culture, job readiness, and community service;
- **Parent Center Programs** - provide support services to parents of young and adolescent children with parenting skills that help ensure their children are ready for and succeeding in school; and
- **Summer Programs** - provide enriching opportunities to ensure that children and youths aged 5 to 24 years old are safe and have opportunities to enhance their learning over the summer months. These funds include providing alternative services during late night hours.

The CYITC has two major funding cycles: one for school-year youth-serving programs and year-round parent center programs, and one for summer youth-serving programs.

Program Structure Change

The Children and Youth Investment Collaborative has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table JY0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table JY0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Children Investment Trust								
(1100) Children Investment Trust	5,120	3,000	3,000	0	0.0	0.0	0.0	0.0
Subtotal (1000) Children Investment Trust	5,120	3,000	3,000	0	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	5,120	3,000	3,000	0	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Children and Youth Investment Collaborative's (CYIC) proposed FY 2013 gross budget is \$3,000,000, which represents no change from its FY 2012 approved gross budget. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

CYIC's FY 2013 CSFL budget is \$3,000,000, which represents no change from the FY 2012 approved Local funds budget.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table JY0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table JY0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		3,000	0.0
No Changes		0	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		3,000	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget		3,000	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		3,000	0.0
Gross for JY0 - Children and Youth Investment Collaborative		3,000	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Office on Asian and Pacific Islander Affairs

www.apia.dc.gov

Telephone: 202-727-3120

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$794,260	\$767,921	\$780,168	1.6
FTEs	5.9	6.0	6.0	0.0

The mission of the Office on Asian and Pacific Islander Affairs (OAPIA) is to improve the quality of life for District Asian Americans and Pacific Islanders (AAPI) through advocacy and engagement.

Summary of Services

OAPIA provides a diverse range of services that are critical to ensuring the District delivers equal access to its programs and services for District AAPI residents and merchants. OAPIA serves as the primary access point for AAPI residents and merchants with language and cultural barriers and also serves as primary liaison to engage AAPI residents to participate in the community as a whole, both economically and socially.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table AP0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table AP0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	869	781	768	780	12	1.6
Total for General Fund	869	781	768	780	12	1.6
Private Funds						
Private Donations	2	0	0	0	0	N/A
Total for Private Funds	2	0	0	0	0	N/A
Intra-District Funds						
Intra-District Funds	21	13	0	0	0	N/A
Total for Intra-District Funds	21	13	0	0	0	N/A
Gross Funds	892	794	768	780	12	1.6

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table AP0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table AP0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	6.5	5.9	6.0	6.0	0.0	0.0
Total for General Fund	6.5	5.9	6.0	6.0	0.0	0.0
Total Proposed FTEs	6.5	5.9	6.0	6.0	0.0	0.0

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table AP0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table AP0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	124	107	108	150	42	38.9
12 - Regular Pay - Other	279	295	314	270	-44	-13.9
13 - Additional Gross Pay	3	2	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	93	99	106	115	9	8.3
Subtotal Personal Services (PS)	497	504	528	535	7	1.3
20 - Supplies and Materials	5	2	2	2	0	0.0
30 - Energy, Comm. and Building Rentals	12	0	0	0	0	N/A
31 - Telephone, Telegraph, Telegram, Etc.	7	0	0	0	0	N/A
33 - Janitorial Services	7	0	0	0	0	N/A
34 - Security Services	2	0	0	0	0	N/A
35 - Occupancy Fixed Costs	5	0	0	0	0	N/A
40 - Other Services and Charges	72	30	8	13	5	65.8
41 - Contractual Services - Other	2	1	0	0	0	N/A
50 - Subsidies and Transfers	276	255	230	230	0	0.0
70 - Equipment and Equipment Rental	5	2	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	394	291	240	245	5	2.1
Gross Funds	892	794	768	780	12	1.6

*Percent change is based on whole dollars.

Program Description

The Office on Asian and Pacific Islander Affairs operates through the following 2 programs:

APIA Programs – provides outreach, education, and funding to Asian American and Pacific Islander (AAPI) community members and guidance to District agencies to help ensure equitable access to government services and programs for AAPI community members.

This program contains the following 3 activities:

- **Advocacy** - provides capacity and funding support to community-based organizations providing vital services to the AAPI community;
- **Outreach/Education** - conducts outreach, case assistance, educational workshops, and cultural events for AAPI residents and merchants; and
- **Inter-Agency Coordination** - provides technical assistance and guidance to District agencies on providing appropriate services to Asian and non-English proficient constituents, and monitors the performance of these agencies in providing language access.

Agency Management - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Office on Asian and Pacific Islander Affairs has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table AP0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table AP0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1010) Personnel	92	103	105	2	1.5	1.0	1.0	0.0
(1040) Information Technology	12	0	0	0	0.0	0.0	0.0	0.0
Subtotal (1000) Agency Management Program	104	103	105	2	1.5	1.0	1.0	0.0
(2000) APIA Programs								
(2100) Advocacy	99	104	109	4	0.1	1.1	1.1	0.0
(2200) Outreach/Education	490	470	473	3	3.3	2.9	2.9	0.0
(2300) Inter-Agency Coordination	102	90	93	3	1.1	1.0	1.0	0.0
Subtotal (2000) APIA Programs	691	665	675	10	4.4	5.0	5.0	0.0
Total Proposed Operating Budget	794	768	780	12	5.9	6.0	6.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Office on Asian and Pacific Islander Affairs' (OAPIA) proposed FY 2013 gross budget is \$780,168, which represents a 1.6 percent increase over its FY 2012 approved budget of \$767,921. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

OAPIA's FY 2013 CSFL budget is \$777,683, which represents a \$9,762, or 1.3 percent, increase over the FY 2012 approved Local funds budget of \$767,921.

Initial Adjusted Budget

Cost Increase: OAPIA increased its Other Services and Charges budget by \$4,947 to more properly align the budget with programmatic needs.

Cost Decrease: OAPIA reduced its personal services budget by \$4,947 in multiple programs.

Additionally Adjusted Budget

Technical Adjustment: Adjustment of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$2,485 in Local funds.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table AP0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table AP0-5
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		768	6.0
Fringe Benefit Rate Adjustment	Multiple Programs	7	0.0
Consumer Price Index (less than \$500)	Multiple Programs	0	0.0
Personal Services Growth Factor	Multiple Programs	2	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		778	6.0
Cost Increase: Other Services and Charges	APIA Programs	5	0.0
Cost Decrease: Align Personal Services to projected expenditures	Multiple Programs	-5	0.0
FY 2013 Initial Adjusted Budget		778	6.0
Technical Adjustment: Health insurance contribution	Multiple Programs	2	0.0
FY 2013 Additionally Adjusted Budget		780	6.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		780	6.0
Gross for AP0 - Office on Asian and Pacific Islander Affairs		780	6.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

Objective 1: Ensure the AAPI community's access to District government services by providing expanded outreach efforts, advocacy, and problem-solving services.

Objective 2: Ensure capacity of District Agencies to deliver culturally and linguistically competent services to the AAPI community by providing technical assistance and policy guidance.

Objective 3: Ensure Mayor's One City vision by enhancing connections between diverse communities and encouraging participation by AAPI residents and merchants in the District of Columbia's civic, cultural, and social life.

Agency Performance Measures

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of AAPI community members reached by outreach efforts	1,100	1,150	6,184	2,357	6,493	6,818
Percentage of constituent issues/cases resolved	Not Available	95%	100%	95%	95%	95%
Percentage of satisfactory or above rating on OAPIA services	Not Available	33%	100%	90%	90%	90%
Number of District agencies who receive technical assistance through OAPIA efforts	Not Available	90	33	33	33	33
Percentage of District agencies giving a satisfactory or above rating on OAPIA's technical assistance efforts	100%	90%	100%	90%	90%	90%
Number of capacity-building efforts provided to AAPI community organizations and individuals ¹	135	149	197	164	207	217
Subgrantee's percentage of budget spent on programmatic costs ²	Not Available	65%	100%	65%	65%	65%
Percentage of scheduled monitoring reports as defined in agency monitoring plan completed for each grant award ³	Not Available	100%	100%	100%	100%	100%

Performance Plan Endnotes:

- Capacity-building efforts include: training sessions, consultation sessions, information dissemination, resource sharing, and Community-Based Organization visit.
- The Wise Giving Alliance of the Better Business Bureau identifies 65 percent to be an industry standard for this measure <http://www.bbb.org/us/Charity-Standards/>. This metric measures all subgrantees' programmatic costs as a percentage of their overall costs.
- Pursuant to section 11.4 of the Grants Manual and Source Book, all District agencies must complete monitoring reports. All District agencies should be in compliance with this standard. The standard is 100 percent.

Office of Veterans Affairs

<http://ova.dc.gov>

Telephone: 202-724-5454

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$366,338	\$372,714	\$393,867	5.7
FTEs	3.5	4.0	4.0	0.0

The mission of the District of Columbia Office of Veterans Affairs (OVA) is to assist, recognize, and effectively advocate on behalf of District of Columbia veterans and their families.

Summary of Services

The District of Columbia Office of Veterans Affairs assists District veterans and their dependents and survivors in applying for and using federal Department of Veterans Affairs benefits, and it assists with service record acquisition and correction, as well as discharge upgrades. OVA also supports veterans recently released from active-duty service with transition assistance from military life to civilian life. Finally, OVA connects DC veterans with supportive and wrap-around District and federal services that address homelessness, employment, education, ex-offender reentry, military family issues, and quality of life.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table VA0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table VA0-1

(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	423	366	373	382	9	2.5
Special Purpose Revenue Funds	0	0	0	12	12	N/A
Total for General Fund	423	366	373	394	21	5.7
Gross Funds	423	366	373	394	21	5.7

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalent, by Revenue Type

Table VA0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table VA0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	3.9	3.5	4.0	4.0	0.0	0.0
Total for General Fund	3.9	3.5	4.0	4.0	0.0	0.0
Total Proposed FTEs	3.9	3.5	4.0	4.0	0.0	0.0

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table VA0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table VA0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	160	121	157	157	0	0.0
12 - Regular Pay - Other	106	105	108	109	1	1.1
13 - Additional Gross Pay	0	23	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	69	59	78	85	7	9.3
Subtotal Personal Services (PS)	335	308	342	351	8	2.5
20 - Supplies and Materials	6	2	1	1	0	0.0
30 - Energy, Comm. and Building Rentals	7	0	0	0	0	N/A
31 - Telephone, Telegraph, Telegram, Etc.	6	0	0	0	0	N/A
33 - Janitorial Services	2	0	0	0	0	N/A
34 - Security Services	1	0	0	0	0	N/A
35 - Occupancy Fixed Costs	1	0	0	0	0	N/A
40 - Other Services and Charges	48	16	7	25	18	249.8
41 - Contractual Services - Other	0	37	22	17	-5	-23.0
70 - Equipment and Equipment Rental	17	2	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	88	58	30	43	13	41.8
Gross Funds	423	366	373	394	21	5.7

*Percent change is based on whole dollars.

Program Description

The Office of Veterans Affairs operates through the following 2 programs:

Veterans - provides efficient veteran benefits and claims assistance, effective advocacy and outreach, recognition assistance, and services to District veterans and their families so that they may receive timely veteran benefit assistance and services from the federal Department of Veterans Affairs and other governmental agencies.

This program contains the following 2 activities:

- **Recognition** – ensures District veterans are recognized by the Mayor’s office during recognition events. To ensure involvement in recognition programs, the agency actively participates in and supports recognition efforts of veteran and military organizations and non-affiliated organizations. All efforts are targeted to ensure District veterans receive proper respect and recognition for their service to this country; and
- **Outreach** – ensures agency contact with veterans in the District for purposes of recognition, connection to the Department of Veterans Affairs for benefit claims and health services, and connection to District and community services. All efforts are targeted to ensure veterans in the District are provided the opportunity to improve the quality of their lives.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Office of Veterans Affairs has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table VA0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table VA0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1010) Personnel	11	13	14	0	0.1	0.1	0.1	0.0
(1015) Training and Employee Development	11	13	22	8	0.1	0.1	0.2	0.1
(1020) Contracting and Procurement	11	13	20	7	0.1	0.1	0.2	0.1
(1030) Property Management	11	13	20	7	0.1	0.1	0.2	0.1
(1040) Information Technology	16	13	20	7	0.1	0.1	0.2	0.1
(1050) Financial Management	81	83	20	-63	1.0	1.2	0.2	-1.0
(1060) Legal	11	13	14	0	0.1	0.1	0.1	0.0
(1070) Fleet Management	1	1	1	0	0.0	0.0	0.0	0.0
(1080) Communications	13	13	28	15	0.1	0.1	0.3	0.2
(1085) Customer Service	11	13	28	15	0.1	0.1	0.3	0.2
(1090) Performance Management	11	13	14	0	0.1	0.1	0.1	0.0
Subtotal (1000) Agency Management Program	191	204	199	-5	1.8	2.1	1.9	-0.2
(2000) Veterans Programs								
(2100) Recognition	128	131	131	0	0.9	1.6	1.6	0.0
(2200) Outreach	48	38	64	26	0.7	0.3	0.5	0.2
Subtotal (2000) Veterans Programs	176	169	195	26	1.6	1.9	2.1	0.2
Total Proposed Operating Budget	366	373	394	21	3.5	4.0	4.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Office of Veterans Affairs' (OVA) proposed FY 2013 gross budget is \$393,867, which represents a 5.7 percent increase over its FY 2012 approved budget of \$372,714. The budget is comprised of \$381,907 in Local funds and \$11,960 in Special Purpose Revenue funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

OVA's FY 2013 CSFL budget is \$380,078, which represents a \$7,364, or 2.0 percent, increase over the FY 2012 approved Local funds budget of \$372,714.

Initial Adjusted Budget

Create: OVA's FY 2013 budget proposal for Special Purpose Revenue funds includes an increase of \$11,960 to Other Services and Charges for a newly established revenue account for the Veterans program.

Cost Increase: OVA increased Other Services and Charges by \$5,707 and Regular Pay - Other by \$685 to align the budget with programmatic needs.

Cost Decrease: OVA reduced Contractual Services by \$5,566, Regular Pay - Continuing Full Time by \$785, Fringe Benefits by \$21, and Supplies and Materials by \$20.

Additionally Adjusted Budget

Technical Adjustment: Adjustment of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$1,829 in Local funds.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table VA0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table VA0-5

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		373	4.0
Fringe Benefit Rate Adjustment	Multiple Programs	5	0.0
Consumer Price Index	Multiple Programs	1	0.0
Personal Services Growth Factor	Multiple Programs	1	0.0
FY 2013 Current Services Funding Level Budget (CSFL):		380	4.0
Cost Increase: Other Services and Charges	Veterans Programs	6	0.0
Cost Increase: Regular Pay - Other	Agency Management Program	1	2.0
Cost Decrease: Contractual Services	Veterans Programs	-6	0.0
Cost Decrease: Regular Pay - Continuing Full Time	Agency Management Program	-1	-2.0
Cost Decrease: Fringe Benefits (less than \$500)	Agency Management Program	0	0.0
Cost Decrease: Supplies and Materials (less than \$500)	Veterans Programs	0	0.0
FY 2013 Initial Adjusted Budget:		380	4.0
Technical Adjustment: Health insurance contribution	Multiple Programs	2	0.0
FY 2013 Additionally Adjusted Budget:		382	4.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		382	4.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		0	0.0
Create: New funding for Other Services and Charges	Veterans Programs	12	0.0
FY 2013 Initial Adjusted Budget:		12	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		12	0.0
Gross for VA0 - Office of Veterans' Affairs		394	4.0

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

Objective 1: Expand outreach to and advocacy for District veterans and their families.

Objective 2: Increase awareness of resources available to District of Columbia veterans.

Objective 3: Streamline efforts to communicate with and inform returning District veterans of their benefits with federal and District government agencies.

Agency Performance Measures

Measures	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of veterans who rate OVA services as satisfactory or better	100%	97%	96.88%	96%	96%	96%
Number of District veterans contacted in outreach efforts	527	700	461	700	700	700
Number of veteran events and programs coordinated in partnership with other organizations	35	40	42	25	25	30
Number of veterans assisted	664	700	710	550	600	600
Percentage of client response within the first five full business days	100%	100%	Not Available	100%	100%	100%
Number of veteran events produced by OVA as the lead organization	2	2	2	2	2	3
Percentage of all negative surveys directed toward OVA	Not Available	5 or less	Not Available	5 or less	5 or less	5 or less

Department of Youth Rehabilitation Services

www.dyrs.dc.gov

Telephone: 202-576-8175

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$100,633,923	\$107,177,365	\$106,727,989	-0.4
FTEs	533.8	579.4	579.5	0.0

The mission of the Department of Youth Rehabilitation Services (DYRS) is to improve public safety and give court-involved youth the opportunity to become more productive citizens by building on the strengths of youth and their families in the least restrictive, most home-like environment consistent with public safety.

Summary of Services

The District's DYRS is the local juvenile justice agency responsible for providing safe and stable secure residential and community-based programs to youth who have been committed to its care. Programs for committed youth are designed to expand opportunities for them to become more productive citizens and to reduce delinquent behavior. In addition, DYRS provides secure detention and effective detention alternative programs to detained youth who are placed under custody of the D.C. Superior Court's Division of Social Services. Youth participating in detention alternative programs are intended to appear for scheduled court hearings without being re-arrested.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table JZ0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides the FY 2010 and FY 2011 actual expenditures.

Table JZ0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	97,016	97,064	106,899	106,384	-515	-0.5
Total for General Fund	97,016	97,064	106,899	106,384	-515	-0.5
Federal Resources						
Federal Payments	2,742	1,258	0	0	0	N/A
Federal Grant Funds	638	1,263	0	0	0	N/A
Total for Federal Resources	3,380	2,520	0	0	0	N/A
Intra-District Funds						
Intra-District Funds	452	1,049	278	344	66	23.6
Total for Intra-District Funds	452	1,049	278	344	66	23.6
Gross Funds	100,849	100,634	107,177	106,728	-449	-0.4

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table JZ0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table JZ0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	581.1	533.3	579.4	579.5	0.1	0.0
Total for General Fund	581.1	533.3	579.4	579.5	0.1	0.0
Federal Resources						
Federal Grant Funds	0.0	0.5	0.0	0.0	0.0	N/A
Total for Federal Resources	0.0	0.5	0.0	0.0	0.0	N/A
Total Proposed FTEs	581.1	533.8	579.4	579.5	0.1	0.0

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table JZ0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table JZ0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	28,019	26,828	29,238	29,926	688	2.4
12 - Regular Pay - Other	3,061	2,435	2,626	2,098	-528	-20.1
13 - Additional Gross Pay	2,280	2,321	1,986	2,331	345	17.4
14 - Fringe Benefits - Current Personnel	7,394	7,740	7,753	8,477	724	9.3
15 - Overtime Pay	3,571	4,298	2,658	3,760	1,102	41.5
Subtotal Personal Services (PS)	44,325	43,622	44,261	46,593	2,332	5.3
20 - Supplies and Materials	1,312	1,153	1,519	1,565	46	3.0
30 - Energy, Comm. and Building Rentals	1,322	116	0	0	0	0
31 - Telephone, Telegraph, Telegram, Etc.	441	35	0	0	0	0
32 - Rentals - Land and Structures	1,142	0	0	0	0	0
33 - Janitorial Services	11	0	0	0	0	0
35 - Occupancy Fixed Costs	384	0	0	0	0	0
40 - Other Services and Charges	1,693	760	927	1,490	563	60.8
41 - Contractual Services - Other	7,559	3,803	2,377	2,456	79	3.3
50 - Subsidies and Transfers	42,182	50,674	57,441	54,061	-3,380	-5.9
70 - Equipment and Equipment Rental	477	471	653	563	-89	-13.7
Subtotal Nonpersonal Services (NPS)	56,524	57,012	62,917	60,135	-2,782	-4.4
Gross Funds	100,849	100,634	107,177	106,728	-449	-0.4

*Percent change is based on whole dollars.

Division Description

The Department of Youth Rehabilitation Services operates through the following 6 divisions:

Committed Youth Services – provides custodial care, supervision, services, support, and opportunities to youth committed to the care and custody of DYRS. The array of placement options managed by staff in this administration range from secure confinement, to residential and community placements, to home-based care. The administration assures that there is a case manager assigned to each committed youth. The administration also manages the operation of a secure facility for committed youth, the New Beginnings Youth Development Center, and non-secure, community-based facilities and programs.

This division contains the following 6 activities:

- **Community Services** – provides services, support and opportunities to committed youth in their home and/or home-like community-based residential placements that offer expanded opportunities for pro-social development, growth and rehabilitation, while assuring public safety;
- **Committed Services – Secured** – the New Beginnings Youth Development Center, located in Laurel, Maryland, provides 24-hour supervision, custody and care including residential, nutritional, educational,

recreational, workforce development, medical, dental, and mental health services. The facility's six-to-twelve month rehabilitation program, modeled after the acclaimed Missouri approach, serves the most serious and chronic young offenders. The program prepares youth for community reintegration in the least restrictive environment consistent with public safety grounded in the principles of positive youth development and guided peer interaction that promote youth rehabilitation;

- **Food Services** – ensures that youth at New Beginnings Youth Development Center are provided meals that are nutritionally balanced, healthy, properly prepared, and served in pleasant surroundings. Meals are prepared and served daily and may include special diets. Culinary staff is responsible for menu planning, food preparation, maintaining an adequate food inventory at all times, operating a clean and sanitary work environment, and complying with the Federal Child Nutrition Breakfast/Lunch Reimbursement program;
- **Community Residential Programs** – manages and operates small, community-based group homes for committed youth in the District of Columbia. These programs include the Renaissance House, a non-secure community-based transitional living program serving up to six committed youth at one time, and the Exodus House, a non-secure community-based home serving up to six committed youth awaiting placement in a non-secure residential program;
- **Case Management** – provides individualized case and care planning, management, and monitoring for DYRS youth and families so that they are provided with the supervision, services, supports, and opportunities that will foster their successful transition to adulthood and reduce their likelihood to recidivate; and
- **Program Management** – provides management oversight, supervision, and administrative support to ensure DYRS committed services administration goals are achieved.

Detained Youth Services – provides for the care and custody of youth awaiting court processing who are placed in the secure detention facility (Youth Services Center) or shelter care by the D.C. Superior Court. The Administration also advocates for alternatives to secure confinement for youth who can be supervised in a non-residential setting and contracts for Intensive Third-Party Monitoring Services and an Evening Reporting Center as alternatives to detention.

This division contains the following 4 activities:

- **Community Services** – provides community-based supervision services to youth awaiting court processing;
- **Detained Services – Secured** – provides short-term care in secure custody at the Youth Services Center (YSC) for youth awaiting adjudication, disposition, or transfer to another facility. YSC provides 24-hour custody, care and supervision; ensures the protection of juveniles' legal rights; and provides programs, services and supports to meet the basic physical, emotional, religious, educational, and social needs for juveniles in secure custody. YSC also conducts diagnostic assessments to inform court processing and dispositional planning and maintains a safe and humane environment, ensuring the level of security necessary to prevent escape, assault, and intimidation;
- **Food Services** – ensures that youth at YSC are provided meals that are nutritionally balanced, healthy, properly prepared, and served in pleasant surroundings. Meals are prepared and served daily and may include special diets. Culinary staff is responsible for menu planning, food preparation, maintaining an adequate food inventory at all times, operating a clean and sanitary work environment, and complying with the Federal Child Nutrition Breakfast/Lunch Reimbursement program; and
- **Program Management** – provides management oversight, supervision, and administrative support to ensure DYRS detained services administration goals are achieved.

Health Services – provides for the design, development, coordination, delivery, and evaluation of a 24-hour comprehensive continuum of quality adolescent medical and behavioral health care services and supports DYRS in the two secure facilities and in the community-based shelters, group homes, and transition centers. Upon release from secure care facilities, DYRS Health Services - both medical and behavioral health - work to ensure that appropriate community-based linkages for continuing care are established.

This division contains the following 3 activities:

- **Primary Care** – provides acute care services, immunizations, health education, and preventive and comprehensive medical and dental services to all DYRS youth in secure care;
- **Behavioral Health** – oversees both mental health and substance abuse services and supports (i.e., co-occurring disorders). The behavioral health services program provides initial screening, comprehensive assessments, and evaluations, including both clinical interviews and the use of standardized instruments. While individual, group and family counseling are mainstays of the program, the program is heavily focused on a trauma-informed agenda; and
- **Program Management** – provides management oversight, supervision, and administrative support to ensure DYRS medical and behavioral health service goals are achieved.

Resource Management and Utilization Administration – is responsible for identifying, developing, resourcing, managing, brokering, and tracking utilization of the continuum of residential and non-residential community-based programs, services, supports, and opportunities provided to detained and committed youth under the department's care and custody. The administration is also responsible for contract management (placement, utilization and monitoring), pre-dispositional case planning, scheduling and facilitating Youth Family Team Meetings, program referral and placement, optimizing the use of Medicaid funds, and securing government and private grant funding.

This division contains the following 4 activities:

- **Youth Family Team Meeting** – schedules, coordinates, and facilitates initial and subsequent Youth Family Team meetings to develop and modify appropriate Individualized Service Plans for all committed youth, specifically at the point of commitment to DYRS, prior to reentry, and to modify the service plans for youth placed in the community;
- **Pre-Dispositional Plan Development** - provides pre-dispositional case planning for adjudicated youth likely to be committed to the department to reduce lengths of stay in secure detention and delays in post-commitment placement. This is accomplished by determining which youth are likely to be committed and by conducting risk assessments to ascertain the appropriate level of restrictiveness;
- **Referral and Placement** – manages all referrals to contracted residential services and tracks the utilization of contracted programs and services to inform planning and resource allocation. The unit also closely tracks youth in residential placements to ensure timely review of progress and to reduce unnecessarily long lengths of stay, coordinates the department's Interstate Compact functions, and is responsible for establishing a program that will enable DYRS to take full advantage of Federal Medicaid funds for placements and eligible services necessary for court-involved youth under the agency's care and custody; and
- **Contract Management and Compliance Unit** – ensures the timely delivery of quality community-based and residential services in safe and therapeutic settings with fiscal integrity. To accomplish this, unit staff ascertain service and program needs, develop statements of work, oversee and manage contract solicitations in cooperation with the Office of Contracting and Procurement (OCP), develop and refine procedures and protocols for service provider compliance and progress in meeting contract standards and deliverables, submit annual contract evaluations to the OCP, and institute an effective monitoring system to ensure contracted program activities are meeting the needs of youth in the care and custody of DYRS.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The Department of Youth and Rehabilitation Services has no division structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table JZ0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table JZ0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1010) Agency Management/Personnel	650	785	692	-94	9.2	10.0	8.0	-2.0
(1015) Agency Management/Training	531	645	663	18	5.5	6.0	6.0	0.0
(1020) Contracts and Procurement	722	716	861	145	10.1	10.0	11.0	1.0
(1030) Property Management	2,783	3,234	3,207	-27	16.6	18.0	17.5	-0.5
(1040) Information Technology	1,164	1,302	1,323	22	3.7	4.0	4.0	0.0
(1055) Risk Management	86	92	94	3	0.9	1.0	1.0	0.0
(1070) Fleet Management	572	489	606	117	4.6	5.0	5.0	0.0
(1080) Communications	97	158	169	11	1.8	2.0	2.0	0.0
(1085) Customer Service	47	47	49	2	0.9	1.0	1.0	0.0
(1090) Performance Management	3,838	3,483	3,453	-30	32.2	32.0	32.0	0.0
(1099) Court Supervision	472	497	640	143	0.0	0.0	0.0	0.0
Subtotal (1000) Agency Management Program	10,962	11,448	11,757	309	85.6	89.0	87.5	-1.5
(100F) Agency Financial Operations								
(110F) Budget Operations	333	364	371	7	2.8	3.0	3.0	0.0
(120F) AFO Accounting Operations	207	224	213	-11	2.8	2.9	3.0	0.1
(130F) ACFO Operations	0	5	5	0	0.0	0.0	0.0	0.0
Subtotal (100F) Agency Financial Operations	540	594	589	-5	5.5	5.9	6.0	0.1
(2000) Committed Youth Services								
(2010) Community Services	30,930	36,810	31,494	-5,316	5.5	6.0	6.0	0.0
(2020) Committed Services - Secured	18,796	16,903	17,785	882	152.8	168.5	171.5	3.0
(2030) Food Services	974	1,070	1,057	-14	9.7	10.0	10.0	0.0
(2040) Community Residential Programs	2,067	1,674	1,681	8	5.5	5.0	5.0	0.0
(2050) Case Management	6,673	8,262	8,676	414	39.6	47.0	47.0	0.0
(2060) Program Management	397	560	572	11	5.5	6.0	6.0	0.0
Subtotal (2000) Committed Youth Services	59,838	65,279	61,265	-4,014	218.6	242.5	245.5	3.0

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Table JZ0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(3000) Detained Youth Services								
(3010) Community Services	8,095	8,044	8,161	116	11.0	13.0	13.0	0.0
(3020) Detained Services - Secured	12,504	12,044	13,156	1,112	133.9	140.0	139.5	-0.5
(3030) Food Services	908	945	994	49	6.4	7.0	7.0	0.0
(3050) Care Management	0	0	0	0	0.0	0.0	0.0	0.0
(3060) Program Management	704	701	714	13	7.4	8.0	8.0	0.0
Subtotal (3000) Detained Youth Services	22,211	21,734	23,024	1,290	158.8	168.0	167.5	-0.5
(4000) Health Services								
(4020) Primary Care	2,699	3,543	5,365	1,822	20.2	24.0	23.0	-1.0
(4040) Program Management	-14	0	0	0	0.0	0.0	0.0	0.0
(4050) Behavioral Health	1,008	1,079	1,140	61	8.3	9.0	9.0	0.0
(4060) Program Management	1,019	951	955	4	6.4	8.0	8.0	0.0
Subtotal (4000) Health Services	4,712	5,572	7,460	1,888	35.0	41.0	40.0	-1.0
(5000) Resource Mgmt. and Utilization Division								
(5010) Youth Family Team Meeting	849	797	821	24	9.2	10.0	10.0	0.0
(5020) Predisposition Plan Development	665	748	801	52	10.1	11.0	11.0	0.0
(5030) Referral and Placement	347	410	408	-2	4.6	5.0	5.0	0.0
(5040) Contract Management Compliance Unit	510	595	605	9	6.4	7.0	7.0	0.0
Subtotal (5000) Resource Mgmt. and Utilization Division	2,371	2,550	2,634	83	30.4	33.0	33.0	0.0
Total Proposed Operating Budget	100,634	107,177	106,728	-449	533.8	579.4	579.5	0.1

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's Divisions, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Department of Youth Rehabilitation Services' (DYRS) proposed FY 2013 gross budget is \$106,727,989, which represents 0.4 percent decrease from its FY 2012 approved gross budget of \$107,177,365. The budget is comprised of \$106,383,989 in Local funds and \$344,000 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DYRS's FY 2013 CSFL budget is \$112,331,353 which represents a \$5,432,363, or 5.1 percent, increase over the FY 2012 approved Local funds budget of \$106,898,989.

Initial Adjusted Budget

As in the prior year, the current budget proposal aims to provide safe, stable, and secure residential and community-based programs to youth who have been committed to its care.

Optimize: The budget proposal includes adjustments in Intra-District for nonpersonal services of \$65,625 for adjustment of the MOU for the nutrition services program.

Cost Increase: The budget proposal includes net adjustments in Local funds for personal services of \$540,671 to cover projected salary steps costs for Regular Pay - Continuing Full Time, adjustments for nonpersonal services of \$48,259 to align the budget with programmatic needs in the Agency Management Program, and \$176,845 to cover costs related to subsidies in the Committed Services program.

Cost Decrease: The budget proposal includes reductions in Local funds for personal services of \$540,671 in Regular Pay - Other to offset cost increase in Regular Pay - Continuing Full Time. It also includes a reduction in nonpersonal services of \$189,706 primarily in Subsidies and Transfers, and reductions totaling \$35,398 in Supplies and Materials, Other Services and Charges, Contractual Services - Other, Subsidies and Transfers, and Equipment and Equipment Rental.

Additionally Adjusted Budget

Technical Adjustment: Adjustments of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$182,740 in Local funds.

Policy Initiatives

Cost Increase: The Local budget was increased by \$52,000 at the Residential Treatment Centers. This is a one-time cost.

Cost Decrease: The Local budget was reduced by \$5,652,000 to adjust for the overall downward trend in the committed population, which includes residential treatment centers, extended family homes, independent living programs, group homes and therapeutic family homes. Overtime was reduced by \$530,000 due to cost savings initiatives.

Enhance: DYRS's budget includes programmatic increases of \$1,000,000 to the Residential Treatment Center (RTC) to hire a local provider that would provide substance abuse services for "Level Three" DYRS Youth, \$300,000 to the DC Youth Link for subsidized employment opportunities, \$300,000 to the Health Services division to enhance the substance abuse and recovery program, \$80,000 to the Health Services division to hire a contractor to conduct a one-time study for DYRS committed youth, and \$20,000 to the Health Services division to implement an independent service review of DYRS' Mental Health Services program.

Reduce: DYRS's budget includes a decrease of \$1,700,000 from the Committed Youth Services division to offset the cost of the agency's enhancements.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table JZ0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table JZ0-5
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		106,899	579.4
Fringe Benefit Rate Adjustment	Multiple Programs	543	0.0
Recurring Budget Items	Multiple Programs	3,478	0.0
Consumer Price Index	Multiple Programs	1,253	0.0
Personal Services Growth Factor	Multiple Programs	159	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		112,331	579.4
Cost Increase: Net adjustment to support projected salary steps costs for Regular Pay - Continuing Full Time	Multiple Programs	541	0.1
Cost Increase: To align budget with programmatic needs	Agency Management Program	48	0.0
Cost Increase: To cover costs related to Subsidies and Transfers	Committed Youth Services	177	0.0
Cost Decrease: Adjustment in Regular Pay - Other to offset cost increase in Regular Pay - Continuing Full Time	Multiple Programs	-541	0.0
Cost Decrease: Net adjustment primarily in Subsidies and Transfers	Detained Youth Services	-190	0.0
Cost Decrease: Net adjustment in Supplies and Materials, Other Services and Charges, Contractual Services - Other, Subsidies and Transfers, and Equipment and Equipment Rental	Multiple Programs	-35	0.0
FY 2013 Initial Adjusted Budget		112,331	579.5
Technical Adjustment: Health insurance contribution	Multiple Programs	183	0.0
FY 2013 Additionally Adjusted Budget		112,514	579.5
FY 2013 Policy Initiatives			
Cost Increase: Reduce the length of stay at Residential Treatment Centers and introduce cost-effective alternatives (One-Time)	Committed Youth Services	52	0.0
Cost Decrease: Adjustment to reflect an overall downward trend in the committed population, which includes residential treatment centers, extended family homes, independent living program, group homes, and therapeutic family homes	Committed Youth Services	-5,652	0.0
Cost Decrease: To manage overtime costs more efficiently	Committed Youth Services	-530	0.0
Enhance: Increase in Subsidies and Transfers to hire a local provider that would provide substance abuse services for "Level Three" DYRS Youth	Committed Youth Services	1,000	0.0
Enhance: Increase in Subsidies and Transfers to subsidize employment opportunities for DC Youth Link	Committed Youth Services	300	0.0
Enhance: Increase in Other Services and Charges to enhance the substance abuse and recovery program at the New Beginnings Youth Development Center	Health Services	300	0.0
Enhance: Increase in Contractual Services - Other to hire a contractor to conduct a one-time study on ways to improve the coordination of case management/alcohol and drug abuse services for DYRS committed youth (One-Time)	Health Services	80	0.0

(Continued on the next page)

Table JZ0-5 (Continued)
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS (CONTINUED):			
Enhance: Increase to Contractual Services - Other to implement an independent service review of DYRS' Mental Health Services program	Health Services	20	0.0
Reduce: From Subsidies and Transfers to offset the cost of enhancements	Committed Youth Services	-1,700	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		106,384	579.5
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		278	0.0
Optimize: Adjustment for MOU for nutrition services program	Multiple Programs	66	0.0
FY 2013 Initial Adjusted Budget		344	0.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		344	0.0
Gross for JZ0 - Department of Youth Rehabilitation Services		106,728	579.5

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

1. Committed Services Division

Objective 1: Provide proven community-based programs, services, supports and opportunities that help young people turn their lives around, achieve and flourish.

Objective 2: Operate secure facilities that are safe, humane, and address youths' needs by building on their strengths.

Objective 3: Provide services, supports and opportunities to young people that will reduce their delinquent behavior and promote public safety.

Committed Services Division

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of committed youth in out-of-state residential placements	21%	20%	17%	15%	13%	13%
Rate of injuries to youth from assaults at NBYDC	13.1	8.0	9.0	8.0	7.75	7.5
Average caseload – case manager to committed youth ratio	31	25	26	25	25	25
Percentage of newly committed youth that undergo a complete case planning process and are in placements and receiving services consistent with their YFTM action plan	72%	90%	77%	90%	95%	95%
Recidivism rate for youth released from the D.C. Model Unit program within six months of the date of their release ¹	35%	20%	31%	30%	28%	27%
Percentage of committed youth connected to school or work at six-month intervals from the date of their enrollment in the Service Coalition	Not Available	Not Available	43%	40%	50%	60%
Percentage of committed youth connected to school, work and positive adult at six-month intervals from the date of their release from the D.C. Model Unit Program ²	80%	80%	76%	80%	80%	80%

2. Detained Services Division

Objective 1: Continue providing proven community-based programs, services, supports, and opportunities that help young people to turn their lives around, achieve and flourish.

Objective 2: Continue operating secure facilities that are safe, humane and address youths' needs by building on their strengths.

Objective 3: Provide services, supports, and opportunities to young people that will reduce their delinquent behavior and promote public safety.

Detained Services Division

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Average length of stay in secure detention awaiting placement in shelter home	5 Days	4 Days	3.8 Days	3.5 Days	3.0 Days	2.5 Days
Rate of injuries to youth as a result of assaults at YSC	10.9	10.0	6.8*	7.0	6.5	6.0
Percentage of youth receiving medical and mental health screening within four hours of admission to YSC	97%	95%	94.7%	95%	95%	95%
Percentage of youth completing detention alternatives without re-arrest or failure to appear in court	93%	95%	93%	95%	95%	95%

*3rd and 4th quarter data requires re-validation

3. Office of the Director

Objective 1: Develop a performance-driven culture and infrastructure focusing on improving outcomes for youth in our care and supported by qualified and well-trained professional staff.

Office of the Director

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of newly hired YDR Staff with at least 30 college credits	100%	100%	100%	100% ^s	100%	100%

Performance Plan Endnotes:

1. Measured as a finding of involvement in a new offense.
2. In school, GED or other educational program, employed or enrolled in workforce training program. Positive adult assessed by youth's case manager.

Department on Disability Services

www.dds.dc.gov

Telephone: 202-730-1700

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$90,743,655	\$91,950,519	\$93,113,182	1.3
FTEs	393.1	400.8	409.0	2.1

The mission of the Department on Disability Services (DDS) is to provide innovative, high-quality services that enable people with disabilities to lead meaningful and productive lives as vital members of their families, schools, workplaces, and communities in every neighborhood in the District of Columbia.

Summary of Services

The Department on Disability Services (DDS) is composed of two Administrations that oversee and coordinate services for residents with disabilities through a network of private, for-profit and not-for-profit providers. The Developmental Disabilities Administration (DDA) ensures that residents with intellectual disabilities receive the services and supports they need to lead self-determined and valued lives in the community. DDA achieves this by delivering outreach and service coordination services; developing and managing a provider network delivering community residential, day, vocational, employment and individual and family support services; and operating a comprehensive quality management program.

The Rehabilitation Services Administration (RSA) delivers vocational rehabilitation services focusing on employment and training activities that allow persons with disabilities to experience a greater quality of life by obtaining and sustaining employment, economic self-sufficiency and independence. RSA provides employment marketing and placement services, vocational rehabilitation, inclusive business enterprises, and support for the D.C. Center for Independent Living. The agency also serves as the state agency for federal Social Security Disability Insurance determinations.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table JM0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table JM0-1

(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	59,465	53,084	53,344	54,376	1,032	1.9
Special Purpose Revenue Funds	5,437	5,628	6,900	6,900	0	0.0
Total for General Fund	64,902	58,712	60,244	61,276	1,032	1.7
Federal Resources						
Federal Grant Funds	24,523	27,129	26,860	26,403	-456	-1.7
Federal Medicaid Payments	3,268	4,211	4,847	5,074	227	4.7
Total for Federal Resources	27,791	31,341	31,707	31,478	-229	-0.7
Intra-District Funds						
Intra-District Funds	650	691	0	360	360	N/A
Total for Intra-District Funds	650	691	0	360	360	N/A
Gross Funds	93,343	90,744	91,951	93,113	1,163	1.3

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table JM0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table JM0-2

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
Appropriated Fund						
<u>General Fund</u>						
Local Funds	186.8	189.0	194.6	199.6	5.0	2.6
Total for General Fund	186.8	189.0	194.6	199.6	5.0	2.6
<u>Federal Resources</u>						
Federal Grant Funds	202.4	177.5	180.2	180.4	0.2	0.1
Federal Medicaid Payments	26.2	26.6	26.0	26.0	0.0	0.0
Total for Federal Resources	228.6	204.1	206.2	206.4	0.2	0.1
<u>Intra-District Funds</u>						
Intra-District Funds	0.0	0.0	0.0	3.0	3.0	N/A
Total for Intra-District Funds	0.0	0.0	0.0	3.0	3.0	N/A
Total Proposed FTEs	415.4	393.1	400.8	409.0	8.2	2.1

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table JM0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table JM0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	23,520	23,801	25,856	26,545	690	2.7
12 - Regular Pay - Other	977	432	575	913	338	58.9
13 - Additional Gross Pay	509	374	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	5,078	5,173	5,720	6,381	662	11.6
15 - Overtime Pay	242	181	120	120	0	0.0
Subtotal Personal Services (PS)	30,327	29,961	32,270	33,960	1,690	5.2
20 - Supplies and Materials	189	139	203	177	-26	-12.6
30 - Energy, Comm. and Building Rentals	4	0	1	1	0	0.0
31 - Telephone, Telegraph, Telegram, Etc.	420	345	439	371	-68	-15.5
32 - Rentals - Land and Structures	5,504	5,670	5,956	6,288	332	5.6
34 - Security Services	24	69	126	109	-17	-13.2
35 - Occupancy Fixed Costs	29	0	0	6	6	N/A
40 - Other Services and Charges	2,731	3,046	3,415	3,412	-3	-0.1
41 - Contractual Services - Other	5,294	5,089	4,223	2,173	-2,049	-48.5
50 - Subsidies and Transfers	48,259	46,109	44,867	46,296	1,429	3.2
70 - Equipment and Equipment Rental	561	316	452	320	-131	-29.1
Subtotal Nonpersonal Services (NPS)	63,016	60,783	59,680	59,153	-527	-0.9
Gross Funds	93,343	90,744	91,951	93,113	1,163	1.3

*Percent change is based on whole dollars.

Division Description

The Department on Disability Services (DDS) operates through the following 4 divisions:

Developmental Disabilities Administration (DDA) – provides individualized services, supports and life planning to individuals with intellectual and developmental disabilities so that they may lead self-determined and valued lives in the community.

This division contains the following 3 activities:

- **DDA Service Planning and Coordination** – provides services to qualified individuals by coordinating available resources and opportunities in the community, assisting with the development of Individualized Service Plans (ISPs), and advocating for quality services to promote healthy lifestyles for each individual;
- **Quality Assurance** – examines and improves internal and external service delivery systems by conducting external provider reviews to ensure performance that standards, federal and local regulations, quality frameworks issued by the Centers for Medicare and Medicaid Services, national best practices, and court mandates are met. Quality Assurance also includes functional responsibility for incident management and enforcement and clinical technical assistance to improve healthcare delivery; and
- **DDA Consumer Resources and Operations** – oversees the intake of all new applicants; the administrative management of all providers of individuals supported by DDA; and the management of the Home and Community Based Waiver, including technical assistance, service authorization, and management of consumer funds and coordination of activities carried out in D.C. Superior Court.

Rehabilitation Services Administration (RSA) – assists persons with physical, cognitive and emotional disabilities to achieve a greater quality of life by obtaining and sustaining employment, economic self-sufficiency, and independence.

This division contains the following 5 activities:

- **RSA Vocational Rehabilitation Services** – assesses, plans, develops and provides vocational rehabilitation services to individuals with disabilities to enable them to prepare and engage in gainful and competitive employment;
- **RSA Blind and Visual Impairment Services** – assists blind and visually impaired District residents obtain information they need to make informed choices by providing services that increase their opportunities;
- **RSA Disability Determination Division (DDD)** – administers Social Security Disability Insurance and Supplemental Security Income eligibility determinations in conjunction with the federal Social Security Administration;
- **Quality Assurance** – provides monitoring and compliance reviews of internal and external operations and agencies, ensuring that RSA customers receive quality services that meet local and federal regulations; and
- **RSA Operations** – manages the human care provider network that serves RSA clients and the business relations unit charged with developing relationships and opportunities with local employers.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting. In FY 2012 the State Office of Disability Administration (SODA) was established in response to a critical need to perform state level disability services functions, interface with outside stakeholders and to meet the aggressive timelines and performance requirements necessary to successfully exit Evans v. Gray.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using division-based budgeting.

Division Structure Change

The Department on Disability Services has no division structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table JM0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table JM0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1010) Personnel	576	615	645	30	6.8	7.0	7.0	0.0
(1015) Training and Employee Development	317	415	421	6	2.9	3.0	3.0	0.0
(1020) Contracts and Procurement	665	735	761	26	7.7	8.0	8.0	0.0
(1030) Property Management	6,347	6,584	6,574	-10	8.7	9.0	9.0	0.0
(1040) Information Technology	1,654	1,617	1,418	-198	9.7	10.0	9.0	-1.0
(1060) Legal Services	904	965	966	1	1.0	1.0	1.0	0.0
(1090) Performance Management	671	779	1,413	634	3.9	4.0	10.0	6.0
(1099) Court Supervision	2,896	3,149	1,049	-2,100	0.0	0.0	0.0	0.0
(1120) Consumer Rights and Protection	155	163	167	3	2.0	2.0	2.0	0.0
Subtotal (1000) Agency Management Program	14,184	15,022	13,415	-1,607	42.6	44.0	49.0	5.0
(100F) Agency Financial Operations Program								
(110F) Budget Operations	304	320	339	19	2.9	3.0	3.0	0.0
(120F) Accounting Operations	569	522	476	-45	5.6	5.8	5.0	-0.8
(130F) Associate Chief Financial Officer	410	252	337	85	2.0	2.0	3.0	1.0
(140F) Agency Fiscal Officer	653	568	575	7	1.9	2.0	2.0	0.0
Subtotal (100F) Agency Financial Operations Program	1,937	1,662	1,727	65	12.4	12.8	13.0	0.2
(6000) Development Disability Administration								
(6035) DDA Service Planning and Coordination	38,244	35,404	36,104	700	92.0	96.0	99.0	3.0
(6060) Quality Assurance	4,888	6,875	7,153	278	40.3	35.0	35.0	0.0
(6080) DDA Consumer Resources and Operations	3,522	3,799	4,014	214	43.1	46.0	46.0	0.0
Subtotal (6000) Development Disability Administration	46,654	46,079	47,270	1,192	175.4	177.0	180.0	3.0
(7000) Rehabilitation Services								
(7025) RSA Vocational Rehabilitation Services	17,847	15,187	14,838	-350	90.4	89.0	68.0	-21.0
(7030) RSA Blind and Visual Impairment Services	2,727	5,769	5,987	218	16.5	19.0	20.0	1.0
(7055) RSA Disability Determination Services	6,953	7,704	7,718	14	49.8	53.0	53.0	0.0
(7060) Quality Assurance	450	527	556	29	5.8	6.0	6.0	0.0
(7090) RSA Operations	0	0	1,602	1,602	0.0	0.0	20.0	20.0
Subtotal (7000) Rehabilitation Services	27,976	29,188	30,701	1,513	162.6	167.0	167.0	0.0
(9220) DDS P-Card Default Program								
(9221) DDS P-Card Default Program	-7	0	0	0	0.0	0.0	0.0	0.0
Subtotal (9220) DDS P-Card Default Program	-7	0	0	0	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	90,744	91,951	93,113	1,163	393.1	400.8	409.0	8.2

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** volume located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Department on Disability Services' (DDS) proposed FY 2013 gross budget is \$93,113,182, which represents a 1.3 percent increase over its FY 2012 approved gross budget of \$91,950,519. The budget is comprised of \$54,375,694 in Local funds, \$26,403,336 in Federal Grants funds, \$5,074,449 in Federal Medicaid Payments, \$6,900,000 in Special Purpose Revenue funds, and \$359,702 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DDS' FY 2013 CSFL budget is \$54,307,669, which represents a \$964,003, or 1.8 percent, increase over the FY 2012 approved Local funds budget of \$53,343,666.

Initial Adjusted Budget

As in the prior year, the budget proposal aims to limit the service impact on the Rehabilitation Services Administration (RSA) and the Developmental Disability Administration (DDA).

Create: DDS has established funding for a State Office of Disability Administration (SODA) within the agency to address regulatory, planning and oversight issues. These are functions that are more closely aligned with the operations of a state program. Disability programs are state-level activities that operate local service delivery systems through county or city governments. DDS is responsible for both the state level operations as well as the service delivery operations.

This new office meets a critical need for DDA and RSA to enhance staffing so that DDS can carry out specific functions that must be adequately staffed at a state level, supporting operations that include strategic planning, program and systems development, research, legislative affairs, policy development, and stakeholder relations. In order to ensure appropriate support for these vital state operations, the FY 2013 Local budget proposal includes an increase of \$501,606 to support 5.0 additional FTEs and other resources needed for the establishment of the SODA.

Optimize: DDS will optimize the utilization of District resources in FY 2013 by its plan to execute Memorandum of Understanding (MOU) agreements with two District agencies. An increase of \$308,189 and 3.0 FTEs in the budget proposal for Intra-District funds is based on the MOU with the Department of Health Care Finance for services provided in support of the Money Follows the Person program. The other MOU, with the Office of Disability Rights, is the basis of an increase of \$50,833 in Intra-District funds to support news reading services for the visually impaired.

Cost Increase: In FY 2013 DDS will continue to confront the budgetary challenges of achieving and meeting compliance with the *Evans* class action lawsuit, including the related Centers for Medicare and Medicaid Services (CMS) requirements; and meeting the service needs of individual classified as Wards of the District, emergency cases, and Court commitments. The agency also continues to ensure adequate local funding to cover the Maintenance of Effort (MOE) requirements for the Vocational Rehabilitation Grants to States. To address these challenges, the Local budget includes an increase of \$1,218,275 in Subsidies and Transfers.

In Local funds the budget proposal includes an adjustment in personal services for projected salary, steps and Fringe Benefits costs increase of \$400,659. Furthermore, the provisional FY 2013 projections for Fixed Costs

accounts for an increase of \$75,061 in the Local budget proposal for Telecom based on estimates from the Office of the Chief Technology Officer (OCTO), and an increase of \$6,244 for Occupancy based on the Department of General Services (DGS) estimates.

In the budget proposal for Federal Grant funds, Fixed Costs are projected for an increase of \$111,961 for rentals based on DGS estimates; and personal services costs are projected for an increase of \$99,945 for salary steps and Fringe Benefits. Other adjustments in Federal Grant funds include increases of \$23,969 for Other Services and Charges, and \$14,390 to align the budget with the projected grant award for the Independent Living Grant.

DDS's proposals in Federal Medicaid Payments include adjustments for increases of \$219,886 for Rentals to align the budget with DGS provisional fixed costs estimates, and \$19,909 to cover cost projections for salary steps and Fringe Benefits.

Cost Decrease: The budget proposal includes several adjustments that provide cost savings to offset DDS budget proposal cost increases. In Local funds, these changes afford the agency budget neutrality and efficient allocation of resources. In order to align the budget for Fixed Costs with DGS estimates, the Local budget proposal includes a reduction of \$16,625 for security services. Similarly, a decrease of \$22,249 aligns the budget for fleet services with estimates from the Department of Public Works (DPW). DDS proposes a major reduction of \$2,162,971 in the Local budget for Contractual Services that is related to Court supervision.

Adjustments in the budget proposal for Federal Grant funds include reductions of \$25,500 for Supplies and Material, \$27,275 for the expiration of the Vocational Training Grant, \$32,221 to align the budget with projected grant award for the Disability Determination Grant, and \$124,688 to reflect the transfer of the Client Assistance Grant to the newly designated State Client Assistance Program. Other changes in Federal Grants funds include reductions of \$131,380 for projected expenditures for Equipment, \$143,049 to align the fixed costs budget for Telecom with OCTO estimates and to reflect the correct program/fund source, and \$270,118 to align the budget with projected grant award for the Rehabilitation Services Grant.

In order to align the budget with programmatic needs in the Agency Management Program, DDS proposes an adjustment in Federal Medicaid Payments to reduce Subsidies and Transfers by \$19,777.

Correct: The budget proposal includes an FTE adjustment of 0.2 FTE in Federal Grants funds for the Agency Financial Operations to correctly reflect the shared financial functions within the Human Support Services cluster agencies.

Additionally Adjusted Budget

Technical Adjustment: Adjustments of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in increases of \$68,025 in Local funds, \$47,303 in Federal Grants funds, \$7,231 in Federal Medicaid Payments, and \$681 in Intra-District funds.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table JM0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table JM0-5
(dollars in thousands)

	DIVISION	BUDGET	FTE
LOCAL FUNDS : FY 2012 Approved Budget and FTE		53,344	194.6
Fringe Benefit Rate Adjustment	Multiple Programs	191	0.0
Consumer Price Index	Multiple Programs	650	0.0
Personal Services Growth Factor	Multiple Programs	64	0.0
Medicaid Growth Factor	Multiple Programs	58	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		54,308	194.6
Create: Establish funding for the new State Office of Disability Administration (SODA)	Agency Management Program	502	5.0
Cost Increase: Cover additional costs for Subsidies and Transfers	Multiple Programs	1,218	0.0
Cost Increase: Cover salary steps, and projected Fringe Benefits costs	Multiple Programs	401	0.0
Cost Increase: Adjust Telecom (Fixed Costs) to align the budget with OCTO's estimates	Multiple Programs	75	0.0
Cost Increase: Adjust Occupancy (Fixed Costs) to align the budget with DGS' estimates	Agency Management Program	6	0.0
Cost Decrease: Adjust Security (Fixed Costs) to align the budget with DGS' estimates	Rehabilitation Services	-17	0.0
Cost Decrease: Adjust Other Services and Charges for fleet costs to align the budget with DPW's estimates	Agency Management Program	-22	0.0
Cost Decrease: Adjust Contractual Services (Court Supervision)	Agency Management Program	-2,163	0.0
FY 2013 Initial Adjusted Budget		54,308	199.6
Technical Adjustment: Health insurance contribution	Multiple Programs	68	0.0
FY 2013 Additionally Adjusted Budget:		54,376	199.6
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		54,376	199.6
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		26,860	180.2
Cost Increase: Adjust Rentals, Land and Structures (Fixed Costs) to align the budget with DGS estimates	Rehabilitation Services	112	0.0
Cost Increase: Cover salary steps, and projected Fringe Benefits costs	Multiple Programs	100	0.0
Cost Increase: Adjust the budget for Other Services and Charges to reflect projected expenditures	Multiple Programs	24	0.0
Cost Increase: Adjust the budget for Subsidies Transfers to reflect projected grant award for the Independent Living Grant	Rehabilitation Services	14	0.0
Cost Decrease: Adjust the budget for Supplies and Materials	Agency Management Program	-26	0.0
Cost Decrease: Adjust the budget for Other Services and Charges to reflect the expiration of the Vocational Training Grant	Rehabilitation Services	-27	0.0
Cost Decrease: Adjust the budget for Subsidies and Transfers to reflect projected grant award for the Disability Determination Grant	Rehabilitation Services	-32	0.0
Cost Decrease: Adjust the budget for transfer of the Client Assistance Grant to the newly designated State Client Assistance Program	Rehabilitation Services	-125	0.0

(Continued on next page)

Table JM0-5 (Continued)
(dollars in thousands)

	DIVISION	BUDGET	FTE
Cost Decrease: Align the budget for Equipment with projected expenditures	Agency Management Program	-131	0.0
Cost Decrease: Adjust the budget for Telecom (Fixed Costs) to reflect the correct program/fund source	Multiple Programs	-143	0.0
Cost Decrease: Adjust the budget for Subsidies and Transfers to reflect projected grant award for the Rehabilitation Services Grant	Rehabilitation Services	-270	0.0
Correct: Adjust FTEs for shared financial functions within the Human Support Services cluster agencies	Agency Financial Operations Program	0	0.2
FY 2013 Initial Adjusted Budget		26,355	180.4
Technical Adjustment: Health insurance contribution	Multiple Programs	47	0.0
FY 2013 Additionally Adjusted Budget		26,403	180.4
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		26,403	180.4
FEDERAL MEDICAID PAYMENTS: FY 2012 Approved Budget and FTE		4,847	26.0
Cost Increase: Adjust Rentals, Land and Structures (Fixed Costs) to align the budget with DGS estimates	Multiple Programs	220	0.0
Cost Increase: Cover salary steps and projected Fringe Benefits costs	Multiple Programs	20	0.0
Cost Decrease: Reduce Subsidies in AMP	Agency Management Program	-20	0.0
FY 2013 Initial Adjusted Budget		5,067	26.0
Technical Adjustment: Health insurance contribution	Multiple Programs	7	0.0
FY 2013 Additionally Adjusted Budget		5,074	26.0
FEDERAL MEDICAID PAYMENTS: FY 2013 Proposed Budget and FTE		5,074	26.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		6,900	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget		6,900	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		6,900	0.0
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		0	0.0
Optimize: Intra-District revenue from the MOU with the Department of Health Care Finance for services provided in support of the Money Follows the Person program	Developmental Disabilities	308	3.0
Optimize: Intra-District revenue from the MOU with the Office of Disability Rights to support news reading services for the visually impaired	Rehabilitation Services	51	0.0
FY 2013 Initial Adjusted Budget		359	3.0
Technical Adjustment: Health insurance contribution	Multiple Programs	1	0.0
FY 2013 Additionally Adjusted Budget		360	3.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		360	3.0
Gross for JM0 - Department on Disability Services		93,113	409.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

Developmental Disabilities Administration (DDA)

Objective 1: Access – Assure necessary services and supports for participant access are available and initiated in a timely manner.

Objective 2: Person-Centered Service Planning and Delivery – Services and supports are planned and effectively implemented in accordance with each participant's unique needs, expressed preferences and decisions concerning his/her life in the community.

Objective 3: Provider Capacity and Capabilities – Continue to recruit and retain qualified providers to meet specialty clinical and support needs and continue to implement and refine mechanisms to remove poorly performing providers.

Objective 4: Individual Safeguards – Improve the performance of DDA and the provider community to meet all health, safety and welfare requirements.

Objective 5: Rights and Responsibilities – Protection of rights and decision-making authority, as well as due process and grievance procedures.

Developmental Disabilities Administration (DDA)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of intake applications received that have been responded to within required timelines	38.5%	70%	21.8%	70%	75%	80%
Percentage of prior authorization requests issued on-time	55.6%	85%	41.4%	85%	95%	95%
Percentage of ISPs that are completed ontime (annually)	58.5%	90%	76.4%	90%	95%	95%
Percentage of issues ¹ that are resolved ontime	36.9%	50%	38.1%	50%	75%	85%
Percentage of individuals receiving services in congregate settings (ICF/MR)	19.1%	19%	18.6%	18%	17%	16%
Number of providers on enhanced monitoring status	7	10	5	10	8	6
Percentage of Investigations completed within required timelines ²	28.9%	80%	90.0%	85%	90%	92%
Percentage of recommendations from SRI investigations that are implemented within required timelines	90.1%	90%	95.4%	95%	95%	95%
Percentage of DDA Service Coordinators, staff and supervisors who completed required competency-based training	Not Available	90%	96.1%	95%	96%	98%
Number of individuals in competitive or supported employment	161	120	207	230	260	275
Percentage of all providers that complete the Provider Certification Review process annually	Not Available	Not Available	97.8%	100%	100%	100%
Average number of days between entry to continuing services and completion of the initial ISP	Not Available	Not Available	172.3	150	120	110
Percentage of persons reviewed whose ISPs were revised, as needed, to address changing needs	Not Available	Not Available	Not Available	Baseline	TBD	TBD
Percentage of persons who receive prescribed health care services	Not Available	Not Available	Not Available	Baseline	TBD	TBD

¹. Reduced the allowable timeline from 45 business to 45 calendar days in FY 2012.

². Examples of issues include missed medical appointment, remediation mandated after an incident report, delay in receiving an ordered service, broken adaptive equipment, etc.

Rehabilitation Services Administration (RSA)

Objective 1: Increase the number of DC residents with disabilities who achieve employment in the Washington, D.C., Metropolitan area, with priority given to those with significant and most significant disabilities.

Objective 2: Improve service delivery of RSA through more efficient operations and a more effective and skilled workforce.

Objective 3: Strengthen and expand existing collaboration and coordination of transition services to improve vocational, post-secondary employment and career opportunities for youth between the ages of 16-22 transitioning from school to work.

Objective 4: Provide specialized vocational rehabilitation and independent living services.

Rehabilitation Services Administration (RSA)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of clients employed for 90 calendar days or more	475	600	659	625	650	675
Percentage of cases exceeding 90 calendar day federal timeframe from eligibility to plan development	24%	20%	27.0%	20%	15%	10%
Number of Certified Rehabilitation Counselors	7	10	14	15	17	19
Number of transition youth with an IPE	39	525	141	200	250	300
Percent of cases where eligibility is determined within 60 calendar days	Not Available	85%	53.2%	85%	90%	95%
Number of transition youth who exit the system with a successful employment outcome	Not Available	25	7	25	50	70
Number of clients receiving post-secondary education services (including associates, bachelors, and masters degrees) who graduate	Not Available	40	Not Available	50	75	100
Percentage of job placements with Human Care providers achieving employment	Not Available	40%	55.9%	60%	65%	70%

Disability Determination Division

Objective 1: DDD will meet and/or exceed SSA standard case processing time (currently 107 days).

Disability Determination Division

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Average SSA Case Processing Time (in days)	107	107	107	107	106	105
Accuracy of Eligibility Determinations	95.2%	90.6%	94.6%	91%	91.2%	91.5%

3. Office of the Director

Objective 1: Implement technologies to improve agency operations and communication to the public.

Objective 2: Focus resources and planning in the Office of the Director to exit existing agency litigation and meet oversight requirements.

Department of Health Care Finance

<http://dhcf.dc.gov>

Telephone: 202-442-5988

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$2,230,489,008	\$2,207,645,006	\$2,488,995,840	12.7
FTEs	154.9	173.0	181.0	4.6

The mission of the Department of Health Care Finance (DHCF) is to improve health outcomes by providing access to comprehensive, cost-effective, and quality health care services for residents of the District of Columbia.

Summary of Services

The Department of Health Care Finance, an agency that was established in FY 2009, provides health care services to low-income children, adults, elderly, and persons with disabilities. Over 200,000 District of Columbia residents (one-third of all residents) receive health care services through DHCF's Medicaid and Alliance programs. DHCF strives to provide these services in the most appropriate and cost-effective settings possible.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table HT0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table HT0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	486,326	557,237	647,209	689,034	41,824	6.5
Dedicated Taxes	41,552	50,579	57,427	62,940	5,513	9.6
Special Purpose Revenue Funds	2,247	1,060	2,024	4,441	2,417	119.4
Total for General Fund	530,124	608,876	706,660	756,415	49,755	7.0
Federal Resources						
Federal Grant Funds	15,662	4,800	15,399	65,547	50,148	325.7
Federal Medicaid Payments	1,441,961	1,602,113	1,475,186	1,648,342	173,156	11.7
Total for Federal Resources	1,457,622	1,606,913	1,490,585	1,713,889	223,305	15.0
Intra-District Funds						
Intra-District Funds	11,335	14,700	10,400	18,691	8,291	79.7
Total for Intra-District Funds	11,335	14,700	10,400	18,691	8,291	79.7
Gross Funds	1,999,082	2,230,489	2,207,645	2,488,996	281,351	12.7

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table HT0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table HT0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	52.3	59.5	78.8	74.1	-4.8	-6.0
Dedicated Taxes	5.0	0.0	3.4	2.8	-0.6	-17.9
Special Purpose Revenue Funds	4.0	2.3	3.2	7.8	4.6	140.3
Total for General Fund	61.3	61.8	85.4	84.6	-0.8	-0.9
Federal Resources						
Federal Grant Funds	9.5	23.9	8.9	10.4	1.5	16.9
Federal Medicaid Payments	49.9	69.3	78.6	86.0	7.3	9.3
Total for Federal Resources	59.4	93.2	87.5	96.4	8.8	10.1
Total Proposed FTEs	120.7	154.9	173.0	181.0	8.0	4.6

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table HT0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table HT0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	9,835	9,290	13,098	13,991	892	6.8
12 - Regular Pay - Other	219	448	685	751	66	9.6
13 - Additional Gross Pay	449	231	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	1,805	1,790	2,836	3,273	437	15.4
15 - Overtime Pay	19	7	0	0	0	N/A
Subtotal Personal Services (PS)	12,327	11,766	16,619	18,014	1,395	8.4
20 - Supplies and Materials	76	67	176	1,042	866	491.8
30 - Energy, Comm. and Building Rentals	227	0	0	167	167	75,466.8
31 - Telephone, Telegraph, Telegram, Etc.	82	89	81	121	40	49.5
32 - Rentals - Land and Structures	1,062	1,321	1,734	728	-1,006	-58.0
34 - Security Services	22	521	1	83	82	8,037.1
35 - Occupancy Fixed Costs	200	0	0	182	182	N/A
40 - Other Services and Charges	1,005	290	1,244	3,268	2,024	162.6
41 - Contractual Services - Other	44,452	40,003	49,618	78,694	29,076	58.6
50 - Subsidies and Transfers	1,939,566	2,174,659	2,138,061	2,355,850	217,789	10.2
70 - Equipment and Equipment Rental	63	57	110	30,847	30,737	27,830.2
91 - Expense Not Budgeted Others	0	1,715	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	1,986,754	2,218,723	2,191,026	2,470,982	279,956	12.8
Gross Funds	1,999,082	2,230,489	2,207,645	2,488,996	281,351	12.7

*Percent change is based on whole dollars.

Division Description

The Department of Health Care Finance operates through the following 7 divisions:

Health Care Delivery Management (HCDM) – ensures that quality services and practices pervade all activities that affect the delivery of health care to beneficiaries served by the District’s Medicaid, Children’s Health Insurance Program (CHIP) and Alliance programs. HCDM accomplishes this through informed benefit design; use of prospective, concurrent and retrospective utilization management; ongoing program evaluation; and the application of continuous quality measurement and improvement practices in furnishing preventive, acute, and chronic/long-term care services to children and adults through DHCF’s managed care contractors and institutional and ambulatory fee-for-service providers.

This division contains the following 6 activities:

- **Chronic and Long Term Care** – develops, implements and oversees the programming for elders and for persons with physical and developmental disabilities, and handles other special projects aimed at improving service delivery for vulnerable populations;
- **Managed Care Management** – provides oversight, evaluation, and enforcement of contracts with organizations managing the care and service delivery of Medicaid and Alliance beneficiaries, along with providing oversight and enrollment of eligible beneficiaries;
- **Preventive and Acute Care (Children’s Health Services)** – develops, implements, and monitors policies, benefits and practices for children’s health care services, including HealthCheck/EPSTD, CHIP, and the Immigrant Children’s Program;
- **Division of Quality and Health Outcomes** – continuously improves the quality (safe, effective, patient-centered, timely, efficient and equitable services) of health care delivered by programs administered by the DHCF; and ensures that quality and performance improvement principles and practices pervade all the components and activities that impact the delivery and outcomes of health care services to patients served by the District’s Medicaid, CHIP, and Alliance programs;
- **Division of Clinician, Pharmacy and Acute Provider Services** – develops, implements, and oversees the programming for primary and specialty providers, hospitals, and other acute and preventive care services; and manages the non-emergency transportation contract; and
- **Health Care Delivery Management Support Services** – provides administrative support functions to the Health Care Delivery Management division.

Healthcare Policy and Planning – maintains the Medicaid and CHIP state plans that govern eligibility, scope of benefits, and reimbursement policies for the District’s Medicaid and CHIP programs; develops policy for the Health Care Alliance program and other publicly funded health care programs that are administered or monitored by DHCF based on sound analysis of local and national health care and reimbursement policies and strategies; and ensures coordination and consistency among health care and reimbursement policies developed by the various divisions within DHCF. The division also designs and conducts research and evaluations of health care programs.

This division contains the following 4 activities:

- **Policy Unit Management (Regulation and Policy Management)** – maintains the Medicaid State Plan, which governs the eligibility, scope of benefits, and reimbursement policies of the Medicaid and CHIP programs; creates State Plan Amendments, waivers, and regulations that form the foundation of Medicaid policy and program administered or monitored by DHCF; and ensures the coordination and consistency of health care and reimbursement policies developed by various divisions within DHCF;

- **Data Analysis - (Rate Setting and Data Analysis)** – gathers information, analyzes data, and evaluates all activities related to multiple District-wide components of Medicaid, CHIP, the Alliance, and future healthcare delivery systems, including data collection systems; responsible for setting rates and developing payment methodologies for various provider types; and designs and conducts research and evaluation of health care programs, studying their impacts on beneficiaries, providers, plans, and other partners and customers, designing and assessing potential improvements, and developing new measurement tools;
- **Member Management- (Eligibility Policy)** – serves as liaison to District and federal agencies regarding eligibility-related matters; ensures collaboration and coordination between the agencies and facilitates ESA compliance with DHCF eligibility policy; interprets federal and state eligibility rules and regulation; establishes eligibility policies and criteria for the Medicaid and CHIP programs, as well as the DC Health Care Alliance and the Immigrant Children’s Program; interprets and helps draft legislative changes, rules and regulations for the District regarding eligibility requirements; and manages the Optional State Supplement Payment Program for eligible District of Columbia residents residing in an adult foster care home; and
- **Health Care Policy and Planning Support (Health Care Policy and Research Support)** – provides administrative support functions to the Health Care Policy and Planning Administration.

Health Care Finance – provides provider payments for the following provider types: Medicaid providers, public providers, and Health Care Alliance providers.

This division contains the following 3 activities:

- **Medicaid Provider Payment** – provides payment to Medicaid providers;
- **Medicaid Public Provider Payment** – provides payment to Medicaid public providers; and
- **Alliance Provider Payment** – provides payment to Alliance providers.

Health Care Operations – ensures the division of programs that pertain to the payment of claims; manages the fiscal agent contract, the administrative contracts, systems and provider enrollment and requirements. The office provides contract management of the Pharmacy Benefits Manager, the Quality Improvement Organization contract, and the MMIS Fiscal Intermediary contract as well as additional administrative contracts.

This division contains the following 4 activities:

- **Medicaid Information System (Claims Management)** – oversees the Medicaid Management Information System operations; systems requests; member services, including member out-of-pocket reimbursements; COBRA payments; third-party liability processing; and processing financial transactions. The Division also manages all internal and external data requests and data involving agency audits (local and federal) as well as MMIS training for all DHCF employees and system security;
- **Division of Program Integrity (PI/UM/FRAUD)** – prevents, detects and eliminates fraud, abuse and waste by persons who provide and receive DHCF services; identifies and applies any third party resources available for the cost of health care provided to beneficiaries; monitors utilization, including appropriateness of health care services, to ensure that appropriate care is provided to publicly funded enrollees; identifies and investigates suspected abuse by both enrollees and providers in the publicly funded programs; and ensures that DHCF funds are appropriately utilized;

- **Division of Public and Private Provider Services** – manages the Administrative Services Organization contract, provider enrollment and recruitment, and internal and external provider services and inquires. The office also maintains positive ongoing coordination and continuity with all Public Provider agencies of the District of Columbia Government to enhance each agency’s understanding of Medicaid reimbursement policies; is the accountable office within DHCF for implementation of policy that directly impacts other District agencies that serve as Medicaid providers; identifies opportunities to improve the reimbursement procedures of each agency; and works closely with these agencies to review federal policy to ensure that federal reimbursement is being maximized and compliance assured through claims processing and through program development; and
- **Health Care Operations Support (Health Care Operations Support services)** – provides administrative support functions to the Health Care Operations division.

Health Care Innovation and Reform – identifies, validates, and disseminates information about new health care models and payment approaches to serve Medicaid beneficiaries seeking to enhance the quality of health and health care and reduce cost through improvement. The division creates and tests new models in clinical care, integrated care and community health, and creates and tests innovative payment and service delivery models, building collaborative learning networks to facilitate the collection and analysis of innovation, as well as the implementation of effective practices, and developing necessary technology to support this activity.

This division contains the following 2 activities:

- **Affordable Care Reform and Grants Development** – develops, implements, and monitors the provisions of the Affordable Care Act and is responsible for the development of demonstration projects and submission of grant proposals for various reform-related activities; and
- **Health Care Reform and Innovative Support Services** – is responsible for the creation of a health insurance exchange, which is a new entity intended to create a more organized and competitive market for health insurance by offering a choice of plans, establishing common rules regarding the offering and pricing of insurance, and providing information to help consumers better understand the options available to them. An exchange is part of the plan aiming for universal coverage.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting. The Office of Health Care Bill of Rights - Ombudsman was realigned to the Customer Service Activity from the Health Care Delivery Management Division.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

DHCF completed an agency realignment in FY 2012 that combined quality care functions with health care delivery services. Although functions were moved throughout the agency by way of division changes, no agency functions were eliminated through the realignment. The proposed division structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at www.cfo.dc.gov on the Annual Operating Budget and Capital Plan page.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table HT0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table HT0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1010) Personnel	339	374	449	75	2.8	5.0	5.3	0.3
(1015) Training and Development	0	29	0	-29	0.0	0.0	0.0	0.0
(1020) Contracting and Procurement	273	381	309	-72	2.8	3.0	3.0	0.0
(1030) Property Management	2,153	2,138	1,747	-391	2.8	3.0	4.0	1.0
(1040) Information Technology	1,143	6,938	6,580	-358	11.9	10.0	9.0	-1.0
(1060) Legal	404	529	547	19	0.0	0.0	0.0	0.0
(1070) Fleet Management	68	64	67	3	0.9	1.0	1.0	0.0
(1080) Communications	89	116	335	219	0.9	1.0	2.0	1.0
(1085) Customer Service	0	161	1,015	854	0.0	2.0	6.8	4.8
(1087) Language Access	54	85	90	5	0.0	0.0	0.0	0.0
(1090) Performance Management	3,857	2,895	2,321	-575	7.4	7.0	17.0	10.0
Subtotal (1000) Agency Management Program	8,379	13,710	13,459	-251	29.5	32.0	48.0	16.0
(100F) Agency Financial Operations								
(110F) Budgeting Operations	310	312	410	98	2.8	3.0	4.0	1.0
(120F) Accounting Operations	854	1,931	3,870	1,939	8.3	9.5	9.0	-0.5
(140F) Agency Fiscal Officer	259	216	250	33	1.8	1.4	2.0	0.6
Subtotal (100F) Agency Financial Operations	1,424	2,459	4,530	2,071	12.9	14.0	15.0	1.0
(2000) Healthcare Delivery Management								
(2001) Chronic and Long Term Care	5,525	12,648	17,737	5,088	22.3	24.5	28.0	3.5
(2002) Managed Care Management	5,213	5,385	5,113	-272	8.2	9.0	7.0	-2.0
(2003) Preventive and Acute Care	455	1,448	1,680	231	5.6	5.0	4.0	-1.0
(2004) Division of Quality and Health Outcomes	0	0	4,894	4,894	0.0	0.0	4.0	4.0
(2005) Health Care Bill of Rights Ombudsman	844	1,121	0	-1,121	3.2	7.5	0.0	-7.5
(2007) Division of Clinicians, Rx and Acute Provider Services	120	0	865	865	0.0	0.0	6.0	6.0
(2010) Health Care Delivery Management Support Services	1,751	1,250	293	-957	0.9	1.0	2.0	1.0
Subtotal (2000) Healthcare Delivery Management	13,908	21,853	30,582	8,729	40.2	47.0	51.0	4.0

(Continued on next page)

Table HT0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(3000) Healthcare Policy and Planning								
(3001) Policy Unit Management	196	259	417	158	3.6	4.0	4.0	0.0
(3002) Public Provider Liaison Management	299	535	0	-535	5.6	6.0	0.0	-6.0
(3003) Data Analysis	232	450	588	137	5.6	5.0	6.0	1.0
(3004) Member Management	231	373	387	14	3.6	4.0	4.0	0.0
(3010) Health Care Policy and Planning Support	641	845	713	-132	3.7	4.0	3.0	-1.0
Subtotal (3000) Healthcare Policy And Planning	1,599	2,463	2,105	-358	22.0	23.0	17.0	-6.0
(4000) Healthcare Accountability								
(4002) Quality Management	5,120	5,478	0	-5,478	5.6	5.0	0.0	-5.0
(4003) Utilization Management	502	876	0	-876	10.3	9.0	0.0	-9.0
(4004) Program Integrity	599	1,043	0	-1,043	12.0	13.0	0.0	-13.0
(4006) Pharmacy Management	182	1,705	0	-1,705	1.9	2.0	0.0	-2.0
(4010) Health Care Accountability Support Services	623	900	0	-900	2.8	3.0	0.0	-3.0
Subtotal (4000) Healthcare Accountability	7,026	10,003	0	-10,003	32.6	32.0	0.0	-32.0
(5000) Health Care Finance								
(5001) Medicaid Provider Payment	2,108,680	2,065,149	2,281,915	216,766	0.0	0.0	0.0	0.0
(5002) Medicaid Public Provider Payments	19,450	23,190	26,335	3,145	0.0	0.0	0.0	0.0
(5003) Alliance Provider Payments	43,016	40,737	41,431	695	0.0	0.0	0.0	0.0
(5004) Healthy DC Provider Payments	1,900	0	0	0	0.0	0.0	0.0	0.0
Subtotal (5000) Health Care Finance	2,173,046	2,129,076	2,349,681	220,605	0.0	0.0	0.0	0.0
(6000) Health Care Operations								
(6001) Medicaid Information Systems	14,586	14,495	25,327	10,832	0.0	0.0	17.0	17.0
(6003) Systems Operations	936	990	0	-990	7.6	7.0	0.0	-7.0
(6004) Administrative Contract Management	229	1,989	0	-1,989	0.9	2.0	0.0	-2.0
(6005) Division of Prgm Integrity (PI/UM/Fraud)	0	0	2,705	2,705	0.0	0.0	16.0	16.0
(6006) Division of Public and Private Provider Services	0	0	917	917	0.0	0.0	9.0	9.0
(6010) Health Care Operations Support	8,701	8,577	5,563	-3,014	9.3	11.0	3.0	-8.0
Subtotal (6000) Health Care Operations	24,451	26,052	34,513	8,461	17.8	20.0	45.0	25.0
(7000) Employer and Private Market Initiatives								
(7001) Healthy DC Management	657	2,029	0	-2,029	0.0	5.0	0.0	-5.0
Subtotal (7000) Employer and Private Market Initiatives	657	2,029	0	-2,029	0.0	5.0	0.0	-5.0
(8000) Health Care Reform and Innovation								
(8002) Affordable Care Reform and Grants Development	0	0	53,427	53,427	0.0	0.0	0.0	0.0
(8010) HC Reform and Innovative Support Services	0	0	699	699	0.0	0.0	5.0	5.0
Subtotal (8000) Health Care Reform and Innovation	0	0	54,126	54,126	0.0	0.0	5.0	5.0
Total Proposed Operating Budget	2,230,489	2,207,645	2,488,996	281,351	154.9	173.0	181.0	8.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Department of Health Care Finance's (DHCF) proposed FY 2013 gross budget is \$2,488,995,840, which represents an 12.7 percent increase over its FY 2012 approved gross budget of \$2,207,645,006. The budget is comprised of \$689,033,542 in Local funds, \$62,940,435 in Dedicated Taxes, \$65,547,480 in Federal Grants funds, \$1,648,341,680 in Federal Medicaid Payments, \$4,441,494 in Special Purpose Revenue funds, and \$18,691,209 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DHCF's FY 2013 CSFL budget is \$698,153,870, which represents a \$50,944,433, or 7.9 percent, increase over the FY 2012 Approved Local funds budget of \$647,209,437.

Major CSFL Cost Drivers

DHCF's CSFL funding for Medicaid Growth Factor, which is listed on table 5, reflects an adjustment for an increase of \$50,524,958 to account for the District's FY 2013 projected Medicaid growth over FY 2012. An aggregate growth rate of 8.1 percent was used for this adjustment in the CSFL development. DHCF's Medicaid growth rate was primarily driven by enrollment forecasts for Medicaid Managed Care and Fee-for-Service. Managed Care coverage includes Childless Adults with incomes 133% - 200% of Federal Poverty Level (FPL), the Children's Health Insurance Program (CHIP), Health Services for Children with Special Needs (HSCSN), and residual Managed Care Organizations (MCOs) – Chartered and United.

Other variables impacting the Medicaid Growth Factor include enrollment forecasts for Medicaid Waivers, which include the Developmental Disabilities (DD) and the Elderly and Physically Disabled (EPD) waivers. These adjustments also include locally funded programs, such as the Immigrant Children and the D.C. Healthcare Alliance.

Initial Adjusted Budget

The District's healthcare budget in the last two to three years has been greatly impacted by what has been described as the worst economic downturn since the Great Depression. In FY 2010 and FY 2011, increased demand for Medicaid-supported healthcare services has been primarily driven by high unemployment rates. Federal fiscal relief from the American Recovery and Reinvestment Act of 2009 (ARRA) provided a temporary increase in the Federal Medical Assistance Percentage (FMAP) from October 2008 through December 2010. Legislation enacted in August 2010 provided the District (and other states) with a scaled-back extension of this fiscal relief through June 2011. The local baseline Medicaid budget had to be adjusted by an increase of \$80.3 million in FY 2012 to compensate for the loss of additional federal Medicaid reimbursement from July 2011, when the District reverted to its operational FMAP prior to the enactment of ARRA.

Even as DHCF continues to grapple with the ongoing difficult budget conditions, it must guide the District through the implementation of the Patient Protection and Affordable Care Act of 2010 (ACA), the major healthcare reform legislation that envisions an expanded role for Medicaid and the states. The FY 2013 budget proposal aims to ensure continuous access to healthcare services for District residents, as well as meet challenges associated with the implementation of healthcare reform. This approach keeps the District in a good position to benefit from a dramatic reduction in the number of uninsured and access to new federal funding associated with expanded Medicaid coverage as well as new funding for demonstrations to improve Medicaid delivery systems.

Create: DHCF's budget proposal reflects the implementation of a program realignment that aims to provide an optimal platform for service delivery and also exploit the benefits that accrue from the broad goals of healthcare reform. Successful implementation of the healthcare reform enables the District to provide increased access to Medicaid through program expansion, promote the quality of healthcare products through service delivery reform, and provide efficiently managed increased coverage for the uninsured through the Health Insurance Exchange. In view of the need for the District to strategically support all efforts towards successful implementation of healthcare reform, DHCF's program realignment has resulted in the creation of a number of new programs.

In order to establish the requisite funding for these new programs, DHCF proposes an increase of \$319,730 and 2.8 FTEs in Dedicated Taxes to support the newly created Division of Health Care Reform and Innovation (HCRI). The use of Dedicated Taxes to fund Medicaid-eligible services leverages federal Medicaid reimbursement in a manner similar to the use of Local funds. In the budget proposal for Federal Grant funds, DHCF strategically exploits various federal grant opportunities available to states to facilitate the implementation of ACA-related healthcare reform projects. In anticipation of a new grant award for the proposed state-operated Health Insurance Exchange System (DC Health Insurance Exchange Grant), DHCF proposes an increase of \$46,892,969 in Federal Grant funds for HCRI. Furthermore, an increase of \$5,000,000 proposed in Federal Grant funds for this program is also based on DHCF's anticipation of a new grant award in FY 2013 from the Foster Children Demonstration Grant. Another increase of \$1,650,000 proposed for HCRI is derived from realigned funding that is made available from elimination of the Division of Employer and Private Market Initiatives (EPMI).

One requirement of federal health care reform is that each Medicaid program contract with a Recovery Audit Contractor (RAC). These are independent auditors who audit Medicaid providers' accounts looking for overpayments, which may be due to fraud or just honest errors in the billing or payment process. When the RAC identifies overpayments, the provider is required to refund the overpayment to the Medicaid program. Healthcare reform requires that Medicaid pay RACs a percentage of the amount they recover. In order to set up this contingency contract, DHCF's FY 2013 budget proposal for Special Purpose Revenue funds include an increase of \$1,333,333 and 4.4 FTEs to establish budget authority for a newly created Medicaid Recovery Audit Contractor revenue account. Provider recoveries will be deposited into this account, and DHCF will use the established budget authority to pay the RAC vendor for their work.

Eliminate: DHCF's program realignment eliminates a number of programs, and reallocates those resources within the agency to align the budget with service delivery and strategic plan. Therefore, the Local budget proposal includes a reduction of \$3,896,020 and 15.8 FTEs due to the complete elimination of the Division of Health Care Accountability (HCA) in FY 2013. The elimination of EPMI and the reallocation of the resources to the newly created HCRI accounts for reductions of \$245,084 and 3.4 FTEs in Dedicated Taxes, \$1,650,000 in Federal Grant funds, and \$133,000 and 1.7 FTEs in Federal Medicaid Payments. The projected impact of the elimination of HCA on Federal Medicaid Payments is a reduction of \$6,178,000 and 16.2 FTEs.

Reduce: The FY 2013 budget proposal reflect reductions of funding that aligns the budget with revenue projections. DHCF proposes a reduction of \$189,400 in Dedicated Taxes to align the budget for Medicaid Provider Payments with projected revenue for the Hospital Assessment Tax. DHCF also proposes another adjustment in Dedicated Taxes for a reduction of \$742,225 to align the budget for Medicaid Provider Payments with revenue projections for the Healthy D.C. Fund.

Optimize: DHCF will optimize the utilization of District resources in FY 2013 by its plan to utilize increased revenue projections from Dedicated Taxes in the implementation of the strategic goals of the proposed budget. The budget proposal includes an increase of \$2,224,411 to support Medicaid Provider Payments based on increased revenue projections for the Nursing Home Quality of Care Fund. The budget for Dedicated Taxes is also proposed for an increase of \$1,255,525 to support Medicaid Provider Payments based on increased revenue projections for the Stevie Sellows Fund. In Special Purpose Revenue funds, a proposal to increase the budget by \$1,081,984 and 0.2 FTE in support of the Health Operations is based on increased revenue projections for the Medicaid Collections - Third Party Liability Fund.

In FY 2013 DHCF plans to execute Memorandum of Understanding (MOU) agreements with two District agencies. An increase of \$6,550,000 in the budget proposal for Intra-District funds is based on an MOU with the Department of Mental Health for services provided in support of the Mental Health Rehab Option. The other MOU with the Department of Health is the basis of an increase of \$1,741,209 in Intra-District funds to support Addiction Prevention and Recovery Administration.

Cost Increase: In FY 2013 DHCF projects the need for additional funding to execute contracts across multiple programs. Therefore, the budget proposal for contractual services in Local funds has been adjusted for a net increase of \$2,767,800. A number of adjustments in Local funds reflect realignment of staff based on the reduction or elimination of certain programs. Therefore, an increase of \$731,000 and 8.5 FTEs in the Local budget proposal for the Health Care Operations (HCO) program reflects reallocation of realigned staff from the Health Care Accountability (HCA) and the Health Care Policy and Planning (HCPP) programs. Similarly, realignment of staff due to the elimination of HCA accounts for DHCF's proposal to adjust the Local funds budget for increases of \$368,700 and 3.5 FTEs in the Health Care Delivery Management (HCDM), and \$237,600 and 3.1 FTEs in the Agency Management Program (AMP).

Various adjustments in the Local budget proposal provide additional funding to maintain current services level in a number of programs. These adjustments include an increase of \$363,000 for Subsidies in the Health Care Finance (HCF) program, and a net increase of \$2,120 for Supplies, other Services and Charges, and Equipment across multiple programs. An increase of \$10,000 and 0.2 FTE in the Local budget proposal for the Agency Financial Operations (AFO) program provides additional funding to support budget staff.

Adjustments in the budget proposal for Federal Medicaid payments continue to reflect DHCF's projections of federal Medicaid reimbursement matched to utilization of Local funds for eligible services. Projected federal match for contract execution reflects an increase of \$6,260,000 across multiple programs, and an increase of \$1,751,000 in AMP to account for additional funding needed to cover contracts for the Health Information Technology Grants. The adjustments in Federal Medicaid Payments for realignment of staff include increases of \$993,000 and 12.2 FTEs in HCO for staff from the HCA and HCPP; \$417,579 and 1.8 FTEs in HCDM for staff from the HCA, and \$1,142,000 and 9.5 FTEs in AMP for staff from HCA.

DHCF also proposes adjustments in Federal Medicaid Payments to ensure adequate funding for maintenance of current services level in a number of programs. These adjustments include an increase of \$172,087,000 for Medicaid provider payments in HCF including Medicaid Fee-for-Service and Medicaid Managed Care services covering childless adults with incomes 133% - 200% of FPL, HSCSN, and Medicaid DD and EPD Waivers. A projected increase of \$2,516,000 reflects additional funding needed for CHIP.

Other adjustments in Federal Medicaid Payments includes increases of \$16,000 for Supplies, Other Services and Charges, and equipment across multiple programs, \$128,000 and 1.3 FTEs in AFO to provide additional funding to support budget staff and other filled positions, and \$251,000 and 2.3 FTEs in HCRI to reflect merging of functions residing in EPMI in the prior year into HCRI in FY 2013.

Cost Decrease: Provisional FY 2013 Fixed Costs estimates from the Department of General Services (DGS) and the Office of the Chief Technology Officer (OCTO) account for a decrease of \$294,300 in the budget proposal for Local funds. The reduction in Fixed Costs is due to savings associated with DHCF's move to 441 4th Street NW. DHCF's proposal to decrease the budget in Local funds by \$289,900 and 4.2 FTEs is due to realignment of staff from HCPP to HCO.

DHCF proposes reductions in Federal Grant funds based on the expiration and reduction of various grant awards. The expiration of the Indirect Cost Recovery Grant accounts for a decrease of \$34,396. Likewise, a decrease of \$168,380 is due to the expiration of the Affordable Care Act Consumer Assistance Grant. The funding for the grant award from DC Health Information Exchange Grant will be decreased by \$264,705 in FY 2013. Similarly, a reduction of \$954,533 is based on the projected grant award from the Money Follows the Person Grant. DHCF's anticipation of a decrease in FY 2013 grant award from the Health Home Planning Grant accounts for a reduction of \$325,487 in the proposed budget for Federal Grant funds.

In Federal Medicaid Payments, DHCF proposes a reduction of \$241,000 to align the budget with Fixed Costs estimates from DGS and OCTO. The proposal for reduction of contractual services accounts for a decrease of \$903,000 in multiple programs. In order to account for realignment of staff from HCCP to HCO, DHCF proposes a reduction of \$102,000 and 1.8 FTEs. DHCF budget proposal for Federal Medicaid Payments reflect adjustments pertaining to funding for medical vendor services that are located in the wrong programs. These adjustments include reductions of \$548,000 in HCDM and \$1,948,000 in AMP.

Additionally Adjusted Budget

Technical Adjustment: Adjustments of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in increases of \$28,758 in Local funds, \$1,266 in Dedicated Taxes, \$2,960 in Federal Grants funds, \$26,805 in Federal Medicaid Payments, and \$2,177 in Special Purpose Revenue funds.

Policy Initiatives

Technical Adjustments: DHCF previously used Disproportionate Share Hospital (DSH) funds to support the Alliance program. In FY 2013 the agency will not leverage DSH funds for the Alliance program based on CMS guidelines. Therefore, an increase of \$5,636,571 in the Local budget proposal provides funding to ensure that the program is not jeopardized by loss of DSH funds.

DCHF rebased the methodology used to pay for most inpatient hospital care called Diagnosis Related Group (DRG). This exercise updated the DRG grouper the agency uses to pay hospitals for inpatient care and other characteristics of the reimbursement system, such as base rates, DRG weights, outlier thresholds and transfer policy. Since the outcome of the rebasing exercise was not budget neutral as originally planned, a proposal for an increase of \$6,900,000 in the Local budget covers the projected costs of the new DRG rates in FY 2013. The corresponding change in Federal Medicaid Payments is an increase of \$16,100,000.

Healthcare providers in the District and many other jurisdictions rely on the International Classification of Disease (ICD-9) codes to file claims for reimbursements for their services. Additional costs have been projected for DHCF to implement a transition from the current ICD-9 to ICD-10. In order to ensure adequate funding for this transition, the Local budget proposal includes an increase of \$500,000. The corresponding change in Federal Medicaid Payments is an increase of \$4,500,000.

Additional funding has been included in the Local budget proposal to support the Long Term Care Support Services contract. This adjustment provides an increase of \$883,781 for the LTC contract. The corresponding change in Federal Medicaid Payments is an increase of \$2,062,155.

Enhance: DHCF will cover Early Intervention for children enrolled in fee-for-service Medicaid. This service, designed for developmentally delayed children from birth to age 3, is currently available as a benefit through the Managed Care Organizations (MCOs). DHCF's Local budget has been adjusted for an increase of \$315,000 to accommodate costs related to Early Intervention. The corresponding change in Federal Medicaid Payments is an increase of \$735,000.

Optimize: In FY 2013, DHCF will consolidate purchases of antiretroviral medications for the Medicaid program into a more properly aligned budgeting system for collaboration with the Department of Health pharmacy warehouse. Since this adjustment results in net savings for the District, DHCF's Local budget is therefore being reduced by \$622,064. The corresponding change in Federal Medicaid Payments is a decrease of \$1,328,101.

DHCF plans to continue implementation of the Stevie Sellows ICF/MR provider tax assessments in FY 2013. In the budget proposal for Dedicated Taxes, an increase of \$2,858,399 is projected based on revised revenue estimates for the Stevie Sellows fund. The budget in Dedicated Taxes is also increased by \$30,872 to align the budget with revised revenue estimates for the Nursing Homes Quality of Care Fund.

Cost Increase: The Affordable Care Act requires all Medicaid programs to increase physician rates for primary care to 100 percent of the Medicare rate effective January 1, 2013. A \$2,500,000 increase to the Local funds budget, and a corresponding \$5,833,333 increase to Federal Medicaid Payments, will fund this required increase. The budget for Federal Medicaid Payments is also increased by \$5,950,000 to correspond with the increased Local budget for emergency services.

Cost Decrease: DHCF plans to submit a State Plan Amendment (SPA) for DRG rebasing that will adjust the average payment-to-cost ratio from 114 percent to 98 percent. The approval and implementation of the SPA will reduce the Local budget by \$8,040,000. The projected corresponding change in Federal Medicaid Payments is a decrease of \$18,760,000 for cost savings associated with the SPA for DRG rebasing.

In addition, DHCF's budget proposal includes a number of adjustments for the Alliance program that reduced the Local budget. A decrease of \$2,500,000 is due to cost savings associated with less-than-projected provider rate increases for the program. Furthermore, the agency also leveraged cost savings from shift of emergency hospital services costs away from the Alliance program, thereby reducing the budget by \$7,573,374. Other adjustments in the budget proposal for Local funds, amount to a decrease of \$6,252,000 for reductions in cost settlement, pharmacy, and inpatient services. The projected corresponding change in Federal Medicaid Payments is a decrease of \$17,471,667.

Transfer In: The Local funds budget is increased by \$103,000 to account for a transfer of funds from the Office of the Deputy Mayor for Health and Human Services to support the Alliance program.

Transfer Out: An adjustment to decrease the budget in Local funds by \$1,000,000 is due a transfer of funds to the Department of Mental Health to support implementation of the South Capitol Street Memorial Act of 2012.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table HT0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table HT0-5
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		647,209	78.8
Fringe Benefit Rate Adjustment	Multiple Programs	91	0.0
Consumer Price Index	Multiple Programs	297	0.0
Personal Services Growth Factor	Multiple Programs	32	0.0
Medicaid Growth Factor	Multiple Programs	50,525	0.0
FY 2013 Current Services Funding Level Budget (CSFL):		698,154	78.8
Eliminate: Health Care Accountability program has been eliminated with responsibilities shifted throughout agency	Healthcare Accountability	-3,896	-15.8
Cost Increase: Additional funds needed to execute required contracts	Multiple Programs	2,768	0.0
Cost Increase: Realigned staff from Health Care Accountability and Health Care Policy and Planning	Health Care Operations	731	8.5
Cost Increase: Reallocate staff realigned from Health Care Accountability	Healthcare Delivery Management	369	3.5
Cost increase: Realigned staff from Health Care Accountability	Agency Management Program	238	3.1
Cost Increase: Additional funding required to maintain service at current levels	Health Care Finance	363	0.0
Cost Increase: Additional funds needed to maintain current levels of supplies, other services, and equipment	Multiple Programs	2	0.0
Cost Increase: Additional funds required to fund budget staff	Agency Financial Operations	10	0.2
Cost Decrease: Reduced fixed costs due to savings associated with move to 441 4th Street	Agency Management Program	-294	0.0
Cost Decrease: A portion of the staff realigned to Health Care Operations	Healthcare Policy and Planning	-290	-4.2
FY 2013 Initial Adjusted Budget		698,154	74.1
Technical Adjustment: Health insurance contribution	Multiple Programs	29	0.0
FY 2013 Additionally Adjusted Budget		698,183	74.1
FY 2013 Policy Initiatives			
Technical Adjustments: Increase to replace DSH funding	Health Care Finance	5,637	0.0
Technical Adjustments: Increase to fund the DRG Rebasing	Health Care Finance	6,900	0.0
Technical Adjustments: Increase to support the transition to ICD-10 Technical Adjustment	Health Care Finance	500	0.0
Technical Adjustments: Increase funding to support Long Term Care Support Services Contract	Health Care Finance	884	0.0

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Table HT0-5 (Continued)
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS (Cont.)			
FY 2013 Policy Initiatives			
Enhance: Funding for a fee-for-service Early Intervention program	Health Care Finance	315	0.0
Optimize: Net reduction in the Costs of Antiretroviral Medications for the Medicaid Program by consolidation of pharmaceutical purchases	Health Care Finance	-622	0.0
Cost Increase: Adjust the budget to support Physician Rate Increase to 100 percent of the Medicare rate	Health Care Finance	2,500	0.0
Cost Decrease: Adjust DRG rates from an average payment-to-cost ratio of 114 percent to 98 percent	Health Care Finance	-8,040	0.0
Cost Decrease: Reduction in the budget from cost savings associated with less than projected provider rate increase for the Alliance program	Health Care Finance	-2,500	0.0
Cost Decrease: Leverage cost savings from shift of the burden of emergency hospital services costs for the Alliance away from the program	Health Care Finance	-7,573	0.0
Cost Decrease: Adjust the budget from reductions in cost settlement, pharmacy, and inpatient services	Multiple Programs	-6,252	0.0
Transfer In: From the Office of the Deputy Mayor for Health and Human Services to support the Alliance program	Health Care Finance	103	0.0
Transfer Out: To the Department of Mental Health to support implementation of the South Capitol Street Memorial Act of 2012	Health Care Finance	-1,000	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		689,034	74.1
DEDICATED TAXES: FY 2012 Approved Budget and FTE		57,427	3.4
Create: Funds from Healthy DC have been realigned into this program from the former Employer and Private market initiative program	Health Care Reform and Innovation	320	2.8
Eliminate: Program has been eliminated and Healthy DC funds realigned to Health Care Reform and Innovation	Employer and Private Market Initiatives	-245	-3.4
Reduce: Align the Medicaid Provider Payments budget with projected revenue reductions for the Hospital Assessment Tax	Health Care Finance	-189	0.0
Reduce: Align the Medicaid Provider Payments budget with projected revenue reductions for the Healthy DC Fund	Health Care Finance	-742	0.0
Optimize: Align budget with projected revenue increase for the Nursing Homes Quality of Care Fund to support the Medicaid Provider Payments	Health Care Finance	2,224	0.0
Optimize: Align budget with projected revenue increase for the Stevie Sellows fund to support Medicaid Provider Payments	Health Care Finance	1,256	0.0
FY 2013 Initial Adjusted Budget		60,050	2.8
Technical Adjustment: Health insurance contribution	Multiple Programs	1	0.0
FY 2013 Additionally Adjusted Budget		60,051	2.8

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Table HT0-5 (Continued)

(dollars in thousands)

	PROGRAM	BUDGET	FTE
FY 2013 Policy Initiatives			
Optimize: Adjust the budget for the Stevie Sellows Fund based on revised revenue estimates	Health Care Finance	2,858	0.0
Optimize: Align the budget with revised revenue estimates for the Nursing Homes Quality of Care Fund	Health Care Finance	31	0.0
DEDICATED TAXES: FY 2013 Proposed Budget and FTE		62,940	2.8
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		15,399	8.9
Create: DHCF anticipates new grant award for the proposed state-operated Health Insurance Exchange System - DC Health Exchange Grant	Health Care Reform and Innovation	46,893	0.0
Create: DHCF anticipates new grant award for FY 2013 from the Foster Children Demonstration Grant	Health Care Reform and Innovation	5,000	0.0
Create: Realigned budget with Health Care Reform and Innovation - Program 8000 -- DC Health Insurance Exchange Grant	Health Care Reform and Innovation	1,650	1.4
Eliminate: Eliminated the Employer and Private Market Initiatives (DC Health Insurance Exchange Grant), Market Initiatives and realigned with Health Care Reform and Innovation program	Employer and Private	-1,650	0.0
Cost Decrease: Reduction is due to the expiration of the Indirect Cost Recovery Grant	Agency Management Program	-34	0.0
Cost Decrease: Grant expires in FY 2012 - Affordable Care Act Consumer Assistance Grant Management	Healthcare Delivery	-168	0.0
Cost Decrease: DHCF anticipates a decrease in FY 2013 grant award - DC Health Information Exchange Grant	Agency Management Program	-265	0.0
Cost Decrease: DHCF anticipates a decrease in FY 2013 grant award - Money Follows the Person Grant	Healthcare Delivery Management	-955	0.0
Cost Decrease: DHCF anticipates a decrease in FY 2013 grant award - Home Health Planning Grant	Agency Management Program	-325	0.0
FY 2013 Initial Adjusted Budget		65,545	10.4
Technical Adjustment: Health insurance contribution	Multiple Programs	3	0.0
FY 2013 Additionally Adjusted Budget		65,547	10.4
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		65,547	10.4
FEDERAL MEDICAID PAYMENTS: FY 2012 Approved Budget and FTE		1,475,186	78.6
Eliminate: Employer and Private Market Initiatives program has been eliminated and functions redistributed to the Health Care Reform and Innovation program	Employer and Private Market Initiatives	-133	-1.7
Eliminate: Health Care Accountability Program has been eliminated with responsibilities shifted throughout agency	Healthcare Accountability	-6,178	-16.2
Cost Increase: Additional funds needed to execute required contracts	Multiple Programs	6,260	0.0
Cost Increase: Additional funding in contracts for the Health Information Technology grant	Agency Management	1,751	0.0
Cost Increase: Realigned staff from Health Care Accountability and Health Care Policy and Planning	Health Care Operations	993	12.2
Cost Increase: Realigned staff from Health Care Accountability	Healthcare Delivery Management	418	1.8
Cost Increase: Realigned Ombudsman staff from Health Care Delivery Management Program and shift in Medicaid Admin FTE funding	Agency Management Program	1,142	9.5

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Table HT0-5 (Continued)
(dollars in thousands)

	PROGRAM	BUDGET	FTE
Cost Increase: Additional funding required to maintain service at current levels	Health Care Finance	172,087	0.0
Cost Increase: Additional CHIP funds necessary to continue Medicaid service at current levels	Health Care Finance	2,516	0.0
Cost Increase: Additional funds needed to maintain current levels of supplies and other services for Information Technology and other items	Multiple Programs	16	0.0
Cost Increase: Additional funding required to fund filled positions	Agency Financial Operations	128	1.3
Cost Increase: Employer and Private Market Initiatives program functions have been added into this program	Health Care Reform and Innovation	251	2.3
Cost Decrease: Reduced fixed costs due to savings associated with move to 441 4th Street	Agency Management Program	-241	0.0
Cost Decrease: Reduction in contracts within program	Multiple Programs	-903	0.0
Cost Decrease: A portion of the staff realigned to Health Care Operations	Healthcare Policy and Planning	-102	-1.8
Cost Decrease: Reallocate funds budgeted for medical vendor services in this program	Healthcare Delivery Management	-548	0.0
Cost Decrease: Reallocate funds budgeted for medical vendor services in this program under the Health Information Technology grant	Agency Management Program	-1,948	0.0
FY 2013 Initial Adjusted Budget		1,650,694	86.0
Technical Adjustment: Health insurance contribution	Multiple Programs	27	0.0
FY 2013 Additionally Adjusted Budget		1,650,721	86.0
FY 2013 Policy Initiatives			
Technical Adjustments: Increase to fund the DRG Rebasing	Health Care Finance	16,100	0.0
Technical Adjustments: Increase to support the transition to ICD-10	Health Care Finance	4,500	0.0
Technical Adjustments: Increase funding to support Long Term Care Support Services Contract	Health Care Finance	2,062	0.0
Enhance: Funding for a fee-for-service Early Intervention	Health Care Finance	735	0.0
Optimize: Net reduction in the Costs of Antiretroviral Medications for the Medicaid Program by consolidation of pharmaceutical purchases	Health Care Finance	-1,328	0.0
Cost Increase: Adjust the budget to support Physician Rate Increase to 100 percent of the Medicare rate	Health Care Finance	5,833	0.0
Cost Increase: Additional federal Medicaid revenue related to emergency services carve-out	Health Care Finance	5,950	0.0
Cost Decrease: Adjust DRG rates from an average payment-to-cost ratio of 114 percent to 98 percent	Health Care Finance	-18,760	0.0
Cost Decrease: Adjust the Medicaid budget based on the Local match from reductions in cost settlement, pharmacy, and inpatient services	Health Care Finance	-17,472	0.0
FEDERAL MEDICAID PAYMENTS: FY 2013 Proposed Budget and FTE		1,648,342	86.0

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Table HT0-5 (Continued)
(dollars in thousands)

	PROGRAM	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		2,024	3.2
Create: Establish budget authority for the newly created Medicaid Recovery Audit Contractor revenue account	Multiple Programs	1,333	4.4
Optimize: Align budget with projected revenue increase from 3rd Party Liability Fund to support healthcare operations	Health Care Operations	1,082	0.2
FY 2013 Initial Adjusted Budget		4,439	7.8
Technical Adjustment: Health insurance contribution	Multiple Programs	2	0.0
FY 2013 Additionally Adjusted Budget		4,441	7.8
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		4,441	7.8
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		10,400	0.0
Optimize: Increase budget authority based on MOU with the Department of Mental Health to support the Mental Health Rehab Option program	Health Care Finance	6,550	0.0
Optimize: Increase budget authority based on MOU with the Department of Health to support APRA ASTEP	Health Care Finance	1,741	0.0
FY 2013 Initial Adjusted Budget		18,691	0.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		18,691	0.0
Gross for HT0 - Department of Health Care Finance		2,488,996	181.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

Office of the Director

Objective 1: Increase access to care for District residents.

Objective 2: Develop and implement a comprehensive health information technology (HIT) plan.

Office of the Director

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of District residents uninsured	6.2%	6.2%	6.2%	6%	6% ¹	Not Available
Number of consumers served by Ombudsman	3,742	4,400	3,313	3,500	3,600	Not Available
Percentage of closed/ resolved cases among OHCORR consumers	Not Available	Not Available	98%	92%	94%	Not Available

Health Care Policy and Research Administration

Objective 1: Develop policies, plans and data to enable effective program administration and utilization of resources.

Health Care Policy and Research Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of adults in 1115 childless adults waiver	Not Available	3,000	3,102*	3,698	4,245	Not Available

*As of August 2011

4. Health Care Delivery Management Administration

Objective 1: Improve access to high quality services and improve resource management.

Objective 2: Improve health outcomes for District residents.

Health Care Delivery Management Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of Medicaid beneficiaries in nursing facilities residing in out-of-state nursing facilities	190	165	11.1% ²	9%	8%	TBD
Number of beneficiaries in ICF/MRs	402	350	370	340	330	TBD
Percentage Medicaid beneficiaries satisfied with their health plan ³	67%	77%	TBD ⁴	79%	80%	TBD
Percentage of eligible children receiving any preventive dental services	47%	42%	TBD	50%	55%	TBD
Reported complaints (including missed/late trips) on transportation broker services, per 1,000 trips	1.57 per 1,000 trips	2.5 per 1,000 trips	1.9 per 1,000 trips	2 per 1,000 trips	2 per 1,000 trips	TBD

Health Care Delivery Management Administration

(Cont.)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of individuals moved from institutions to the community through Money Follows the Person program	60	100	24	60	60	TBD
Quality Improvement Initiative 1: Adverse Perinatal Outcomes per 1,000 pregnancies and infants ⁵	231	>220	TBD	less than 210	less than 200	TBD
Quality Improvement Initiative 2: Adverse Chronic Disease Outcomes per 1,000 people with asthma, diabetes, hypertension and congestive heart failure ⁶	490	>475	TBD	less than 342	less than 342	TBD
HEDIS measure for childhood immunization ⁷	85%	85%	TBD	87%	87%	TBD
HEDIS measure for timeliness of prenatal care ⁸	Not Available	75%	TBD	80%	82%	TBD
Adults' access to preventive/ambulatory care services (adults aged 20-44, enrolled in health plans) ⁹	Not Available	85%	TBD	85%	88 %	TBD

5. Health Care Operations Administration

Objective 1: Improve the efficiency of program operations.

Objective 2: Strengthen program integrity.

Health Care Operations Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of providers paid electronically	31%	75%	34%	45%	45%	Not Available
Average time to process Medicaid provider application	22	45	35 days	35 days	35 days	Not Available
Number of referrals to the Medicaid Fraud Control Unit (MFCU)	25	25	22	25	25	Not Available
Total recovered from provider audits (Local and Federal Funds)	\$5.6 Million	\$6.5 Million	TBD ¹⁰	\$6.5 Million	\$6.5 Million	Not Available
Total recovered from Third Party Liability (TPL)	\$5.8 Million	\$7 Million	\$7.1 Million	\$6 Million	\$6 Million	Not Available

Performance Plan Endnotes:

1. Please note that the same percent uninsured is used for FY 2011 actual to prior years. The 6.2 percent is from the DC Health Insurance Survey. A more recent survey has not been completed.
2. These data are forthcoming.
3. Data from the Consumer Assessment of Healthcare Providers and Systems (CAHPS) Health Plan Survey.
4. FY 2011 Actual data is not available until Fall 2012 because data is based on HEDIS measures. The Quality Improvement initiatives are calculated on the same reporting cycle as HEDIS and are generally available 9 months after the CY.
5. This measure aggregates the following metrics: newborns with birth weight less than 2,500 grams; newborns of 32 weeks or less gestational age; pregnant women NOT tested for HIV prior to giving birth; and pregnancies ending in miscarriage or fetal loss (early or late); and deaths of infants in the first year of life.
6. This measure aggregates emergency room visits and hospital admissions by individuals diagnosed with asthma, diabetes, high blood pressure, and congestive heart failure.
7. HEDIS (Healthcare Effectiveness Data and Information Set) measure on the percent of children enrolled in managed care who received age-appropriate immunizations by their second birthday.
8. HEDIS measure on the percent of deliveries to women enrolled in Medicaid managed care for which the woman received a prenatal care visit in either their first trimester or within 42 days of enrolling in the managed care organization.
9. The percent of Medicaid managed care enrollees aged 20-44 who had an ambulatory care or preventive care visit (as opposed to an emergency or hospital visit) during the year.
10. FY 2011 Actual data for "total recovered from audits" is TBD because cases are still in the administrative appeal process.

Office of the Deputy Mayor for Health and Human Services

www.dmhhs.dc.gov
Telephone: 202-727-7973

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$0	\$698,000	\$597,471	-14.4
FTEs	0.0	5.0	4.0	-20.0

The Office of the Deputy Mayor for Health and Human Services (DMHHS) supports the Mayor in coordinating a comprehensive system of benefits, goods and services across multiple agencies to ensure that children, youth and adults, with and without disabilities, can lead healthy, meaningful and productive lives.

Summary of Services

The Office manages the Human Support Services program through the provision of leadership for policy and planning; government relations; and communication and community relations for the agencies under its jurisdiction including:

- Child and Family Services Agency (CFSA)
- Children and Youth Investment Trust Corporation (CYITC)
- Department on Disability Services (DDS)
- Department of Health (DOH)
- Department of Health Care Finance (DHCF)
- Department of Human Services (DHS)
- Department of Mental Health (DMH)
- Department of Parks and Recreation (DPR)
- Department of Youth Rehabilitation Services (DYRS)
- Office of Disability Rights (ODR)
- Office on Aging (DCOA)

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table HG0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget.

Table HG0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	0	0	698	597	-101	-14.4
Total for General Fund	0	0	698	597	-101	-14.4
Gross Funds	0	0	698	597	-101	-14.4

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table HG0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type.

Table HG0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	0.0	0.0	5.0	4.0	-1.0	-20.0
Total for General Fund	0.0	0.0	5.0	4.0	-1.0	-20.0
Total Proposed FTEs	0.0	0.0	5.0	4.0	-1.0	-20.0

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table HG0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget.

Table HG0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	0	0	544	435	-109	-20.0
14 - Fringe Benefits - Current Personnel	0	0	110	97	-14	-12.3
Subtotal Personal Services (PS)	0	0	654	532	-123	-18.7
20 - Supplies and Materials	0	0	6	10	4	76.0
31 - Telephone, Telegraph, Telegram, Etc.	0	0	2	4	2	76.0
40 - Other Services and Charges	0	0	30	52	22	74.9
70 - Equipment and Equipment Rental	0	0	6	0	-6	-100.0
Subtotal Nonpersonal Services (NPS)	0	0	44	66	22	50.3
Gross Funds	0	0	698	597	-101	-14.4

*Percent change is based on whole dollars.

Program Description

The Office of the Deputy Mayor for Health and Human Services operates through the following 2 programs:

Human Support Services - provides leadership for policy and planning, government relations, and communication and community relations for the agencies under its jurisdiction, including:

- Child and Family Services Agency;
- Children and Youth Investment Trust Corporation;
- Department on Disability Services;
- Department of Health;
- Department of Health Care Finance;
- Department of Human Services;
- Department of Mental Health;
- Department of Parks and Recreation;
- Department of Youth Rehabilitation Services;
- Office of Disability Rights; and
- Office on Aging.

This program encompasses all of the staffing necessary to provide agency oversight and support for all citywide health and human services-related policies, activities, and initiatives under its jurisdiction including:

- Developing and supporting policies and programs to improve the delivery of services by government agencies and contracted providers;
- Coordinating interagency activities and initiatives;
- Identifying opportunities for reducing redundancies, leveraging resources, creating economies of scale, and improving outcomes;

- Ensuring compliance with local and federal mandates; and
- Collecting and disseminating performance data on and for agency activities and initiatives.

Agency Management - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The Office of the Deputy Mayor for Health and Human Services has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table HG0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget.

Table HG0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1090) Performance Management Activity	0	660	532	-128	0.0	5.0	4.0	-1.0
(Subtotal (1000) Agency Management Program	0	660	532	-128	0.0	5.0	4.0	-1.0
(2000) Human Support Services								
(2010) Agency Oversight and Support	0	38	66	28	0.0	0.0	0.0	0.0
Subtotal (2000) Human Support Services	0	38	66	28	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	0	698	597	-101	0.0	5.0	4.0	-1.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Deputy Mayor for Health and Human Services' (DMHHS) proposed FY 2013 gross budget is \$597,471, which represents a 14.4 percent decrease from its FY 2012 approved gross budget of \$698,000. The budget is comprised entirely of Local funds. As in the prior year, the budget proposal aims to provide general support particularly on inter-agency initiatives, such as improved service delivery, streamlined policy development, economies of scale, and timely compliance with local and federal mandates, among others.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DMHHS's FY 2013 CSFL budget is \$709,261, which represents a \$11,261, or 1.6 percent, increase over the FY 2012 approved Local funds budget of \$698,000.

Initial Adjusted Budget

Cost Increase: The budget proposal includes an increase in Local funds for nonpersonal services of \$21,906 in Other Services and Charges for out-of-city travel, professional training, contractual services, and maintenance, as well as increases of \$4,598 in Equipment and Equipment Rental, \$4,072 in Supplies and Materials, and \$1,901 in Telecom.

Cost Decrease: The agency proposed a reduction of \$32,477 for personal services to reflect the projected costs of personnel in FY 2013. This resulted in a decrease in Regular Pay - Continuing Full Time costs.

Additionally Adjusted Budget

Technical Adjustment: Adjustments of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$2,471 in Local funds.

Policy Initiatives

Cost Decrease: Local funds reduction in personal services of \$103,000 and 1.0 FTE along with a cost-saving initiative of \$11,261 based on projected spending needs and requirements.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table HG0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table HG0-5
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		698	5.0
Fringe Benefit Rate Adjustment	Multiple Programs	8	0.0
Consumer Price Index	Multiple Programs	1	0.0
Personal Services Growth Factor	Multiple Programs	3	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		709	5.0
Cost Increase: To cover the costs of nonpersonal services needs for Other Services and Charges for out-of-city travel, professional training, contractual services, and maintenance	Human Support Services	22	0.0
Cost Increase: To cover the costs of nonpersonal services needs for Supplies and Materials	Human Support Services	4	0.0
Cost Increase: To cover the costs of nonpersonal services needs for Telecom	Human Support Services	2	0.0
Cost Increase: To cover the costs of nonpersonal services needs for Equipment and Equipment Rental	Human Support Services	5	0.0
Cost Decrease: Adjustment in personal services in FY 2013 to reflect projected costs of personnel	Agency Management Program	-32	0.0
FY 2013 Initial Adjusted Budget		709	5.0
Technical Adjustment: Health insurance contribution	Multiple Programs	2	0.0
FY 2013 Additionally Adjusted Budget		712	5.0
Cost Decrease: Vacancy savings to support preserving hospital-based services within the Alliance program	Agency Management Program	-103	-1.0
Cost Decrease: Cost-saving initiative based on projected spending needs and requirements	Human Support Services	-11	0.0
FY 2013 Policy Initiatives			
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		597	4.0
Gross for HG0 - Deputy Mayor for Health and Human Services		597	4.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

Objective 1: Oversee and facilitate the coordination of inter-agency activities and initiatives among District agencies.

Objective 2: Oversee the development of policies and programs to improve the delivery and coordination of services by public agencies and contracted providers.

Objective 3: Monitor the Performance Plans for cluster agencies.

Objective 4: Coordinate inter-agency work to responsibly exit five consent decrees and one settlement agreement.

Objective 5: Assist residents in navigating the many services offered by District agencies and service providers.

Objective 6: Increase public access and exposure to health and human services information.

Objective 7: Increase Medicaid revenue.

Agency Performance Measures

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of inter-agency initiatives implemented	Not Available	Not Available	Not Available	5	5	5
Number of cluster agencies that stay within budget	Not Available	Not Available	Not Available	7	8	8
Number of cluster agencies that meet 75 percent of their performance measures	Not Available	Not Available	Not Available	10	10	10
Number of consent decrees where progress has been made on meeting consent decree criteria	Not Available	Not Available	Not Available	5	4	3
Number of cluster agencies that meet and/or exceed projected medicaid revenue	Not Available	Not Available	Not Available	3	4	4

F

Public Works

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Department of Public Works

www.dpw.dc.gov

Telephone: 202-673-6833

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$125,352,428	\$125,806,560	\$133,541,305	6.1
FTEs	1,429.4	1,340.9	1,377.0	2.7

The mission of the Department of Public Works (DPW) is to provide the highest quality sanitation, parking enforcement, and fleet management services that are both ecologically sound and cost effective.

Summary of Services

The Department of Public Works (DPW) provides municipal services to District residents and businesses in two distinct program areas: solid waste management and parking enforcement. Behind the scenes, DPW's Fleet Management Administration supports all city services by procuring, fueling, and maintaining thousands of District government vehicles from sedans to heavy equipment.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table KT0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KT0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	119,211	96,441	97,219	104,047	6,828	7.0
Special Purpose Revenue Funds	5,527	7,436	5,862	7,105	1,243	21.2
Total for General Fund	124,738	103,878	103,081	111,153	8,071	7.8
Intra-District Funds						
Intra-District Funds	35,022	21,475	22,725	22,389	-336	-1.5
Total for Intra-District Funds	35,022	21,475	22,725	22,389	-336	-1.5
Gross Funds	159,760	125,352	125,807	133,541	7,735	6.1

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 201 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table KT0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table KT0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	1,266.0	1,240.9	1,135.9	1,173.0	37.1	3.3
Special Purpose Revenue Funds	18.6	23.2	26.0	25.0	-1.0	-3.8
Total for General Fund	1,284.6	1,264.2	1,161.9	1,198.0	36.1	3.1
Intra-District Funds						
Intra-District Funds	148.5	165.2	179.0	179.0	0.0	0.0
Total for Intra-District Funds	148.5	165.2	179.0	179.0	0.0	0.0
Total Proposed FTEs	1,433.1	1,429.4	1,340.9	1,377.0	36.1	2.7

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table KT0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KT0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	64,196	61,891	60,991	63,572	2,581	4.2
12 - Regular Pay - Other	7,905	7,687	6,808	7,521	713	10.5
13 - Additional Gross Pay	2,241	1,995	1,316	1,701	385	29.3
14 - Fringe Benefits - Current Personnel	17,218	17,600	15,279	17,352	2,072	13.6
15 - Overtime Pay	6,341	4,546	3,565	2,815	-750	-21.0
Subtotal Personal Services (PS)	97,901	93,719	87,959	92,961	5,002	5.7
20 - Supplies and Materials	3,815	2,598	6,424	5,980	-444	-6.9
30 - Energy, Comm. and Building Rentals	13,571	0	0	0	0	N/A
31 - Telephone, Telegraph, Telegram, Etc.	983	30	0	0	0	N/A
32 - Rentals - Land and Structures	1,520	0	0	0	0	N/A
33 - Janitorial Services	670	0	0	0	0	N/A
34 - Security Services	1,963	0	0	0	0	N/A
35 - Occupancy Fixed Costs	764	0	0	0	0	N/A
40 - Other Services and Charges	21,133	11,697	14,425	15,569	1,143	7.9
41 - Contractual Services - Other	13,695	15,407	15,235	17,767	2,532	16.6
50 - Subsidies and Transfers	1,250	0	0	0	0	N/A
70 - Equipment and Equipment Rental	2,496	1,902	1,763	1,265	-499	-28.3
Subtotal Nonpersonal Services (NPS)	61,859	31,634	37,847	40,580	2,733	7.2
Gross Funds	159,760	125,352	125,807	133,541	7,735	6.1

*Percent change is based on whole dollars.

Division Description

The Department of Public Works (DPW) operates through the following 5 divisions:

Solid Waste Management – performs a number of daily operations, including trash, recycling, and bulk collections; sanitation education and enforcement; graffiti removal; public litter can service; fall leaf collection; and street and alley cleaning.

This division contains the following 4 activities:

- **Enforcement of Sanitation Regulations** – inspects properties for sanitation violations; enforces sanitation regulations, including commercial recycling; educates residents and businesses about sanitation regulations; collects household hazardous waste and electronic materials; and shreds residents' personal documents;
- **Public Space Cleaning** – provides comprehensive street and alley cleaning services to residents, visitors, and businesses so that they can live, work, and play in clean neighborhoods. Specific services include mechanical street sweeping, litter can collections, rights-of-way mowing, nuisance and graffiti abatement, seasonal leaf collection, and snow and ice removal;

- **Sanitation Collection and Removals** – provides solid waste (trash, recycling, and bulk) collection services to residents of single-family homes and buildings with no more than three dwelling units so that they can have their trash, recyclables, and bulk items removed conveniently and regularly; and
- **Sanitation Disposal** – provides municipal waste disposal services to DPW, other District agencies, private haulers, and residents so that they can dispose of waste safely, conveniently, and legally.

Parking Enforcement Management - provides on-street parking enforcement services, including ticketing, towing, booting, and removal of abandoned and dangerous vehicles.

This division contains the following 3 activities:

- **Parking Regulations Enforcement** – provides parking enforcement of the District’s parking regulations to promote vehicular safety and provide smooth traffic flow and increased access to short-term parking at meters and long-term parking on residential streets;
- **Towing** – provides reduced parking congestion in the District by facilitating the timely relocation and/or impoundment of illegally parked vehicles from public space; and
- **Abandoned and Junk Vehicles** – provides the oversight of safe streets through the efficient removal of abandoned and dangerous vehicles from public space and nuisance properties within the District.

Fleet Management – supports all city services by procuring and maintaining more than 3,000 vehicles, excluding those used by the Metropolitan Police Department, the Fire and Emergency Medical Services Department, the Department of Corrections, and D.C. Public Schools. This division fuels all 6,000 District government vehicles, including school buses, fire and trash trucks, and street sweepers.

This division contains the following 5 activities:

- **Fleet Consumables** – provides most District agencies with operational fueling stations; procures fuel, oil, and other lubricants; and installs fuel rings;
- **Scheduled Fleet Maintenance** – performs preventive maintenance actions, including changing oil and filters and checking tires, engines, batteries, and transmissions; and prepares vehicles for seasonal and year-round duties (alley cleaning, snow removal, leaf collection, pothole repair, etc);
- **Unscheduled Vehicle and Equipment Repairs** – tows inoperable vehicles, diagnoses why vehicles are not operating properly, and makes the necessary repairs or transfers vehicles to vendors for return to service;
- **Vehicle and Equipment Acquisitions** – consults with District government agencies about vehicle needs, ensures these agencies have sufficient budget authority to meet their needs, procures vehicles, and reduces unnecessary vehicles from the fleet; and
- **Fleet Administrative Support** – provides administrative and managerial personnel and nonpersonal services support for the District-wide fleet operations. This includes, but is not limited to, uniform rentals, office supplies, information technology acquisitions, and information technology software maintenance/license renewals.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using division-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using division-based budgeting.

Division Structure Change

The Department of Public Works has no division structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table KT0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table KT0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management								
(1010) Personnel	661	755	807	53	6.4	6.9	7.0	0.1
(1015) Training and Employee Development	421	464	463	-1	3.5	3.0	3.0	0.0
(1017) Labor Management Partnerships	113	117	106	-11	0.5	1.0	1.0	0.0
(1020) Contracting and Procurement	592	592	615	23	8.6	6.0	6.0	0.0
(1030) Property Management	8,965	10,192	10,508	316	6.5	6.0	6.0	0.0
(1040) Information Technology	1,640	1,470	2,022	552	11.6	11.0	11.0	0.0
(1055) Risk Management	397	362	381	18	4.5	3.0	3.0	0.0
(1060) Legal	44	0	0	0	0.5	0.0	0.0	0.0
(1080) Communications	344	360	278	-82	4.0	4.0	3.0	-1.0
(1085) Customer Service	79	0	89	89	1.0	0.0	1.0	1.0
(1090) Performance Management	356	1,352	1,144	-209	5.5	10.0	10.0	0.0
(SNOW) District of Columbia Snow Program	0	5,230	5,116	-144	0.0	1.0	1.0	0.0
Subtotal (1000) Agency Management	13,613	26,124	21,528	-4,595	52.6	51.9	52.0	0.1
(100F) Agency Financial Operations								
(110F) Budget Operations	376	601	622	21	3.0	5.0	5.0	0.0
(120F) Accounting Operations	1,251	1,328	1,373	45	18.1	16.0	16.0	0.0
(130F) ACFO	988	1,553	1,595	43	10.6	12.0	12.0	0.0
Subtotal (100F) Agency Financial Operations	2,615	3,482	3,591	109	31.7	33.0	33.0	0.0
(4000) Fleet Management								
(4010) Fleet Consumables	2,025	1,149	1,267	118	13.8	9.0	9.0	0.0
(4020) Scheduled Fleet Maintenance	5,505	1,234	1,305	71	4.6	13.0	13.0	0.0
(4030) Unscheduled Vehicle and Equipment Repairs	7,411	7,685	8,563	878	104.6	73.0	74.0	1.0
(4040) Vehicle and Equipment Acquisitions	1,382	4,987	6,101	1,115	7.3	14.0	26.0	12.0
(4050) Fleet Administrative Support	0	3,439	1,422	-2,017	0.0	33.0	20.0	-13.0
Subtotal (4000) Fleet Management	16,323	18,494	18,659	165	130.3	142.0	142.0	0.0

(Continued on next page)

Table KT0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(5000) Parking Enforcement Management								
(5010) Parking Regulations Enforcement	19,167	18,617	18,606	-11	314.3	298.0	291.0	-7.0
(5020) Towing	3,832	3,778	3,975	197	59.8	58.0	58.0	0.0
(5030) Abandoned and Junk Vehicles	2,402	1,188	1,432	244	30.1	13.0	19.0	6.0
Subtotal (5000) Parking Enforcement Management	25,401	23,584	24,013	429	404.2	369.0	368.0	-1.0
(6000) Solid Waste Management								
(6010) Enforcement of Sanitation Regulations	6,687	3,857	6,367	2,510	60.8	35.0	67.0	32.0
(6020) Public Space Cleaning	27,653	23,736	25,572	1,836	398.9	380.0	380.0	0.0
(6030) Sanitation Collections and Removals	18,385	18,115	17,963	-152	290.0	274.0	278.0	4.0
(6040) Sanitation Disposal	14,062	13,644	15,848	2,204	60.8	56.0	57.0	1.0
Subtotal (6000) Solid Waste Management	66,787	59,353	65,750	6,397	810.5	745.0	782.0	37.0
No activity Assigned								
No Activity Assigned	613	0	0	0	0.0	0.0	0.0	0.0
Subtotal	613	0	0	0	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	125,352	125,807	133,541	2,505	1,429.4	1,340.9	1,377.0	36.1

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Department of Public Works (DPW) proposed FY 2013 gross budget is \$133,541,305, which represents a 6.1 percent increase over its FY 2012 approved gross budget of \$125,806,560. The budget is comprised of \$104,047,190 in Local funds, \$7,105,367 in Special Purpose Revenue funds, and \$22,388,747 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DPW's FY 2013 CSFL budget is \$99,261,215, which represents a \$2,042,005, or 2.1 percent, increase over the FY 2012 approved Local funds budget of \$97,219,210.

Initial Adjusted Budget

Cost Increase: DPW's personal services budget increased by \$148,216 in Local funds due to projected annual increases including step and Fringe Benefits. Other Services and Charges were increased by \$1,946,453 to support the agency's operational needs. In Special Purpose Revenue funds, nonpersonal services increased by \$1,272,818 due to increases in projected revenue.

Cost Decrease: In Local funds, DPW decreased Supplies by \$71,655 and Contractual Services by \$1,906,937 to offset the increase in Other Services, and Equipment and Equipment Rental was also reduced by \$116,078. In Special Purpose Revenue funds, personal services decreased by \$35,000 and 1.0 FTE. Intra-District funds were reduced by \$366,414 to align with reduced revenues.

Technical Adjustments: In the FY 2012 budget formulation, 32.1 FTEs were eliminated. To restore the 32.1 FTEs in FY 2013, the agency's budget was increased by \$2,500,000. Another adjustment of \$274,945 was due to the transfer-in of 2.0 FTEs from the Department of Parks and Recreation and 3.0 FTEs from the Department of General Services.

Additionally Adjusted Budget

Technical Adjustment: Adjustment of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$314,350 in Local funds, \$5,367 in Special Purpose Revenue funds, and \$29,970 in Intra-District funds.

Policy Initiatives

Technical Adjustment: To provide comprehensive street and alley cleaning services to District residents, visitors, and businesses, the trash hauling and disposal contract was increased by \$2,069,985.

Cost Increase: The personal services Local funds budget for Regular Pay – Other in the Solid Waste Management program includes an increase of \$600,000 that will provide temporary seasonal employment opportunities for unemployed District residents.

Cost Decrease: DPW's Waste Collections Division will adopt the Gainsharing Program in FY 2013, which will result in cost savings in the amount of \$373,305. Additionally, in order to provide an offset for the proposal to support temporary employment opportunities, the Local funds budget for Overtime in the Solid Waste Management program was reduced by \$600,000.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table KT0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table KT0-5

(dollars in thousands)

	DIVISION	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		97,219	1,135.9
Recurring Budget Items	Multiple Programs	385	0.0
Fringe Benefit Rate Adjustment	Multiple Programs	893	0.0
Consumer Price Index	Multiple Programs	482	0.0
Personal Services Growth Factor	Multiple Programs	282	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		99,261	1,135.9
Technical Adjustments: Restore FTEs	Multiple Programs	2,500	32.1
Technical Adjustments: Transfer in from other agencies	Multiple Programs	275	5.0
Cost Increase: In Personal Services	Multiple Programs	148	0.0
Cost Increase: In Other Services and Charges	Multiple Programs	1,946	0.0
Cost Decrease: In Supplies	Multiple Programs	-72	0.0
Cost Decrease: In Contractual Services	Multiple Programs	-1,907	0.0
Cost Decrease: In Equipment and Equipment Rental	Multiple Programs	-116	0.0
FY 2013 Initial Adjusted Budget		102,036	1,173.0
Technical Adjustment: Health insurance contribution	Multiple Programs	314	0.0
FY 2013 Additionally Adjusted Budget		102,351	1,173.0
FY 2013 Policy Initiatives			
Technical Adjustments: Trash hauling contract	Solid Waste Management	2,070	0.0
Cost Increase: In Regular Pay - Other to create seasonal employment for District residents	Solid Waste Management	600	0.0
Cost Decrease: In Other Services and Charges	Agency Management	-373	0.0
Cost Decrease: In Overtime to create seasonal employment for District residents	Solid Waste Management	-600	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		104,047	1,173.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		5,862	26.0
Cost Increase: In nonpersonal services	Multiple Programs	1,273	0.0
Cost Decrease: In personal services	Agency Management	-35	-1.0
FY 2013 Initial Adjusted Budget		7,100	25.0
Technical Adjustment: Health insurance contribution	Multiple Programs	5	0.0
FY 2013 Additionally Adjusted Budget		7,105	25.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		7,105	25.0
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		22,725	179.0
Cost Decrease: In nonpersonalservices	Agency Management	-366	0.0
FY 2013 Initial Adjusted Budget		22,359	179.0
Technical Adjustment: Health insurance contribution	Multiple Programs	30	0.0
FY 2013 Additionally Adjusted Budget		22,389	179.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		22,389	179.0
Gross for KT0 - Department of Public Works		133,541	1,377.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

1. Solid Waste Management Administration (SWMA)

Objective 1: Increase the cleanliness of the District's residential neighborhoods, high-visibility commercial areas, gateway corridors and industrial zones.

Solid Waste Management Administration (SWMA)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of the District's Gateways, commercial and residential areas rated "clean" or "moderately clean" ¹	90.76%	95%	89.1%	95.0%	95.0%	95.0%
Percentage of trash collection routes completed on the scheduled day	94.96%	99.98%	100.0%	99.8%	99.8%	99.8%
Complaint rate for missed trash and yard waste collections per 10,000 residential collections	19	8	11	8	6	6
Complaint rate for missed trash and yard waste collections per 10,000 residential collections (excluding snow season) ²	19	8	11	8	6	6
Cost per ton to collect trash and yard waste ³	\$169.20	\$165	\$182.08	\$165.00	\$165.00	\$165.00
Percentage of residential recycling collection routes completed on the scheduled day	95.15%	99.98%	99.3%	99.8%	99.8%	99.8%
Complaint rate for missed residential recycling collections per 10,000 collections	4	4	5	5	4	4
Cost per ton to collect recyclables ⁴	4303.33	\$300	\$251.93	295.00	\$295.00	\$295.00
Residential recycling diversion rate ⁵	\$22.03	\$30	20.86	30.0	30.0	30.0
Percentage sanitation enforcement requests resolved within 5 business days	68.83%	95%	68.79%	95.0%	95.0%	95.0%
Percentage of bulk pickup requests collected on day of appointment ⁶	87.62%	95%	97.87%	95.0%	95.0%	95.0%
Cost for vehicle abuse compared to FY 2011 (baseline year = \$649,429)	Not Available	Not Available	\$649,429	\$623,711	\$623,711	\$611,327
Percentage of preventable collisions (i.e., SWMA struck, rear ended, or backed into)	Not Available	Not Available	102	95	95	93
Percentage change of preventable collisions compared to 2010 baseline (baseline year = 154)	Not Available	Not Available	-33.8%	-38%	-38%	-40%

2. Parking Enforcement Management Administration (PEMA)

Objective 1: Ensure parking opportunities for District residents, businesses and visitors by enforcing parking regulations.

Parking Enforcement Management Administration (PEMA)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of Residential Parking Permit (RPP) program blocks covered by daily enforcement	23.6%	75%	59.57%	80.0%	80%	85%
Percentage of call-in requests for Residential Parking Permit (RPP) enforcement responded to within 24 hours	95.27%	98%	98%	98.0%	98%	98%
Percentage of general enforcement requests responded to within 24 hours	94.63%	98%	96.56%	98.0%	98%	98%
Cost per ticket issued (measured by Personnel Services/Number of tickets)	\$13.81	\$14.50	\$10.07	\$14.50	\$14.50	\$14.50
Percentage of parking tickets upheld ⁷	97.87%	99%	98.87%	99.0%	99%	99%
Percentage of challenged parking tickets upheld by adjudication	38.77%	90%	99.34%	90.0%	90%	90%
Percentage of reported abandoned vehicles on public space resolved within 5 business days	86.85%	90%	96.89%	90.0%	90%	90%

⁷Web portal should have a positive impact on the ratio

3. Fleet Management Administration (FMA)

Objective 1: Manage fleet business processes to ensure mission critical equipment is available for core services for all agencies.

Fleet Management Administration (FMA)

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of mission critical fleet maintained by DPW available for daily operations	96.54%	95%	95.44%	95.0 %	95.0%	95.0%
Percentage citywide compliance with preventive maintenance appointments	65.61%	90%	70.52%	90.0%	90.0%	90.0%
Percentage agency compliance with preventive maintenance appointments	87.79%	90%	90.74%	92.0%	95.0%	98.0%
Percentage light vehicle maintenance (excluding engine, transmission and body work) completed within 24 hours	74.08%	95%	63.46%	95.0%	95.0%	95.0%
Percentage of mechanics with at least one ASE or professional certification	49.06%	55%	52.83%	55.0%	55.0%	55.0%
Percentage of increase in alternative fuel consumed (FY 2009 baseline = 225,099.41)	8.98%	11.98%	-29.01%	11.98%	20.0%	23.0%
Percentage reduction of petroleum fuel usage (Gallons used in FY 2011 = TBD)	0	23%	New Measure	13%	15%	15%

ASE: Automotive Service Excellence

Performance Plan Endnotes:

- ¹ The Clean City Ratings grade the level of cleanliness of the major corridors/interstate highways, high visibility communities, residential streets and alleys and industrial areas within the Wards on a scale of 1 to 4, with 1 being the best rating (clean) and 4 being the worst rating (hazardous).
- ² Accounting for record setting snowfall is a common practice throughout the country. (Municipal Benchmarks by D.A. Ammons, 2001, pp. 401-402)
- ³ The FY 2010 cost per ton is calculated from SOAR data and data reports through July 31, 2010. The calculations are for trash collection only and do not include vehicle replacement or disposal costs.
- ⁴ The FY 2010 cost per ton is calculated from SOAR data and data reports through July 31, 2010. The calculations are for recyclable collection only and do not include vehicle replacement or processing costs.
- ⁵ The diversion rate represents the portion of total discarded materials collected by the Department of Public Works (DPW) that is diverted from disposal through recycling. It is calculated by dividing the weight of DPW collected recyclables by the weight of DPW collected refuse and recyclables. Although the measure is widely used in the industry, recycling programs vary by jurisdiction.
- ⁶ The FY 2010 outcome was affected by system issues with 311.

Department of Transportation

www.ddot.dc.gov

Telephone: 202-673-6813

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$103,178,349	\$128,121,199	\$74,578,426	-41.8
FTEs	295.1	568.3	560.4	-1.4

The District Department of Transportation's (DDOT) mission is to enhance the quality of life for District residents and visitors by ensuring that people and goods move safely with minimal adverse impact on residents and the environment.

Summary of Services

DDOT executes its mission through the work of the following divisions: The Infrastructure Project Management Administration designs and builds roads and bridges, rails and other transportation projects; the Progressive Transportation Services Administration provides public transportation service through Metro and the Circulator bus system; the Transportation Operations Administration ensures a safe and user-friendly transportation environment; the Planning, Policy and Sustainability Administration develops strategic goals for the agency; and the Urban Forestry Administration maintains the District's street trees, providing our community with traffic calming, improved air quality, increased ground water retention that minimizes runoff and flooding, temperature moderation, and aesthetics.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table KA0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KA0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	5,409	2,937	118,879	65,182	-53,697	-45.2
Dedicated Taxes	13,000	15,000	500	0	-500	-100.0
Special Purpose Revenue Funds	88,260	79,500	4,615	5,441	826	17.9
Total for General Fund	106,669	97,437	123,994	70,623	-53,371	-43.0
Federal Resources						
Federal Payments	6,364	2,030	0	0	0	N/A
Federal Grant Funds	3,053	3,265	4,127	3,956	-172	-4.2
Total for Federal Resources	9,418	5,295	4,127	3,956	-172	-4.2
Private Funds						
Private Donations	94	141	0	0	0	N/A
Total for Private Funds	94	141	0	0	0	N/A
Intra-District Funds						
Intra-District Funds	2,908	306	0	0	0	N/A
Total for Intra-District Funds	2,908	306	0	0	0	N/A
Gross Funds	119,088	103,178	128,121	74,578	-53,543	-41.8

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table KA0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table KA0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
<u>General Fund</u>						
Local Funds	0.0	0.0	566.3	560.4	-5.9	-1.0
Special Purpose Revenue Funds	331.0	292.8	0.0	0.0	0.0	N/A
Total for General Fund	331.0	292.8	566.3	560.4	-5.9	-1.0
<u>Federal Resources</u>						
Federal Grant Funds	0.0	0.0	2.0	0.0	-2.0	-100.0
Total for Federal Resources	0.0	0.0	2.0	0.0	-2.0	-100.0
<u>Intra-District Funds</u>						
Intra-District Funds	3.1	2.3	0.0	0.0	0.0	N/A
Total for Intra-District Funds	3.1	2.3	0.0	0.0	0.0	N/A
Total Proposed FTEs	334.2	295.1	568.3	560.4	-7.9	-1.4

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table KA0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KA0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	9,723	9,524	24,273	23,993	-281	-1.2
12 - Regular Pay - Other	4,306	3,105	5,816	5,201	-615	-10.6
13 - Additional Gross Pay	1,340	552	365	365	0	0.0
14 - Fringe Benefits - Current Personnel	3,612	3,290	6,429	6,772	343	5.3
15 - Overtime Pay	2,194	1,104	775	775	0	0.0
Subtotal Personal Services (PS)	21,176	17,575	37,658	37,106	-553	-1.5
20 - Supplies and Materials	1,090	988	903	869	-34	-3.7
30 - Energy, Comm. and Building Rentals	12,623	13,562	12,251	9,777	-2,474	-20.2
31 - Telephone, Telegraph, Telegram, Etc.	1,292	1,271	1,635	0	-1,635	-100.0
32 - Rentals - Land and Structures	3,247	3,530	3,530	0	-3,530	-100.0
33 - Janitorial Services	567	196	181	0	-181	-100.0
34 - Security Services	780	829	419	0	-419	-100.0
35 - Occupancy Fixed Costs	755	534	150	0	-150	-100.0
40 - Other Services and Charges	6,213	5,491	4,155	5,914	1,759	42.3
41 - Contractual Services - Other	24,874	21,654	13,670	17,989	4,319	31.6
50 - Subsidies and Transfers	46,178	37,046	53,069	2,575	-50,494	-95.1
70 - Equipment and Equipment Rental	293	503	500	349	-151	-30.3
Subtotal Nonpersonal Services (NPS)	97,912	85,603	90,463	37,473	-52,990	-58.6
Gross Funds	119,088	103,178	128,121	74,578	-53,543	-41.8

*Percent change is based on whole dollars.

Division Description

The Department of Transportation operates through the following 8 divisions:

Urban Forestry Administration (UFA) – establishes a full population of street trees within the District of Columbia and ensures that the trees lining the District’s roadways are maintained in a healthy and safe environment. Provides educational information to District residents about the benefits of growing trees and encourage planting of appropriate tree species in our urban environment. UFA also maintains the network of trails in the District and partners with other DDOT administrations and District agencies to reduce impermeable surfaces to improve the health of trees and help reduce stormwater runoff.

Infrastructure Project Management Administration (IPMA) – manages the design, engineering and construction of roadways, bridges, traffic signals, and alley projects in the District of Columbia. IPMA also manages special construction projects and all roadway assets.

This division contains the following 3 activities:

- **Development and Management** – Supports ward-based teams that design and construct transportation infrastructure projects. They manage the condition of the streets, sidewalks and alleys - DDOT's most visible work. This division is overseen by the Deputy Chief Engineer for Design and Construction Team Management;
- **Preventive and Routine Roadway Maintenance** – protects the quality of the District's streets, bridges, tunnels, alleys and sidewalks. This function maintains an inventory and condition assessment of all DDOT assets and tests and evaluates all construction materials used in DDOT projects; and
- **Rights-of-Way** – manages the transfer of funds to the local roads program.

Public Space Regulation Administration – is responsible for permitting and enforcing the exclusive use of public space by private entities, including residents, businesses, utilities, and developers.

This division contains the following 5 activities:

- **Administrative Support** – coordinates all the activities of the division;
- **Public Space Permits Branch** – manages the Public Space Committee; issues permits to developers, vendors and utilities; and assumes responsibility for the overall management of the District’s public space;
- **Systems Inspection and Oversight** – initiates inspections and monitoring of construction and related activities located in the public right-of-way to minimize the impact on the transportation infrastructure within the District of Columbia;
- **Technical Review** – Provides reviews for ADA, sheeting and shoring complex reviews; and
- **Customer Service** – Responsible for the customer service function for the Administration and the primary face of the agency to the public.

Progressive Transportation Services – provides the public with efficient, affordable and diverse means of travel within the District of Columbia by providing funding, policy recommendations, and coordination services to the Washington Metropolitan Area Transit Authority (WMATA).

This division contains the following 3 activities:

- **Mass Transit** – provides fiduciary and operational oversight in collaboration with WMATA and designs and formulates alternative means of transportation to reduce congestion and parking problems with innovative transportation options, such as bike-sharing and car-sharing;
- **School Subsidy Program** – provides the District of Columbia’s student population with efficient, affordable, and reliable means of travel to and from school. DDOT manages the program in conjunction with WMATA, the D.C. Public Schools, and D.C. Public Charter Schools; and

- **Streetcar** – plans, manages, and builds a modern streetcar transportation network that complements the existing transit operations to support and create neighborhood linkages for District residents.

Planning, Policy and Sustainability – establishes broad strategic goals to guide multi-modal program development, formulates the policies necessary to implement these goals, and ensures compliance with these goals and policies through plan review and permitting.

This division contains the following 3 activities:

- **Policy Development** – is comprised of three branches: the Public Space Policy Branch, which develops policies that govern the use of public space, such as sidewalks, underground vaults and special projects; the Transportation Systems Policy Branch, which implements thematic programs including safety, pedestrian, and bicycle programs; and the Research and Technology Development Branch, which provides best practices in transportation, manages the DDOT library and archives, and performs program evaluation to measure effectiveness;
- **Public Space Management** – manages the Public Space Committee; issues permits to developers, vendors and utilities; and assumes responsibility for the overall management of District public space; and
- **Planning** – develops vehicular and non-vehicular transportation projects and activities, including planning and designing bicycle and pedestrian transportation projects and initiatives.

Transportation Operations (TOA) – maintains the integrity of public assets, such as roadways, sidewalks, traffic calming devices, streetlights, and parking meters. TOA also operates the transportation system, ensuring a safe and user-friendly driver, commuter, and pedestrian environment.

This division contains the following 8 activities:

- **Citywide Program Support** – manages operations and condition of the single and multi-space parking meters and the District's street, alley, bridge, tunnel and navigation lighting systems;
- **Intelligent Transportation Systems** – reviews, assesses, integrates, and implements the latest available technologies to enhance the District of Columbia's transportation infrastructure;
- **Office of the Associate Director** – provides management for the various functions of the administration, including snow;
- **Systems Inspection and Oversight** – initiates inspections and monitoring of construction and related activities located in the public right-of-way to minimize the impact on the transportation infrastructure within the District of Columbia;
- **Special Events** – provides traffic support and management to special events such as parades, protests, concerts, and sporting events;
- **Street and Bridge Maintenance** – performs proactive and preventive maintenance to ensure safe passage on all District roads, sidewalks, bridges, and alleys;
- **Transportation Operations and Traffic Management** – provides traffic regulation and safety services to pedestrians, cyclists, and motorists in the District of Columbia so that they can move about safely in the city and avoid personal injury and property damage; and
- **Traffic Services Field Operations** – installs and maintains traffic control devices such as signs, pavement markings, traffic signals, and streetlights.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using division-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using division-based budgeting.

Division Structure Change

The Department of Transportation adds one division, the Public Space Regulation Administration, in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table KA0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table KA0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management								
(1010) Personnel	925	2,240	2,063	-177	7.4	27.0	24.0	-3.0
(1015) Training and Employment Development	2	175	161	-14	0.0	2.0	2.0	0.0
(1020) Contracting and Procurement	2	1,579	1,456	-122	0.0	17.0	17.0	0.0
(1030) Property Management	8,825	8,633	669	-7,964	1.8	8.0	7.0	-1.0
(1040) Information Technology	815	2,913	3,163	250	0.9	19.0	19.0	0.0
(1050) Financial Management	661	1,444	1,554	110	0.0	8.0	8.0	0.0
(1055) Risk Management	177	613	620	7	0.9	4.0	4.0	0.0
(1060) Legal	82	54	55	1	0.0	0.0	0.0	0.0
(1070) Fleet Management	2,865	3,631	4,283	652	0.0	0.0	0.0	0.0
(1080) Communications	57	338	446	107	1.8	4.0	5.0	1.0
(1085) Customer Service	136	579	438	-141	0.0	8.0	7.0	-1.0
(1090) Performance Management	2,427	649	505	-144	5.5	5.0	4.0	-1.0
Subtotal (1000) Agency Management	16,973	22,848	15,413	-7,435	18.5	102.0	97.0	-5.0
(100F) Agency Financial Operations								
(110F) Budget Operations	672	1,512	1,499	-13	5.5	13.0	13.0	0.0
Subtotal (100F) Agency Financial Operations	672	1,512	1,499	-13	5.5	13.0	13.0	0.0
(9960) Year End Close								
No Activity Assigned	178	0	0	0	0.0	0.0	0.0	0.0
Subtotal (9960) Year End Close	178	0	0	0	0.0	0.0	0.0	0.0
(AT00) Alternative Transportation								
(ALTP) Alternative Transportation	-55	0	0	0	0.0	0.0	0.0	0.0
Subtotal (AT00) Alternative Transportation	-55	0	0	0	0.0	0.0	0.0	0.0
(GM00) Greenspace Management								
(TMOW) Mowing	59	0	0	0	0.0	0.0	0.0	0.0
(TRMT) Tree Management	128	0	0	0	0.0	0.0	0.0	0.0
Subtotal (GM00) Greenspace Management	187	0	0	0	0.0	0.0	0.0	0.0
(GR00) Urban Forestry Administration								
(GSSM) Green Partnership and Stewardship Management	1,729	1,937	1,929	-9	0.0	10.0	7.0	-3.0
Subtotal (GR00) Urban Forestry Administration	1,729	1,937	1,929	-9	0.0	10.0	7.0	-3.0

(Continued on next page)

Table KA0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(IN00) Infrastructure Dev. and Maintenance								
(PROJ) Project Development and Management	279	0	0	0	0.0	0.0	0.0	0.0
(PRRM) Preventive and Routine Roadway Maintenance	4,518	0	0	0	0.0	0.0	0.0	0.0
(TREE) Trees	16	0	0	0	0.0	0.0	0.0	0.0
Subtotal (IN00) Infrastructure Dev. and Maintenance	4,813	0	0	0	0.0	0.0	0.0	0.0
(IS00) Infrastructure Project Mgmt. Administration								
(PRDM) Project Development and Management	716	1,058	903	-155	15.7	13.0	13.0	0.0
(PREV) Preventive and Routine Roadway Maintenance	549	722	357	-365	3.7	8.0	7.0	-1.0
(RITV) Rights of Way	32,381	583	426	-157	0.0	9.0	9.0	0.0
Subtotal (IS00) Infrastructure Project Mgmt. Admin	33,646	2,363	1,686	-677	19.4	30.0	29.0	-1.0
(PR00) Planning and Research								
(PLNN) Planning	35	0	0	0	0.0	0.0	0.0	0.0
(PODV) Policy Development	161	0	0	0	0.0	0.0	0.0	0.0
(PUSM) Public Space Management	334	0	0	0	0.0	0.0	0.0	0.0
Subtotal (PR00) Planning and Research	530	0	0	0	0.0	0.0	0.0	0.0
(PS00) Public Space Operations Project								
(OADD) Administrative Support	0	0	1,009	1,009	0.0	0.0	9.0	9.0
(PCSU) Customer Service Unit	0	0	166	166	0.0	0.0	3.0	3.0
(PPRU) Plan and Review Unit	0	0	482	482	0.0	0.0	5.0	5.0
(PSPU) Permitting Unit	0	0	1,266	1,266	0.0	0.0	15.0	15.0
(SYOD) Systems Inspection Division	0	0	1,638	1,638	0.0	0.0	22.0	22.0
Subtotal (PS00) Public Space Operations Project	0	0	4,561	4,561	0.0	0.0	54.0	54.0
(PT00) Progressive Transportation Services								
(CIRL) Circulator	0	12,614	0	-12,614	0.0	0.0	0.0	0.0
(MATR) Mass Transit	4,472	5,175	5,128	-47	4.2	11.0	10.0	-1.0
(OPBU) WMATA Bus Non-Regional	0	31,509	0	-31,509	0.0	0.0	0.0	0.0
(REDF) Reduced Fares East of River	0	1,570	0	-1,570	0.0	0.0	0.0	0.0
(SCAR) Street Car	0	268	0	-268	0.0	0.0	0.0	0.0
(SCHS) School Subsidy Program	0	6,058	656	-5,402	0.0	3.0	3.0	0.0
(STRE) Street Car	0	0	2,800	2,800	0.0	0.0	2.0	2.0
Subtotal (PT00) Progressive Transportation Services	4,472	57,195	8,583	-48,611	4.2	14.0	15.0	1.0
(PU00) Planning, Policy and Sustainability								
(POLD) Policy Development	392	1,701	2,009	309	1.8	7.0	2.0	-5.0
(SPMG) Public Space Management	1,484	4,173	2,253	-1,920	61.0	50.0	40.0	-10.0
(TPLN) Planning	2,774	3,347	3,625	278	0.0	0.0	1.0	1.0
Subtotal (PU00) Planning, Policy and Sustainability	4,650	9,221	7,887	-1,333	62.8	57.0	43.0	-14.0

(Continued on next page)

Table KA0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(TR00) Transportation Operations								
(ALTT) Alternative Transportation	1,415	0	0	0	0.0	0.0	0.0	0.0
(CWPS) Citywide Program Support	211	13,845	15,188	1,343	0.0	6.0	6.0	0.0
(ITSO) Intelligent Transportation Systems	131	289	350	61	0.0	3.0	4.0	1.0
(OAID) Office of the Associate Director	137	1,806	1,283	-523	0.0	6.0	5.0	-1.0
(PSSP) Parking Meters, Streetlights and Snow Program	21,690	283	0	-283	2.8	0.0	0.0	0.0
(SIOD) System Inspection and Oversight	1,815	1,989	701	-1,288	2.8	30.0	11.0	-19.0
(SMSM) Signs, Markings and Signal Maintenance	79	0	0	0	1.8	0.0	0.0	0.0
(SPET) Special Events	34	544	567	22	0.0	2.0	2.0	0.0
(SPEV) Special Events	390	0	0	0	0.0	0.0	0.0	0.0
(STBM) Street and Bridge Maintenance	71	5,458	5,167	-291	2.8	97.5	73.4	-24.1
(TFLO) Traffic Flow	381	0	0	0	31.4	0.0	0.0	0.0
(TOTM) Transportation Operations and Traffic Management	8,159	8,168	9,111	943	143.2	187.8	192.0	4.2
(TSFO) Traffic Services Field Operations	245	663	653	-10	0.0	10.0	9.0	-1.0
(TSFY) Transportation Safety	21	0	0	0	0.0	0.0	0.0	0.0
(TSNW) Snow	0	0	0	0	0.0	0.0	0.0	0.0
Subtotal (TR00) Transportation Operations	34,778	33,045	33,019	-26	184.7	342.3	302.4	-39.9
No Activity Assigned	605	0	0	0	0.0	0.0	0.0	0.0
Subtotal	605	0	0	0	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	103,178	128,121	74,578	-53,543	295.1	568.3	560.4	-7.9

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Division Summary By Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The District Department of Transportation's (DDOT) proposed FY 2013 gross budget is \$74,578,426, which represents a 41.8 percent decrease from its FY 2012 approved gross budget of \$128,121,199. The budget is comprised of \$65,182,139 in Local funds, \$3,955,500 in Federal Grant funds, and \$5,440,786 in Special Purpose Revenue funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DDOT's FY 2013 CSFL budget is \$119,735,160, which represents an \$856,263, or 0.7 percent, increase over the FY 2012 approved Local funds budget of \$118,878,897.

Initial Adjusted Budget

Cost Increase: DDOT created the Public Space Regulation Administration, which is responsible for permitting and enforcing exclusive use of public space. To fund the new division, DDOT made a number of adjustments across multiple divisions and activities. In Local funds, Regular Pay was increased by \$24,122 and 18.1 FTEs, Other Services and Charges increased by \$2,022,143, and Contractual Services increased by \$38,673. In Special Purpose Revenue funds, Contractual Services increased by \$70,129 and Supplies increased by \$5,651.

Cost Decrease: To offset increases to Local funds resulting from the creation of the new Public Space Regulation Administration, DDOT decreased Regular Pay - Other by \$513,356 and 17.0 FTEs, Supplies by \$4,517, Fringe Benefits by \$106,660, Equipment and Equipment Rental by \$20,400, and fixed costs by \$78,900. In Federal Grant funds, personal services decreased by \$158,697 and 2.0 FTEs and nonpersonal services decreased by \$13,099. The decreases in Federal Grants were due to the discontinuation of American Recovery and Reinvestment Act grant funds.

Transferred Out: In Local funds, the agency transferred out \$1,361,106 for telecom services to the Office of Finance and Resource Management (OFRM) and \$8,193,999 for fixed costs to the Department of General Services (DGS).

Additionally Adjusted Budget

Technical Adjustment: Adjustment of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$149,000 in Local Funds.

Policy Initiatives

Enhance: DDOT has an enhancement of \$2,800,000 and 2.0 FTEs to support the Streetcar project at H Street and Benning Road.

Cost Increase: DDOT increased Subsidies and Transfers by \$194,500 to support the Improve Traffic Citation Issuance program. The \$194,500 includes a one-time funding of \$152,000.

Cost Decrease: DDOT decreased by \$502,807 in its FY 2013 Local funds budget in the Field Operations unit and \$160,800 in the Transportation Operations program. Dedicated Taxes were reduced by \$500,000 to align budget with approved revenue.

Transfer In: \$100,000 in one-time funding was transferred from Capital Project funds to support the Trail Ranger program in the Urban Forestry Administration.

Transfer Out: DDOT transferred \$50,593,899 to Washington Metropolitan Area Transit Authority (WMATA). The transfer to WMATA consists of \$31,509,490 for DC Non-Regional cost, \$12,614,409 for Circulator cost, \$4,900,000 for School Subsidy and \$1,570,000 for East of the River Reduced cost. Also, \$744,356 and 9 FTEs were transferred to Capital funds to support the Federal Highway program. DDOT also transferred \$750,000 of Special Purpose Revenue funds in Subsidies and Transfers to WMATA.

Technical Adjustment: DDOT's Local funds budget includes an increase of \$1,400,000 for the Street Lights contract and \$1,000,000 for the Parking Meter maintenance contract. In Special Purpose Revenue funds, the performance parking contract cost was increased by \$1,500,000.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table KA0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget

Table KA0-5

(dollars in thousands)

	DIVISION	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		118,879	566.3
Fringe Benefit Rate Adjustment	Multiple Programs	448	0.0
Consumer Price Index	Multiple Programs	258	0.0
Personal Services Growth Factor	Multiple Programs	150	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		119,735	566.3
Cost Increase: In Regular Pay	Multiple Programs	24	18.1
Cost Increase: In Other Services and Charges	Multiple Programs	2,022	0.0
Cost Increase: In Contractual Services	Multiple Programs	39	0.0
Cost Decrease: In personal services cost	Multiple Programs	-513	-17.0
Transfer Out: Fixed cost to DGS	Multiple Programs	-8,194	0.0
Cost Decrease: In Supplies and Materials	Multiple Programs	-5	0.0
Cost Decrease: In Equipment and Equipment Rentals	Multiple Programs	-20	0.0
Cost Decrease: In fixed costs	Multiple Programs	-79	0.0
Cost Decrease: In Fringe Benefits	Multiple Programs	-107	0.0
Transfer Out: Telecom to OFRM	Multiple Programs	-1,361	0.0
FY 2013 Initial Adjusted Budget		111,541	567.4
Technical Adjustment: Health insurance contribution	Multiple Programs	149	0.0
FY 2013 Additionally Adjusted Budget		111,690	567.4
FY 2013 Policy Initiatives			
Enhance: Streetcar contract	Progressive Transportation Services	2,600	0.0
Enhance: Personal services	Progressive Transportation Services	200	2.0
Cost Increase: Subsidies and Transfers to improve traffic citation issuance (one time)	Agency Management	152	0.0
Cost Increase: In Subsidies and Transfers	Agency Management	42	0.0
Cost Decrease: In Other Services and Charges	Agency Management	-503	0.0
Cost Decrease: In nonpersonal services	Transportation Operations	-161	0.0
Transfer In: From Capital project to Trail Ranger program (One-Time)	Urban Forestry	100	0.0
Transfer Out: Subsidies and Transfers to WMATA	Progressive Transportation Services	-50,594	0.0
Transfer Out: To Capital funds	Multiple Programs	-744	-9.0
Technical Adjustments: Street lights cost	Transportation Operations	1,400	0.0
Technical Adjustments: Parking meter contract	Transportation Operations	1,000	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		65,182	560.4
DEDICATED TAXES: FY 2012 Approved Budget and FTE		500	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget		500	0.0
FY 2013 Policy Initiatives			
Reduce: Dedicated Taxes	Progressive Transportation Services	-500	0.0
DEDICATED TAXES: FY 2013 Proposed Budget and FTE		0	0.0

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Table KAO-5 (Continued)
(dollars in thousands)

	DIVISION	BUDGET	FTE
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		4,127	2.0
Cost Decrease: In personal services	Urban Forestry Administration	-159	-2.0
Cost Decrease: In nonpersonal services	Urban Forestry Administration	-13	0.0
FY 2013 Initial Adjusted Budget:		3,956	0.0
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		3,956	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		4,615	0.0
Cost Increase: In Contractual Services	Agency Management	70	0.0
Cost Increase: In Supplies	Agency Management	6	0.0
FY 2013 Initial Adjusted Budget		4,691	0.0
FY 2013 Policy Initiatives			
Technical Adjustments: Performance parking user fees	Planning, Policy and Sustainability	1,500	0.0
Transfer Out: Performance parking restricted funding to WMATA	Planning, Policy and Sustainability	-750	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		5,441	0.0
Gross for KAO - Department of Transportation		74,579	560.4

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency has the following objectives and performance indicators for its divisions:

1. Urban Forestry Administration (UFA)

Objective 1: Increase the number and improve the health of street trees in order to provide District neighborhoods with a healthy urban tree canopy.

Urban Forestry Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of street tree population inspected	23.6%	26.0%	26.04	26	27	27
Number of vegetation plans written	3	4	4	0	0	0
Percentage of the newly planted trees cared for under the stewardship program (per annum)	14.9%	20.0%	27%	30%	35%	35%
Number of trees tended by BID's (per annum)	692	275	450	400	400	400
Percentage of street trees in a healthy condition (excludes dead, poor and fair conditions)	84%	87.5%	86%	87%	88.5%	90%
Number of square feet impervious surface removed from street tree plantings	Not Available	5,000	90,042	100,000	ARRA Funds Expire FY 2011	ARRA Funds Expire FY 2011
Certified arborists (number of staff certified by the industry standard)	20	21	19	25	25	25
Municipal specialists (number of staff certified by the industry standard)	5	7	3	5	10	15
Utility arborists (number of staff certified by the industry standard)	1	3	1	3	5	10
Tree risk assessment certifications (number of staff certified by the industry standard)	9	10	12	15	20	25

2. Infrastructure Project Management Administration (IPMA)

Objective 1: Preservation of existing transportation infrastructure assets to maintain and improve condition rating in a cost effective manner.

Objective 2: Incorporate into the infrastructure design sustainability, multimodal and low impact (green) elements.

Infrastructure Project Management Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of current year projects completed within 10 percent of budget (except for those with scope change)	91%	94%	95%	90%	90%	90%
Percentage of current year projects completed within 60 days of planned end date (except for those with scope change)	84%	94%	90%	90%	90%	90%
Percentage of blocks in paving plan completed	65%	100%	70%	100%	100%	100%
Percentage of streets in "Fair to Excellent" condition ¹	77%	78%	76%	76%	76%	76%
Number of Structurally Deficient Bridges	18	17	21	19	16	14
Percentage of sidewalks in "Good" or "Excellent" condition	46%	50%	47%	50%	51%	52%

3. Progressive Transportation Services Administration (PTSA)

Objective 1: Increase and promote mass transportation modes to meet the mobility and economic development needs of the district.

Progressive Transportation Services Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Farebox recovery (percentage of cost covered by fare revenues)	21.5%	20.0%	24.2%	20.0%	20.0%	20.0%
Total Circulator riders	4,649,496	4,687,000	4,795,115	4,900,000	5,000,000	5,100,000
Subsidy per Circulator rider	\$2.23	\$2.50	\$2.12	\$2.15	\$2.50+	\$2.50
Number of students in School Transit Subsidy program	14,909	14,200	9,890	14,200	14,200	14,200
Number of students in SmarTrip Card pilot	0	7,100	2,286	14,200	14,200	14,200
Total Metrobus riders	64,981,001	63,000,000	50,978,885	67,000,000	70,000,000	72,000,000
Total Metrorail riders	122,883,090	120,000,000	108,706,246	115,000,000	118,000,000	120,000,000
Capital Bikeshare members	2,100	5,000	17,000	18,700	20,570	22,630
Capital Bikeshare total trips taken	4,204	650,000	980,000	1,100,000	1,210,000	1,331,000
Capital Bikeshare trips/bike/day	10/1	4/1	5.5/1	6/1	6/1	6/1

4. Planning, Policy and Sustainability Administration (PPSA)

Objective 1: Comprehensive and integrated transportation planning.

Objective 2: Research, develop and document leading-edge transportation policies.

Objective 3: Champion a sustainable transportation system that meets the travel need of the public efficiently and affordably while protection the environment and cultural resources of the District.

Planning, Policy and Sustainability Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Membership in bike sharing program(s)	2,100	5,000	17,000	18,700	20,570	22,630
Employers (100+ employees) providing transit subsidies	319	120	75	125	100	100
Percentage of zoning cases (BZA or Zoning Commission) with DDOT approved Transportation Demand Management plans	100%	100%	100%	100%	100%	100%
Percentage of zoning case transportation impact reports submitted a minimum of 10 days before hearing	100%	100%	100%	100%	100%	100%
Vehicle miles traveled (in millions)	3,614.5	3,749	Not Available	3,671	3,636.3	3,454.5

5. Transportation Operations Administration (TOA)

Objective 1: Ensure that the District's current transportation assets (traffic signals, parking meters, streetlights) are in good condition and utilized at their optimal capacity.

Objective 2: Enhance operational efficiency, safety and customer service.

Transportation Operations Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Average percentage of parking meters working daily	99.19%	97%	99.53%	97%	97%	97%
Percentage of streetlights fixed within schedule of service (based type of repair required)	98%	90%	90%	90%	90%	90%
Percentage of potholes filled within 48 hours	97%	95%	96%	96%	96%	96%
Number of signs installed/replaced (includes permanent and emergency no parking signs)	28,962	30,000	34,385	30,000	TBD	TBD
Miles of pavement markings refreshed	108	30	413	Not Available	260	TBD
Proportion of work generated by DDOT initiative (DDOT work orders divided by all work orders, including those initiated by residents)	62%	65%	66%	60%	60%	60%
Number of citations per Traffic Control Officer	353	275	3,155	3,000	3,000	3,000
Fatality Rate per 100 million Vehicle Miles Traveled (VMT)	0.69	0.69	0.65 ²	0.65	0.60	0.55

6. Public Space Operations Administration (PSOA)

Objective 1: To increase and improve the timeliness, consistency, transparency and completeness of public space permits issued.

Objective 2: Reduce safety hazards and traffic congestion associated with delayed, improper, and illegal construction in the Right-of-Way (ROW).

Progressive Transportation Services Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of public space permits issued within 30 days	90%	90%	95%	95%	96%	97%
Online public space permits issued	1,000	2,000	3,000	5,000	6,000	6,500
Weekly field inspections and field services performed	1,500	1,500	1,600	1,800	2,000	2,200
Customer satisfaction rating	New	New	New	90%	95%	98%
Technical reviews completed within an average of 15 days	New	New	New	90%	95%	98%

7. Office of the Director (OD)

Objective 1: Improve the agency's customer service functions.

Office of the Director

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Average number of training/enrichment hours per employee	24	24	N/A	24	24	24

Performance Plan Endnotes:

¹ *FY 2011 YTD encompasses ONLY October 2010 through July 2010 for any of the WMATA or Circulator metrics. This is because the data we receive is on a 45-day lag.

+Based on rate increase in FY 2013.

² + Estimated fatality rate entered for YTD FY 2011. Actual rate will be added once data for the entire year is collected and verified.

Department of Motor Vehicles

<http://dmv.dc.gov>

Telephone: 202-737-4404

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$39,700,920	\$38,295,255	\$37,423,372	-2.3
FTEs	225.8	233.0	223.0	-4.3

The mission of the Department of Motor Vehicles (DMV) is to provide excellent customer service and to promote public safety by ensuring the safe operation of motor vehicles.

Summary of Services

The DMV provides service to approximately 460,000 licensed drivers and identification card holders (out of a population of nearly 617,000) and 275,000 registered vehicles at three service centers. DMV conducts adjudication services and collects ticket payments for more than 2.5 million tickets each year and also conducts over 200,000 annual vehicle inspections. Combining these services into a customer-centered, mission-driven organization is the responsibility of the Agency Management Division. Department performance expectations in FY 2013 are listed by functional division.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table KV0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KV0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	26,630	23,831	24,786	24,330	-456	-1.8
Special Purpose Revenue Funds	9,606	11,035	8,280	9,731	1,451	17.5
Total for General Fund	36,235	34,866	33,066	34,060	995	3.0
Federal Resources						
Federal Grant Funds	154	508	0	0	0	N/A
Total for Federal Resources	154	508	0	0	0	N/A
Intra-District Funds						
Intra-District Funds	4,086	4,327	5,230	3,363	-1,866	-35.7
Total for Intra-District Funds	4,086	4,327	5,230	3,363	-1,866	-35.7
Gross Funds	40,475	39,701	38,295	37,423	-872	-2.3

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table KV0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table KV0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	196.5	181.3	186.0	177.0	-9.0	-4.8
Special Purpose Revenue Funds	51.1	44.5	47.0	46.0	-1.0	-2.1
Total for General Fund	247.6	225.8	233.0	223.0	-10.0	-4.3
Total Proposed FTEs	247.6	225.8	233.0	223.0	-10.0	-4.3

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table KV0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KV0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	12,129	11,763	12,964	12,694	-269	-2.1
12 - Regular Pay - Other	403	417	429	441	12	2.8
13 - Additional Gross Pay	234	7	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	2,883	2,818	3,232	3,446	215	6.6
15 - Overtime Pay	206	141	50	50	0	0.0
99 - Unknown Payroll Postings	3	0	0	0	0	N/A
Subtotal Personal Services (PS)	15,858	15,146	16,674	16,631	-43	-0.3
20 - Supplies and Materials	211	168	244	198	-46	-18.9
30 - Energy, Comm. and Building Rentals	594	497	512	512	0	0.0
31 - Telephone, Telegraph, Telegram, Etc.	287	292	340	325	-15	-4.3
32 - Rentals - Land and Structures	575	438	438	438	0	0.0
33 - Janitorial Services	227	117	145	0	-145	-100.0
34 - Security Services	1,488	1,353	1,353	1,353	0	0.0
35 - Occupancy Fixed Costs	98	0	0	0	0	N/A
40 - Other Services and Charges	3,438	3,645	3,417	5,143	1,726	50.5
41 - Contractual Services - Other	17,282	17,660	14,981	12,521	-2,461	-16.4
70 - Equipment and Equipment Rental	417	384	192	303	111	58.1
Subtotal Nonpersonal Services (NPS)	24,617	24,554	21,622	20,792	-829	-3.8
Gross Funds	40,475	39,701	38,295	37,423	-872	-2.3

*Percent change is based on whole dollars.

Division Description

The Department of Motor Vehicles operates through the following 7 divisions:

Adjudication Services – provides ticket processing, notices, and hearing and hearing support services to residents and non-residents, in order to render legally sound decisions on parking, photo, and moving violations, and to ensure proper processing of violation and penalty payments for those infractions.

This division contains the following 3 activities:

- **Hearings** – provides fair and equitable reviews of ticket and permit violations for respondents so that they can resolve outstanding issues of liability;

- **Hearing Support** – provides intake, data review, records management, and administrative support functions to ensure accurate records and transmittal of information in support of adjudication hearings; and
- **Ticket Processing** – provides processed ticket information to create and maintain DMV's database; provides scheduled notifications and information to residents and non-residents of the District of Columbia; and processes and tracks fines and penalty payments for tickets issued by traffic enforcement authorities.

Vehicle Services – provides certification and inspection services to residents, businesses, and government entities so that they may legally park, drive, and sell their vehicles in the District of Columbia.

This division contains the following 4 activities:

- **Inspections** – provides safety and emission inspection services to residents and non-residents so that they can receive a timely vehicle inspection to facilitate reduced auto emissions (all vehicles) and safer vehicles (for-hire and commercial vehicles only). The air emission inspections meet the requirements of the District's Air Quality Attainment State Implementation Plan;
- **Registrations** – provides legal certification services to residents and non-residents by providing timely documentations of ownership and authority to operate, allowing them to legally drive, park, or sell their vehicles;
- **Registrations - Out of State Vehicles** – provides registration services for “for hire” vehicles whose owner is based outside of the District; and
- **International Registration Plan** – provides for administration of the District of Columbia's participation in the U.S.-based plan, which allows for the distribution of registration fees for commercial motor vehicles travelling inter-jurisdictionally through member states and provinces.

Driver Services – provides driver certification and identification services to residents to ensure they have the proper credentials to reflect identity, residence, and driving qualifications so that they may legally operate their vehicles.

Service Integrity – ensures the security and integrity of all DMV transactions, employees, and products by implementing and auditing procedures to minimize fraud, abuse, corruption, and risk of financial loss related to the execution of departmental functions.

This division contains the following 2 activities:

- **Risk Management** – provides reviews and audits procedures and controls to minimize the risk of financial loss related to the execution of departmental functions; and
- **Integrity** – provides reviews and audits procedures and controls to minimize fraud, abuse, corruption, and the loss of the public's trust related to the execution of departmental operations.

Technology Services – provides integrated and reliable information systems for all DMV services and complies with District-wide technology standards and requirements.

This division contains the following 3 activities:

- **Information Technology** – provides for the operation and maintenance of the automated systems specific to DMV operations support, including wait-queuing, digital photos, and hearing recordings;
- **Driver and Vehicle Systems** – provides for the operation and maintenance of the automated systems providing support for driver and vehicles databases and service functions; and
- **Ticket Information Systems** – provides for the operation and maintenance of the automated systems providing support for ticketing and adjudication services.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using division-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services, to and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using division-based budgeting.

Division Structure Change

The Department of Motor Vehicles has no division structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table KV0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table KV0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management								
(1008) Communications	33	94	167	73	1.0	1.0	2.0	1.0
(1010) Personnel	221	247	257	10	2.9	3.0	3.0	0.0
(1015) Training	101	92	95	2	1.0	1.0	1.0	0.0
(1030) Property Management	2,696	2,827	2,652	-175	0.0	0.0	0.0	0.0
(1070) Fleet Management	23	15	0	-15	0.0	0.0	0.0	0.0
(1087) Language Access Act	0	35	35	0	0.0	0.0	0.0	0.0
(1090) Performance Management	2,286	1,420	1,526	106	11.8	12.0	12.0	0.0
Subtotal (1000) Agency Management	5,359	4,730	4,731	1	16.7	17.0	18.0	1.0
(100F) Agency Financial Operations								
(110F) Budget Operations	211	231	240	9	2.0	2.0	2.0	0.0
(120F) Accounting Operations	195	240	253	13	3.9	4.0	4.0	0.0
Subtotal (100F) Agency Financial Operations	406	471	493	22	5.9	6.0	6.0	0.0
(2000) Adjudication Services Program								
(2010) Hearings	2,088	2,375	2,445	70	20.1	21.5	21.5	0.0
(2020) Hearing Support	1,830	2,026	2,030	4	30.9	31.5	28.5	-3.0
(2030) Ticket Processing	13,474	13,649	9,852	-3,797	1.0	1.0	1.0	0.0
Subtotal (2000) Adjudication Services Program	17,392	18,050	14,328	-3,723	51.9	54.0	51.0	-3.0
(3000) Vehicle Services Program								
(3010) Inspections	4,788	3,731	4,442	711	42.6	45.0	44.0	-1.0
(3020) Registrations	2,212	2,557	2,412	-145	34.3	35.0	32.0	-3.0
(3030) Registrations - Out of State Vehicle	355	254	350	96	0.0	0.0	0.0	0.0
(3040) International Registration Plan	1,847	1,468	2,287	819	1.9	2.0	2.0	0.0
Subtotal (3000) Vehicle Services Program	9,203	8,010	9,491	1,481	78.8	82.0	78.0	-4.0

(Continued on next page)

Table KVO-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(4000) Driver Services Program								
(4010) Licensing	3,319	4,041	3,997	-44	60.8	62.0	59.0	-3.0
(4030) Drivers Education	1,312	520	0	-520	0.0	0.0	0.0	0.0
(4040) Commercial Driver's License (CDL)	86	103	0	-103	0.0	0.0	0.0	0.0
Subtotal (4000) Driver Services Program	4,717	4,664	3,997	-667	60.8	62.0	59.0	-3.0
(6000) Customer Contact Services Program								
(1080) Communications	33	0	0	0	0.0	0.0	0.0	0.0
Subtotal (6000) Customer Contact Services Program	33	0	0	0	0.0	0.0	0.0	0.0
(7000) Service Integrity Program								
(1055) Risk Management	12	6	6	0	0.0	0.0	0.0	0.0
(7010) Integrity	188	264	214	-50	2.9	3.0	2.0	-1.0
Subtotal (7000) Service Integrity Program	200	270	220	-50	2.9	3.0	2.0	-1.0
(8000) Technology Services Program								
(1040) Information Technology	2,145	1,749	3,811	2,062	7.8	8.0	8.0	0.0
(8010) Driver and Vehicle Systems	238	343	345	2	1.0	1.0	1.0	0.0
(8020) Ticket Information Systems	8	8	8	0	0.0	0.0	0.0	0.0
Subtotal (8000) Technology Services Program	2,391	2,100	4,164	2,064	8.8	9.0	9.0	0.0
Total Proposed Operating Budget	39,701	38,295	37,423	-872	225.8	233.0	223.0	-10.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Department of Motor Vehicles' (DMV) proposed FY 2013 gross budget is \$37,423,372, which represents a 2.3 percent decrease from the FY 2012 approved budget of \$38,295,255. The budget is comprised of \$24,329,622 of Local funds, \$9,730,588 of Special Purpose Revenue funds, and \$3,363,162 of Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DMV's FY 2013 CSFL budget is \$25,018,652, which represents a \$232,842, or 0.9 percent, increase over the FY 2012 approved Local funds budget of \$24,785,810.

Initial Adjusted Budget

Cost Increase: DMV will increase its Local funds nonpersonal services budget by \$1,975,442 to accommodate higher costs of the Office of the Chief Technology Officer's (OCTO) Information Technology assessment. The personal services budget was increased by \$157,414 and 1.0 FTE to realign budget and cover Fringe Benefit costs, and the nonpersonal services budget was increased by \$41,428 for postage and leasing equipment costs. Other increases include \$1,733,954 in Special Purpose Revenue funds to support cashier services and other vital Contractual Services, \$66,000 to procure inspection station equipment, and \$28,901 to cover personal services costs that include growth in Fringe Benefits.

Cost Decrease: The Local funds budget was reduced by \$19,522 for Supplies. The Special Purpose Revenue funds budget was reduced by 1.0 FTE to properly align the budget, by \$159,869 for Telecom and Janitorial services, and by \$28,667 for office supplies.

Transfer Out: The agency will transfer the collections contracts to the Office of Finance and Treasury (OFT) by reducing \$2,154,762 from Local funds and \$1,866,482 from Intra-District funds.

Shift: \$199,650 for the OCTO IT assessment was transferred to Local funds from Special Purpose Revenue funds.

Additionally Adjusted Budget

Technical Adjustment: Adjustment of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in increases of \$63,455 in Local funds and \$10,588 in Special Purpose Revenue funds.

Policy Initiative

Cost Increase: DMV received a one-time increase of \$100,000 in Local funds for system programming to allow for the provision of a routine comprehensive list of all District residents who have outstanding debt with DMV to the Office of Tax and Revenue, which will utilize the information to make decisions about subsequent income tax refunds.

Eliminate: \$852,485 and 10.0 FTEs were removed from the Local funds budget to reflect the elimination of an Intra-District agreement with Office of Finance and Treasury (OFT) for cashier services and 10 related positions that had never been filled.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table KV0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table KV0-5
(dollars in thousands)

	DIVISION	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		24,786	186.0
Removal of One-Time funding	Technology Services Program	-225	0.0
Fringe Benefit Rate Adjustment	Multiple Programs	186	0.0
Consumer Price Index	Multiple Programs	216	0.0
Personal Services Growth Factor	Multiple Programs	55	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		25,019	186.0
Cost Increase: OCTO IT assessment charges	Multiple Programs	1,975	0.0
Cost Increase: Align budget with projected personal services needs	Multiple Programs	157	1.0
Cost Increase: Postal and equipment leasing costs	Multiple Programs	41	0.0
Cost Decrease: Office supplies	Multiple Programs	-20	0.0
Transfer Out: Collections contracts moved to Treasury	Multiple Programs	-2,155	0.0
FY 2013 Initial Adjusted Budget		25,019	187.0
Technical Adjustment: Health insurance contribution	Multiple Programs	63	0.0
FY 2013 Additionally Adjusted Budget		25,082	187.0
FY 2013 Policy Initiatives			
Cost Increase: One-Time cost for operational needs	Technology Services Program	100	0.0
Eliminate: Cashier services	Multiple Programs	-852	-10.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		24,330	177.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		8,280	47.0
Cost Increase: Net funding for cashier services and other vital Contractual Services	Vehicle Services Program	1,734	0.0
Cost Increase: Funding for inspection station equipment	Vehicle Services Program	66	0.0
Cost Increase: Adjust Salary and Fringe Benefits to align with historical spending	Vehicle Services Program	29	0.0
Eliminate: Unfunded FTE	Driver Services Program	0	-1.0
Cost Decrease: Telecom and Janitorial services	Agency Management	-160	0.0
Cost Decrease: Reduction in office supplies	Vehicle Services Program	-29	0.0
Shift: OCTO IT Assessment charges transferred to Local funds	Multiple Programs	-200	0.0
FY 2013 Initial Adjusted Budget		9,720	46.0
Technical Adjustment: Health insurance contribution	Multiple Programs	11	0.0
FY 2013 Additionally Adjusted Budget		9,731	46.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		9,731	46.0
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		5,230	0.0
Transfer Out: Collections contracts moved to Treasury	Multiple Programs	-1,866	0.0
FY 2013 Initial Adjusted Budget		3,363	0.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		3,363	0.0
Gross for KV0 - Department of Motor Vehicles		37,423	223.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency has the following objectives and performance indicators for their divisions:

1. Adjudication Services

Objective 1: Make it easier, faster, and friendlier to do business with DMV.

Objective 2: Ensure a skilled and diverse workforce for quality customer service.

Adjudication Services

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of mail adjudication hearings completed within 150 days of request ¹	83%	80%	82%	75%	77%	80%
Percentage of adjudication customers whose wait times are 40 minutes or less ²	82%	80%	88%	80%	80%	80%
Average adjudication customer wait time in minutes ³	22.8	35	17	30	30	30
Percentage of customers rating Adjudication Services as satisfactory or better	87.4%	82%	82%	84%	84%	84%
Percentage of appeals decided based on those filed	47.6%	53%	58%	55%	57%	57%
Percentage of hearing decisions reversed on appeal	21.7%	27%	19%	25%	23%	23%
Percentage of adjudication-related OUC service requests addressed timely	88.0%	83%	86%	85%	85%	85%

2. Vehicle Services

Objective 1: Make it easier, faster, and friendlier to do business with DMV.

Objective 2: Ensure a skilled and diverse workforce for quality customer service.

Objective 3: Ensure the integrity, security, and safety of DMV's vehicle services.

Vehicle Services

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of vehicle inspections per staff hour	4.7	4	5.6	4	4	4
Percentage of customers rating Vehicle Services as satisfactory or better	83.4%	85%	87%	85%	85%	85%
Percentage of registrations renewed online	54.1%	45%	62%	55%	60%	62%
Percentage of dealer transactions processed within 7 business days	97%	98%	98%	98%	98%	98%
Percentage of vehicle related OUC service requests addressed timely	85.3%	87%	93%	87%	87%	87%

3. Driver Services

Objective 1: Make it easier, faster, and friendlier to do business with DMV.

Objective 2: Ensure a skilled and diverse workforce for quality customer service.

Objective 3: Ensure the integrity, security, and safety of DMV's licensing and identification cards.

Driver Services

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of service center customers whose wait times are 40 minutes or less ⁴	63.3%	80%	66%	75%	75%	75%
Average service center customer wait time in minutes ⁵	34.3	30%	33	35	35	35
Percentage of customers rating Driver Services as satisfactory or better	83.4%	85%	84%	85%	85%	85%
Percentage of licenses renewed online ⁶	28.3%	27%	34%	35%	10%	10%
Percentage of ID cards renewed online ⁶	8.7%	6%	9%	9%	5%	5%
Percentage of driver-related OUC service requests addressed timely	75.4%	87%	97%	87%	87%	87%

4. Technology Services

Objective 1: Make it easier, faster, and friendlier to do business with DMV.

Objective 2: Ensure the integrity, security, and safety of DMV's registration, licensing and adjudication services and facilities.

Technology Services

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of usage of online driver/vehicle services ⁷	57%	10%	36%	33%	33%	33%

5. Service Integrity

Objective 1: Ensure the integrity, security and safety of DMV's licenses and registration.

Service Integrity

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of employees completing FDR training	92.3%	90%	92%	92%	92%	92%

6. Agency Management

Objective 2: Ensure a skilled and diverse workforce for quality customer service.

Agency Management

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of usage of online driver/vehicle services ⁸	57%	10%	36%	33%	33%	33%
Percentage of customers rating overall DMV service as satisfactory or better	83.4%	85%	84%	85%	85%	85%
Percentage of organ donors through DMV	39.0%	37%	35%	37%	39%	41%
Percentage of OIG inquiries completed within deadline	100%	100%	100%	100%	100%	100%
Percentage of correspondence addressed timely	87.3%	87%	98%	90%	93%	95%

OIG: Office of Inspector General

Performance Plan Endnotes:

1. For FY 2011, KPI of 150 days reflects increased ticket issuance by MPD, DPW, DDOT, without increase in adjudication staff.
2. Wait time based on Q-matic ticket issued at information desk.
3. Neutral FY 2013/2014/2015 projections are based on increased workloads without corresponding increased resources.
4. Wait time based on Q-matic ticket issued at information desk. Wait time is expected to increase in FY 2012 - FY 2015 due to additional federal requirements in REAL ID legislation and increased District population without corresponding increased resources.
5. Ibid.
6. Reduction in FY 2013/2014/2015 projection due to implementation of federal requirements that will reduce use of online transactions.
7. Neutral in FY 2013/2014/2015 projection due to implementation of federal requirements that will reduce use of online transactions.
8. Neutral in FY 2013/2014/2015 projection due to implementation of federal requirements that will reduce use of online transactions.

District Department of the Environment

www.ddoe.dc.gov

Telephone: 202-535-2600

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$70,980,245	\$85,289,752	\$93,662,063	9.8
FTEs	275.9	311.7	320.1	2.7

The mission of the District Department of the Environment (DDOE) is to protect and enhance human health and the environment through preservation, conservation, restoration, education, enforcement, and energy-efficient practices to improve the quality of life in the District of Columbia and build a world-class green city.

Summary of Services

DDOE is the lead agency for creating, promulgating and enforcing District of Columbia environmental standards, in addition to implementing, through grant requirements and other mechanisms, federal environmental laws and regulations. The Department also provides certification, review and technical analysis services to both the District government and District residents through inspections, training programs, and permitting processes, in addition to providing energy-related policy, planning and direct services. Finally, the Department develops and implements innovative solutions and programs designed to improve environmental quality and sustainability in the District.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table KG0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KG0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	16,314	12,321	16,157	14,796	-1,361	-8.4
Special Purpose Revenue Funds	30,113	25,089	34,424	50,637	16,213	47.1
Total for General Fund	46,427	37,410	50,581	65,433	14,853	29.4
Federal Resources						
Federal Payments	241	99	0	0	0	N/A
Federal Grant Funds	31,648	32,652	34,158	26,713	-7,446	-21.8
Total for Federal Resources	31,889	32,751	34,158	26,713	-7,446	-21.8
Private Funds						
Private Grant Funds	190	272	150	1,150	1,000	666.7
Total for Private Funds	190	272	150	1,150	1,000	666.7
Intra-District Funds						
Intra-District Funds	4,677	547	401	366	-35	-8.7
Total for Intra-District Funds	4,677	547	401	366	-35	-8.7
Gross Funds	83,183	70,980	85,290	93,662	8,372	9.8

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table KG0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table KG0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	80.2	62.5	93.1	83.9	-9.2	-9.8
Special Purpose Revenue Funds	82.5	65.8	71.0	109.9	38.9	54.8
Total for General Fund	162.7	128.3	164.1	193.9	29.7	18.1
Federal Resources						
Federal Grant Funds	95.8	144.0	143.7	122.7	-21.0	-14.6
Total for Federal Resources	95.8	144.0	143.7	122.7	-21.0	-14.6
Intra-District Funds						
Intra-District Funds	2.0	3.5	3.9	3.6	-0.4	-9.0
Total for Intra-District Funds	2.0	3.5	3.9	3.6	-0.4	-9.0
Total Proposed FTEs	260.6	275.9	311.7	320.1	8.4	2.7

*Numbers may not add due to rounding.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table KG0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KG0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	5,992	5,379	4,946	11,609	6,663	134.7
12 - Regular Pay - Other	10,605	9,956	16,667	11,027	-5,641	-33.8
13 - Additional Gross Pay	163	135	17	17	0	0.0
14 - Fringe Benefits - Current Personnel	3,048	3,266	4,895	5,589	694	14.2
15 - Overtime Pay	2	0	99	99	0	0.0
Subtotal Personal Services (PS)	19,810	18,735	26,624	28,341	1,717	6.4
20 - Supplies and Materials	505	342	540	518	-22	-4.1
30 - Energy, Comm. and Building Rentals	48	0	48	48	0	0.0
31 - Telephone, Telegraph, Telegram, Etc.	182	92	62	93	31	49.2
32 - Rentals - Land and Structures	623	0	200	0	-200	-100.0
33 - Janitorial Services	-2	0	32	0	-32	-100.0
34 - Security Services	0	0	32	32	0	0.0
35 - Occupancy Fixed Costs	100	0	0	0	0	N/A
40 - Other Services and Charges	3,720	3,893	7,209	7,130	-79	-1.1
41 - Contractual Services - Other	5,164	12,311	21,121	25,407	4,286	20.3
50 - Subsidies and Transfers	52,326	35,326	28,525	31,679	3,154	11.1
70 - Equipment and Equipment Rental	707	280	895	413	-482	-53.9
Subtotal Nonpersonal Services (NPS)	63,372	52,245	58,665	65,321	6,656	11.3
Gross Funds	83,183	70,980	85,290	93,662	8,372	9.8

*Percent change is based on whole dollars.

Division Description

The District Department of the Environment operates through the following 9 divisions:

Natural Resources – oversees fisheries and wildlife, water quality, watershed protection, and stormwater management in the District. The division provides certification, review, and technical analysis services to businesses, Federal and District government agencies, and District residents through licensing, inspections, monitoring, permitting, and technical assistance. It also provides natural resources education and outreach and demonstrates new technologies to protect natural resources.

This division contains the following 4 activities:

- **Fisheries and Wildlife** – supports and implements programs for urban fish and wildlife conservation, protection, recreation, and sustainability;
- **Water Quality** – restores and protects the surface and ground waters of the District by setting and enforcing water quality standards and monitoring, assessing, protecting, and restoring water quality and aquatic resources;
- **Watershed Protection** – conserves the soil and water resources of the District and protects its watersheds from nonpoint source pollution; and
- **Storm Water Administration** – reduces storm water runoff pollution through the implementation of activities that go beyond the activities required in the District’s National Pollution Discharge Elimination System (NPDES) Permit, and administers the Municipal Separate Storm Sewer System (MS4) NPDES permit issued to the District by the United States Environmental Protection Agency.

Environmental Services – works to reduce contaminants in District land, air, water, and homes by certifying facilities and professional service providers, reviewing plans, issuing permits, conducting inspections, developing regulations, and recommending new policy directions.

This division contains the following 3 activities:

- **Toxic Substances** – protects human health and the environment from the potential hazards associated with toxic substances (pesticides), hazardous waste, underground storage of petroleum products, and the redevelopment of environmentally contaminated properties;
- **Air Quality** – protects human health and the environment from the effects of air pollution in the District, and ensures the implementation of, and compliance with, the District’s air quality program; and
- **Lead and Healthy Housing** – protects the health of District residents by monitoring lead safety throughout the District’s housing stock and by raising awareness of other residential environmental and safety hazards.

Policy and Sustainability – develops innovative policy and programming solutions to address environmental challenges and increase sustainability in the District. The division promotes widespread adoption of sustainable practices including green building, green infrastructure, green jobs, sustainability planning, and climate change greenhouse gas emission reductions. The division also develops policy for new and emerging environmental sites and coordinates with other offices and agencies on outreach and education for sustainability programs.

Community Relations – manages public affairs and community education programs for DDOE. The division coordinates educational outreach activities, including promotional events, educational workshops, and seminars, to engage the regulated community, businesses, and residents of the District on DDOE programs and services. The division also develops printed materials and the green.dc.gov website.

Energy – supports residential, commercial, governmental, institutional, and transportation energy users by providing financial assistance and discounts for low-income customers, informing consumers on how to become energy efficient, and providing incentives for renewable energy generation systems.

This division contains the following 4 activities:

- **Energy Efficiency and Conservation** – provides conservation and energy efficiency services to residential, commercial, institutional, and governmental sectors;
- **Energy Affordability** – assists low-income residents with their energy and utility bills, including emergency and non-emergency financial assistance, utility discounts, and bill forgiveness;
- **Energy Assistance Benefit Payments** – identifies funding available for Low-Income Home Energy Assistance Program (LIHEAP) payments; and
- **Utilities Management** – coordinates, monitors, and evaluates energy efficiency and renewable energy programs authorized by the Clean and Affordable Energy Act of 2008, and analyzes the effectiveness of utility companies' energy-related initiatives and matters before the District of Columbia regulatory and legislative bodies.

Enforcement and Environmental Justice – develops and implements effective practices in order to support DDOE enforcement efforts. The division works directly with DDOE's environmental enforcement programs by providing training, developing standard procedures, maintaining records, and managing the civil infractions program. The division ensures that DDOE programs develop and implement fair and effective compliance and enforcement policies and practices and maintain a highly trained inspection and enforcement staff to fulfill the agency's environmental mandates. It also ensures that citizens are not disproportionately burdened by negative environmental decisions and that all groups have meaningful involvement in critical decision-making processes.

Green Economy – drives growth of the green economy by encouraging green businesses, green buildings, and green jobs, and pursues the research and creation of market-based incentives that jointly promote environmental sustainability and economic development.

This division contains the following 2 activities:

- **Green Economy** – promotes environmentally progressive economic growth and development through the implementation of green building policies, the creation and attraction of green job opportunities, and the research and development of market-based strategies to encourage environmental sustainability; and
- **Green Jobs and Youth Programs** – provides environmental education, community outreach, hands-on field experience, and green job skill development to District residents between the ages of 14 and 21.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

Division Structure Change

The Department of the Environment has no division structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Division and Activity

Table KG0-4 contains the proposed FY 2013 budget by division and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table KG0-4

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management								
(1010) Personnel	42	344	372	28	3.0	3.0	4.0	1.0
(1015) Training and Employment Development	9	11	11	0	0.0	0.0	0.0	0.0
(1020) Contracting and Procurement	172	455	391	-64	2.9	5.0	4.0	-1.0
(1030) Property Management	88	598	407	-191	2.8	3.0	4.0	1.0
(1040) Information Technology	585	630	641	11	3.8	4.0	4.0	0.0
(1050) Financial Management	-21	0	0	0	0.0	0.0	0.0	0.0
(1055) Risk Management	63	216	189	-28	1.0	1.0	1.0	0.0
(1060) Legal	896	1,693	1,549	-144	0.0	0.0	0.0	0.0
(1070) Fleet Management	27	160	151	-9	0.0	0.0	0.0	0.0
(1085) Customer Service	16	100	100	1	0.9	1.0	1.0	0.0
(1090) Performance Management	305	1,201	1,247	46	5.7	6.0	7.0	1.0
Subtotal (1000) Agency Management Program	2,182	5,409	5,059	-350	20.2	23.0	25.0	2.0
(100F) Agency Financial Operations								
(110F) Budget Operations	337	798	733	-65	6.6	7.0	6.0	-1.0
(120F) Accounting Operations	129	332	327	-6	3.9	4.0	4.0	0.0
(130F) ACFO	11	339	346	6	0.0	0.0	0.0	0.0
Subtotal (100F) Agency Financial Operations	477	1,470	1,405	-65	10.4	11.0	10.0	-1.0
(2000) Natural Resources								
(2030) Fisheries and Wildlife	1,903	2,594	2,625	31	19.4	20.5	21.5	1.0
(2070) Water Quality	3,219	4,551	5,285	733	28.5	33.0	41.0	8.0
(2080) Watershed Protection	6,478	11,075	9,989	-1,086	35.5	44.8	43.1	-1.7
(2090) Storm Water Administration	2,490	3,284	7,209	3,925	10.3	15.5	16.5	1.0
Subtotal (2000) Natural Resources	14,091	21,504	25,108	3,604	93.6	113.7	122.1	8.4
(3000) Environmental Services								
(3050) Toxic Substances	3,981	6,027	7,154	1,127	30.3	38.8	39.8	1.0
(3080) Air Quality	3,818	4,218	3,950	-267	28.2	32.0	30.0	-2.0
(3090) Lead and Health Housing	2,302	1,960	1,965	5	18.0	19.2	19.2	0.0
Subtotal (3000) Environmental Services	10,101	12,204	13,069	865	76.5	90.0	89.0	-1.0

(Continued on next page)

Table KG0-4 (Continued)

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(4000) Policy and Sustainability								
(4010) Policy and Sustainability	349	688	645	-42	3.8	6.0	5.0	-1.0
(4020) Environmental Coordination	0	0	0	0	0.0	0.0	0.0	0.0
Subtotal (4000) Policy and Sustainability	349	688	645	-42	3.8	6.0	5.0	-1.0
(5000) Community Relations								
(5010) Community Relations	1,540	1,866	922	-945	8.4	10.0	7.0	-3.0
Subtotal (5000) Community Relations	1,540	1,866	922	-945	8.4	10.0	7.0	-3.0
(6000) Energy								
(6010) Energy Efficiency and Conservation	9,371	5,847	3,639	-2,209	19.2	14.0	10.0	-4.0
(6020) Energy Affordability	2,410	2,848	2,853	5	25.4	21.0	23.0	2.0
(6030) Energy Assistance Benefit Payments	19,475	12,917	12,697	-220	0.0	0.0	0.0	0.0
(6040) Utilities Management	10,188	19,475	27,165	7,690	8.4	14.0	20.0	6.0
Subtotal (6000) Energy	41,444	41,087	46,354	5,267	52.9	49.0	53.0	4.0
(7000) Enforcement and Environmental Justice								
(7010) Enforcement and Environmental Justice	197	534	635	100	4.6	5.0	5.0	0.0
Subtotal (7000) Enforcement and Environmental Justice	197,534	635	100	4.6	5.0	5.0	0.0	
(8000) Green Economy								
(8010) Green Economy	342	354	285	-68	3.6	2.0	2.0	0.0
(8020) Green Jobs and Youth Programs	258	174	180	6	1.8	2.0	2.0	0.0
Subtotal (8000) Green Economy	600	527	465	-62	5.4	4.0	4.0	0.0
Total Proposed Operating Budget	70,980	85,290	93,662	8,372	275.9	311.7	320.1	8.4

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The District Department of the Environment's (DDOE) proposed FY 2013 gross budget is \$93,662,063 which represents a 9.8 percent increase over the FY 2012 approved gross budget of \$85,289,752. The budget is comprised of \$14,796,308 of Local funds, \$26,712,633 of Federal Grant funds, \$1,150,000 of Private Grant funds, \$50,637,053 of Special Purpose Revenue funds, and \$366,069 of Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DDOE's FY 2013 CSFL budget is \$14,666,646, which represents a \$1,490,354, or 9.2 percent, decrease from the FY 2012 approved Local funds budget of \$16,157,000. The primary reason for the decrease is the removal of an FY 2012 one-time item of \$1,659,211, which was to support multiple programs.

Initial Adjusted Budget

Cost Increase: DDOE increased the Local funds Subsidies and Transfers budget by \$134,992; Other Services and Charges by \$73,781, due to an increase in legal services costs arising from an MOU with the Office of the Attorney General (OAG); and Telecom by \$8,244.

Special Purpose Revenue funds increases include \$6,906,444 in Contractual Services to support the Sustainable Energy Trust Fund (SETF) contract increase, implement Stormwater permit compliance measures, and initiate bag bill Anacostia clean-up contracts; and \$6,398,780 in Subsidies and Transfers for the Renewable Energy Development Fund (REDF) for solar energy incentive projects. The Special Purpose Revenue funds personal services budget was also increased by \$2,342,692 and 33.2 FTEs so that DDOE can properly align its personal services budget. Other increases include \$656,462 for Fringe Benefits, \$325,000 for Other Services and Charges and Contracts from Chevron USA, Inc. to address public health and environmental issues affecting residences of Riggs Park, \$307,619 for energy program services, \$54,604 for Telecom, and \$28,458 for Supplies. The proposed Private Grant funds budget is \$1,150,000, an increase of \$1,000,000 over the FY 2012 budget request. This is due to a new Fish and Wildlife Foundation grant award.

Cost Decrease: The Local funds personal services budget was reduced by \$86,242 and increased by 0.4 FTE to align the personal services budget with historical spending. Other changes include decreases of \$82,816 in Equipment and \$48,049 for Supplies, part of which was shifted to Special Purpose Revenue funds to support the Pesticide fund. The Special Purpose Revenue funds budget for Equipment was reduced by \$11,349.

A reduction of \$6,687,652 and 15.3 FTEs in the Federal Grant funds budget is the result of the elimination of stimulus grant award funding, and an additional \$200,000 was reduced in Fixed Costs.

The Intra-District budget was reduced by \$35,691 and 0.3 FTE due to the decrease in the Lead Based Paint Awareness Campaign MOU with the Child and Family Services Agency (CFSA).

Additionally Adjusted Budget

Technical Adjustment: Adjustment of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in increases of \$32,662 in Local funds, \$38,142 in Federal Grant funds, \$30,928 in Special Purpose Revenue funds, and \$786 in Intra-District funds.

The Special Purpose Revenue funds budget for Contractual Services was reduced by \$826,218 in multiple programs due to a lower revenue projection.

Policy Initiative

Eliminate: A reduction of \$596,000 and 5.7 FTEs in the Federal Grant funds budget as the result of a loss of the Centers of Disease Control and Prevention grant.

Cost Decrease: \$596,165 in Special Purpose Revenue funds from the Energy division, which was shifted to the Environmental Services division to continue to support the Lead Poisoning Prevention program.

Cost Increase: The Local funds budget was increased by \$97,000 and 1.0 FTE to support the Fisheries and Wildlife Program in the Natural Resources division. Additionally, in Special Purpose Revenue \$596,165 and 5.7 FTEs were shifted from the Energy division to the Environmental Services division to continue to support the Lead Poisoning Prevention Program, which could have been otherwise discontinued due to the loss of a federal grant from the Centers for Disease Control and Prevention.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table KG0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table KG0-5

(dollars in thousands)

	DIVISIONn	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		16,157	93.1
Removal of One-Time Funding	Multiple Programs	-1,659	-10.6
Fringe Benefit Rate Adjustment	Multiple Programs	107	0.0
Consumer Price Index	Multiple Programs	32	0.0
Personal Services Growth Factor	Multiple Programs	30	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		14,667	82.5
Cost Increase: Align subsidies with historical spending	Multiple Programs	135	0.0
Cost Increase: Legal services fees	Multiple Programs	74	0.0
Cost Increase: Telecom charges for fixed costs	Multiple Programs	8	0.0
Cost Decrease: Align budget and FTE with personal services costs	Multiple Programs	-86	0.4
Cost Decrease: Equipment	Multiple Programs	-83	0.0
Cost Decrease: Shifted a portion of Supplies cost to Pesticide fund in Special Purpose Revenue funds	Multiple Programs	-48	0.0
FY 2013 Initial Adjusted Budget		14,667	82.9
Technical Adjustment: Health insurance contribution	Multiple Programs	33	0.0
FY 2013 Additionally Adjusted Budget		14,699	82.9
FY 2013 Policy Initiatives			
Cost Increase: Additional position for the Fisheries and Wildlife program	Natural Resources	97	1.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		14,796	83.9
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		34,158	143.7
Cost Decrease: Reduction in stimulus grant funding	Multiple Programs	-6,688	-15.3
Cost Decrease: Adjustment to fixed costs budget	Agency Management Program	-200	0.0
FY 2013 Initial Adjusted Budget		27,270	128.4
Technical Adjustment: Health insurance contribution	Multiple Programs	38	0.0
FY 2013 Additionally Adjusted Budget		27,309	128.4
FY 2013 Policy Initiatives			
Eliminate: Centers for Disease Control and Prevention grant funding	Environmental Services	-596	-5.7
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		26,713	122.7
PRIVATE GRANT FUNDS: FY 2012 Approved Budget and FTE		150	0.0
Cost Increase: Fish and Wildlife Foundation grant	Natural Resources	1,000	0.0
FY 2013 Initial Adjusted Budget		1,150	0.0
PRIVATE GRANT FUNDS: FY 2013 Proposed Budget and FTE		1,150	0.0

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Table KGO-5 (continued)

(dollars in thousands)

	DIVISION	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		34,424	71.0
Cost Increase: Sustainable Energy Trust Fund contract and additional Stormwater permit compliance and bag bill Anacostia clean-up contracts	Energy	6,906	0.0
Cost Increase: Renewable Energy Development Fund incentives for solar energy projects	Energy	6,399	0.0
Cost Increase: Align FTE and budget with personal services costs	Multiple Programs	2,343	33.2
Cost Increase: Adjust personal services budget for fringe benefits	Multiple Programs	656	0.0
Cost Increase: Other Services and Charges and Contracts	Multiple Programs	325	0.0
Cost Increase: Energy Program Services in the Renewable Energy Development and the Sustainable Energy Trust Funds	Multiple Programs	308	0.0
Cost Increase: Telecom charges for fixed costs	Multiple Programs	55	0.0
Cost Increase: Supplies budget	Multiple Programs	28	0.0
Cost Decrease: Equipment budget	Multiple Programs	-11	0.0
FY 2013 Initial Adjusted Budget		51,432	104.2
Additional Adjustments: Align budget with available resources	Multiple Programs	-826	0.0
Technical Adjustment: Health insurance contribution	Multiple Programs	31	0.0
FY 2013 Additionally Adjusted Budget		50,637	104.2
FY 2013 Policy Initiatives			
Cost Increase: Shifted from the Energy division to support the Lead Poisoning Prevention program	Environmental Services	596	5.7
Cost Decrease: Subsidies and Transfers	Energy	-596	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		50,637	109.9
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		401	3.9
Cost Decrease: Lead Based Paint Awareness Campaign MOU with CFSA	Multiple Programs	-36	-0.3
FY 2013 Initial Adjusted Budget		365	3.6
Technical Adjustment: Health insurance contribution	Multiple Programs	1	0.0
FY 2013 Additionally Adjusted Budget		366	3.6
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		366	3.6
Gross for KGO - District Department of the Environment		93,662	320.1

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency performance plan has the following objectives for FY 2013:

1. Office of Policy and Sustainability

Objective 1: Track and report on government-wide sustainability initiatives.

Objective 2: Complete analysis and plan for climate change mitigation and adaptation.

Objective 3: Encourage property owners to implement green building and energy conservation practices.

Proposed Key Performance Indicators - Office of Policy and Sustainability

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of sustainability indicators updated on time ¹	Not Available	Not Available	Not Available	90%	95%	95%
Number of buildings reporting ENERGY STAR benchmarking data to DDOE	Not Available	Not Available	Not Available	250	1,150	1,900

2. Office of Enforcement and Environmental Justice

Objective 1: Increase effectiveness of enforcement collections.

Objective 2: Improve data management systems.

Objective 3: Help improve records management of enforcement programs.

Proposed Key Performance Indicators - Office of Enforcement and Environmental Justice

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Amount collected from fines and penalties	\$260,796	\$192,500	\$226,679	\$175,000	\$185,000	\$200,000
Compliance rate of enforcement actions processed ²	Not Available	50%	65%	75%	75%	75%
Rate of return on infractions collections ³	Not Available	70%	45%	50%	50%	50%

3. Office of Community Relations

Objective 1: Educate and encourage environmentally friendly and energy efficient practices to District residents, businesses, institutions and government.

Objective 2: Develop targeted public education campaigns around upcoming DDOE and District initiatives and programs.

Proposed Key Performance Indicators - Office of Community Relations

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of District residents reached by DDOE Outreach and Education Programs	72%	75%	75%	75%	75%	75%
Number of DDOE social media followers (Facebook and Twitter)	Not Available	Not Available	1,591	2,000	2,500	3,125

4. Energy Administration

Objective 1: Reduce the energy burden on the District's most vulnerable and low income populations.

Objective 2: Facilitate market transformation by providing incentives for energy efficiency and conservation practices and renewable energy generation.

Proposed Key Performance Indicators - Energy Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number total units weatherized	482	550	1,528	295	250	TBD
Percentage of average reduction in energy consumption per unit weatherized	13%	5%	25%	5%	5%	TBD
Number of Home Energy Rating System audits performed	93	1,250	1,269	1,250	500	TBD
Per-capita energy consumption (Sustainable Energy Utility metric)	Not Available	Baseline	Not Available	Baseline	1% reduction	TBD
Renewable energy generating capacity (Sustainable Energy Utility metric)	Not Available	Baseline	Not Available	Baseline	TBD	TBD
Peak energy demand in the District (Sustainable Energy Utility metric)	Not Available	Baseline	Not Available	Baseline	TBD	TBD
Energy efficiency of low-income housing (Sustainable Energy Utility metric)	Not Available	Baseline	Not Available	Baseline	TBD	TBD
Energy demand of District's largest energy users (Sustainable Energy Utility metric)	Not Available	Baseline	Not Available	Baseline	TBD	TBD
Number of green-collar jobs in the District (Sustainable Energy Utility metric)	Not Available	Baseline	27	66	77	88

5. Environmental Services Administration

Objective 1: Transform DC residential housing into homes that do not contain environmental health hazards.

Objective 2: Improve the Design, Implementation, and Enforcement of Emission Control Programs to Reduce Air Pollution.

Objective 3: Return District lands to productive use by effectively managing brownfields and underground storage tanks.

Proposed Key Performance Indicators - Environmental Services Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of elevated blood level cases and other properties with identified hazards that are issued an Order to Eliminate Lead-Based Paint Hazards within 21 days of the property's risk assessment ²	62%	60%	90%	85%	90%	95%
Percentage of children under 36 months of age that are being screened for lead poisoning	41%	36%	52%	38%	55%	60%
Number of cases of children under age six identified with a blood lead level at or above CDC's threshold of concern of 10 micrograms of lead per deciliter of blood	89	75	49	50	50	45
Confirmed EBLLs as percent of District children tested, as compared to national average	0.94	0.72	0.3	0.75	0.75	0.65
Number of days in which ozone levels exceed the National Ambient Air Quality Standards	18	25	10	12	10	8
Number of diesel-powered vehicles or engines replaced or retrofitted	0	20	7	4	5	5
Number of Brownfield assessments completed	0	10	0	12	15	15
Number of Significant Operational Compliance (SOC) inspections of underground storage tanks completed	55	60	70	60	50	50
Number of full-compliance evaluations of Title V facilities	10	17	19	20	17	19
Compliance rate of gas stations and dry cleaners inspected (%)	TBD	75%	57%	65%	70%	75%
Number of pesticide marketplace inspections	51	56	60	62	68	70

NOX = Nitrogen Oxides

EBLL = Elevated Blood Lead Levels

6. Natural Resources Administration

Objective 1: Manage nonpoint source pollution / stormwater runoff by promoting Low Impact Development throughout the District of Columbia.

Objective 2: Improve regulatory compliance through increased enforcement and more efficient customer service.

Objective 3: Monitor the health of the District's natural resources.

Objective 4: Encourage the public to protect natural resources through education and outreach.

Proposed Key Performance Indicators - Natural Resources Administration

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Number of Participants in RiverSmart Homes Program	1079	1,200	1,266	1,250	1,300	1,300
Percentage of construction plans approved that contain a low impact design component.	52%	50%	41%	50%	50%	70%
Number of inspections for stormwater management erosion/sediment control	7,009	8,000	9,364	8,000	8,250	8,250
Percentage of drainage complaints responded to within 2 business days	100%	95%	100%	95%	100%	100%
Percentage of illicit discharge complaints investigated within 5 business days	Not Available	Baseline	95%	95%	95%	100%
Number of wildlife data samples collected	Not Available	Not Available	Not Available	1,200	1,200	1,200
Number of Aquatic Resources Education Center visitors	5,430	1,440	3,479	1,728	2,500	3,000
Number of Bag Law inspections	Not Available	Baseline	335	450	550	600
Number of coal tar inspections	Not Available	Baseline	46	60	70	70
Number of water quality samples collected and analyzed	2,398	2,500	2,516	2,740	2,740	2,740

7. Office of the Director

Objective 1: Increase customer satisfaction through efficient business practices.

Objective 2: Establish and continuously maintain regulations that protect and improve the environment for District residents.

Objective 3: Develop new tools to meet the District's environmental goals.

Proposed Key Performance Indicators - Office of the Director

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of subgrantee's budget spent on programmatic costs ⁶	Not Available	65%	42%	65%	65%	65%
Percentage of scheduled monitoring reports as defined in agency monitoring plan completed for each grant award ⁷	Not Available	100%	74%	100%	100%	100%

Performance Plan Endnotes:

1. This measure tracks the percentage of sustainability indicators showcased in the greendashboard.dc.gov website that are updated on time according to the schedule.
2. Compliance rate of enforcement actions processed measures the success of enforcement actions. A high compliance rate means that once DDOE takes enforcement actions, it is successful at getting the desired environmental results from the regulated industry. (This does not include payments of fines and penalties). A low compliance rate means that even after DDOE takes enforcement actions, it is still not getting the desired results. This measure can be influenced by several factors such as inability to locate the responsible party, being ignored by the responsible party, or the agency's failure to follow-up on enforcement actions.
3. DDOE will collect and measure data on returns on civil infractions by totaling the amount of fines issued from original tickets and settlements, and comparing those amounts to the amounts of respondents' payments.
4. This involves sending samples to lab for analysis; writing comprehensive report after sample results are delivered to DDOE; a second inspector reviewing the report for quality assurance; a supervisor reviewing and approving the report; and writing a notice of violation and an order to relocate, if necessary.
5. This industry standard is an annual measure that will be compared to the national average reported by the Center for Disease Control. The current average hovers around 1 percent.
6. This industry standard measure can only be compared to jurisdictions with the same ozone nonattainment status as the District. In addition, ozone formation is highly dependent on heat and sunlight; 2009 was an abnormal year, with low ozone levels due to the relatively cool summer, while 2010 had abnormally high ozone levels due to the relatively hot summer.
7. A Title V facility is one that is considered a major source of one or more air pollutants and so receives a facilitywide permit.
8. The Wise Giving Alliance of the Better Business Bureau identifies 65 percent to be an industry standard for this measure <http://www.bbb.org/us/Charity-Standards/>. This metric measures all subgrantees' programmatic costs as a percentage of their overall costs.
9. Pursuant to Section 11.4 of the Grants Manual and Source Book all District agencies must complete monitoring reports. All District agencies should be in compliance with this standard. The standard is 100 percent.

D.C. Taxicab Commission

www.dctaxi.dc.gov

Telephone: 202-645-6018

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$1,664,106	\$1,863,832	\$1,890,924	1.5
FTEs	20.7	22.0	22.0	0.0

The mission of the District of Columbia Taxicab Commission (DCTC) is to provide the citizens and visitors of the District of Columbia a safe, comfortable, efficient, and affordable taxicab experience in well-equipped vehicles operated by highly qualified individuals who have knowledge of the District's streets, boundaries, and tourist destinations.

Summary of Services

The DCTC provides services to approximately 8,250 taxicab drivers and 116 taxicab companies, 103 independent limousine drivers and 27 limousine companies. DCTC also attends and/or conducts adjudication services and collects fees from complaints that are filed against taxicab drivers. DCTC Hack Inspectors conduct daily random taxicab inspections.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table TC0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table TC0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	1,077	1,049	1,069	0	-1,069	-100.0
Special Purpose Revenue Funds	467	365	511	1,607	1,096	214.4
Total for General Fund	1,544	1,415	1,580	1,607	27	1.7
Intra-District Funds						
Intra-District Funds	238	249	284	284	0	0.1
Total for Intra-District Funds	238	249	284	284	0	0.1
Gross Funds	1,782	1,664	1,864	1,891	27	1.5

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table TC0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table TC0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	19.0	16.2	16.0	0.0	-16.0	-100.0
Special Purpose Revenue Funds	4.0	3.6	5.0	21.0	16.0	320.0
Total for General Fund	23.0	19.8	21.0	21.0	0.0	0.0
Intra-District Funds						
Intra-District Funds	0.9	0.9	1.0	1.0	0.0	0.0
Total for Intra-District Funds	0.9	0.9	1.0	1.0	0.0	0.0
Total Proposed FTEs	23.9	20.7	22.0	22.0	0.0	0.0

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table TC0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table TC0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	861	788	929	1,019	91	9.7
12 - Regular Pay - Other	335	340	291	227	-65	-22.1
13 - Additional Gross Pay	26	56	23	23	0	0.0
14 - Fringe Benefits - Current Personnel	263	283	298	331	33	10.9
15 - Overtime Pay	10	10	0	10	10	N/A
Subtotal Personal Services (PS)	1,495	1,478	1,542	1,610	69	4.5
20 - Supplies and Materials	0	37	4	4	0	0.0
30 - Energy, Comm. and Building Rentals	9	0	0	0	0	N/A
31 - Telephone, Telegraph, Telegram, Etc.	36	0	0	0	0	N/A
40 - Other Services and Charges	107	80	190	123	-67	-35.5
41 - Contractual Services - Other	47	70	128	104	-24	-18.9
70 - Equipment and Equipment Rental	87	0	0	50	50	N/A
Subtotal Nonpersonal Services (NPS)	287	186	322	280	-42	-12.9
Gross Funds	1,782	1,664	1,864	1,891	27	1.5

*Percent change is based on whole dollars.

Program Description

The D.C. Taxicab Commission operates through the following 3 programs:

Licensing and Dispute Resolution – provides licensing and complaint resolution for public vehicle-for-hire owners and operators so that passengers are ensured consistent, safe, and non-discriminatory transportation services.

This program contains the following 2 activities:

- **Business and Operator Licensing** – licenses operators, companies, and associations that comprise the public vehicle-for-hire industry; and
- **Taxicab Dispute Resolution** – investigates, mediates, refers, and resolves complaints against and among public vehicle-for-hire owners, operators, and customers.

Passenger and Driver Protection – provides enforcement, compliance and legal oversight to ensure that public vehicle-for-hire owners and operators are in compliance with District law and DCTC regulations, including inspection of taxicab vehicles and the verification of operator licensing.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Program Structure Change

The D.C. Taxicab Commission has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table TC0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table TC0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1010) Personnel	15	18	19	1	0.1	0.2	0.2	0.0
(1015) Training and Education	6	8	8	0	0.0	0.0	0.0	0.0
(1020) Contracting and Procurement	15	18	19	1	0.1	0.2	0.2	0.0
(1030) Property Management	5	7	8	0	0.0	0.0	0.0	0.0
(1040) Information Technology	10	13	4	-9	0.0	0.0	0.0	0.0
(1050) Financial Management	15	18	19	1	0.1	0.2	0.2	0.0
(1070) Fleet Management	58	47	26	-22	0.0	0.0	0.0	0.0
(1080) Communications	5	14	15	0	0.0	0.0	0.0	0.0
(1085) Customer Service	14	22	23	1	0.1	0.2	0.2	0.0
(1090) Performance Management	15	18	19	1	0.1	0.2	0.2	0.0
Subtotal (1000) Agency Management Program	154	185	158	-27	0.9	1.0	1.0	0.0
(2000) Licensing and Dispute Resolution								
(2010) Business and Operator Licensing	515	566	601	35	4.6	4.9	4.9	0.0
(2020) Taxicab Dispute Resolution	95	126	125	-1	1.2	1.3	1.3	0.0
Subtotal (2000) Licensing and Dispute Resolution	611	691	726	34	5.7	6.2	6.2	0.0
(3000) Passenger and Driver Protection								
(3010) Enforcement and Compliance	899	988	1,007	20	14.1	14.8	14.8	0.0
Subtotal (3000) Passenger and Driver Protection	899	988	1,007	20	14.1	14.8	14.8	0.0
Total Proposed Operating Budget	1,664	1,864	1,891	27	20.7	22.0	22.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The District of Columbia Taxicab Commission's (DCTC) proposed FY 2013 gross budget is \$1,890,924, which represents a 1.5 percent increase over the approved budget of \$1,863,832. The budget is comprised of \$1,607,236 of Special Purpose Revenue funds and \$283,688 of Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DCTC's FY 2013 CSFL budget is \$1,087,739, which represents a \$18,607, or 1.7 percent, increase over the FY 2012 approved Local funds budget of \$1,069,132.

Initial Adjusted Budget

Cost Increase: \$27,044 of Local funds personal services, which aligns personal services costs with historical spending; \$4,893 to Special Purpose Revenue funds for Fringe Benefit costs; and in Intra-District funds, \$50,000 to procure new Equipment, \$10,000 to fund overtime, and \$3,135 for Salary and Fringe Benefits.

Cost Decrease: \$3,658 from Local funds for Contractual Services and Other Services and Charges to align with historical spending; \$4,893 from Special Purpose Revenue fund for personal services; and \$86,150 from Intra-District funds for Contractual Services and Other Services and Charges.

Shift: A transfer of \$23,203 from Local to Intra-District funds to more efficiently align the personal services costs for shift differential expenses.

Additionally Adjusted Budget

Technical Adjustment: Adjustment of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in increases of \$6,423 in Special Purpose Revenue funds and \$188 in Intra-District funds.

Cost Increase: \$1,874 in Special Purpose Revenue funds to align the budget with additional resources.

Policy Initiative

Shift: In order for DCTC to be self-sufficient and maximize efficiency, the entire Local funds budget of \$1,087,739 was shifted to Special Purpose Revenue funds. Supporting revenue will come from a new Taxi Flag Drop Fee.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table TC0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table TC0-5

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		1,069	16.0
Fringe Benefit Rate Adjustment	Multiple Programs	14	0.0
Consumer Price Index (less than \$500)	Multiple Programs	0	0.0
Personal Services Growth Factor	Multiple Programs	4	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		1,088	16.0
Cost Increase: Adjust personal services budget to historical spending pattern	Multiple Programs	27	0.0
Cost Decrease: Adjustment to nonpersonal services budget for Contracts and Other Services and Charges	Multiple Programs	-4	0.0
Shift: Funding for shift differential shifted to Intra-District funds	Passenger and Driver Protection	-23	0.0
FY 2013 Initial Adjusted Budget		1,088	16.0
FY 2013 Policy Initiatives			
Shift: To Special Purpose Revenue funds	Multiple Programs	-1,088	-16.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		511	5.0
Cost Increase: Fringe Benefit costs	Multiple Programs	5	0.0
Cost Decrease: Align projected revenue with personal services costs	Multiple Programs	-5	0.0
FY 2013 Initial Adjusted Budget		511	5.0
Additional Adjustments: Align budget with additional resources	Licensing and Dispute Resolution	2	0.0
Technical Adjustment: Health insurance contribution	Multiple Programs	6	0.0
FY 2013 Additionally Adjusted Budget		519	5.0
FY 2013 Policy Initiatives			
Shift: From Local funds	Multiple Programs	1,088	16.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		1,607	21.0
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		284	1.0
Cost Increase: New equipment purchase	Licensing and Dispute Resolution	50	0.0
Cost Increase: Funding for overtime	Licensing and Dispute Resolution	10	0.0
Cost Increase: Adjust Salary and Fringe Benefits to historical spending pattern	Licensing and Dispute Resolution	3	0.0
Cost Decrease: Reduce Contracts and Other Services and Charges	Licensing and Dispute Resolution	-86	0.0
Shift: Funding for the anticipated shift differential from Local funds	Licensing and Dispute Resolution	23	0.0
FY 2013 Initial Adjusted Budget		284	1.0
Technical Adjustment: Health insurance contribution (less than \$500)	Multiple Programs	0	0.0
FY 2013 Additionally Adjusted Budget		284	1.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		284	1.0
Gross for TC0 - D.C. Taxicab Commission		1,891	22.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2013:

Objective 1: Improve customer and taxicab service provided to the citizens and visitors of the District of Columbia.

Objective 2: Improve the efficiency and quality of services that support and regulate taxicabs in the District of Columbia.

Objective 3: Driver Education Qualifications.

Proposed Key Performance Measures

Measure	FY 2010 Actual	FY 2011 Target	FY 2011 Actual	FY 2012 Projection	FY 2013 Projection	FY 2014 Projection
Percentage of complaints acknowledged within 2 days of receipts	97.14%	94%	94.27%	90%	92%	93%
Percentage of lost items returned to customers	90%	91%	86.81%	80%	81%	81%
Percentage of Public Vehicles for Hire licenses processed within 1 business day of receipt of criminal background check	95.23%	93%	95.01%	Not Available	Not Available	Not Available
Percentage of taxicabs and limousines inspected that have valid licenses, and insurances	96.78%	92%	94.3%	81%	85%	90%

Washington Metropolitan Area Transit Commission

www.wmatc.gov

Telephone: 301-588-5260

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$123,000	\$125,706	\$125,706	0.0

The mission of the Washington Metropolitan Area Transit Commission (WMATC) is to help assure that the public is provided passenger transportation services by fit and responsible, privately owned, for-hire licensed carriers to service the metropolitan region. This budget reflects only the District of Columbia government appropriation to the agency.

The WMATC assumed its jurisdiction in March 1961. The commission administers the delegated powers of the Washington Metropolitan Area Transit Regulation Compact (Public Law 87-767; 76 Stat. 764; and amended in 1991 by Public Law 101-505, 104 Stat. 1300). The latest amended compact is codified at District of Columbia Official Code Section 9-1103.01.

A three-member Board of Commissioners directs the WMATC. One commissioner is appointed from the District of Columbia Public Service Commission by the Mayor of the District of Columbia; one commissioner is appointed from the Maryland Public Service Commission by the Governor of Maryland; and one commissioner is appointed from the Virginia State Corporation Commission by the Governor of Virginia. Daily operations are directed by the Executive Director and carried out by WMATC staff. The Washington Metropolitan Area Transit District (Metropolitan District) consists of the following jurisdictions:

- Arlington County, Virginia;
- City of Alexandria, Virginia;
- City of Falls Church, Virginia;
- District of Columbia;
- Fairfax County, Virginia;
- Montgomery County, Maryland;
- Prince George's County, Maryland; and
- Washington-Dulles International Airport in Loudoun County, Virginia.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table KC0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KC0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	123	123	126	126	0	0.0
Total for General Fund	123	123	126	126	0	0.0
Gross Funds	123	123	126	126	0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table KC0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KC0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	123	123	126	126	0	0.0
Subtotal Nonpersonal Services (NPS)	123	123	126	126	0	0.0
Gross Funds	123	123	126	126	0	0.0

*Percent change is based on whole dollars.

Program Description

The Washington Metropolitan Area Transit Commission (WMATC) budget represents only the District's subsidy payment to the multi-jurisdictional agency. The subsidy budget is shown in this program format for comparison purposes only. The WMATC operates through the following program:

Regulatory - governs the operating authority, rates, and insurance of privately-owned, for-hire passenger carriers in the metropolitan region. Specifically, the agency grants operating authority to private carriers such as airport shuttles, charter group buses, tour buses, handicapped transport vehicles, businesses with private and government contract shuttles, carriers for conventions, and other privately-owned vehicles. As part of its regulatory program, WMATC also establishes inter-state taxicab rates, which are used when taxicabs cross from one signatory jurisdiction to another. The commission staff is a source for determination of fares for taxicab trips between the District of Columbia and area airports or other points in Maryland or Virginia that are in the metropolitan region. Staff is also available to mediate taxicab overcharge complaints regarding inter-state travel.

Program Structure Change

The Washington Metropolitan Area Transit Commission has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table KC0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table KC0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Washington Metro Transit Commission (CC)								
(1100) Washington Metro Transit Commission (CC)	123	126	126	0	0.0	0.0	0.0	0.0
Subtotal (1000) WMATC (CC)	123	126	126	0	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	123	126	126	0	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Washington Metropolitan Area Transit Commission has no changes from the FY 2012 approved budget to the FY 2013 proposed budget.

Washington Metropolitan Area Transit Authority

www.wmata.com
Telephone: 202-962-1000

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$257,703,034	\$275,293,796	\$286,936,920	4.2

The mission of the Washington Metropolitan Area Transit Authority (WMATA) is to provide the public with an efficient, affordable and safe means of travel, under the direction of the District's Department of Transportation (Progressive Transportation Services Administration), which provides funding, policy recommendations, and coordination services to the agency.

WMATA was created February 20, 1967. It is an interstate compact agency and, by the terms of its enabling legislation, an agency and instrumentality of the District of Columbia, State of Maryland, and Commonwealth of Virginia. This compact agency was created by the aforementioned states and the District of Columbia to plan, finance, construct, and operate a comprehensive public transit system for the Washington metropolitan area. A Board of Directors, with representatives from each of the three jurisdictions and the federal government, governs WMATA. The District has two voting members and two non-voting members on WMATA's Board. The Progressive Transportation Services Administration of the District's Department of Transportation (DDOT) oversees the District's funding of WMATA and recommends policy direction, develops service initiatives, and monitors service quality. DDOT's role is inclusive of all transit modes including Metrobus, Metrorail, and Metro-Access Paratransit service.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table KE0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KE0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	231,668	245,703	134,817	199,156	64,339	47.7
Dedicated Taxes	0	0	58,642	57,202	-1,440	-2.5
Special Purpose Revenue Funds	12,000	12,000	24,629	30,579	5,950	24.2
Total for General Fund	243,668	257,703	218,088	286,937	68,849	31.6
Intra-District Funds						
Intra-District Funds	50	0	57,206	0	-57,206	-100.0
Total for Intra-District Funds	50	0	57,206	0	-57,206	-100.0
Gross Funds	243,718	257,703	275,294	286,937	11,643	4.2

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table KE0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KE0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	243,718	257,703	275,294	286,937	11,643	4.2
Subtotal Nonpersonal Services (NPS)	243,718	257,703	275,294	286,937	11,643	4.2
Gross Funds	243,718	257,703	275,294	286,937	11,643	4.2

*Percent change is based on whole dollars.

Program Description

Washington Metropolitan Area Transit Authority (WMATA) operates through the following 4 programs:

WMATA Operations - This program ensures that Metrorail and Metrobus operates efficiently and timely within the District of Columbia.

The program contains the following 2 activities:

- **Metrorail Operations** - WMATA operates approximately 38 miles of the Metrorail system and 40 stations in the District. It provides approximately 226.5 million trips per year. WMATA manages a total of 106 miles of track in the metropolitan area with 86 stations; and
- **Metrobus Operations** - WMATA operates approximately 350 bus routes on 135 lines throughout the metropolitan area, serving an average yearly ridership of 135 million. The District has the most concentrated level of Metrobus service in the region and the largest share of Metrobus ridership. Over half of Metrobus riders are District residents.

Metro Access - MetroAccess provides curb-to-curb wheelchair lift-equipped van service for persons unable to use accessible conventional bus or rail services. In the District, the service has nearly 9,200 certified riders, who make approximately 54,000 trips per month. WMATA contracts with private carriers for the paratransit service.

DC Specific (Reimbursable to WMATA) Projects - DC-Specific projects are not part of the regular jurisdictional share of the WMATA subsidy. They are programs or projects that the District pays WMATA to operate or construct.

Examples of DC-Specific projects include:

- The D.C. Circulator bus system's management;
- A special fare buy-down on bus-to-rail and rail-to-bus transfers in Southeast Washington; and
- Services associated with School Subsidy program.

Debt Service - The debt service payment covers the District's annual share of financing costs for bonds sold by WMATA for the construction of the original system and for ongoing transit infrastructure rehabilitation and replacement. This payment is consistent with the Ancillary Bond Repayment Participation Agreement entered between the District of Columbia, the State of Maryland, the Commonwealth of Virginia, and the United States Secretary of Transportation.

Program Structure Change

The Washington Metropolitan Area Transit Authority adds one program, the DC Specific projects program, in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table KE0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table KE0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Washington Metropolitan Area Transit Authority								
(1100) Washington Metropolitan Area Transit Authority	257,703	0	0	0	0.0	0.0	0.0	0.0
Subtotal (1000) WMATA	257,703	0	0	0	0.0	0.0	0.0	0.0
DC00) DC Projects Only								
(CIRC) Circulator	0	0	14,500	14,500	0.0	0.0	0.0	0.0
(REDF) Reduced Fares	0	0	970	970	0.0	0.0	0.0	0.0
(SCHS) School Subsidy	0	0	5,585	5,585	0.0	0.0	0.0	0.0
Subtotal (DC00) DC Projects Only	0	0	21,055	21,055	0.0	0.0	0.0	0.0
(DS00) Debt Service								
(DS01) Debt Service - Series	0	21,002	16,761	-4,241	0.0	0.0	0.0	0.0
Subtotal (DS00) Debt Service	0	21,002	16,761	-4,241	0.0	0.0	0.0	0.0
(MA00) Metro Access								
(PARA) Para-Transit	0	21,114	28,099	6,985	0.0	0.0	0.0	0.0
Subtotal (MA00) Metro Access	0	21,114	28,099	6,985	0.0	0.0	0.0	0.0
(OP00) WMATA Operations								
(BUS1) Metrobus	0	194,942	168,882	-26,060	0.0	0.0	0.0	0.0
(RAIL) Metrorail	0	38,236	52,140	13,904	0.0	0.0	0.0	0.0
Subtotal (OP00) WMATA Operations	0	233,178	221,022	-12,156	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	257,703	275,294	286,937	11,643	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Washington Metropolitan Area Transit Authority's (WMATA) proposed FY 2013 gross budget is \$286,936,920, which represents a 4.2 percent increase over its FY 2012 approved gross budget of \$275,293,796. The budget is comprised of \$199,156,220 of Local funds, \$57,202,000 of Dedicated Taxes, and \$30,578,700 of Special Purpose funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

WMATA's FY 2013 CSFL budget is \$137,782,796 which represents a \$2,965,970, or 2.2 percent, increase over the FY 2012 approved Local funds budget of \$134,816,826.

Policy Initiatives

Reduce: \$1,440,349 in the Debt Service program for Dedicated Tax funds, which allows the agency to properly align budget with available resources. \$57,206,000 in Intra-District funds was replaced by Local funds. In FY 2012, the WMATA subsidy was paid via an Intra-District from the District Department of Transportation (DDOT); however, in this fiscal year a determination was made to include the funding in the Local funds budget.

Cost Increase: \$12,066,140 in Local funds and \$5,200,069 in Special Purpose Revenue funds to increase the agency's share of operating cost of the Metro System.

Cost Decrease: The Local budget is reduced by \$1,371,614 due to the Metro Authority's proposal to reduce operating costs in FY 2013.

Transfer In: DDOT transferred \$50,593,899 of Local funds to WMATA, which consists of \$12,614,409 of Circulator cost, \$1,570,000 of East of the River Reduced Fare, \$4,900,000 of School Subsidy and \$31,509,490 of District Non-Regional cost. In FY 2012 budget, these costs were transferred to WMATA by Intra-District transactions. DDOT also transferred \$750,000 of Subsidies and Transfers to WMATA's Special Purpose Revenue funds. In addition, \$85,000 was transferred from the Child and Family Services Agency to provide a transportation subsidy to the Foster Care program.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table KE0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table KE0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		134,817	0.0
Other Adjustments	Multiple Programs	2,966	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		137,783	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget		137,783	0.0
FY 2013 Policy Initiatives			
Cost Increase: In Subsidies and Transfers	WMATA Operations	12,066	0.0
Cost Decrease: In Subsidies and Transfers	WMATA Operations	-1,372	0.0
Transfer In: From the Child and Family	DC Projects Only	85	0.0
Services Agency for foster care transportation subsidy			
Transfer In: Subsidies and Transfers	Multiple Programs	50,594	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		199,156	0.0
DEDICATED TAXES: FY 2012 Approved Budget and FTE		58,642	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget:		58,642	0.0
FY 2013 Policy Initiatives			
Reduce: To Subsidies and Transfers - Dedicated Taxes	Debt Service	-1,440	0.0
DEDICATED TAXES: FY 2013 Proposed Budget and FTE		57,202	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		24,629	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget:		24,629	0.0
FY 2013 Policy Initiatives			
Cost Increase: In Subsidies and Transfers	Multiple Programs	5,200	0.0
Transfer In: From DDOT - Remove restriction on Performance	WMATA Operations	750	0.0
Parking Meter revenue			
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		30,579	0.0
INTRA-DISTRICT FUNDS: FY 2012 Approved Budget and FTE		57,206	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget:		57,206	0.0
FY 2013 Policy Initiatives			
Reduce: Intra-District funds	WMATA Operations	-57,206	0.0
INTRA-DISTRICT FUNDS: FY 2013 Proposed Budget and FTE		0	0.0
Gross for KE0 - Washington Metropolitan Area Transit Authority		286,937	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

School Transit Subsidy

www.ddot.dc.gov

Telephone: 202-673-6813

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$6,007,322	\$0	\$0	N/A

The School Transit Subsidy has been absorbed into the District Department of Transportation (DDOT). Its mission and funding has been transferred. The proposed programs and projects for FY 2013 are shown in the DDOT budget chapter in the Public Works section of the budget.

The agency's FY 2010 and FY 2011 actual expenditures and FY 2012 approved budget are presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table KD0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KD0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	6,326	6,007	0	0	0	N/A
Total for General Fund	6,326	6,007	0	0	0	N/A
Gross Funds	6,326	6,007	0	0	0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table KD0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KD0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
41 - Contractual Services - Other	1,316	1,125	0	0	0	N/A
50 - Subsidies and Transfers	5,009	4,882	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	6,326	6,007	0	0	0	N/A
Gross Funds	6,326	6,007	0	0	0	N/A

*Percent change is based on whole dollars.

Program Description

Please see the DDOT budget chapter for a description of programs related to the prior functions of the School Transit Subsidy.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table KD0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table KD0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) School Transit								
(1100) School Transit	6,007	0	0	0	0.0	0.0	0.0	0.0
Subtotal (1000) School Transit	6,007	0	0	0	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	6,007	0	0	0	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

In FY 2012, the School Transit Subsidy transferred its entire budget to DDOT. All functions and responsibilities that currently exist in the School Transit Subsidy now reside within DDOT. The program description, structure, and other information about the consolidation are presented in DDOT's budget chapter.

G

Financing and Other

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Debt Service

Repayment of Loans and Interest (DS0)

Short-Term Borrowings (ZA0)

Certificates of Participation (CP0)

Debt Service - Issuance Costs (ZB0)

Schools Modernization Fund (SM0)

Repayment of Revenue Bonds (DT0)

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Repayment of Loans and Interest (DS)	\$404,768,304	\$442,444,386	\$467,424,282	5.6
Short-Term Borrowings (ZA)	\$2,840,693	\$4,500,000	\$4,390,000	-2.4
Certificates of Participation (CP)	\$32,243,889	\$32,533,738	\$32,541,713	0.0
Debt Service - Issuance Costs (ZB)	\$5,884,493	\$6,000,000	\$6,000,000	0.0
Schools Modernization Fund (SM)	\$8,612,963	\$8,620,713	\$8,625,713	0.1
Repayment of Revenue Bonds (DT)	\$4,782,425	\$6,691,000	\$8,222,000	22.9
Total Operating Budget	\$459,132,767	\$500,789,837	\$527,203,708	5.3

The mission of Debt Service administration is to finance the District's capital and cash flow needs as well as minimize costs associated with such financing, exercise fiscally responsible debt management practices, and make timely payment of all debt service.

Summary of Services

Timely debt service payments are necessary to satisfy the District's commitments to its investors (bondholders) and maintain a good credit standing in the financial marketplace. Under the District of Columbia Home Rule Act, the District may issue debt to finance capital projects or seasonal cash needs, subject to certain limitations. Specifically, no long-term debt may be issued that would cause total debt service on all tax-supported debt to exceed 12 percent of total general fund expenditures in any year during the 6-year capital plan period. No short-term debt may be issued in an amount that would cause total outstanding short-term debt to exceed 20 percent of the projected revenue of the fiscal year in which the debt is issued. Short-term debt must be repaid by the end of the fiscal year in which it is issued. The District's total outstanding tax-supported long-term debt as of December 2011 was \$8.3 billion. The District issued \$820 million of short-term debt in FY 2012, which will be repaid by September 28, 2012. Appropriations are budgeted from Local funds in amounts sufficient to meet the required payments for the various types of debt service.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table DS0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table DS0-1
(dollars in thousands)

Repayment of Loans and Interest

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	343,551	395,764	438,072	462,877	24,805	5.7
Dedicated Taxes	4,800	4,800	0	0	0	N/A
Special Purpose Revenue Funds	3,465	4,204	4,372	4,547	175	4.0
Total for General Fund	351,816	404,768	442,444	467,424	24,980	5.6
Gross Funds	351,816	404,768	442,444	467,424	24,980	5.6

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table ZA0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table ZA0-1
(dollars in thousands)

Repayment of Interest on Short-Term Borrowings

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	2,373	2,841	4,500	4,390	-110	-2.4
Total for General Fund	2,373	2,841	4,500	4,390	-110	-2.4
Gross Funds	2,373	2,841	4,500	4,390	-110	-2.4

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table CP0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table CP0-1

(dollars in thousands)

Certificates of Participation

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	32,257	32,244	32,534	32,542	8	0.0
Total for General Fund	32,257	32,244	32,534	32,542	8	0.0
Gross Funds	32,257	32,244	32,534	32,542	8	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table ZB0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table ZB0-1

(dollars in thousands)

Debt Service - Issuance Costs

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	6,514	5,884	6,000	6,000	0	0.0
Total for General Fund	6,514	5,884	6,000	6,000	0	0.0
Gross Funds	6,514	5,884	6,000	6,000	0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table SM0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table SM0-1
(dollars in thousands)

Schools Modernization Fund

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	8,612	8,613	8,621	8,626	5	0.1
Total for General Fund	8,612	8,613	8,621	8,626	5	0.1
Gross Funds	8,612	8,613	8,621	8,626	5	0.1

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table DT0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table DT0-1
(dollars in thousands)

Repayment of Revenue Bonds

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Dedicated Taxes	2,149	4,782	6,691	8,222	1,531	22.9
Total for General Fund	2,149	4,782	6,691	8,222	1,531	22.9
Gross Funds	2,149	4,782	6,691	8,222	1,531	22.9

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table DS0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table DS0-2
(dollars in thousands)

Repayment of Loans and Interest

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Comptroller Source Group						
80 - Debt Service	351,816	404,768	442,444	467,424	24,980	5.6
Subtotal Nonpersonal Services (NPS)	351,816	404,768	442,444	467,424	24,980	5.6
Gross Funds	351,816	404,768	442,444	467,424	24,980	5.6

*Percent change is based on whole dollars.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table ZA0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table ZA0-2
(dollars in thousands)

Repayment of Interest on Short-Term Borrowings

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Comptroller Source Group						
80 - Debt Service	2,373	2,841	4,500	4,390	-110	-2.4
Subtotal Nonpersonal Services (NPS)	2,373	2,841	4,500	4,390	-110	-2.4
Gross Funds	2,373	2,841	4,500	4,390	-110	-2.4

*Percent change is based on whole dollars.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table CP0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table CP0-2
(dollars in thousands)

Certificates of Participation

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Comptroller Source Group						
80 - Debt Service	32,257	32,244	32,534	32,542	8	0.0
Subtotal Nonpersonal Services (NPS)	32,257	32,244	32,534	32,542	8	0.0
Gross Funds	32,257	32,244	32,534	32,542	8	0.0

*Percent change is based on whole dollars.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table ZB0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table ZB0-2
(dollars in thousands)

Debt Service - Issuance Costs

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Comptroller Source Group						
80 - Debt Service	6,514	5,884	6,000	6,000	0	0.0
Subtotal Nonpersonal Services (NPS)	6,514	5,884	6,000	6,000	0	0.0
Gross Funds	6,514	5,884	6,000	6,000	0	0.0

*Percent change is based on whole dollars.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table SM0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table SM0-2
(dollars in thousands)

Schools Modernization Fund

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Change Proposed FY 2013	from FY 2012	Percent Change*
Comptroller Source Group						
80 - Debt Service	8,612	8,613	8,621	8,626	5	0.1
Subtotal Nonpersonal Services (NPS)	8,612	8,613	8,621	8,626	5	0.1
Gross Funds	8,612	8,613	8,621	8,626	5	0.1

*Percent change is based on whole dollars.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table DT0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table DT0-2
(dollars in thousands)

Repayment of Revenue Bonds

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Comptroller Source Group						
80 - Debt Service	2,149	4,782	6,691	8,222	1,531	22.9
Subtotal Nonpersonal Services (NPS)	2,149	4,782	6,691	8,222	1,531	22.9
Gross Funds	2,149	4,782	6,691	8,222	1,531	22.9

*Percent change is based on whole dollars.

Program Structure Change

The Debt Service agencies have no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table DS0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table DS0-3 Repayment of Loans and Interest

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Repayment of Loans and Interest								
(1100) Repayment of Loans and Interest	404,768	442,444	467,424	24,980	0.0	0.0	0.0	0.0
Subtotal (1000) Repayment of Loans and Interest	404,768	442,444	467,424	24,980	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	404,768	442,444	467,424	24,980	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table ZA0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table ZA0-3 Repayment of Interest on Short-Term Borrowings

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Short-Term Borrowings								
(1100) Short-Term Borrowings	2,841	4,500	4,390	-110	0.0	0.0	0.0	0.0
Subtotal (1000) Short-Term Borrowings	2,841	4,500	4,390	-110	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	2,841	4,500	4,390	-110	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table CP0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table CP0-3 Certificates of Participation

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Certificate of Participation								
(1100) Certificate of Participation	32,244	32,534	32,542	8	0.0	0.0	0.0	0.0
Subtotal (1000) Certificate of Participation	32,244	32,534	32,542	8	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	32,244	32,534	32,542	8	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table ZB0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table ZB0-3 Debt Service - Issuance Costs

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Debt Service - Issuance Costs								
(1100) Debt Service - Issuance Costs	5,884	6,000	6,000	0	0.0	0.0	0.0	0.0
Subtotal (1000) Debt Service - Issuance Costs	5,884	6,000	6,000	0	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	5,884	6,000	6,000	0	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table SM0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table SM0-3 Schools Modernization Fund

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Schools Modernization Fund								
(1100) Schools Modernization Fund	8,613	8,621	8,626	5	0.0	0.0	0.0	0.0
Subtotal (1000) Schools Modernization Fund	8,613	8,621	8,626	5	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	8,613	8,621	8,626	5	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table DT0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table DT0-3 Repayment of Revenue Bonds

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Repayment of Revenue Bonds								
(1100) Repayment of Revenue Bonds	4,782	6,691	8,222	1,531	0.0	0.0	0.0	0.0
Subtotal (1000) Repayment of Revenue Bonds	4,782	6,691	8,222	1,531	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	4,782	6,691	8,222	1,531	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Change

The Repayment of Loans and Interest proposed FY 2013 gross budget is \$467,424,282, which represents a 5.6 percent increase over its FY 2012 approved gross budget of \$442,444,386. The budget is comprised of \$462,877,282 of Local funds and \$4,547,000 of Special Purpose Revenue funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Repayment of Loans and Interest's FY 2013 CSFL budget is \$472,623,603, which represents a \$34,551,217 increase over the FY 2012 approved Local funds budget of \$438,072,386.

Initial Adjusted Budget

Cost Increase: The FY 2013 budget proposal for Special Purpose Revenue funds reflects an increase of \$175,000 in debt service payment that aligns the budget to revenue projections as of September 2011.

Additionally Adjusted Budget

Cost Decrease: The FY 2013 budget proposal for Local funds reflects a decrease of \$9,746,021 in debt service payments that aligns the budget to debt service projections as of February 2012.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table DS0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table DS0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		438,072	0.0
Debt Service Adjustments	Repayment of Loans and Interest	34,551	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		472,624	0.0
Additional Adjustments: Cost decrease	Repayment of Loans and Interest	-9,746	0.0
FY 2013 Additionally Adjusted Budget		462,877	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		462,877	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		4,372	0.0
Debt Service Adjustments: Adjust budget to align with revenue projections for Clear Channel Advertising Agreement	Repayment of Loans and Interest	175	0.0
FY 2013 Initial Adjusted Budget		4,547	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		4,547	0.0
Gross for DS0 - Repayment of Loans and Interest		467,424	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2013 Proposed Budget Changes

The Repayment of Interest on Short-Term Borrowing, proposed FY 2013 gross budget is \$4,390,000, which represents a 2.4 percent decrease from its FY 2012 approved gross budget of \$4,500,000. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Repayment of Interest on Short-Term Borrowings' FY 2013 CSFL budget is \$9,000,000, which represents a \$4,500,000 increase over the FY 2012 approved Local funds budget of \$4,500,000.

Additionally Adjusted Budget

Cost Decrease: The FY 2013 budget proposal for Local funds reflects a decrease \$4,610,000 in debt service payment that aligns the budget to debt service projections as of February 2012.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table ZA0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table ZA0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		4,500	0.0
Debt Service Adjustments	Short-Term Borrowings	4,500	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		9,000	0.0
Additional Adjustments: Cost decrease	Short-Term Borrowings	-4,610	0.0
FY 2013 Additionally Adjusted Budget		4,390	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		4,390	0.0
Gross for ZA0 - Repayment of Interest on Short Term Borrowing		4,390	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2013 Proposed Budget Changes

The Certificates of Participation's proposed FY 2013 gross budget is \$32,541,713, which represents an increase of \$7,975 over its FY 2012 approved gross budget of \$32,533,738. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Certificates of Participation's FY 2013 CSFL budget is \$32,541,713, which represents a \$7,975 increase over the FY 2012 approved Local funds budget of \$32,533,738.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table CP0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table CP0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		32,534	0.0
Debt Service Adjustments	Certificate of Participation	8	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		32,542	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		32,542	0.0
Gross for CP0 - Certificates of Participation		32,542	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2013 Proposed Budget Changes

The Debt Service - Issuance Costs' proposed FY 2013 gross budget is \$6,000,000, which represents no change from its FY 2012 approved gross budget of \$6,000,000. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Debt Service - issuance costs' FY 2013 CSFL budget is \$6,000,000, which represents no change from the FY 2012 approved Local funds of \$6,000,000.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table ZB0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table ZB0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE			
No Changes		0	0.0
FY 2013 Current Services Funding Level Budget (CSFL)			
		6,000	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE			
		6,000	0.0
Gross for ZB0 - Debt Service - Issuance Costs		6,000	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2013 Proposed Budget Changes

The Schools Modernization Fund's proposed FY 2013 gross budget is \$8,625,713, which represents a 0.1 percent increase over its FY 2012 approved gross budget of \$8,620,713. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Schools Modernization Fund's FY 2013 CSFL budget is \$8,625,713, which represents a \$5,000 increase over the FY 2012 approved Local funds budget of \$8,620,713.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table SM0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table SM0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		8,621	0.0
Debt Service Adjustments	Schools Modernization Fund	5	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		8,626	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		8,626	0.0
Gross for SM0 - Schools Modernization Fund		8,626	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

FY 2013 Proposed Budget Changes

The Repayment of Revenue Bonds' proposed FY 2013 gross budget is \$8,222,000, which represents a 22.9 percent increase over its FY 2012 approved gross budget of \$6,691,000. The budget is comprised entirely of Dedicated Taxes funds.

Additionally Adjusted Budget

Cost Increase: The FY 2013 budget proposal for Dedicated Taxes funds reflects an increase of \$1,531,000 that aligns the budget to debt service projections as of February 2012.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table DT0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table DT0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
DEDICATED TAXES: FY 2012 Approved Budget and FTE		6,691	0.0
Additional Adjustments: Cost increase	Repayment of Revenue Bonds	1,531	0.0
FY 2013 Additionally Adjusted Budget		8,222	0.0
DEDICATED TAXES: FY 2013 Proposed Budget and FTE		8,222	0.0
Gross for DT0 - Repayment of Revenue Bonds		8,222	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Settlements and Judgments

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$21,477,000	\$21,477,000	\$21,477,000	0.0

Settlements and Judgments (S&J) provides fiscal resources to settle claims and lawsuits and pay judgments in most types of civil cases filed against the District of Columbia.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table ZH0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table ZH0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	21,470	21,477	21,477	21,477	0	0.0
Total for General Fund	21,470	21,477	21,477	21,477	0	0.0
Gross Funds	21,470	21,477	21,477	21,477	0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table ZH0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table ZH0-2
(dollars in thousands)

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Comptroller Source Group						
40 - Other Services and Charges	21,470	21,477	21,477	21,477	0	0.0
Subtotal Nonpersonal Services (NPS)	21,470	21,477	21,477	21,477	0	0.0
Gross Funds	21,470	21,477	21,477	21,477	0	0.0

*Percent change is based on whole dollars.

Program Description

Settlements and Judgments operates through the following program:

Settlements and Judgments - addresses litigation against the District government. The fund is managed and administered by the District’s Office of Risk Management. The authority to settle a case is limited to \$500,000. For amounts greater than \$500,000, the settlement decision rests with the Mayor.

Program Structure Change

Settlements and Judgments has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table ZH0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table ZH0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Settlement and Judgments								
(1100) Settlement and Judgments	21,477	21,477	21,477	0	0.0	0.0	0.0	0.0
Subtotal (1000) Settlement and Judgments	21,477	21,477	21,477	0	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	21,477	21,477	21,477	0	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Settlements and Judgments Fund's proposed FY 2013 gross budget is \$21,477,000, representing no change from the FY 2012 approved gross budget of \$21,477,000. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

S&J's FY 2013 CSFL budget is \$21,477,000, which represents no change from the FY 2012 approved Local funds budget of \$21,477,000.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table ZH0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table ZH0-4

(dollars in thousands)

PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE	21,477	0.0
No Changes	0	0.0
FY 2013 Current Services Funding Level Budget (CSFL)	21,477	0.0
No Changes	0	0.0
FY 2013 Initial Adjusted Budget	21,477	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE	21,477	0.0
Gross for ZH0 - Settlements and Judgments	21,477	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

John A. Wilson Building Fund

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$3,565,944	\$3,967,582	\$4,193,080	5.7

The mission of the John A. Wilson Building Fund is to provide an efficient, clean, and safe working environment for District employees in a modernized century-old historic building. Easily accessible to the public, the Wilson Building is an emblem of District pride showcased on the elegant Pennsylvania Avenue corridor within the Federal Triangle, just blocks from the White House.

Culminating a five-year renovation, expansion, and restoration, the Wilson Building reopened to acclaim in late 2001. Built in 1904 and later named after the long-term District Council member and Chairman, the building had suffered from neglect and had to be closed in 1996. Preservation-minded District officials emerged with a redevelopment plan, and, starting in 1996, the Wilson Building underwent a renovation based on plans from architect Shalom Baranes. The result is a modern workplace for District government that retains much of its historic flavor and texture.

Housed in the building are the Executive Office of the Mayor, the D.C. Council, the Office of the Chief Financial Officer, and a number of other District agencies. The Wilson Building will serve the District for many years, while preserving a link to the past.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table ZZ0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table ZZ0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	3,226	3,566	3,968	4,193	225	5.7
Total for General Fund	3,226	3,566	3,968	4,193	225	5.7
Gross Funds	3,226	3,566	3,968	4,193	225	5.7

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table ZZ0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table ZZ0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
30 - Energy, Comm. and Building Rentals	928	868	1,040	1,151	111	10.7
32 - Rentals - Land and Structures	1,162	1,358	1,500	0	-1,500	-100.0
33 - Janitorial Services	0	0	2	0	-2	-100.0
34 - Security Services	1,135	1,340	1,416	1,457	41	2.9
35 - Occupancy Fixed Costs	0	0	10	1,585	1,575	16,377.8
Subtotal Nonpersonal Services (NPS)	3,226	3,566	3,968	4,193	225	5.7
Gross Funds	3,226	3,566	3,968	4,193	225	5.7

*Percent change is based on whole dollars.

Program Description

The John A. Wilson Building Fund operates through the following program:

John A. Wilson Building - provides office space for the Executive Office of the Mayor, the D.C. Council, the Office of the Chief Financial Officer, and a number of other District agencies.

Program Structure Change

The John A. Wilson Building Fund has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table ZZ0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table ZZ0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Wilson Building								
(1100) Wilson Building	3,566	3,968	4,193	225	0.0	0.0	0.0	0.0
Subtotal (1000) Wilson Building	3,566	3,968	4,193	225	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	3,566	3,968	4,193	225	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Wilson Building Fund's (ZZ0) proposed FY 2013 gross budget is \$4,193,080, which represents a 5.7 percent increase over its FY 2012 approved gross budget of \$3,967,582. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments on the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made over the FY 2012 Local funds budget. The FY 2013 CSFL adjustments over the FY 2012 Local funds budget are described on table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

There were no adjustments to the FY 2013 CSFL over the FY 2012 approved budget.

Initial Adjusted Budget

Technical Adjustments: The Wilson Building Fund's Maximum Allowable Request Ceiling was increased from \$3,967,582 to \$4,193,080 via a technical adjustment to cover the following fixed costs: \$10,560 for Electricity, \$100,329 for Water; -\$1,500,000 for Rentals; -\$1,670 for janitorial; \$40,824 for security; and \$1,575,456 for occupancy due to revised estimates.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table ZZ0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table ZZ0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		3,968	0.0
No Changes		0	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		3,968	0.0
Technical Adjustments: Fixed costs increase across several commodities	Wilson Building	225	0.0
FY 2013 Initial Adjusted Budget		4,193	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		4,193	0.0
Gross for ZZ0 - John A. Wilson Building Fund		4,193	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Non-Departmental

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$0	\$22,350,487	\$34,161,060	52.8
FTE	0.0	40.0	40.0	0.0

The mission of Non-Departmental is to budget for anticipated costs that were not allocated to specific agencies during the development of the proposed budget to ensure that specific use requirements are met.

Use of a Non-Departmental account is a common practice to include specific costs in the budget, while providing the flexibility to project and allocate these costs. Use of Non-Departmental improves budget formulation by ensuring that certain use criteria are met by agencies before the funds are released to those agencies.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table DO0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table DO0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	2,410	0	2,000	9,000	7,000	350.0
Dedicated Taxes	0	0	2,000	0	-2,000	-100.0
Special Purpose Revenue Funds	0	0	18,350	25,161	6,811	37.1
Total for General Fund	2,410	0	22,350	34,161	11,811	52.8
Gross Funds	2,410	0	22,350	34,161	11,811	52.8

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table DO0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table DO0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	0.0	0.0	40.0	40.0	0.0	0.0
Total for General Fund	0.0	0.0	40.0	40.0	0.0	0.0
Total Proposed FTEs	0.0	0.0	40.0	40.0	0.0	0.0

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table DO0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table DO0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	0	0	1,660	1,660	0	0.0
14 - Fringe Benefits - Current Personnel	0	0	340	340	0	0.0
Subtotal Personal Services (PS)	0	0	2,000	2,000	0	0.0
30 - Energy, Comm. and Building Rentals	1,510	0	0	0	0	N/A
32 - Rentals - Land and Structures	317	0	0	0	0	N/A
34 - Security Services	76	0	0	0	0	N/A
35 - Occupancy Fixed Costs	508	0	0	0	0	N/A
50 - Subsidies and Transfers	0	0	20,350	32,161	11,811	58.0
Subtotal Nonpersonal Services (NPS)	2,410	0	20,350	32,161	11,811	58.0
Gross Funds	2,410	0	22,350	34,161	11,811	52.8

*Percent change is based on whole dollars.

Program Description

Non-Departmental operates through the following program:

Non-Departmental - budgets for anticipated costs not allocated to agencies.

Program Structure Change

Non-Departmental has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table DO0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table DO0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Non-Departmental								
(1100) Non-Departmental	0	22,350	34,161	11,811	0.0	40.0	40.0	0.0
Subtotal (1000) Non-Departmental	0	22,350	34,161	11,811	0.0	40.0	40.0	0.0
Total Proposed Operating Budget	0	22,350	34,161	11,811	0.0	40.0	40.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

Non-Departmental's proposed FY 2013 gross budget is \$34,161,060, which represents a 52.8 percent increase over its FY 2012 approved gross budget of \$22,350,487. The budget is comprised of \$9,000,000 in Local funds and \$25,161,060 in Special Purpose Revenue funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

Non-Departmental's FY 2013 CSFL budget is \$2,000,000 which represents no change from the FY 2012 approved Local funds budget of \$2,000,000.

Initial Adjusted Budget

Cost Decrease: In Dedicated Taxes, a reduction of \$2,000,000 reflects the movement of the budget for the Stevie Sellows Fund revenues from Non-Departmental to the Department of Health Care Finance. In Special Purpose Revenue funds, the budget is initially adjusted to \$0 to remove the FY 2012 estimate of \$18,350,487 in unbudgeted Special Purpose Revenue.

Policy Initiative

Transfer-In: In Special Purpose Revenue funds, otherwise unbudgeted FY 2013 revenues of \$25,161,060 are added so that the District has budget authority for the full amount of its certified revenues.

Cost Increase: There is a one-time increase of \$2,000,000 in Local funds to partially fund the potential disallowance by the federal Department of Education of the \$200 per pupil of Federal Payment funds the District uses to fund the \$3,000 Public Charter School facilities allotment. Also, there is a one-time increase of \$5,000,000 in Local funds to fund the projected costs to move the Department of Mental Health clinic from a District-owned building in the NOMA area.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table DO0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table DO0-5
(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		2,000	40.0
No Changes		0	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		2,000	40.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget		2,000	40.0
FY 2013 Policy Initiatives			
Cost Increase: One-time funding for projected costs to move Department of Mental Health clinic from the NOMA building	Non-Departmental	5,000	0.0
Cost Increase: One-time funding to partially fund the potential disallowance of the \$200 per pupil of Federal Payment funds the District uses to fund the \$3,000 Public Charter School facilities allotment	Non-Departmental	2,000	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		9,000	40.0
DEDICATED TAXES: FY 2012 Approved Budget and FTE		2,000	0.0
Cost Decrease: Eliminate appropriations for Non-Departmental	Non-Departmental	-2,000	0.0
FY 2013 Initial Adjusted Budget		0	0.0
DEDICATED TAXES: FY 2013 Proposed Budget and FTE		0	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		18,350	0.0
Cost Decrease: Eliminate appropriations for Non-Departmental	Non-Departmental	-18,350	0.0
FY 2013 Initial Adjusted Budget		0	0.0
FY 2013 Policy Initiatives			
Transfer In: Budget authority for unanticipated Special Purpose Revenue expenditures	Non-Departmental	25,161	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		25,161	0.0
Gross for D00 - Non-Departmental		34,161	40.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Emergency Planning and Security Fund

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$13,507,303	\$14,900,000	\$24,700,000	65.8

The mission of the Emergency Planning and Security Fund (EPSF) is to record expenses for which federal funding has been approved under the authority found in the federal payment for “Emergency Planning and Security Costs in the District of Columbia” section of the District’s annual Appropriations Act.

The costs shown below are generally related to:

- Providing public safety at events related to the presence of the Nation's Capital in the District;
- Providing response support to immediate and specific terrorist threats or attacks in the District; and
- Support for requests from the United States Secret Service.

The District of Columbia Appropriations Act, 2012, approved December 23, 2011 (P.L. 112-74), authorized a direct federal payment to the District in the amount of \$14,900,000, available until expended, and continued the authorization for reimbursement of expenditures related to support requested by the Director of the United States Secret Service.

EPSF funds available in FY 2011 consisted of:

Unexpended balance carried forward from FY 2010:	\$0
FY 2011 approved budget:	\$14,970,000
Total Available in FY 2011:	\$14,970,000

The four tables below detail the FY 2011 EPSF activity:

1. FY 2011 approved expenditures by agency:

<u>Agency</u>	<u>Amount</u>
Metropolitan Police Department	\$11,578,116
Fire and Emergency Medical Services	1,919,994
D.C. Homeland Security and Emergency Management Agency	9,193
Total	\$13,507,303

2. FY 2011 approved expenditures by event:

<u>Event</u>	<u>Amount</u>
10-year Anniversary of September 11th	\$7,203,488
Presidential Protection	1,376,890
Hazmat/Federal Property	1,059,106
MPD Demonstrations/events	915,085
Foreign Dignitary Protection	732,420
Presidential EMS Escort	629,241
Vice Presidential Protection	583,263
MPD Vehicular Costs	385,576
FEMS Demonstrations/events	117,148
Anti-War Demonstration	102,289
March for Life	92,169
State of the Union Address	63,336
Aerial Surveillance	57,408
International Monetary Fund Demonstrations	53,595
Presidential EMS Escort	47,567
State of the Union Address	42,298
Presidential Fire Inspectors	23,459
First Lady Protection	14,102
4th of July	5,920
US Presidential Address (Financial)	2,717
Domestic Dignitary Protection	1,465

3. FY 2011 approved expenditures by quarter:

<u>Quarter</u>	<u>Amount</u>
1st Quarter	\$ 1,831,169
2nd Quarter	1,924,231
3rd Quarter	1,629,860
4th Quarter	8,122,043
Total	\$13,507,303

4. FY 2011 disallowed costs:

<u>Event</u>	<u>Amount</u>
Demonstrations or events determined to be not related to a 1st amendment rights event or a request from the Director of the United States Secret Service	\$7,443

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table EP0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table EP0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Federal Resources						
Federal Payments	15,624	13,507	14,900	24,700	9,800	65.8
Total for Federal Resources	15,624	13,507	14,900	24,700	9,800	65.8
Gross Funds	15,624	13,507	14,900	24,700	9,800	65.8

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table EP0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table EP0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	15,624	13,507	14,900	24,700	9,800	65.8
Subtotal Nonpersonal Services (NPS)	15,624	13,507	14,900	24,700	9,800	65.8
Gross Funds	15,624	13,507	14,900	24,700	9,800	65.8

*Percent change is based on whole dollars.

Program Description

The Emergency Planning and Security Fund operates through the following program:

Emergency Planning and Security Cost - provides recordation of expenses for which federal reimbursement/payment has been approved under the authority found in the federal payment for Emergency Planning and Security Costs section of the District's annual Appropriations Act.

Program Structure Change

The Emergency Planning and Security Fund has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table EP0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table EP0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Emergency Planning and Security Cost								
(1100) Emergency Planning and Security Cost	13,507	14,900	24,700	9,800	0.0	0.0	0.0	0.0
Subtotal (1000) Emergency Planning and Security Cost	13,507	14,900	24,700	9,800	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	13,507	14,900	24,700	9,800	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Emergency Planning and Security Fund's (EPSF) proposed FY 2013 gross budget is \$24,700,000, which represents a 65.8 percent increase over its FY 2012 approved gross budget of \$14,900,000. The budget is comprised entirely of Federal Payments.

Initial Adjusted Budget

Cost Increase: The EPSF budget increased by \$9,800,000 to assist with allowable expenses associated with the Presidential Inauguration in January 2013, as proposed in the President's FY 2013 budget submission to Congress.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table EP0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table EP0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
FEDERAL PAYMENTS: FY 2012 Approved Budget and FTE		14,900	0.0
Cost Increase: To assist with expenses associated with the Presidential Inauguration	Emergency Planning and Security Cost	9,800	0.0
FY 2013 Initial Adjusted Budget		24,700	0.0
FEDERAL PAYMENTS: FY 2013 Proposed Budget and FTE		24,700	0.0
Gross for EP0 - Emergency Planning and Security Fund		24,700	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Master Equipment Lease/Purchase Program

www.cfo.dc.gov

Telephone: 202-727-2476

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$48,246,767	\$53,617,192	\$50,035,750	-6.7

The mission of the Master Equipment Lease/Purchase Program (the program) is to provide District agencies with access to low-cost, tax-exempt financing for short-term capital equipment needs. The program also enables the District to improve its asset/liability management by matching the useful life of the asset being financed to the amortization of the liability.

Equipment financed through the program must have a useful life of at least 5 years. The repayment (amortization) will not exceed the useful life of the equipment being financed. The maximum financing term that may be requested is 10 years. The program finances equipment such as rolling stock (e.g., automobiles, trucks, public safety vehicles) and computer hardware and software. Under the District of Columbia Home Rule Act, the District may issue various obligations to finance its capital needs.

Financing through the program begins with a financing company paying for the purchase of equipment for the District's use. The District makes lease payments to the financing company for such equipment, which are in effect principal and interest payments on the amount financed, and the District gains ownership of the equipment upon completion of the payments. As of September 30, 2011, the District had financed approximately \$378 million of its capital equipment needs through the program.

Timely payments are necessary to satisfy the District's commitments to its investors and creditors and to maintain a good credit standing in the financial markets. Appropriations for the program are budgeted from Local funds in amounts sufficient to meet the required payments.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table EL0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table EL0-1

(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	43,863	48,247	53,617	50,036	-3,581	-6.7
Total for General Fund	43,863	48,247	53,617	50,036	-3,581	-6.7
Gross Funds	43,863	48,247	53,617	50,036	-3,581	-6.7

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table EL0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table EL0-2

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
80 - Debt Service	43,863	48,210	53,617	50,036	-3,581	-6.7
83 - Debt Service PRINC Refunded-GAAP	0	37	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	43,863	48,247	53,617	50,036	-3,581	-6.7
Gross Funds	43,863	48,247	53,617	50,036	-3,581	-6.7

*Percent change is based on whole dollars.

Program Description

Master Equipment Lease/Purchase Program operates through the following program:

Equipment Lease – provides financing for short-term capital equipment needs.

Program Structure Change

The Master Equipment Lease/Purchase Program has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table EL0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides FY 2011 actual data.

Table EL0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Equipment Lease								
(1100) Equipment Lease	48,247	53,617	50,036	-3,581	0.0	0.0	0.0	0.0
Subtotal (1000) Equipment Lease	48,247	53,617	50,036	-3,581	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	48,247	53,617	50,036	-3,581	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Change

Master Equipment Lease/Purchase Program's proposed FY 2013 gross budget is \$50,035,750, which represents a 6.7 percent decrease from its FY 2012 approved gross budget of \$53,617,192. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

Master Equipment Lease/Purchase Program's FY 2013 CSFL budget is \$54,988,445, which represents a \$1,371,253 increase over the FY 2012 approved Local funds budget of \$53,617,192.

Additionally Adjusted Budget

Cost Decrease: The FY 2013 budget proposal for Local funds reflects a decrease of \$4,952,695 in debt service payments that aligns the budget with debt service projections as of May 2012.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table ELO-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table ELO-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		53,617	0.0
Debt Service Adjustments	Equipment Lease	1,371	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		54,988	0.0
Additional Adjustments: Cost decrease	Equipment Lease	-4,953	0.0
FY 2013 Additionally Adjusted Budget		50,036	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		50,036	0.0
Gross for ELO - Master Equipment Lease/Purchase Program		50,036	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Emergency and Contingency Reserve Funds

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$0	\$3,000,000	\$3,000,000	0.0

The purpose of Emergency and Contingency Reserve Funds is to maintain the required fund balances established under section 450A of the District of Columbia Home Rule Act (D. C. Official Code, sec. 1-204.50a) for each fiscal year. The Emergency and Contingency Reserve Funds were established to provide for nonrecurring or unforeseen needs that arise during the fiscal year.

This agency is budgeted on an as-needed basis, to replenish the Emergency and Contingency Reserve Funds for allocations made from the funds in the previous years.

In FY 2005, the following changes were adopted:

- Modified the calculation of the Emergency and Contingency Reserve Funds by using prior year actual expenditures from Local funds as defined in the annual Comprehensive Annual Financial Report (CAFR), and removed expenditures related to payment of debt service from the calculation of actual expenditures;
- Changed the required funding levels from 7 percent to 6 percent (Emergency Reserve Fund at 2 percent and Contingency Reserve Fund at 4 percent); and
- Changed the replenishment requirement from 1 to 2 years, with no less than 50 percent replenished in the first year.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table SV0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table SV0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	0	0	3,000	750	-2,250	-75.0
Total for General Fund	0	0	3,000	750	-2,250	-75.0
Federal Resources						
Federal Grant Funds	0	0	0	2,250	2,250	N/A
Total for Federal Resources	0	0	0	2,250	2,250	N/A
Gross Funds	0	0	3,000	3,000	0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table SV0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table SV0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	0	0	3,000	3,000	0	0.0
Subtotal Nonpersonal Services (NPS)	0	0	3,000	3,000	0	0.0
Gross Funds	0	0	3,000	3,000	0	0.0

*Percent change is based on whole dollars.

Program Description

The Emergency and Contingency Reserve Funds operates through the following program:

Emergency and Contingency Reserve Funds – budgets for replenishment of the Funds for allocations made in previous years.

Program Structure Change

Emergency and Contingency Reserve Funds has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table SV0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table SV0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Six - Percent Cash Reserve								
(1100) Six - Percent Cash Reserve	0	3,000	3,000	0	0.0	0.0	0.0	0.0
Subtotal (1000) Six - Percent Cash Reserve	0	3,000	3,000	0	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	0	3,000	3,000	0	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Emergency and Contingency Reserve Fund's proposed FY 2013 gross budget is \$3,000,000, which represents no change from its FY 2012 approved gross budget of \$3,000,000.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Emergency and Contingency Reserve Fund's FY 2013 CSFL budget is \$0, which represents a \$3,000,000, or 100 percent, decrease from the FY 2012 approved Local funds budget of \$3,000,000.

Major CSFL Cost Drivers

The FY 2013 CSFL calculated for the Emergency and Contingency Reserve Fund included another adjustment entry that is not described in detail on table 4. This adjustment was made for a decrease of \$3,000,000 to account for the removal of one-time funds. During the development of the CSFL, some adjustments such as this were categorized as "other adjustments."

Additionally Adjusted Budget

The District allocated \$6,000,000 from the Contingency Reserve in FY 2012 for repairs related to the August 2011 earthquake. In FY 2013, \$3,000,000 of this allocation must be repaid, with the other \$3,000,000 to be repaid in FY 2014. The District expects 75 percent of the costs to be reimbursed by the Federal Emergency Management Agency; thus, \$2,250,000 of the FY 2013 repayment is budgeted as Federal grant funds and \$750,000 as Local funds.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table SV0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table SV0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		3,000	0.0
Removal of One-Time Funding	Six - Percent Cash Reserve	-3,000	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		0	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget		0	0.0
FY 2013 Policy Initiatives			
Cost Increase: Repayment for repairs related to the August 2011 earthquake	Six - Percent Cash Reserve	750	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		750	0.0
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		0	0.0
No Changes	Six - Percent Cash Reserve	0	0.0
FY 2013 Initial Adjusted Budget		0	0.0
FY 2013 Policy Initiatives			
Cost Increase: Earthquake reimbursement	Six - Percent Cash Reserve	2,250	0.0
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		2,250	0.0
Gross for SV0 - Emergency and Contingency Reserve Funds		3,000	0.0

Pay-As-You-Go Capital Fund

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$31,726,244	\$37,448,264	\$35,802,765	-4.4

The mission of the Pay-As-You-Go Capital Fund is to provide an additional funding source and offset long-term bond borrowing costs for capital projects.

Summary of Services

The Mayor and Council can request the use of Pay-As-You-Go (Paygo) Capital funds following the determination and certification by the Chief Financial Officer that the funds are available and necessary for the designated purpose. Operating funds may be transferred to the capital fund through a Pay-As-You-Go Capital budget transfer to support the Capital Improvements Plan, and the proposed FY 2013 budget includes such a transfer.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table PA0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table PA0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	499	18,683	0	4,270	4,270	N/A
Special Purpose Revenue Funds	14,434	13,043	37,448	31,533	-5,915	-15.8
Total for General Fund	14,933	31,726	37,448	35,803	-1,645	-4.4
Gross Funds	14,933	31,726	37,448	35,803	-1,645	-4.4

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table PA0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table PA0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	14,933	31,726	37,448	35,803	-1,645	-4.4
Subtotal Nonpersonal Services (NPS)	14,933	31,726	37,448	35,803	-1,645	-4.4
Gross Funds	14,933	31,726	37,448	35,803	-1,645	-4.4

*Percent change is based on whole dollars.

Program Description

The Pay-As-You-Go Capital Fund agency operates through the following program:

Pay-Go Capital – allows for the transfer of revenue and budget authority between the operating budget (General Fund) and capital budget (General Capital Improvements Fund).

Program Structure Changes

The Pay-As-You-Go Capital Fund has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table PA0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table PA0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Pay-Go Capital								
(1100) Pay-Go Capital	31,726	37,448	35,803	-1,645	0.0	0.0	0.0	0.0
Subtotal (1000) Pay-Go Capital	31,726	37,448	35,803	-1,645	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	31,726	37,448	35,803	-1,645	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Pay-As-You-Go Capital Fund's (Paygo) proposed FY 2013 gross budget is \$35,802,765, which represents a 4.4 percent decrease from its FY 2012 approved gross funds budget of \$37,448,264. The budget is comprised of \$4,270,000 Local funds and \$31,532,765 of Special Purpose Revenue funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

Paygo's FY 2013 CSFL budget is \$49,849,750, which represents a \$49,849,750 increase over the FY 2012 approved Local funds budget of \$0.

Major CSFL Cost Drivers

Paygo's CSFL funding is for legislated deposits into the Pay-As-You-Go Capital (Paygo) account, as required by the FY 2011 Budget Support Act (BSA) of 2010 (D.C. Law 18-223, effective September 24, 2010). The BSA created the Pay-As-You-Go Capital Account for the purposes of reducing future District borrowing for capital projects by using the funds in this new account in lieu of bond borrowing. Subtitle B of Title VII of the Fiscal Year 2012 Budget Support Act of 2011 (D.C. Law 19-0021, effective September 14, 2011) made FY 2013 the first year the requirement would take effect. Funding of the Paygo Capital Account would not be required if debt service expenditures on all general fund, tax-supported debt is less than or equal to 5 percent of general fund expenditures. The FY 2013 CSFL reflects the amount calculated according to this legislation.

Initial Adjusted Budget

Cost Decrease: Special Purpose Revenue funds – a reduction of \$5,800,000 in Subsidies and Transfers due to less Stormwater Fee revenue being transferred to capital by the District Department of the Environment.

Policy Initiatives

Cost Increase: Local funds – an addition of \$4,270,000 for a one-time transfer for the capital acquisition of specialized vehicles for the Metropolitan Police Department.

Cost Decrease: Local funds – a reduction of \$49,849,750 in Subsidies and Transfers to reflect the decision to delay initial funding of the Pay-As-You-Go-Capital account. Special Purpose Revenue funds - a reduction of \$115,499 in Subsidies and Transfers from less Rights-of-Way fee revenue being transferred to capital in support of the District's Highway Trust Fund Local funds matching requirement.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table PA0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table PA0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		0	0.0
Other Adjustments	Pay-Go Capital	49,850	0.0
FY 2013 Current Services Funding Level Budget (CSFL):		49,850	0.0
FY 2013 Policy Initiatives:			
Reduce: Revenue reduction - base year to be changed	Pay-Go Capital	-49,850	0.0
Cost Increase: One-time adjustment	Pay-Go Capital	4,270	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		4,270	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		37,448	0.0
Other Adjustments: No transfer to capital of Stormwater fee revenue	Pay-Go Capital	-5,800	0.0
FY 2013 Initial Adjusted Budget		31,648	0.0
FY 2013 Policy Initiatives			
Other Adjustments: Adjust match for ROW	Pay-Go Capital	-115	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		31,533	0.0
Gross for PA0 - Pay-As-You-Go Capital Fund		35,803	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

District Retiree Health Contribution

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$94,200,000	\$109,800,000	\$107,800,000	-1.8

The mission of District Retiree Health Contribution is to contribute to the funding of the District's other post-employment benefits (OPEB) liabilities.

District government retirees who were first employed after September 30, 1987 ("post-87") may obtain health insurance (pursuant to D.C. Code 1-622) and life insurance (pursuant to D.C. Code 1-623) from the District. The federal government is responsible for funding OPEB costs for District government retirees who were first employed prior to October 1, 1987 ("pre-87").

In 1999, the Council of the District of Columbia established the Annuitants' Health and Life Insurance Employer Contribution Trust Fund ("Trust Fund") to pay the District's portion of post-87 retirees' health and life insurance premiums. Through FY 2007, the District contributed to the Trust Fund from available funds. Beginning in FY 2008, the Governmental Accounting Standards Board requires state and local governments, including the District, to recognize any OPEB liability in their financial statements. The District is budgeting an actuarially determined annual OPEB contribution to gradually reduce its unfunded accrued liability. The proposed budget of the District Retiree Health Contribution represents the District's FY 2013 contribution to the funding of its OPEB liabilities.

The District passed permanent legislation effective in FY 2011 changing the calculation of its contribution to the cost of health, vision and dental insurance premiums for retirees and their dependents to a scale based on the amount of creditable service of the retiree. The District's contribution to the cost of any health benefits plan under the District of Columbia Health Benefit Plan (DCHB) shall be a maximum amount equal to 72 percent for any retiree. It also passed permanent legislation setting the District contribution at 72 percent of the cost of selected health benefit plans for eligible spouses and dependents of police officers and fire fighters who retired after being injured in the line of duty or who were killed in the line of duty. In FY 2013, the Mayor proposes to increase the District's contribution for the cost of healthcare for retirees to 75 percent, similar to the proposal for all current employees.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table RH0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table RH0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	90,700	94,200	109,800	107,800	-2,000	-1.8
Total for General Fund	90,700	94,200	109,800	107,800	-2,000	-1.8
Gross Funds	90,700	94,200	109,800	107,800	-2,000	-1.8

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table RH0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table RH0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	90,700	94,200	109,800	107,800	-2,000	-1.8
Subtotal Nonpersonal Services (NPS)	90,700	94,200	109,800	107,800	-2,000	-1.8
Gross Funds	90,700	94,200	109,800	107,800	-2,000	-1.8

*Percent change is based on whole dollars.

Program Description

The District Retiree Health Contribution operates through the following program:

District Retiree Health Contribution - provides the contribution to the funding of the District's OPEB liabilities.

Program Structure Change

The District Retiree Health Contribution has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table RH0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table RH0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) District Retiree Health Contribution								
(1100) District Retiree Health Contribution	94,200	109,800	107,800	-2,000	0.0	0.0	0.0	0.0
Subtotal (1000) District Retiree Health Contribution	94,200	109,800	107,800	-2,000	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	94,200	109,800	107,800	-2,000	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The District Retiree Health Contribution's proposed FY 2013 gross budget is \$107,800,000, which represents a 1.8 percent decrease from its FY 2012 approved gross budget of \$109,800,000. The budget is comprised entirely of Local funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The District Retiree Health Contribution's FY 2013 CSFL budget is \$107,800,000, which represents a \$2,000,000, or 1.8 percent, decrease from the FY 2012 approved Local funds budget of \$109,800,000.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table RH0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table RH0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		109,800	0.0
Other Adjustments	District Retiree Health Contribution	-2,000	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		107,800	0.0
No Changes		0	0.0
FY 2013 Initial Adjusted Budget		107,800	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		107,800	0.0
Gross for RH0 - District Retiree Health Contribution		107,800	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Baseball Transfer - Dedicated Taxes

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$30,336,000	\$45,545,000	\$0	-100.0

The Baseball Transfer – Dedicated Taxes contains no funding in the FY 2013 proposed budget. The FY 2012 approved budget of \$45,545,000 will not continue in FY 2013.

The taxes collected under the Baseball Transfer – Dedicated Tax (portions of Sales, Public Utility, and Toll Telecommunication Taxes, as well as the Baseball Gross Receipts Tax) will no longer be budgeted in the General Fund. Those revenues will be directly deposited into the Ballpark Revenue Fund, a Special Revenue fund whose budget is included within the Enterprise and Other appropriation title.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table BO0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BO0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Dedicated Taxes	32,081	30,336	45,545	0	-45,545	-100.0
Total for General Fund	32,081	30,336	45,545	0	-45,545	-100.0
Gross Funds	32,081	30,336	45,545	0	-45,545	-100.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table BO0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BO0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	32,081	30,336	45,545	0	-45,545	-100.0
Subtotal Nonpersonal Services (NPS)	32,081	30,336	45,545	0	-45,545	-100.0
Gross Funds	32,081	30,336	45,545	0	-45,545	-100.0

*Percent change is based on whole dollars.

Program Description

The Baseball Transfer – Dedicated Taxes operates through the following program:

Baseball Transfer – Dedicated Tax - provides budget authority pursuant to the Ballpark Omnibus Financing and Revenue Act of 2004, which authorizes the imposition of taxes dedicated for baseball and their deposit into the Ballpark Revenue Fund. This fund shows the transfer of Dedicated Taxes (sales, public utility, toll communications, and baseball gross receipts) from the District's General Fund to the Ballpark Revenue Fund, which is a Special Purpose Revenue fund. For additional information regarding the establishment and purpose of the Ballpark Revenue Fund, please refer to that chapter in this volume.

Program Structure Change

Baseball Transfer – Dedicated Taxes contains no funding in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table BO0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table BO0-3
(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Baseball Transfer - Dedicated Tax								
(1100) Baseball Transfer - Dedicated Tax	30,336	45,545	0	-45,545	0.0	0.0	0.0	0.0
Subtotal (1000) Baseball Transfer - Dedicated Tax	30,336	45,545	0	-45,545	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	30,336	45,545	0	-45,545	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The proposed FY 2013 gross budget for Baseball Transfer – Dedicated Tax is \$0, which represents a 100.0 percent decrease from its FY 2012 approved gross budget of \$45,545,000.

Eliminate: The Baseball Transfer – Dedicated Tax transfer will no longer be budgeted in the District’s General Fund beginning with the FY 2013 proposed budget. Recently, the Government Accounting Standards Board (GASB) issued new guidance regarding the treatment of certain types of transfers, and subsequently, the District will change its budgeting methodology.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table B00-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table B00-4
(dollars in thousands)

	PROGRAM	BUDGET	FTE
DEDICATED TAXES: FY 2012 Approved Budget and FTE		45,545	0.0
Eliminate: Reduction to comply with GASB guidance	Baseball Transfer Dedicated Tax	-45,545	0.0
FY 2013 Initial Adjusted Budget		0	0.0
DEDICATED TAXES: FY 2013 Proposed Budget and FTE		0	0.0
Gross for B00 - Baseball Transfer - Dedicated Taxes		0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Highway Transportation Fund - Transfers

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$30,001,349	\$37,294,170	\$36,472,179	-2.2

The Highway Transportation Fund - Transfers agency records the transfer of motor fuel tax and Rights-of-Way revenues from the District's General Fund to the Highway Trust Fund.

Summary of Services

This agency reflects the flow of the dedicated revenues through the General Fund and was first budgeted in FY 2010, when it included motor fuel and parking taxes. Starting in FY 2012, parking taxes no longer went to the Highway Trust Fund, but a portion of Rights-of-Way revenue and the motor fuel tax is transferred. More information on the Highway Trust Fund is available at Appendix H of the FY 2013-FY 2018 Capital Improvements Plan (including the Highway Trust Fund).

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table KZ0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KZ0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Dedicated Taxes	24,889	30,001	20,640	23,750	3,110	15.1
Special Purpose Revenue Funds	0	0	16,654	12,722	-3,932	-23.6
Total for General Fund	24,889	30,001	37,294	36,472	-822	-2.2
Gross Funds	24,889	30,001	37,294	36,472	-822	-2.2

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table KZ0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table KZ0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	24,889	30,001	37,294	36,472	-822	-2.2
Subtotal Nonpersonal Services (NPS)	24,889	30,001	37,294	36,472	-822	-2.2
Gross Funds	24,889	30,001	37,294	36,472	-822	-2.2

*Percent change is based on whole dollars.

Program Description

The Highway Transportation Fund – Transfers agency operates through the following program:

Transfer Tax to Highway Trust Fund – records the transfer of dedicated revenue to the local Highway Trust Fund.

This program contains the following 2 activities:

- **Transfer Motor Fuel Tax to Highway Trust Fund** – records the transfer of motor fuel tax revenue to the local Highway Trust Fund; and
- **Transfer Special Purpose Revenue Rights-of-Way Fees** - records the transfer of a portion of the Rights-of-Way revenue to the local Highway Trust Fund.

Program Structure Change

The Highway Transportation Fund – Transfers has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table KZ0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table KZ0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Transfer Tax to Highway Trust Fund								
(1100) Transfer Motor Fuel Tax to Highway Trust Fund	21,925	20,640	23,750	3,110	0.0	0.0	0.0	0.0
(1200) Transfer Parking Tax to Highway Trust Fund	8,076	0	0	0	0.0	0.0	0.0	0.0
(1300) Special Purpose Revenue- (ROW)	0	16,654	12,722	-3,932	0.0	0.0	0.0	0.0
Subtotal (1000) Transfer Tax to Highway Trust Fund	30,001	37,294	36,472	-822	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	30,001	37,294	36,472	-822	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Highway Transportation Fund-Transfers proposed FY 2013 gross budget is \$36,472,179, which represents a 2.2 percent decrease from its FY 2012 approved gross budget of \$37,294,170. The budget is comprised of \$23,750,000, in Dedicated Taxes funds and \$12,722,179 in Special Purpose Revenue funds.

Initial Adjusted Budget

Cost Increase: The FY 2013 budget for Special Purpose Revenue funds is proposed for an increase of \$839,667 due to additional revenue projected for the Rights-of-Way (ROW) revenue contribution. This adjustment aligns the budget with the legislative requirement to keep the combined budget for the motor fuel tax and the ROW revenue contribution at not more than 22.0 percent of the budget for the Highway Trust Fund. This adjustment ensures funding for the local match needed for the Federal Highway Administration Grant program.

Cost Decrease: The FY 2013 budget proposal for Dedicated Taxes reflects a reduction of \$825,600 that aligns the budget with revenue projections for the motor fuel tax as of September 2011. This adjustment is in keeping with requirements for transfer of the revenue generated from the motor fuel tax to the Highway Trust Fund.

Additionally Adjusted Budget

Cost Increase: Based on revised revenue projections for the motor fuel tax as of February 2012, the FY 2013 budget proposal for Dedicated Taxes reflects an increase of \$3,935,600. This adjustment complies with requirements for transfer of revenue generated from the motor fuel tax to the Highway Trust Fund.

Cost Decrease: The FY 2013 budget proposal for Special Purpose Revenue funds reflects a decrease of \$4,771,658 to align the budget with the legislative requirements to keep the combined budget for the motor fuel tax and the ROW revenue contribution at not more than 22.0 percent of the budget for the Highway Trust Fund. This adjustment also maintains funding for the local match needed for the Federal Highway Administration Grant program.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table KZ0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table KZ0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
DEDICATED TAXES: FY 2012 Approved Budget and FTE		20,640	0.0
Cost Decrease: Transfer motor fuel tax to Highway Trust Fund	Transfer Tax to Highway Trust Fund	-826	0.0
FY 2013 Initial Adjusted Budget		19,814	0.0
Cost Increase: Transfer motor fuel tax to Highway Trust Fund	Transfer Tax to Highway Trust Fund	3,936	0.0
FY 2013 Additionally Adjusted Budget		23,750	0.0
DEDICATED TAXES: FY 2013 Proposed Budget and FTE		23,750	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		16,654	0.0
Cost Increase: ROW revenue contribution	Transfer Tax to Highway Trust Fund	840	0.0
FY 2013 Initial Adjusted Budget		17,494	0.0
Cost Decrease: ROW revenue contribution	Transfer Tax to Highway Trust Fund	-4,772	0.0
FY 2013 Additionally Adjusted Budget		12,722	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		12,722	0.0
Gross for KZ0 - Highway Transportation Fund - Transfers		36,472	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Inaugural Expenses

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$0	\$0	\$0	N/A

Inaugural Expenses is designated for expenditures associated with presidential inaugurations.

The Inaugural Expenses agency is designated for the consolidation of Presidential Inauguration expenditures. The District anticipates reimbursement from the Federal government fund authorized under the Federal payment for emergency planning and security costs (agency EP0), found in the District of Columbia Appropriations Act. Eligible expenses at each operating agency, reimbursed by the federal payment, will be moved from the operating agency to the Inaugural Expenses agency. The total amount of reimbursement by the Federal government to the District of Columbia for the FY 2009 Presidential Inauguration was \$44,030,567, of which \$34,489,983 came from the payment for emergency planning and security costs and \$9,540,584 from a Federal Emergency Management Agency (FEMA) grant. On January 13, 2009, former President Bush declared an emergency existed, thus allowing the use of the FEMA grant. There were a total of 244 inauguration-related celebratory events between January 17 and January 21, 2009, culminating in the largest inaugural gathering on record, with an estimated 1.8 million attendees for the 56th Presidential Swearing-In Ceremony and Inauguration Parade on January 20, 2009.

As the budget for the District's portion of this event is still in development and is subject to Federal government approval and reimbursement, the proposed budget for FY 2013 is \$0. This figure will be updated as the actual reimbursements are approved.

The agency's 2010 actuals are presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table SB0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table SB0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Federal Resources						
Federal Payments	25	0	0	0	0	N/A
Federal Grant Funds	19	0	0	0	0	N/A
Total for Federal Resources	44	0	0	0	0	N/A
Gross Funds	44	0	0	0	0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table SB0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table SB0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	15	0	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	4	0	0	0	0	N/A
Subtotal Personal Services (PS)	19	0	0	0	0	N/A
50 - Subsidies and Transfers	25	0	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	25	0	0	0	0	N/A
Gross Funds	44	0	0	0	0	N/A

*Percent change is based on whole dollars.

Convention Center Transfer - Dedicated Taxes

www.dcconvention.com
Telephone: 202-249-3000

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$96,844,000	\$100,717,760	\$106,729,000	6.0

The Convention Center Transfer – Dedicated Taxes agency records the transfer of certain sales tax revenues from the District’s General Fund to the Washington Convention and Sports Authority for the Walter E. Washington Convention Center.

This budget entity was established beginning in the FY 2010 budget and reflects the flow of the dedicated revenues to the Convention Center through the General Fund, as authorized by the District of Columbia Official Code: Division I, Title 10, Subtitle IV, Chapter 12.

The agency’s FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table EZ0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table EZ0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	0	0	0	3,000	3,000	N/A
Dedicated Taxes	93,054	96,844	100,718	103,729	3,011	3.0
Total for General Fund	93,054	96,844	100,718	106,729	6,011	6.0
Gross Funds	93,054	96,844	100,718	106,729	6,011	6.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table EZ0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table EZ0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	93,054	96,844	100,718	106,729	6,011	6.0
Subtotal Nonpersonal Services (NPS)	93,054	96,844	100,718	106,729	6,011	6.0
Gross Funds	93,054	96,844	100,718	106,729	6,011	6.0

*Percent change is based on whole dollars.

Program Description

The Convention Center Transfer – Dedicated Taxes operates through the following program:

Transfer Sales Tax to Convention Center – records the transfer of revenue to the Walter E. Washington Convention Center.

Program Structure Change

Convention Center Transfer - Dedicated Taxes has no program structure changes in the FY 2013 Proposed Budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table EZ0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table EZ0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Transfer Tax to Convention Center								
(1100) Transfer Sales Tax to Convention Center	96,844	100,718	106,729	6,011	0.0	0.0	0.0	0.0
Subtotal (1000) Transfer Tax to Convention Center	96,844	100,718	106,729	6,011	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	96,844	100,718	106,729	6,011	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Convention Center Transfer - Dedicated Taxes proposed FY 2013 gross budget is \$106,729,000, which represents a 6.0 percent increase over its FY 2012 approved gross budget of \$100,717,760. The budget is comprised of \$3,000,000 in Local funds and \$103,729,000 in Dedicated Taxes.

Initial Adjusted Budget

Cost Increase: The District's Office of Revenue Analysis forecasted a \$3,011,240 increase in revenue for FY 2013.

Policy Initiative

Cost Increase: Due to revised estimates, the District's Tax Increment Financing (TIF) program has excess revenues, and \$3,000,000 of Local funds has been allotted to the agency.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table EZ0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table EZ0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		0	0.0
FY 2013 Policy Initiatives			
Cost Increase: Align revenue with projected Tax Increment Financing (TIF) estimates	Transfer Tax to Convention Center	3,000	0.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		3,000	0.0
DEDICATED TAXES: FY 2012 Approved Budget and FTE		100,718	0.0
Cost Increase: Align with projected revenue	Transfer Tax to Convention Center	3,011	0.0
FY 2013 Initial Adjusted Budget		103,729	0.0
DEDICATED TAXES: FY 2013 Proposed Budget and FTE		103,729	0.0
Gross for EZ0 - Convention Center Transfer-Dedicated Taxes		106,729	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

TIF and PILOT Transfer - Dedicated Taxes

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$58,253,516	\$65,465,933	\$0	-100.0

The TIF and PILOT Transfer-Dedicated Taxes contains no funding in the FY 2013 proposed budget. The FY 2012 approved budget of \$65,465,933 and 0 FTEs will not continue in FY 2013.

The taxes collected under the TIF and PILOT Transfer-Dedicated Taxes (portions of Sales and Property Taxes) will no longer be budgeted in the General Fund. Those revenues will be directly deposited into the TIF and PILOT Special Revenue Funds within the Enterprise and Other appropriation title.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table TZ0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table TZ0-1

(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Dedicated Taxes	34,140	58,254	65,466	0	-65,466	-100.0
Total for General Fund	34,140	58,254	65,466	0	-65,466	-100.0
Gross Funds	34,140	58,254	65,466	0	-65,466	-100.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table TZ0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table TZ0-2

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	34,140	58,254	65,466	0	-65,466	-100.0
Subtotal Nonpersonal Services (NPS)	34,140	58,254	65,466	0	-65,466	-100.0
Gross Funds	34,140	58,254	65,466	0	-65,466	-100.0

*Percent change is based on whole dollars.

Program Description

The TIF and PILOT Transfer – Dedicated Taxes agency operates through the following program:

Transfer Tax to TIF and PILOT – records the transfer of revenue to the TIF and PILOT Funds.

This program contains the following 2 activities:

- **Transfer Sales Tax to TIF and PILOT** – records the transfer of sales tax revenue to the TIF and PILOT Funds; and
- **Transfer Property Tax to TIF and PILOT** – records the transfer of property tax revenue to the TIF and PILOT Funds.

The total budget is transferred to, and supports the budgets of, Repayment of PILOT Financing (agency TY0) and Tax Increment Financing (TIF) Program (agency TX0).

Program Structure Change

The TIF and PILOT Transfer-Dedicated Taxes contains no funding in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table TZ0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table TZ0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Transfer Tax to TIF and PILOT								
(1100) Transfer Sales Tax to TIF and PILOT	40,193	31,564	0	-31,564	0.0	0.0	0.0	0.0
(1200) Transfer Property Tax to TIF and PILOT	18,060	33,902	0	-33,902	0.0	0.0	0.0	0.0
Subtotal (1000) Transfer Tax to TIF and PILOT	58,254	65,466	0	-65,466	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	58,254	65,466	0	-65,466	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The proposed FY 2013 gross budget for the TIF and PILOT Transfer-Dedicated Taxes is \$0, which represents a 100.0 percent decrease from its FY 2012 approved gross budget of \$65,465,933.

Eliminate: The TIF and PILOT Transfer-Dedicated Taxes will no longer be budgeted in the District's General Fund beginning with the FY 2013 proposed budget. Recently, the Government Accounting Standards Board (GASB) issued new guidance regarding the treatment of certain types of transfers, and subsequently, the District will change its budgeting methodology.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table TZ0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table TZ0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
DEDICATED TAXES: FY 2012 Approved Budget and FTE		65,466	0.0
Eliminate: Reduction to comply with GASB guidance	Transfer Tax To TIF and PILOT	-65,466	0.0
FY 2013 Initial Adjusted Budget		0	0.0
DEDICATED TAXES: FY 2013 Proposed Budget and FTE		0	0.0
Gross for TZ0 - TIF and Pilot Transfer - Dedicated Taxes		0	0.0

(Change is calculated by whole numbers and numbers may not add due to rounding)

Cash Reserve

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$0	\$0	\$0	N/A

The mission of Cash Reserve is to protect the District's financial stability against unforeseen expenditure needs and revenue shortfalls.

This account replaced the Budget Reserve in FY 2004, which was phased out because the District had accumulated amounts in the Emergency and Contingency Reserve Funds that met a federally mandated target of 7 percent of Local fund expenditures. Any funds in the Cash Reserve are expended and obligated in accordance with the directives of the Chief Financial Officer, the D.C. Council, the Mayor, and Congress.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table CS0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table CS0-1

(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	0	0	0	0	0	N/A
Total for General Fund	0	0	0	0	0	N/A
Gross Funds	0	0	0	0	0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table CS0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table CS0-2

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	0	0	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	0	0	0	0	0	N/A
Gross Funds	0	0	0	0	0	N/A

*Percent change is based on whole dollars.

Program Description

The Cash Reserve operates under the following program:

Cash Reserve - budgets for unforeseen costs and revenue shortfalls.

Program Structure Change

The Cash Reserve has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table CS0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table CS0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Cash Reserve								
(1100) Cash Reserve	0	0	0	0	0	0	0	0
Subtotal (1000) Cash Reserve	0	0	0	0	0	0	0	0
Total Proposed Operating Budget	0	0	0	0	0	0	0	0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Cash Reserve has no changes from the FY 2012 approved budget to the FY 2013 proposed budget.

H

Enterprise and Other Funds

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Water and Sewer Authority

www.dcwater.com

Telephone: 202-787-2150

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$86,925	\$422,357,000	\$456,775,000	8.1

Note: Water and Sewer Authority (DC Water) does not use the District's financial system for its actual transactions. For FY 2011 actual expenditures, see the FY 2011 District of Columbia Comprehensive Annual Financial Report (CAFR).

The mission of the District of Columbia Water and Sewer Authority (DC Water) is to serve all of its customers with outstanding service by providing reliable and cost-effective water and wastewater services in accordance with best practices.

The District of Columbia Water and Sewer Authority was created by District law in 1996, with the approval of the United States Congress, as an independent authority of the District government with a separate legal existence. In 1996, regional participants in DC WASA (the former acronym for the water authority), including the District of Columbia, Montgomery and Prince George's counties in Maryland, and Fairfax County in Virginia, as well as the United States Congress, agreed to create an independent, multi-jurisdictional water and wastewater authority. In April 1996, the District of Columbia enacted the Water and Sewer Authority Establishment and Department of Public Works Reorganization Act of 1996, a statute that provided the groundwork for the Authority to become operationally independent beginning October 1, 1996. In recognition of changing times, in June 2010, the agency adopted a new logo and brand name, DC Water, while its official name remained District of Columbia Water and Sewer Authority. DC Water is governed by an 11-member regional Board of Directors and provides essential water and wastewater services to more than 2 million residents and businesses throughout the metropolitan region.

The Authority's FY 2013 Board-approved budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table LA0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table LA0-1
(dollars in thousands)

Appropriated Fund	FY 2010 Actual	FY 2011 Actual	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Special Purpose Revenue Funds	299	87	422,357	456,775	34,418	8.1
Total for General Fund	299	87	422,357	456,775	34,418	8.1
Gross Funds	299	87	422,357	456,775	34,418	8.1

*Percent change is based on whole dollars.

DC Water does not use the District's financial system for its transactions. For FY 2011 actual expenditures, see the FY 2011 District of Columbia Comprehensive Annual Financial Report.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table LA0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table LA0-2
(dollars in thousands)

Comptroller Source Group	FY 2010 Actual	FY 2011 Actual	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Cont Full Time	0	0	84,533	88,077	3,544	4.2
14 - Fringe Benefits - Curr Personnel	0	0	23,807	24,509	702	2.9
15 - Overtime Pay	0	0	5,015	5,210	195	3.9
Subtotal Personal Services (PS)	0	0	113,355	117,796	4,441	3.9
20 - Supplies and Materials	0	0	29,946	31,360	1,414	4.7
30 - Energy, Comm. and Building Rentals	0	0	37,447	36,921	-526	-1.4
40 - Other Services and Charges	0	0	33,000	33,649	649	2.0
41 - Contractual Services - Other	0	0	78,826	82,350	3,524	4.5
50 - Subsidies and Transfers	0	0	23,401	24,315	914	3.9
70 - Equipment and Equipment Rental	0	0	995	993	-2	-0.2
80 - Debt Service	299	87	105,387	129,391	24,004	22.8
Subtotal Nonpersonal Services (NPS)	299	87	309,002	338,979	29,977	9.7
Gross Funds	299	87	422,357	456,775	34,418	8.1

*Percent change is based on whole dollars.

Note: DC Water does not use the District's financial system for its transactions. For FY 2011 actual expenditures, see the FY 2011 District of Columbia Comprehensive Annual Financial Report.

Program Description

DC Water's priority is to provide clean and safe water to the residents, businesses, and visitors in its service area. The agency maintains a strong emphasis on water quality, which involves an annual flushing program, regulatory and voluntary water quality testing, ongoing system upgrades, and lead service line replacements. DC Water has a strong relationship with the U.S. Army Corps of Engineers' Washington Aqueduct to ensure that the water treatment process is optimal for delivering high water quality throughout the year. As a concerted effort to ensure the quality of the water DC Water delivers, DC Water meets or exceeds federal health and safety standards. Both DC Water and the Washington Aqueduct closely and routinely monitor numerous water quality parameters outside of the regulated areas to optimize the quality of water delivered to customers. Hundreds of samples are collected and analyzed each month from various locations, including residences, commercial buildings, schools, and day care facilities.

An annual Water Quality Report is published each year to communicate freely with customers and explain where the water comes from, what is in the water, how the water is treated, and how it is distributed to various homes and businesses. The DC Water Distribution system entails 1,300 miles of water pipe, four pumping stations, five reservoirs, three water tanks, 36,000 valves, and more than 9,000 public fire hydrants. In Fiscal Year 2011, DC Water pumped an average of 103 million gallons of water per day and stored 61 million gallons of treated water at its eight facilities. An additional 55 million gallons are stored by the Washington Aqueduct.

Sanitary Sewer and Stormwater System - Sewer service is another core DC Water program. This program provides for the operation and maintenance of the combined sewer system in the District, which collects and transports wastewater and stormwater flows to treatment and authorized discharge points as well as the separated sanitary sewers in the District. DC Water operates 1,800 miles of sanitary and combined sewers, 22 flow-metering stations, 9 off-site wastewater pumping stations, 16 stormwater pumping stations, 12 inflatable dams, and a swirl facility. Stormwater activities within the separated sanitary and storm sewer areas are managed under legislation and federal permit by the District of Columbia Department of the Environment. The sanitary sewer program has several major capital improvement projects, including the Combined Sewer Overflow Long Term Control Project.

Wastewater Treatment System - Wastewater treatment services are provided at Blue Plains Plant to over 1.7 million people in DC Water's service area. Wastewater treatment includes liquid process facilities that provide treatment for both sanitary wastewater flows and peak storm flows originating in the sanitary and combined sewer systems respectively, along with solids processing facilities that treat the residual solids removed by the liquid process facilities. Blue Plains is rated for an average flow of 370 million gallons per day (MGD), and it is required by its National Pollutant Discharge Elimination System (NPDES) permit to treat a peak flow rate of 740 MGD through the complete treatment process for up to four hours and continuous peak complete treatment flows of 511 MGD thereafter. The plant treats these flows to a level that meets one of the most stringent NPDES discharge permits in the United States. Additionally, up to 336 MGD of storm water flow must receive partial treatment, resulting in a total plant capacity of 1,076 MGD.

The District was the first regional signatory of the 1987 Chesapeake Bay Agreement (reducing nitrogen by 40 percent) to meet its voluntary commitment due to significant improvements by DC Water at Blue Plains. Blue Plains has been lauded on several occasions for its efficient wastewater treatment plant operations by the National Association of Clean Water Agencies due to its excellent record of compliance with federal regulations. DC Water continues to implement its combined sewer overflow long-term control plan (also referred to as the Clean Rivers Project), which, when fully implemented, will significantly reduce sewer overflows, resulting in improved water quality and significant reduction in debris in the national capital's waterways.

Program Structure Change

DC Water has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table LA0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table LA0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) WASA								
(1100) WASA	87	422,357	456,775	34,418	0.0	0.0	0.0	0.0
Subtotal (1000) WASA	87	422,357	456,775	34,418	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	87	422,357	456,775	34,418	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: DC Water does not use the District's financial system for its transactions. For FY 2011 actual expenditures, see the FY 2011 District of Columbia Comprehensive Annual Financial Report.

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website, and the DC Water website at www.dewater.com.

FY 2013 Proposed Budget Changes

The Water and Sewer Authority's (DC Water) FY 2013 gross budget is \$456,775,000, which represents a 8.1 percent increase over the FY 2012 approved budget of \$422,357,000. The budget is comprised entirely of Special Purpose Revenue Funds.

Initial Adjusted Budget

On January 5, 2012, DC Water's Board of Directors voted to approve its FY 2013 budget, which is a net increase of \$34,418,000 over the FY 2012 approved budget. This increase is the result of projected increases to operating costs.

Cost Increase: \$24,004,000 for debt service; \$4,441,000 for personal services for in-sourcing positions; \$3,524,000 for Contractual Services; \$1,414,000 for Supplies and Materials; \$914,000 for the Payment-in-Lieu-of-Taxes (PILOT) to the District of Columbia and Right-of-Ways fees; and \$123,000 for utilities and water purchases.

Cost Decrease: \$2,000 for small equipment purchase will be decreased in FY 2013.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table LA0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table LA0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		422,357	0.0
Cost Increase: Debt Service Payment	WASA	24,004	0.0
Cost Increase: Net increase in personal services	WASA	4,441	0.0
Cost Increase: Contractual Services	WASA	3,524	0.0
Cost Increase: Supplies and Materials	WASA	1,414	0.0
Cost Increase: Subsidies and Transfers for PILOT and ROW	WASA	914	0.0
Cost Increase: Net increase in utilities and water purchase	WASA	123	0.0
Cost Decrease: Funding for small equipment purchase	WASA	-2	0.0
FY 2013 Initial Adjusted Budget		456,775	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		456,775	0.0
Gross for LA0 - Water and Sewer Authority		456,775	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Washington Aqueduct

washingtonaqueduct.nab.usace.army.mil

Telephone: 202-764-2753

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$51,060,956	\$61,477,854	\$63,041,261	2.5

Note: Washington Aqueduct does not use the District's financial system for its actual transactions. The FY 2011 Actual amount was reported to the OCFO by Washington Aqueduct.

The mission of Washington Aqueduct is to collect, purify, and pump an adequate supply of potable water to the distribution system managed by the District of Columbia Water and Sewer Authority (DC Water), Arlington County, and the City of Falls Church, Virginia.

The agency plans to fulfill its mission by achieving the following strategic goals:

- Provide an adequate supply of high quality potable water;
- Provide potable water at an equitable, economical rate that covers all costs; and
- Protect the drinking water consumer from both microbial risk and adverse health effects due to chemicals in the drinking water.

Washington Aqueduct owns and operates intake facilities on the Potomac River at Great Falls and Little Falls, Maryland. Washington Aqueduct also owns and operates two 10-mile gravity conduit systems with a combined 200 million gallon per day (mgd) capacity, a 525-mgd raw water pumping station and transmission system, two major treatment plants with 320-mgd capacity, three booster pumping stations, a 480-mgd finished water pumping station, seven finished storage reservoirs, and many large diameter transmission mains.

Washington Aqueduct is owned and operated by the U.S. Army Corps of Engineers and is governed by a Wholesale Customer Board. It sells water to three wholesale customers: DC Water; Arlington County, Virginia; and the City of Falls Church, Virginia. In FY 2011, Washington Aqueduct pumped 51.6 billion gallons of purified water to its customers. In Fiscal Years 2012 and 2013, Washington Aqueduct is expected to produce and supply an estimated 52 billion gallons of water to its customers each year.

Washington Aqueduct does not receive appropriated funding from the District of Columbia or the federal government.

DC Water funds the District of Columbia's portion of the costs of the Washington Aqueduct. As a wholesale customer, DC Water purchases potable water and makes payments to Washington Aqueduct based on the number of gallons provided. Washington Aqueduct charges a rate based on water sale agreements with DC Water, Arlington County, and the City of Falls Church. The individual wholesale customers are responsible for water distribution.

Water Quality

Water being produced by Washington Aqueduct treatment plants has consistently met all Environmental Protection Agency (EPA) drinking water standards. The corrosion control program to protect customers from the possibility of lead leaching from pipes and fixtures is working very well. As part of the Optimal Corrosion Control Treatment specified by EPA, Washington Aqueduct has added additional procedures to ensure that the pH of the water is very stable and meets the very small variations around 7.7 pH units specified by EPA. The Technical Expert Working Group, which consists of EPA, DC Water, Washington Aqueduct (and its other wholesale customers in Virginia) and the District Department of the Environment, continues to meet regularly and will comment on any future changes that Washington Aqueduct makes to improve water quality.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table LB0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2011 actual expenditures.

Table LB0-1

(dollars in thousands)

Appropriated Fund	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund					
Special Purpose Revenue Funds	51,061	61,478	63,041	1,563	2.5
Total for General Fund	51,061	61,478	63,041	1,563	2.5
Gross Funds	51,061	61,478	63,041	1,563	2.5

*Percent change is based on whole dollars.

Note: Washington Aqueduct does not use the District's financial system for its actual transactions. The FY 2011 Actual amount was reported to the OCFO by Washington Aqueduct.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table LB0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2011 actual expenditures.

Table LB0-2

(dollars in thousands)

Comptroller Source Group	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	51,061	61,478	63,041	1,563	2.5
Subtotal Nonpersonal Services (NPS)	51,061	61,478	63,041	1,563	2.5
Gross Funds	51,061	61,478	63,041	1,563	2.5

*Percent change is based on whole dollars.

Note: Washington Aqueduct does not use the District's financial system for its actual transactions. The FY 2011 Actual amount was reported to the OCFO by Washington Aqueduct.

Program Description

The Washington Aqueduct operates through the following program:

Sale of Water – The main program at Washington Aqueduct is the sale of drinking water to its three customers for further distribution to the distribution systems they serve. The Wholesale Customer Board also approves Washington Aqueduct's budget. During Fiscal Years 2012 and 2013, the agency will pump an estimated 52 billion gallons of purified water to its customers.

Program Structure Change

The Washington Aqueduct has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table LB0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table LB0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalentents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Washington Aqueduct								
(1100) Washington Aqueduct	51,061	61,478	63,041	1,563	0.0	0.0	0.0	0.0
Subtotal (1000) Washington Aqueduct	51,061	61,478	63,041	1,563	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	51,061	61,478	63,041	1,563	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: Washington Aqueduct does not use the District's financial system for its actual transactions. The FY 2011 Actual amount was reported to the OCFO by Washington Aqueduct.

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Washington Aqueduct’s proposed FY 2013 gross budget is \$63,041,261, which represents a 2.5 percent increase over the FY 2012 approved budget of \$61,477,854. The budget is comprised entirely of Special Purpose Revenue Funds. Similar to the Fiscal Year 2011 and 2012 budgets, there are no District of Columbia FTEs assigned to Washington Aqueduct.

Initial Adjusted Budget

Cost Increase: The agency’s FY 2013 budget includes the following increases: \$1,359,861 in operations and maintenance costs due to new service contracts for improved reliability and security monitoring and \$250,000 in Pay-As-You-Go capital improvements. The specific capital projects contained in the Fiscal Year 2013 proposal include sedimentation improvements at McMillan Reservoir, upgrades of Fire Protection Systems at the Dalecarlia and McMillan plants, and renovation of the McMillan Transformer/Switchgear building.

Cost Decrease: The agency’s FY 2013 budget includes a decrease of \$46,454 in debt service due to lower-than-expected payment on the unpaid principal balance.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue type

Table LB0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table LB0-4
(dollars in thousands)

	PROGRAM	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		61,478	0.0
Cost Increase: To align budget with projected expenses	Washington Aqueduct	1,360	0.0
Cost Increase: Increase in pay-as-you-go capital improvement payment	Washington Aqueduct	250	0.0
Cost Decrease: Lower-than-expected debt service payment	Washington Aqueduct	-46	0.0
FY 2013 Initial Adjusted Budget		63,041	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		63,041	0.0
Gross for LB0 - Washington Aqueduct		63,041	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

D.C. Lottery and Charitable Games Control Board

www.lottery.dc.gov

Telephone: 202-645-8000

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$231,892,093	\$258,000,000	\$250,000,000	-3.1
FTEs	73.3	77.0	77.0	0.0

The mission of the D.C. Lottery and Charitable Games Control Board (DCLB) is to generate revenue for the District's General Fund through the sale of lottery games and to regulate charitable gaming.

Since its inception in 1982, DCLB has contributed over \$1.7 billion to the District's General Fund. The DCLB annual transfer to the General Fund remains a vital component in aiding the city's economy, thereby benefiting all residents of the District of Columbia. The General Fund supports services such as education, recreation and parks, public safety, housing, and senior and child services. The DCLB directly benefits its players by paying out more than 50 percent of annual sales in prize money. It also directly benefits local businesses by providing commissions to retailers licensed to sell D.C. Lottery games and offering contracting opportunities.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table DC0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table DC0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Special Purpose Revenue Funds	230,248	231,892	258,000	250,000	-8,000	-3.1
Total for General Fund	230,248	231,892	258,000	250,000	-8,000	-3.1
Gross Funds	230,248	231,892	258,000	250,000	-8,000	-3.1

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table DC0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table DC0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Special Purpose Revenue Funds	72.6	73.3	77.0	77.0	0.0	0.0
Total for General Fund	72.6	73.3	77.0	77.0	0.0	0.0
Total Proposed FTEs	72.6	73.3	77.0	77.0	0.0	0.0

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table DC0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table DC0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	5,675	5,753	6,085	6,169	83	1.4
12 - Regular Pay - Other	62	30	85	84	-1	-1.2
13 - Additional Gross Pay	102	89	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	1,095	1,128	1,212	1,337	125	10.3
15 - Overtime Pay	96	21	123	123	0	0.0
Subtotal Personal Services (PS)	7,030	7,021	7,505	7,712	207	2.8
20 - Supplies and Materials	62	58	136	118	-17	-12.8
30 - Energy, Comm. and Building Rentals	86	288	19	135	115	594.1
31 - Telephone, Telegraph, Telegram, Etc.	215	188	215	294	78	36.4
32 - Rentals - Land and Structures	2,269	2,262	2,403	2,403	0	0.0
33 - Janitorial Services	12	5	11	0	-11	-100.0
34 - Security Services	5	16	17	17	0	0.0
35 - Occupancy Fixed Costs	40	7	16	16	0	0.0
40 - Other Services and Charges	16,468	15,790	16,248	17,442	1,194	7.4
41 - Contractual Services - Other	3,523	3,295	4,076	3,938	-137	-3.4
50 - Subsidies and Transfers	200,160	202,804	226,875	217,550	-9,325	-4.1
70 - Equipment and Equipment Rental	377	157	479	374	-105	-21.9
Subtotal Nonpersonal Services (NPS)	223,218	224,871	250,495	242,288	-8,207	-3.3
Gross Funds	230,248	231,892	258,000	250,000	-8,000	-3.1

*Percent change is based on whole dollars.

Program Description

The D.C. Lottery and Charitable Games Control Board operates through the following 5 programs:

Gaming Operations - provides support services to lottery retail agents and the gaming public so that they can benefit from the portfolio of games offered by DCLB.

This program contains the following 6 activities:

- **Marketing** – provides advertising and promotional information to eligible players. The goal is to attract eligible players to purchase lottery tickets so that they may enjoy the entertainment value offered by the D.C. Lottery and Charitable Games Control Board's portfolio of games;
- **Sales Department (Trade Development)** – provides sales goals and retail development services to lottery retail agents. The goals are to assist lottery retail agents in reaching established minimum sales volume levels and to achieve sustained growth;
- **Draw Division** – provides draw-related services to the gaming public. The goal is to maintain the public trust through ensuring unbiased and random draws;
- **Licensing and Charitable Games** – provides licensing and regulatory compliance services to existing and prospective lottery retail agents and non-profit charitable organizations. The goals are to ensure that lottery retail agents and non-profit charitable organizations receive appropriate licenses to sell lottery products and conduct charitable gaming activities in accordance with the laws and regulations set forth by the District;
- **Information Technology** – provides technical coordination and oversight services to lottery retail agents, customers, and internal DCLB operations. The goals are for retail agents, customers and internal operations to deliver, play and provide an uncompromised portfolio of lottery products; and
- **Claim Center** – provides claims processing and gaming information services to the gaming public. The goals are for the public to redeem prizes and enjoy a positive gaming experience.

Instant Games - provides a portfolio of instant lottery games to the gaming public so that they can experience the entertainment value and potential reward of playing and winning with scratch-off style lottery tickets.

Online Games - provides online lottery-type games and services, which are lottery game tickets sold to the gaming public by lottery retail agents and video gaming machines, and played by the public at social settings targeted to the gaming public, so that the District can experience a steady source of revenue through the transfer of net proceeds from lottery sales.

This program contains the following 9 activities:

- **DC3 (Lucky Numbers), DC4, DC5, Powerball, Mega Millions, Hot Lotto, Keno, Race 2 Riches, and Instant Fast Play** - provide online (kiosk-based) lottery gaming experience for the gaming public so that they can experience the entertainment value of the DCLB's portfolio of games and potential rewards of playing and winning.

Agency Management - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Agency Financial Operations - provides comprehensive and efficient financial management services to and on behalf of District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting

Program Structure Change

The D.C. Lottery and Charitable Games Control Board has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table DCO-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides FY 2011 actual data.

Table DCO-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Agency Management Program								
(1010) Human Resources	446	465	466	1	5.7	5.0	5.0	0.0
(1015) Executive Direction and Support	1,723	2,024	1,915	-109	3.8	4.0	4.0	0.0
(1030) Property and Fleet Management	458	582	585	2	2.9	3.0	3.0	0.0
(1040) Information Technology	346	391	389	-2	2.9	3.0	3.0	0.0
(1050) Financial Services	2,829	2,682	2,865	183	0.0	0.0	0.0	0.0
(1075) Security	893	1,110	931	-180	4.8	5.0	4.0	-1.0
(1080) Communications	495	603	585	-19	3.8	4.0	4.0	0.0
Subtotal (1000) Agency Management Program	7,190	7,858	7,735	-123	23.8	24.0	23.0	-1.0
(100F) Agency Financial Operations								
(110F) Budget Operations	77	86	86	-1	1.9	1.0	1.0	0.0
(120F) Accounting Operations	510	568	575	8	5.7	6.0	6.0	0.0
(130F) Fiscal Officer	342	387	396	9	2.9	3.0	3.0	0.0
Subtotal (100F) Agency Financial Operations	929	1,041	1,057	16	10.5	10.0	10.0	0.0
(2000) Instant Games								
(2100) Instant Games (Activity)	53,200	56,953	60,153	3,200	0.0	0.0	0.0	0.0
Subtotal (2000) Instant Games	53,200	56,953	60,153	3,200	0.0	0.0	0.0	0.0
(3000) On Line Games								
(3100) Lucky Numbers	50,837	54,606	49,759	-4,846	0.0	0.0	0.0	0.0
(3200) Instant Fast Play	1,965	1,898	5,684	3,785	0.0	0.0	0.0	0.0
(3300) DC Four	62,135	67,395	60,602	-6,793	0.0	0.0	0.0	0.0
(3400) DC Daily Six	461	0	0	0	0.0	0.0	0.0	0.0
(3600) Powerball	13,434	18,035	15,157	-2,879	0.0	0.0	0.0	0.0
(3800) Keno	10,942	14,238	12,315	-1,924	0.0	0.0	0.0	0.0
(4200) Hot Lotto	3,150	3,322	3,316	-7	0.0	0.0	0.0	0.0
(4400) DC Five	12,203	12,340	14,209	1,870	0.0	0.0	0.0	0.0
(4600) Mega Million	8,232	10,441	8,999	-1,442	0.0	0.0	0.0	0.0
(4700) Race 2 Riches	3,480	5,695	6,631	936	0.0	0.0	0.0	0.0
(9800) Unclassified Revenue and Expenditures	-63	0	0	0	0.0	0.0	0.0	0.0
Subtotal (3000) On Line Games	166,776	187,972	176,672	-11,300	0.0	0.0	0.0	0.0

(Continued on next page)

Table DC0-4 (Continued)

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(6000) Gaming Operations Program								
(6200) Marketing	767	786	849	64	8.6	7.0	7.0	0.0
(6300) Trade Development	1,038	1,150	1,283	133	8.6	12.0	13.0	1.0
(6400) Draw Division	407	454	444	-11	5.2	5.5	5.5	0.0
(6500) Licensing and Charitable Games	563	642	655	13	4.8	6.0	6.0	0.0
(6600) Information Technology (Games)	888	993	1,001	8	10.0	10.5	10.5	0.0
(6700) Claim Center	134	152	152	0	1.9	2.0	2.0	0.0
Subtotal (6000) Gaming Operations Program	3,796	4,177	4,384	207	39.0	43.0	44.0	1.0
Total Proposed Operating Budget	231,892	258,000	250,000	-8,000	73.3	77.0	77.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The D.C. Lottery and Charitable Games Control Board's (DCLB) proposed FY 2013 gross budget is \$250,000,000, which represents a 3.1 percent decrease from its FY 2012 approved gross budget of \$258,000,000. The budget is comprised entirely of Special Purpose Revenue funds.

Based on DCLB projections, the FY 2013 projected transfer to the District's General fund is \$63.2 million, a decrease of \$4.8 million from the approved FY 2012 transfer amount. The \$8.0 million reduction from the FY 2012 budget and the decrease in the amount of the transfer to the District's General Fund are attributed to several factors.

The cumulative decline in ticket sales for the daily core games, DC3 and DC4, totals \$12.0 million from the FY 2012 projected ticket sales budgets. DCLB attributes the reduction in ticket sales to the overall economy and demographic changes in the District's population. The games DC3 and DC4 account for over 46 percent of projected ticket sales agency-wide and represent 59 percent of estimated transfer to the District's General Fund.

Other factors for the decline in revenue include the Multi-State Lottery Association's (MUSL) decision to allow for the selling of Powerball and Mega Millions tickets in FY 2010 in Maryland and Virginia. This change continues to impact the District's game ticket sales within Powerball, which are projected to drop by \$3.0 million to \$16.0 million. The FY 2013 impact of MUSL increasing individual Powerball tickets from \$1 to \$2 in early 2012 is expected to increase total jackpots and is reflected in the FY 2013 budget. Due to similar factors, the ticket sales budget for the other national game, Mega Millions, will also decrease by \$1.5 million to \$9.5 million. Other Lottery gaming categories like Instant Games, kiosk-based games like "Race to Riches" and "Fast Play", the DC5 ticket game, and operational savings within DCLB offset projected decreases in revenue collection.

Initial Adjusted Budget

Cost Increase: The Instant Games program expects sales of game tickets to increase by \$2,444,808 due to the offering of higher price-point games and greater prize payouts. The proposed budget reflects an increase of \$1,194,360 in Other Services and Charges as a result of changes in certain operational contractual-related services. An increase

of \$207,263 reflects miscellaneous personal services adjustments to salary, Fringe Benefits and step increases, and agency-managed Telecom and Energy costs increased by a total of \$193,749. Lastly, the agency reallocated funding to the Gaming Operations program totaling \$114,033 to cover costs associated with an information technology position.

Cost Decrease: The MUSL's decision to allow for the "cross selling" of Powerball and Mega Millions game tickets in FY 2010 will impact the FY 2013 proposed budget significantly by reducing projected collections, particularly within the Online Games program. As a result of these factors, the DCLB Online Games program reduced its budget by a total of \$11,769,808. Additionally, the agency reduced its Contractual Services budget by \$137,300 due to professional consultant services and security contract savings; reduced its budget for Supplies and Equipment by \$122,400; and abolished \$114,300 and 1.0 FTE within the Agency Management program.

Additionally Adjusted Budget

Technical Adjustment: Adjustments of Fringe Benefits to restore the District Government contribution for employee health insurance from 72 percent, implemented in the FY 2011 budget, to 75 percent in FY 2013, resulting in an increase of \$22,989 in Special Purpose Revenue funds.

Additional Adjustments: For Special Purpose Revenue funds, the agency absorbed the effect of the increase District Government contribution for employee health insurance, resulting in a decrease of \$22,989 in Other Services and Charges.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table DC0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table DC0-5
(dollars in thousands)

	PROGRAM	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		258,000	77.0
Cost Increase: In projected games prize payouts, agent commissions and related costs	Instant Games	2,445	0.0
Cost Increase: Other Services and Charges	Multiple Programs	1,194	0.0
Cost Increase: Adjustments to salary, Fringe Benefits and step increases	Multiple Programs	207	0.0
Cost Increase: Energy and Telecom costs	Agency Management Program	194	0.0
Cost Increase: Funding for IT-related staffing	Gaming Operations Program	114	1.0
Cost Decrease: Janitorial Services savings	Agency Management Program	-11	0.0
Cost Decrease: Lower ticket sales for several games, reduced prize payouts and other related fees	On Line Games	-11,770	0.0
Cost Decrease: Contractual Services savings	Multiple Programs	-137	0.0
Cost Decrease: Net reduction in Supplies and Equipment purchases	Multiple Programs	-122	0.0
Cost Decrease: Cost savings resulting from the elimination of a position	Agency Management Program	-114	-1.0
FY 2013 Initial Adjusted Budget		250,000	77.0
Additional Adjustments: Agency absorption of Health Care Contribution	Multiple Programs	-23	0.0
Technical Adjustment: Health Care Contribution	Multiple Programs	23	0.0
FY 2013 Additionally Adjusted Budget		250,000	77.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		250,000	77.0
Gross for DC0 - D.C. Lottery and Charitable Games Control Board		250,000	77.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

D.C. Sports and Entertainment Commission

www.wcsa.com

Telephone: 202-249-3000

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$0	\$0	\$0	N/A

The mission of the D.C. Sports and Entertainment Commission was to improve quality of life and enhance economic development in the District by operating Robert F. Kennedy Memorial Stadium, managing the non-military functions of the D.C. National Guard Armory, promoting the District as a venue for sports and entertainment, and supporting youth recreational activities.

The D.C. Sports and Entertainment Commission was absorbed into the Washington Convention and Sports Authority (WCSA) in Fiscal Year 2010. Its mission, funding and personnel were transferred. The WCSA is organized into two distinct business units - Convention Center Operations and Sports, Entertainment and Special Events. The proposed programs and projects for the FY 2013 proposed budget are shown in the WCSA budget chapter within the Enterprise and Other Funds appropriation title.

The agency's FY 2010 actuals are presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table SC0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table SC0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Special Purpose Revenue Funds	443	0	0	0	0	N/A
Total for General Fund	443	0	0	0	0	N/A
Gross Funds	443	0	0	0	0	N/A

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table SC0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table SC0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	2	0	0	0	0	N/A
12 - Regular Pay - Other	0	0	0	0	0	N/A
13 - Additional Gross Pay	158	0	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	284	0	0	0	0	N/A
15 - Overtime Pay	-1	0	0	0	0	N/A
Subtotal Personal Services (PS)	443	0	0	0	0	N/A
Gross Funds	443	0	0	0	0	N/A

*Percent change is based on whole dollars.

District of Columbia Retirement Board

www.dcrb.dc.gov
Telephone: 202-343-3200

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$100,711,629	\$30,338,398	\$30,338,398	0.0
FTEs	42.6	50.0	52.0	4.0

Note: The District's FY 2011 CAFR shows \$21,440,823 of General Fund (Administrative) Expenditures for the D.C. Retirement Board (DCRB). An additional \$79,270,806 of benefit payments, which are non-budgeted expenditures, were made in FY 2011. The \$21,440,823 figure represents the agency's actual administrative expenditures and is analogous to the FY 2012 Approved Budget and FY 2013 Proposed Budget for the agency.

The mission of the District of Columbia Retirement Board (DCRB) is to invest prudently the assets of the police officers, firefighters, and teachers of the District of Columbia, while providing those employees with retirement services.

Summary of Services

DCRB is an independent agency that has exclusive authority and discretion to manage and control the District's retirement funds for teachers, police officers, and firefighters (hereinafter referred to as the "Fund") pursuant to Section 1-711(a) of the District of Columbia Official Code. In 2005, the responsibility of administering the teachers', police officers' and firefighters' retirement programs was transferred to DCRB.

The federal government assumed the District's unfunded liability for the retirement plans of teachers, police officers, firefighters, and judges under provisions of the National Capital Revitalization and Self-Government Improvement Act of 1997. Under this law, the federal government pays the retirement benefits and death benefits, and a share of disability payments, for members for years of service earned up to the freeze date of June 30, 1997. The District of Columbia government is responsible for all subsequently earned benefits for the members of the retirement plans.

The DCRB Board of Trustees is comprised of 12 voting trustees: 3 appointed by the Mayor, 3 appointed by the District Council, and 6 elected by employee participation groups. The District's Chief Financial Officer or his designee serves as a non-voting, ex-officio member of the Board.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table DY0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table DY0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Special Purpose Revenue Funds	86,053	100,712	30,338	30,338	0	0.0
Total for General Fund	86,053	100,712	30,338	30,338	0	0.0
Gross Funds	86,053	100,712	30,338	30,338	0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table DY0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table DY0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Special Purpose Revenue Funds	38.2	42.6	50.0	52.0	2.0	4.0
Total for General Fund	38.2	42.6	50.0	52.0	2.0	4.0
Total Proposed FTEs	38.2	42.6	50.0	52.0	2.0	4.0

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table DY0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table DY0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	2,912	3,441	3,822	4,292	470	12.3
12 - Regular Pay - Other	335	214	120	120	0	0.0
13 - Additional Gross Pay	60	95	0	186	186	N/A
14 - Fringe Benefits - Current Personnel	786	853	965	1,220	255	26.4
15 - Overtime Pay	16	21	65	64	-1	-2.1
Subtotal Personal Services (PS)	4,108	4,623	4,972	5,880	909	18.3
20 - Supplies and Materials	120	166	232	346	114	49.3
31 - Telephone, Telegraph, Telegram, Etc.	13	14	14	45	31	214.8
32 - Rentals - Land and Structures	1,419	1,444	1,652	1,550	-103	-6.2
34 - Security Services	0	0	6	6	0	0.0
40 - Other Services and Charges	15,107	13,675	22,149	20,726	-1,423	-6.4
41 - Contractual Services - Other	114	785	957	1,200	243	25.4
50 - Subsidies and Transfers	65,107	79,271	0	0	0	N/A
70 - Equipment and Equipment Rental	65	734	356	585	229	64.2
Subtotal Nonpersonal Services (NPS)	81,944	96,089	25,367	24,458	-909	-3.6
Gross Funds	86,053	100,712	30,338	30,338	0	0.0

*Percent change is based on whole dollars.

Program Description

The District of Columbia Retirement Board operates through the following program:

DCRB Agency Management - provides administrative support and the required tools to achieve operational and programmatic results.

This program contains the following 8 activities:

- **Board of Trustees** - determines the overall investment strategy for the Fund and monitors staff implementation of the strategy. The Board of Trustees' activity expenses are paid from the earnings derived from the Fund;
- **Executive** - provides executive direction for all activities to achieve the mission of the agency. Executive activity expenses are paid from two sources: 1) earnings derived from the Fund; and 2) reimbursements from the United States Department of the Treasury (Treasury) for services provided by DCRB for programs for which the federal government is responsible;
- **Investments** - manages all activities and resources dedicated to the investment of the assets of the Fund. Investment activity expenses are paid from the earnings derived from the Fund;
- **Benefits** - provides administrative services for members and timely and accurate payment of benefits to retirees

and survivors. Benefits activity expenses are paid from two sources: 1) earnings derived from the Fund; and 2) reimbursements from the Treasury for services provided by DCRB for programs for which the federal government is responsible;

- **General Counsel** – provides legal support to the agency. General Counsel activity expenses are paid from the earnings derived from the Fund;
- **Operations** – provides operational and accounting support. Operations activity expenses are paid from two sources: 1) earnings derived from the Fund; and 2) reimbursements from Treasury for services provided by DCRB for programs for which the federal government is responsible;
- **Information Technology** - provides technology systems support to achieve programmatic results. Information Technology activity expenses are paid from the earnings derived from the Fund; and
- **Projects** - manages the special projects undertaken by the agency. Projects activity expenses are paid from the earnings derived from the Fund.

Program Structure Change

The District of Columbia Retirement Board has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table DY0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table DY0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) DCRB Investments								
(1100) DCRB	79,271	0	0	0	0.0	0.0	0.0	0.0
Subtotal (1000) DCRB Investments	79,271	0	0	0	0.0	0.0	0.0	0.0
(3000) DCRB Agency Management								
(3001) Executive	1,224	1,122	1,489	367	5.4	7.0	9.0	2.0
(3002) Investments	12,204	17,396	15,853	-1,543	3.6	6.0	5.0	-1.0
(3003) Trustees	417	526	584	58	0.9	1.0	1.0	0.0
(3004) General Counsel	832	862	909	47	3.6	3.0	3.0	0.0
(3005) Benefits	1,834	2,687	2,257	-430	16.1	21.0	18.0	-3.0
(3006) Operations	1,668	1,465	1,690	224	9.5	8.0	9.0	1.0
(3007) Information Technology	3,316	2,879	4,157	1,277	3.6	4.0	6.0	2.0
(3008) Projects	0	3,400	3,400	0	0.0	0.0	1.0	1.0
(3100) DCRB Agency Management	-55	0	0	0	0.0	0.0	0.0	0.0
Subtotal (3000) DCRB Agency Management	21,441	30,338	30,338	0	42.6	50.0	52.0	2.0
Total Proposed Operating Budget	100,712	30,338	30,338	0	42.6	50.0	52.0	2.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The District of Columbia Retirement Board's (DCRB) proposed FY 2013 gross budget is \$30,338,398, no change from its FY 2012 approved gross budget. The budget is comprised entirely of Special Purpose Revenue funds.

Initial Adjusted Budget

Cost Increase: The proposed budget includes increases of \$469,538 and 2.0 FTEs in Regular Pay, for staff increases; \$255,025 in Fringe Benefits due to increase in Regular Pay; \$185,510 in Additional Gross Pay; \$243,273 in Contractual Services – Other, for increase in reimbursement to Treasury for upgrades to their System to Administer Retirement (STAR), which is the federal portion of what DCRB administers; \$228,800 in Equipment and Equipment Rental, for IT infrastructure and projects, (disaster recovery); \$114,196 in Supplies and Materials, for on-line services for investment research; and \$30,704 in Telecom, for a new telephone system with extra features.

Cost Decrease: The proposed budget includes decreases of \$1,422,958 in Other Services and Charges due to a reduction in the estimated investment fees resulting from the portfolio's shift to passively managed index funds; a \$102,712 decrease in Rent; and a \$1,377 decrease in Overtime Pay.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table DY0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table DY0-5

(dollars in thousands)

	PROGRAM	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		30,338	50.0
Cost Increase: In Regular Pay due to staff and regular pay increases	DCRB Agency Management	470	2.0
Cost Increase: Adjust the budget for PS to reflect projected increase in Regular Pay (Fringe Benefits and Additional Gross Pay)	DCRB Agency Management	441	0.0
Cost Increase: For reimbursement to Treasury for upgrades to STAR	DCRB Agency Management	243	0.0
Cost Increase: For IT infrastructure and projects (disaster recovery)	DCRB Agency Management	229	0.0
Cost Increase: For online services for investment research	DCRB Agency Management	114	0.0
Cost Increase: For new telephone system	DCRB Agency Management	31	0.0
Cost Decrease: In Other Services and Charges for a reduction in investment fees	DCRB Agency Management	-1,423	0.0
Cost Decrease: In rent cost	DCRB Agency Management	-103	0.0
Cost Decrease: In Overtime Pay	DCRB Agency Management	-1	0.0
FY 2013 Initial Adjusted Budget		30,338	52.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		30,338	52.0
Gross for DY0 - District of Columbia Retirement Board		30,338	52.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Washington Convention and Sports Authority

www.eventsdc.com

Telephone: 202-249-3000

Description	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$106,528,590	\$115,711,245	8.6

**Note: WCSA does not use the District's financial system for its transactions. For FY 2011 actual expenditures, see the FY 2011 District of Columbia Comprehensive Annual Financial Report, page 54.*

The mission of Events DC is to provide superior convention services to customers, promote the District as a venue for sports and entertainment activities, and serve as an economic engine to the nation's capital.

Summary of Services

The Washington Convention Center Authority (WCCA), a corporate body and an independent authority of the District of Columbia government, was created pursuant to the "Washington Convention Center Authority Act of 1994," D.C. Law 10-188, effective September 28, 1994. Pursuant to the Fiscal Year 2010 Budget Support Second Emergency Act of 2009 and the Fiscal Year 2010 Budget Support Act, the District of Columbia Sports and Entertainment Commission was absorbed into, and became a program within, WCCA. Effective October 1, 2009, the event planning, community outreach and other administrative functions of the former Commission merged with the Washington Convention Center Authority to form a new organization known as the Washington Convention and Sports Authority (WCSA). The merger created one umbrella organization with a broadened charter for increasing economic development through the promotion of key sports and entertainment offerings as well as major national and international conventions, meetings and special events held in the District of Columbia. Also, as part of the merger, facility maintenance for the Robert F. Kennedy Memorial Stadium and the District of Columbia Armory, previously performed by the D.C. Sports and Entertainment Commission, was assumed by the Department of Real Estate Services, now the Department of General Services.

In June 2011, Washington Convention and Sports Authority launched a new brand name, "Events DC." The new brand entity fully encompasses the event experience in the city, elevates the organization's core assets and portfolio, and perhaps most importantly, aligns with the existing brands for Washington D.C. and the city's promotional arm, Destination DC.

Events DC is governed by an 11-member Board of Directors who serve four-year terms. Two members, one of whom is the Chief Financial Officer of the District and the other of whom is designated by the Mayor, serve as voting ex-officio members. The remaining nine public members are appointed by the Mayor with the advice and consent of the Council of the District of Columbia and represent certain sectors of the community. No board member is permitted to serve more than two consecutive four-year terms. The Mayor appoints one public member as chairperson with the advice and consent of the Council.

For more information, please refer to District of Columbia Official Code: Division I, Title 10, Subtitle IV, Chapter 12, and also the budget chapter for Convention Center—Dedicated Tax Transfer.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table ES0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget.

Table ES0-1

(dollars in thousands)

Appropriated Fund	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund				
Special Purpose Revenue Funds	106,529	115,711	9,183	8.6
Total for General Fund	106,529	115,711	9,183	8.6
Gross Funds	106,529	115,711	9,183	8.6

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source**, in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table ES0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget.

Table ES0-2
(dollars in thousands)

Comptroller Source Group	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	13,434	14,772	1,337	10.0
12 - Regular Pay - Other	986	986	0	0.0
14 - Fringe Benefits - Current Personnel	3,846	4,435	589	15.3
15 - Overtime Pay	569	569	0	0.0
Subtotal Personal Services (PS)	18,835	20,762	1,927	10.2
20 - Supplies and Materials	528	528	0	0.0
30 - Energy, Comm. and Building Rentals	6,856	6,856	0	0.0
31 - Telephone, Telegraph, Telegram, Etc.	125	125	0	0.0
41 - Contractual Services - Other	13,495	16,384	2,889	21.4
50 - Subsidies and Transfers	16,795	20,001	3,206	19.1
60 - Land and Buildings	12,225	14,439	2,214	18.1
70 - Equipment and Equipment Rental	330	330	0	0.0
80 - Debt Service	37,340	36,287	-1,053	-2.8
Subtotal Nonpersonal Services (NPS)	87,694	94,949	7,256	8.3
Gross Funds	106,529	115,711	9,183	8.6

*Percent change is based on whole dollars.

Note: The agency presents its budgeted revenues and expenditures for the purpose of reporting. However, as a proprietary fund, under the current financial accounting structure, the agency's actual revenues and expenditures are not tracked in the District System of Accounting and Reporting (SOAR) and may not be shown in this chart or in the Comprehensive Annual Financial Report (CAFR).

Program Description

Although it appears as a single program in the District's financial system, the Washington Convention and Sports Authority operates through the following 3 programs:

Washington Convention Center Operations – provides for the operation of the Walter E. Washington Convention Center, in whole or in part, directly or under contract, and engages in such activities as deemed appropriate to promote trade shows, conventions, and other events. This program also constructs, equips, and maintains the facility.

The convention center opened in April 2003 and was later named in honor of the first Mayor of the District under the present Home Rule Charter. Since opening, it has hosted the following number of events per fiscal year:

<u>Fiscal Year</u>	<u>Convention Center Events</u>
2004	201
2005	185
2006	106
2007	150
2008	185
2009	204
2010	214
2011	231

A total of 10.1 million people attended events at the Convention Center during the period of FY 2004 through FY 2011. Currently, the Convention Center has booked or tentatively booked approximately 402 events from 2012-2014. These events are projected to attract 1.4 million attendees.

The Center has a total of 2.3 million square feet of space, including 703,000 square feet of exhibit space; 118,670 square feet of meeting space (which is divisible into 77 meeting rooms); 44,000 square feet of retail space and street-level restaurants; and a 52,000-square-foot ballroom, which is one of the largest on the East Coast.

Sports, Entertainment, and Special Events – promotes attractions and the development of new events for the Robert F. Kennedy Memorial Stadium and the surrounding festival grounds, non-military events at the District of Columbia Armory, and sporting and entertainment events at other sites around the city. These events include the D.C. United Major League Soccer team, the Eagle Bank Bowl football game, Nations Football Classic, local athletic games, various concerts, and other events. The Department of General Services maintains the stadium and the armory through revenue collected from events, rent, advertising, and other sources of revenue derived from these facilities.

Carnegie Library at Mount Vernon Square – As a special event venue, the Carnegie Library showcases its versatility by hosting galas, weddings, receptions, holiday parties and press events. The Library is comprised of seven ornate rooms, including the L'Enfant Map Room, which features an illuminated floor map of Washington, D.C.

Program Structure Change

The Washington Convention and Sports Authority has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table ES0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget.

Table ES0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands			Full-Time Equivalents		
	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Washington Convention Center						
(1100) Washington Convention Center	106,529	115,711	9,183	0.0	0.0	0.0
Subtotal (1000) Washington Convention Center	106,529	115,711	9,183	0.0	0.0	0.0
Total Proposed Operating Budget	106,529	115,711	9,183	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Washington Convention and Sports Authority's (WCSA) proposed FY 2013 gross budget is \$115,711,245, which represents a 8.6 percent increase over its FY 2012 approved gross budget of \$106,528,590. The budget is comprised entirely of Special Purpose Revenue funds.

Initial Adjusted Budget

Cost Increase: The personal services budget increased by \$1,926,737 due to additional full-time employees at the Carnegie Library and Sports and Entertainment Division as well as increase in Fringe Benefits and cost-of-living adjustment of 3.0 percent for union and non-union employees. Contractual Services increased by \$2,888,822 due to hosting the Nations Football Classic (NFC) event at RFK Stadium and services to be provided at the Carnegie Library. The increase of \$206,095 in Subsidies and Transfers will fund marketing and promotions expenses for the organization. The Land and Building increase of \$2,214,001 was due to an ongoing 5-year Capital Improvement Plan.

Cost Decrease: Debt service decreased by \$1,053,000 as a result of an approved plan to pay the total debt incurred in construction of the central plant for the Events DC project.

Policy Initiative

Transfer In: \$3,000,000 of excess revenues transferred from the Tax Increment Financing program to support the Destination DC project.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table ES0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table ES0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		106,529	0.0
Cost Increase: In personal services	Washington Convention Center	1,927	0.0
Cost Increase: In Contractual Services	Washington Convention Center	2,889	0.0
Cost Increase: In Subsidies and Transfers	Washington Convention Center	206	0.0
Cost Increase: In Land and Building	Washington Convention Center	2,214	0.0
Cost Decrease: In Debt Service	Washington Convention Center	-1,053	0.0
FY 2013 Initial Adjusted Budget		112,711	0.0
FY 2013 Policy Initiative			
Transfer In: Subsidies and Transfers to support the Destination DC project	Washington Convention Center	3,000	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		115,711	0.0
Gross for ES0 - Washington Convention and Sports Authority		115,711	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Housing Finance Agency

www.dchfa.org

Telephone: 202-777-1600

Description	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$8,884,000	\$8,734,900	-1.7

The Housing Finance Agency (HFA) was established in 1979 as a corporate body with a legal existence separate from the government of the District of Columbia to stimulate and expand homeownership and rental housing opportunities for low-and moderate-income families in the District. HFA issues taxable and tax-exempt mortgage revenue bonds to lower the costs of financing single-family housing and of acquiring, constructing, and rehabilitating rental housing. In addition, HFA administers the issuance of 4-percent low-income housing tax credits to achieve its affordable housing preservation, rehabilitation, and development objectives on behalf of the Department of Housing and Community Development (DHCD).

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table HF0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget.

Table HF0-1
(dollars in thousands)

Appropriated Fund	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund				
Special Purpose Revenue Funds	8,884	8,735	-149	-1.7
Total for General Fund	8,884	8,735	-149	-1.7
Gross Funds	8,884	8,735	-149	-1.7

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table HF0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget.

Table HF0-2
(dollars in thousands)

Comptroller Source Group	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	4,552	4,699	147	3.2
14 - Fringe Benefits - Current Personnel	1,185	1,000	-185	-15.6
15 - Overtime Pay	38	32	-6	-14.7
Subtotal Personal Services (PS)	5,775	5,731	-44	-0.8
20 - Supplies and Materials	116	110	-6	-5.2
30 - Energy, Comm. and Building Rentals	144	140	-4	-2.8
31 - Telephone, Telegraph, Telegram, Etc.	66	68	2	2.3
33 - Janitorial Services	50	56	6	12.2
34 - Security Services	0	18	18	N/A
40 - Other Services and Charges	1,300	1,170	-130	-10.0
41 - Contractual Services - Other	946	1,018	72	7.6
70 - Equipment and Equipment Rental	300	185	-115	-38.5
80 - Debt Service	187	240	53	28.2
Subtotal Nonpersonal Services	3,109	3,004	-105	-3.4
Gross Funds	8,884	8,735	-149	-1.7

*Percent change is based on whole dollars.

Program Description

Although the Housing Finance Agency appears as a single entity in the District's financial system, it operates through the following 3 programs:

Multi-Family Development - provides tax-exempt and taxable bonds, tax credits, and McKinney Act Savings Loan funds as financial tools that are integral to development of the community's ability to provide affordable, safe and decent housing to low-income and special needs populations. The multi-family mortgage revenue bond and tax credit products serve as vehicles for developers to access low-cost institutional debt and equity tools that enhance return on investment. When combined with 4-percent Low-Income Housing Tax Credits and other subsidies, the HFA's mortgage revenue bond product, which is offered in enhanced structures, provides competitive, below-market rate pricing and helps to preserve, rehabilitate, or construct affordable and mixed-income housing in the District.

This program contains the following 2 activities:

- **Technical Assistance** - provides technical assistance on all aspects of underwriting to developers who produce affordable housing, and acts as facilitators with city and federal government agencies to help expedite the permitting process and other approvals. In addition, HFA's staff provides ongoing construction monitoring to ensure construction is successfully completed and properly managed; and
- **Financing Assistance** - provides several financing programs, including the Multi-family Mortgage Revenue Bond Program, Low-Income Housing Tax Credit Program, and McKinney Act Savings Loan Fund. Depending on a project's eligibility, tax-exempt bonds, taxable bonds or low-interest loans can be used for pre-development activities, as well as the acquisition, construction and renovation of multi-family buildings. Financing can be used for the rehabilitation or construction of rental housing, cooperatives, assisted-living facilities, and transitional housing.

Single Family Development - provides low-interest mortgages for persons purchasing a home in the District at or below the national and local conventional rates.

This program contains the following 2 activities:

- **Homebuyer Assistance** - provides 30-year fixed rate mortgages and assistance with down payment and closing costs, as funds are available; and
- **Homeownership Education** - provides regular seminars and community outreach in an effort to empower persons seeking to become homeowners in the District. Through the HFA, information is made available to residents on the Single Family Bond products, financing options, the District government's employer assistance program, tax credits, tax abatements, the Home Purchase Assistance Program (HPAP), other programs to help with closing costs, and other incentives for homebuyers.

HomeSaver Program - This is a U.S. Treasury Hardest Hit Fund Initiative, which is federally funded and provides forgivable mortgage loans to the homeowners of the District of Columbia who are at risk of foreclosure and who have experienced involuntary job loss.

Program Structure Change

The Housing Finance Agency has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table HF0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget.

Table HF0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands			Full-Time Equivalents		
	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Housing Finance Agency						
(1100) Housing Finance Agency	8,884	8,735	-149	0.0	0.0	0.0
Subtotal (1000) Housing Finance Agency	8,884	8,735	-149	0.0	0.0	0.0
Total Proposed Operating Budget	8,884	8,735	-149	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Housing Finance Agency's proposed FY 2013 gross budget is \$8,734,900, which represents a 1.7 percent decrease from its FY 2012 approved gross budget of \$8,884,000. The budget is comprised entirely of Special Purpose Revenue funds.

Initial Adjusted Budget

Cost Increases: The proposed budget includes increases of \$146,900 in Regular Pay for non-District government staff increases; \$71,900 in Contractual Services – Other to accommodate the projected increase in Contractual Services necessary for the financing needs of the agency; \$52,801 to cover the projected debt service cost; and \$21,600 in fixed costs in multiple commodities.

Cost Decreases: The proposed budget includes a decrease of \$185,300 in Fringe Benefits; a \$130,000 decrease in Other Services and Charges due to a reduced need for these services; a \$115,400 decrease in equipment cost; a \$6,000 decrease in Supplies and Materials cost; and a reduction of \$5,600 in Overtime Pay.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table HF0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table HF0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		8,884	0.0
Cost Increase: Regular Pay - Continuing Full Time	Housing Finance Agency	147	0.0
Cost Increase: Contractual Services-Other	Housing Finance Agency	72	0.0
Cost Increase: Cover debt service cost	Housing Finance Agency	53	0.0
Cost Increase: Fixed cost for multiple commodities	Housing Finance Agency	22	0.0
Cost Decrease: Fringe Benefits - Current Personnel	Housing Finance Agency	-185	0.0
Cost Decrease: Reduction to Other Services and Charges	Housing Finance Agency	-130	0.0
Cost Decrease: Reduction to equipment cost	Housing Finance Agency	-115	0.0
Cost Decrease: Reduction to Supplies and Materials cost	Housing Finance Agency	-6	0.0
Cost Decrease: Reduction to Overtime Pay	Housing Finance Agency	-6	0.0
FY 2013 Initial Adjusted Budget		8,735	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		8,735	0.0
Gross for HF0 - Housing Finance Agency		8,735	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

University of the District of Columbia

www.udc.edu

Telephone: 202-274-5000

Description	FY 2011	FY 2012	FY 2013	% Change
	Actual	Approved	Proposed	from FY 2012
Operating Budget	N/A	\$157,968,655	\$169,270,248	7.2
FTEs	N/A	1,209.0	1,090.7	-9.8

Note: University of the District of Columbia (UDC) does not use the District's financial system for its transactions. For FY 2011 actual expenditures, see the FY 2011 District of Columbia Comprehensive Annual Financial Report.

The University of the District of Columbia (UDC) is an urban land-grant institution of higher education. Through its community college and flagship and graduate schools, UDC offers affordable post-secondary education to District of Columbia residents at the certificate, baccalaureate, and graduate levels. These programs prepare students for immediate entry into the workforce, the next level of education, specialized employment opportunities, and life-long learning.

The University of the District of Columbia provides high quality learning, research, and public service experience relevant to the needs and interest of students, employees, and research organizations. The University is governed by a board of trustees comprised as set forth in District of Columbia Official Code Section 38-1202.01, with duties as set forth in Code Section 38-1202.06. The provisions of law applicable to the University's land-grant status are listed in Code Section 38-1202.09.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table GF0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 actual expenditures.

Table GF0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Local Funds	62,174	N/A	64,181	64,955	774	1.2
Special Purpose Revenue Funds	49,929	N/A	55,518	50,221	-5,297	-9.5
Total for General Fund	112,103	N/A	119,699	115,175	-4,523	-3.8
Federal Resources						
Federal Grant Funds	17,715	N/A	35,862	51,048	15,186	42.3
Total for Federal Resources	17,715	N/A	35,862	51,048	15,186	42.3
Private Funds						
Private Grant Funds	1,131	N/A	2,408	3,047	639	26.5
Total for Private Funds	1,131	N/A	2,408	3,047	639	26.5
Gross Funds	130,949	N/A	157,969	169,270	11,302	7.2

*Percent change is based on whole dollars.

Notes:

- 1) University of the District of Columbia (UDC) does not use the District's financial system for its transactions. For FY 2011 actual expenditures, see the FY 2011 District of Columbia Comprehensive Annual Financial Report.
- 2) If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table GF0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 actual data.

Table GF0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Local Funds	632.8	N/A	681.9	563.0	-119.0	-17.4
Special Purpose Revenue Funds	196.7	N/A	329.9	290.6	-39.3	-11.9
Total for General Fund	829.5	N/A	1,011.9	853.6	-158.3	-15.6
Federal Resources						
Federal Grant Funds	196.9	N/A	183.1	201.3	18.2	10.0
Total for Federal Resources	196.9	N/A	183.1	201.3	18.2	10.0
Private Funds						
Private Grant Funds	8.6	N/A	14.1	35.8	21.7	153.5
Total for Private Funds	8.6	N/A	14.1	35.8	21.7	153.5
Total Proposed FTEs	1,035.0	N/A	1,209.0	1,090.7	-118.3	-9.8

Note: University of the District of Columbia (UDC) does not use the District's financial system for its transactions. For FY 2011 actual expenditures, see the FY 2011 District of Columbia Comprehensive Annual Financial Report.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table GF0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget.

Table GF0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	44,848	N/A	51,841	47,875	-3,967	-7.7
12 - Regular Pay - Other	18,028	N/A	21,572	18,666	-2,906	-13.5
13 - Additional Gross Pay	5,539	N/A	0	1,731	1,731	N/A
14 - Fringe Benefits - Current Personnel	14,524	N/A	19,728	19,078	-650	-3.3
15 - Overtime Pay	236	N/A	0	1,089	1,089	N/A
Subtotal Personal Services (PS)	83,174	N/A	93,141	88,439	-4,702	-5.0
20 - Supplies and Materials	2,847	N/A	985	1,430	445	45.2
30 - Energy, Comm. and Building Rentals	3,046	N/A	5,004	4,931	-73	-1.5
31 - Telephone, Telegraph, Telegram, Etc.	1,042	N/A	1,333	1,022	-311	-23.4
32 - Rentals - Land and Structures	4,405	N/A	5,601	8,841	3,239	57.8
33 - Janitorial Services	1,270	N/A	1,375	2,396	1,021	74.3
40 - Other Services and Charges	8,499	N/A	7,997	2,453	-5,545	-69.3
41 - Contractual Services - Other	9,674	N/A	9,739	13,171	3,431	35.2
50 - Subsidies and Transfers	12,597	N/A	30,118	44,967	14,850	49.3
70 - Equipment and Equipment Rental	4,006	N/A	2,675	1,620	-1,054	-39.4
91 - Expenses Not Budgeted	388	0	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	47,774	N/A	64,828	80,832	16,004	24.7
Gross Funds	130,949	N/A	157,969	169,270	11,302	7.2

*Percent change is based on whole dollars.

Note: University of the District of Columbia (UDC) does not use the District's financial system for its transactions. For FY 2011 actual expenditures, see the FY 2011 District of Columbia Comprehensive Annual Financial Report.

Program Description

The University of the District of Columbia operates through the following 7 programs:

Academic Affairs – provides affordable, post-secondary educational services to students to prepare them for entry into the job market and allow them to successfully achieve professional and personal goals. This program offers quality post-secondary education, research experiences, and public service opportunities to District of Columbia residents so that they can prepare for immediate entry into the workforce, the next level of education, and specialized career opportunities; engage in lifelong learning; and contribute to the resolution of urgent urban problems.

This program contains the following 12 activities:

- **Academic Support** – houses the Office of the Provost and promotes educational quality and effectiveness. This activity provides oversight, leadership, and service to achieve the academic mission of the University. It also works to provide recommendations to the University President on resource allocations for academic units, articulates the academic values and functions of the University, and represents the institution in various settings;
- **Nursing and Allied Health Professions** – provides instructional, research, public service/outreach, and support services to UDC students and the community so that students can have employment and career opportunities, be prepared for graduate or professional school, and acquire lifelong learning skills;
- **Learning Resources** – provides access to books, multi-media materials and equipment, research and reference materials, and consultation and support services to students, faculty, District residents, and Washington Research Consortium members so that they can utilize on-site and online information and resources to support teaching, learning, and research;
- **Enrollment Management** – provides communications for recruitment and admissions advisement, academic and enrollment verification and certification, and student information management services to prospective, returning, current, and former students so that students can be admitted to the University and subsequently experience the benefits associated with University enrollment; and to University faculty and administrators so that they can have access to data to effectively plan and manage the overall instruction process;
- **Applied Research and Urban Planning** – provides research, training, and technical assistance services to District and federal funding agencies, programs and organizations so that they can apply research results toward resolution of urgent urban problems and UDC students and faculty can gain experience and expertise in research;
- **Community Outreach and Extension Services** – provides instructions, funded research, and public research services to residents of the Washington metropolitan area so that they can make healthier lifestyle choices, improve their literacy level, and fully benefit from economic opportunities;
- **Continuing Education** – provides instructional, certification, and research services to residents and employers in the Washington metropolitan area so that employers can have access to workers whose skills are aligned with workforce needs and residents can obtain employment or achieve professional and career advancement;
- **Engineering** – provides instructional, research, public outreach, and support services to UDC students and the community so that students can have employment and career opportunities and be prepared for graduate or professional school to acquire lifelong learning skills;
- **David A. Clarke School of Law** – provides instructional, research, public outreach and support services to UDC students and the community so that students can have employment and career opportunities and acquire lifelong learning skills;
- **Business and Public Administration** – provides a curriculum of study and research in modern administration for both private business and government;
- **College of Arts and Sciences** – provides instructional, research, public outreach, and support services to UDC students and the community so that students can gain career opportunities, be prepared for graduate or professional school, and acquire lifelong learning skills so that they can experience an improved quality of life; and
- **Institutional Research** – provides quantitative and qualitative information for institutional planning, assessment, and executive decision-making through the identification of current issues on higher education; compiles and reports information on the UDC's internal and external environments; analyzes and reports on trends in

institutional resources, admissions, student satisfaction, retention, and graduation rates; and conducts peer comparison studies.

Student Affairs – provides enrichment opportunities and assistance to students in an out-of-classroom environment. These services are designed to prepare students to be successful in achieving their educational, career, and life-long goals. This program offers outreach, support, and leadership development services to UDC students and other members of the community so that they can experience academic success, participate in University life, and develop leadership skills that will enable successful integration into the global community.

This program contains the following 8 activities:

- **Community Outreach and Involvement** – provides highly motivated students with co-curricular and leadership development opportunities. Activities include community service projects and other initiatives that promote collaboration with other University stakeholders to advance the University's mission.
- **Career Services** – provides a centralized source for job and career information, preparation, and support services for UDC students, alumni, and other members of the University community so that they can find and obtain employment and other post-graduate opportunities;
- **Student Services Administration** – provides leadership development training, opportunities, and experiences to UDC students so that they can develop leadership skills and participate in the effective and timely resolution of student complaints;
- **Records Management** – manages, protects, and converts inactive University records for UDC Administrative offices, academic offices, the Board of Trustees, and the Office of the President so that they can have continuous access to vital business information;
- **Financial Aid** – provides financial assistance, resources, and services to eligible UDC students so that they can receive funding assistance to attend the University;
- **Athletics Department** – provides intercollegiate participation, intramural games, and fitness and recreation services to students and other members of the University family and community so that athletically talented students can gain access to an education and stay in school, and all members of the University family can experience an enhanced sense of community;
- **Health Services** – provides preventive health and limited medical care services to the University and public health community so that they can prevent the spread of communicable diseases and respond to emerging health issues; and
- **Student Life and Services** – provides outreach, intervention, and academic and non-academic support services to UDC students so that all students can experience academic success, participate in University life, and develop life and leadership skills that will enable successful integration into the global community.

University Advancement – dedicated to advancing the University of the District of Columbia's mission by increasing awareness and goodwill, fostering financial support, and building a sense of community among the University's many and varied constituents. This program provides information, outreach, and promotional services to UDC students, faculty, staff, alumni (including alumni of predecessor institutions), other key university partners, and the public at large so that they can meaningfully participate in and be supportive of UDC's teaching, research, and community service programs and experience a sense of tradition and community from their relationship with UDC.

This program contains the following 5 activities:

- **Alumni Relations** – provides outreach services to UDC alumni and alumni of UDC's predecessor institutions so that they can participate in and be supportive of the academic, research, and community service programs of the University;
- **Major Gifts and Development** – build relationships with corporations, foundations, individual estates, and other potential donors so that they can consistently support the programs and activities of the University and contribute to its financial security and stability;

- **Communications and Branding** – provides publicity and media services to the District community so that they can be accurately informed about, form a positive image of, and be supportive of UDC and its mission, goals and programs;
- **Governmental Affairs** – provides assistance to UDC by acting as liaison between the University, the District government, and its constituents; and
- **Communications and Relations** – fosters the exchange of talents and resources of alumni, students, parents, faculty, administration, and friends to advance the mission of the University of the District of Columbia. This unit provides oversight of alumni relations, major gifts and development, communication and branding, and governmental affairs.

Executive Direction – provides leadership for central executive activities concerned with management and long-range planning and management for the entire institution. This program develops and implements UDC's strategic plan to ensure successful accomplishment of its overall mission. Through the Office of the President, this program is responsible for the administration of the University. The mission of this activity is to administer policies and procedures; plan, operate, and maintain plant facilities; manage the University's financial affairs, faculty, staff, visitors, and facilities; enhance UDC's efficiency and effectiveness through information technology utilization; improve and expand services offered to University clientele; and support UDC's overall mission.

The University of the District of Columbia Community College (UDC-CC) – serves the District's residents by integrating workforce preparation, employability skill development, quality education and remediation, economic development and employer linkages, school-to-career training—providing a seamless transition from K-12 to adult education and literacy to college prep—and continuous lifelong learning. This new institution will provide new opportunities to District citizens, employers, the University, and the District of Columbia.

This program contains the following 3 activities:

- **Academic Affairs** – provides affordable post secondary educational services to CCDC students to prepare them for entry into the job market and allow them to successfully achieve professional and personal goals;
- **Administration** – provides leadership development training, opportunities, and experiences to CCDC students so that they can develop leadership skills and participate in the effective and timely resolution of student complaints; and
- **Certificate Programs** – provides short-term educational and training programs that enhance professional options or students.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

Agency Financial Operations – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

Program Structure Changes

The University of the District of Columbia has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table GF0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget.

Table GF0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	FY 2011	FY 2012	FY 2013	FY 2012	FY 2011	FY 2012	FY 2013	FY 2012
(1000) Agency Management								
(1010) Personnel	N/A	2,306	985	-1,320	N/A	16.0	9.0	-7.0
(1020) Contracting and Procurement	N/A	1,007	755	-252	N/A	11.0	8.0	-3.0
(1030) Property Management	N/A	17,673	13,903	-3,770	N/A	49.6	38.6	-11.0
(1040) Information Technology	N/A	3,479	2,645	-834	N/A	22.0	17.0	-5.0
(1050) Financial Services	N/A	1,085	1,897	812	N/A	0.0	0.0	0.0
(1055) Risk Management	N/A	2,280	2,116	-164	N/A	N/A	33.0	0.0
(1060) Legal Services	N/A	1,445	730	-715	N/A	9.0	5.0	-4.0
(1090) Performance Management	N/A	417	433	16	N/A	N/A	3.0	0.0
Subtotal (1000) Agency Management	N/A	29,691	23,464	-6,226	(11.2)	143.6	113.6	-30.0
(100F) Agency Financial Operations								
(101F) Agency Fiscal Officer Operations	N/A	691	1,079	388	N/A	3.1	4.0	0.9
(110F) Budget Operations	N/A	1,261	1,560	299	N/A	12.0	10.0	-2.0
(120F) Accounting Operations	N/A	2,189	2,128	-61	N/A	23.0	22.0	-1.0
Subtotal (100F) Agency Financial Operations	N/A	4,141	4,767	626	N/A	38.1	36.0	-2.1
(2000) Student Affairs								
(2020) Community Outreach and Involvement - SAF	N/A	0	80	80	N/A	0.0	1.0	1.0
(2030) Career Services	N/A	231	245	14	N/A	3.0	3.0	0.0
(2040) Student Services Administration	N/A	2,158	2,099	-59	N/A	9.8	9.0	-0.8
(2050) Records Management	N/A	56	57	1	N/A	1.0	1.0	0.0
(2060) Financial Aid	N/A	17,882	33,832	15,949	N/A	58.4	31.6	-26.9
(2070) Athletics Department	N/A	2,964	2,228	-736	N/A	24.5	27.0	2.5
(2080) Health Services	N/A	272	443	171	N/A	4.0	6.0	2.0
(2090) Student Life and Services	N/A	3,146	2,785	-361	N/A	43.4	41.4	-2.1
Subtotal (2000) Student Affairs	N/A	26,710	41,769	15,059	N/A	144.1	119.9	-24.2
(3000) University Advancement								
(3001) Alumni Relations	N/A	263	267	4	N/A	3.0	3.0	0.0
(3002) Major Gifts and Development	N/A	703	680	-23	N/A	6.0	6.0	0.0
(3003) Communications and Branding	N/A	460	407	-53	N/A	4.5	4.5	0.0
(3004) Governmental Affairs	N/A	558	445	-113	N/A	3.0	3.0	0.0
(300B) Communications and Relations	N/A	1,065	853	-212	N/A	8.5	8.5	0.0
Subtotal (3000) University Advancement	N/A	3,049	2,652	-398	N/A	25.0	25.0	0.0

(Continued on next page)

Table GF0-4 (Continued)

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(4000) Academic Affairs								
(4001) Academic Support (Provost/VPAA)	N/A	13,280	11,099	-2,181	N/A	141.2	133.6	-7.6
(4002) Nursing and Allied Health Professions	N/A	858	381	-477	N/A	2.5	3.0	0.5
(4003) Learning Resources	N/A	4,033	2,418	-1,615	N/A	34.0	32.0	-2.0
(4004) Enrollment Management	N/A	1,963	1,985	22	N/A	25.1	24.0	-1.1
(4006) Applied Research and Urban Planning	N/A	7,362	6,191	-1,171	N/A	11.2	6.0	-5.2
(4008) Community Outreach and Extension Services	N/A	8,043	7,749	-294	N/A	94.7	96.7	2.0
(4009) Continuing Education	N/A	5,179	5,594	415	N/A	10.9	21.4	10.5
(4010) Engineering	N/A	3,879	3,377	-502	N/A	38.4	36.4	-2.0
(4020) Business and Public Administration	N/A	6,450	6,770	320	N/A	63.3	63.0	-0.3
(4030) David A. Clarke School of Law	N/A	7,038	5,986	-1,052	N/A	67.5	55.0	-12.5
(4040) College of Arts and Sciences	N/A	22,789	21,866	-923	N/A	221.9	198.9	-23.0
(4050) Institutional Research	N/A	409	419	10	N/A	4.0	4.0	0.0
Subtotal (4000) Academic Affairs	N/A	81,283	73,835	-7,448	N/A	714.8	674.0	-40.8
(6000) Executive Direction								
(6001) Executive Management (President's Office)	N/A	1,230	1,303	74	N/A	9.0	9.0	0.0
Subtotal (6000) Executive Direction	N/A	1,230	1,303	74	N/A	9.0	9.0	0.0
(8000) Community College (CCI)								
(C100) Administration (CCI)	N/A	603	9,045	8,442	N/A	5.0	16.2	11.2
(C200) Academic Affairs - (CCI)	N/A	7,958	8,728	769	N/A	67.5	51.0	-16.5
(C300) Certification Programs - (CCI)	N/A	3,304	3,707	403	N/A	61.9	46.0	-15.9
Subtotal (8000) Community College (CCI)	N/A	11,865	21,480	9,615	N/A	134.4	113.2	-21.2
Total Proposed Operating Budget	N/A	157,969	169,270	11,302	N/A	1,209.0	1,090.7	-118.3

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Notes:

1) University of the District of Columbia (UDC) does not use the District's financial system for its transactions. For FY 2011 actual expenditures, see the FY 2011 District of Columbia Comprehensive Annual Financial Report.

2) For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The University of the District of Columbia's (UDC) proposed FY 2013 gross budget is \$169,270,248, which represents a 7.2 percent increase over its FY 2012 approved gross budget of \$157,968,655. The budget is comprised of \$64,954,620 in Local funds, \$51,048,133 in Federal Grant funds, \$3,046,891 in Private Grants funds, and \$50,220,604 in Special Purpose Revenue funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2012 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The initial adjustments in the budget proposal represent changes that should be compared to the FY 2013 CSFL budget and not necessarily changes made to the FY 2012 Local funds budget. The FY 2013 CSFL adjustments to the FY 2012 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

UDC's Local funds are not included in the General Fund, thus UDC is not part of the FY 2013 CSFL. The Local funds in this budget narrative chapter only reflect the change in UDC's Subsidy Account.

Initial Adjusted Budget

Enhance: In FY 2013, Federal Grant funds were increased by \$15,186,054, and 18.2 FTEs to effect the change in Title IV funding. Private Grant funds were increased by \$638,957 and 21.7 FTEs to reflect the higher level of grant funding received, primarily those made to the Community College. All student loans were changed from private lenders to the Federal Direct Loan Program.

Eliminate: 85.0 unfunded FTEs were eliminated from Local funds to comply with the mandated allocation of resources to the Community College.

Cost Decrease: \$5,297,039 and 12.3 FTEs from the Special Purpose Revenue (SPR) budget was reduced based on a decrease in projected revenue.

Policy Initiatives

Cost Increase: \$3,083,000 in Local funds and \$3,670,000 in Special Purpose Revenue funds were transferred to the Community College program from the Agency Management and Academic Affairs programs. Additionally, Local funds were increased by \$1,273,620 to provide additional support to the University's programs.

Cost Decrease: The Local funds budget was reduced by \$2,083,000 and 23.0 FTEs in the Academic Affairs program and \$1,000,000 and 11.0 FTEs in the Agency Management program. In Special Purpose Revenue funds, the budget was reduced by \$2,670,000 and 13.0 FTEs in the Academic Affairs program and \$1,000,000 and 14.0 FTEs in the Agency Management program to support the needs of the Community College program.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table GF0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table GF0-5

(dollars in thousands)

	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2012 Approved Budget and FTE		64,181	681.9
Removal of One-Time items: One-Time funding	Multiple Programs	-500	0.0
FY 2013 Current Services Funding Level Budget (CSFL)		63,181	681.9
Eliminate: Reduction of unfunded FTEs to implement mandated allocation of resources to Community College	Multiple Programs	0	-85.0
FY 2013 Initial Adjusted Budget		63,681	596.9
FY 2013 Policy Initiatives			
Cost Increase: Align funding with budgetary needs in the Community College program	Community College (CCI)	3,083	0.0
Cost Increase: To reflect a 2 percent inflation increase to support the programs of the University	Multiple Programs	1,274	0.0
Cost Decrease: Reallocate funding to align budgetary needs in the Community College program	Academic Affairs	-2,083	-23.0
Cost Decrease: Shift funds to meet budgetary needs in the Community College program	Agency Management	-1,000	-11.0
LOCAL FUNDS: FY 2013 Proposed Budget and FTE		64,955	563.0
FEDERAL GRANT FUNDS: FY 2012 Approved Budget and FTE		35,862	183.1
Enhance: Due to change in Title IV funding	Student Affairs	15,186	18.2
FY 2013 Initial Adjusted Budget		51,048	201.3
FEDERAL GRANT FUNDS: FY 2013 Proposed Budget and FTE		51,048	201.3
PRIVATE GRANT FUNDS: FY 2012 Approved Budget and FTE		2,408	14.1
Enhance: Grants received for the Community College	Community College (CCI)	639	21.7
FY 2013 Initial Adjusted Budget		3,047	35.8
PRIVATE GRANT FUNDS: FY 2013 Proposed Budget and FTE		3,047	35.8
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		55,518	329.9
Cost Decrease: Adjusted to implement accounting changes	Multiple Programs	-5,297	-12.3
FY 2013 Initial Adjusted Budget		50,221	317.6
FY 2013 Policy Initiatives			
Cost Increase: Align funding with budgetary needs in the Community College program	Community College (CCI)	3,670	0.0
Cost Decrease: Reallocate funding to align budgetary needs in the Community College program	Academic Affairs	-2,670	-13.0
Cost Decrease: Shift funds to meet budgetary needs in the Community College program	Agency Management	-1,000	-14.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		50,221	290.6
Gross for GFO - University of the District of Columbia		169,270	1,090.7

(Change is calculated by whole numbers and numbers may not add up due to rounding)

District of Columbia Public Library Trust Fund

www.dclibrary.org
Telephone: 202-727-1101

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$236	\$17,000	\$17,000	0.0

The District of Columbia Public Library Trust Fund includes two bequests that are administered by the District of Columbia Public Library and enables the Fund's budget presentation to conform with that of the District's Comprehensive Annual Financial Report (CAFR).

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table UW0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table UW0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Special Purpose Revenue Funds	2	0	17	17	0	0.0
Total for General Fund	2	0	17	17	0	0.0
Gross Funds	2	0	17	17	0	0.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table UW0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table UW0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
20 - Supplies and Materials	0	0	8	8	0	0.0
40 - Other Services and Charges	2	0	6	6	0	0.0
70 - Equipment and Equipment Rental	0	0	3	3	0	0.0
Subtotal Nonpersonal Services (NPS)	2	0	17	17	0	0.0
Gross Funds	2	0	17	17	0	0.0

*Percent change is based on whole dollars.

Program Description

The District of Columbia Public Library Trust Fund operates through the following program:

Library Trust Funds - for accounting purposes, agency trust funds are classified as fiduciary funds that show assets held by the District in a trustee capacity or as an agent for individuals, private organizations, and other governments. Such trust funds are custodial in nature, reporting only assets and liabilities. Since fiduciary funds cannot be used for the operations of the government, they are not included in the District's government-wide financial statements. Prior to FY 2005, the budget authority for agency trust funds was included in the operating budgets of the agencies that administered them. Since FY 2005, these trust funds have been shown as separate budget agencies so that the District's budget structure would show these trust funds in a manner consistent with their presentation in the District's CAFR.

This program contains the following 2 activities:

- **The Georgetown Peabody Trust Fund** - is comprised of a bequest of \$10,000. The Peabody Library Association of Georgetown provided the funds by deed, gift of securities, cash, and other valuables in 1997, to support the Georgetown library branch and for other designated purposes; and
- **Theodore W. Noyes Trust Fund** - is comprised of a bequest of \$7,000.

Program Structure Change

The District of Columbia Public Library Trust Fund has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table UW0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table UW0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(0001) DCPL Trust Funds								
(0010) Theodore Noyes Trust Funds	0	7	7	0	0.0	0.0	0.0	0.0
Subtotal (0001) DCPL Trust Funds	0	7	7	0	0.0	0.0	0.0	0.0
(0002) DCPL Trust Funds								
(0020) Peabody Trust Funds	0	10	10	0	0.0	0.0	0.0	0.0
Subtotal (0002) DCPL Trust Funds	0	10	10	0	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	0	17	17	0	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The District of Columbia Public Library Trust Fund has no changes from the FY 2012 approved budget to the FY 2013 proposed budget.

Unemployment Insurance Trust Fund

www.does.dc.gov

Telephone: 202-724-7000

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$409,920,293	\$478,000,000	\$480,000,000	0.4

The Unemployment Insurance Trust Fund, administered by the Department of Employment Services (DOES), represents the proceeds from unemployment taxes paid by private sector employers and reimbursements from the District and federal governments deposited in the Unemployment Trust Fund (the “Fund”). The Fund is used to pay benefits for private and public sector employees during periods of unemployment. Payments include transfers to other governments to reimburse unemployment benefits paid to District residents.

Trust funds are fiduciary funds that are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, and other governments. Such trust funds are custodial in nature, reporting only assets and liabilities. Because fiduciary funds cannot be used for the operations of the government, they are not included in the District's government-wide financial statements.

Prior to FY 2005, these agency trust funds were included in the operating budgets of the agencies that administered the trust funds. The District created a separate agency fund in FY 2005 so that the District's budget structure would report these trust funds pursuant to the District's accounting structure. The Unemployment Insurance Trust Fund was separated from the DOES budget for improved fiscal transparency and to enable the District's budget format to more closely follow the presentation of the Comprehensive Annual Financial Report.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table UI0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table UI0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Special Purpose Revenue Funds	480,976	409,920	478,000	480,000	2,000	0.4
Total for General Fund	480,976	409,920	478,000	480,000	2,000	0.4
Gross Funds	480,976	409,920	478,000	480,000	2,000	0.4

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table UI0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table UI0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	480,976	409,920	478,000	480,000	2,000	0.4
Subtotal Nonpersonal Services (NPS)	480,976	409,920	478,000	480,000	2,000	0.4
Gross Funds	480,976	409,920	478,000	480,000	2,000	0.4

*Percent change is based on whole dollars.

Program Description

The Unemployment Insurance Trust Fund operates through the following program:

Unemployment Trust Fund - pays benefits for private and public sector employees during periods of unemployment.

Program Structure Change

The Unemployment Insurance Trust Fund has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table UI0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table UI0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(2000) Unemployment Trust Fund								
(2200) Benefits Trust Fund	409,920	478,000	480,000	2,000	0.0	0.0	0.0	0.0
Subtotal (2000) Unemployment Trust Fund	409,920	478,000	480,000	2,000	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	409,920	478,000	480,000	2,000	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

Initial Adjusted Budget

Cost Increase: Given projected labor market trends and unemployment compensation benefits, the proposed budget increase is \$2,000,000.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table UI0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table UI0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		478,000	0.0
Cost Increase: Adjust funds based on projected growth	Unemployment Trust Fund	2,000	0.0
FY 2013 Initial Adjusted Budget		480,000	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		480,000	0.0
Gross for UI0 - Unemployment Insurance Trust Fund		480,000	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Housing Production Trust Fund

www.dhcd.dc.gov

Telephone: 202-442-7200

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$31,649,477	\$67,988,912	\$84,453,280	24.2

The mission of the Housing Production Trust Fund (HPTF) is to provide financial assistance to a variety of affordable housing programs and opportunities across the District of Columbia. The HPTF funds initiatives to build affordable rental housing, preserve expiring federal-assisted housing, and help provide affordable homeownership opportunities for low-income families.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table UZO-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table UZO-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Dedicated Taxes	40,076	31,649	67,989	69,453	1,464	2.2
Special Purpose Revenue Funds	0	0	0	15,000	15,000	N/A
Total for General Fund	40,076	31,649	67,989	84,453	16,464	24.2
Gross Funds	40,076	31,649	67,989	84,453	16,464	24.2

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Full-Time Equivalents, by Revenue Type

Table UZ0-2 contains the proposed FY 2013 FTE level compared to the FY 2012 approved FTE level by revenue type. It also provides FY 2010 and FY 2011 actual data.

Table UZ0-2

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change
General Fund						
Dedicated Taxes	14.5	0.0	0.0	0.0	0.0	N/A
Total for General Fund	14.5	0.0	0.0	0.0	0.0	N/A
Total Proposed FTEs	14.5	0.0	0.0	0.0	0.0	N/A

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table UZ0-3 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table UZ0-3

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
11 - Regular Pay - Continuing Full Time	1,392	0	0	0	0	N/A
12 - Regular Pay - Other	141	0	0	0	0	N/A
13 - Additional Gross Pay	11	0	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	288	0	0	0	0	N/A
15 - Overtime Pay	2	0	0	0	0	N/A
Subtotal Personal Services (PS)	1,835	0	0	0	0	N/A
40 - Other Services and Charges	6	-1	16,015	0	-16,015	-100.0
41 - Contractual Services - Other	445	13,678	51,974	84,453	32,480	62.5
50 - Subsidies and Transfers	37,790	17,972	0	0	0	N/A
Subtotal Nonpersonal Services (NPS)	38,241	31,650	67,989	84,453	16,464	24.2
Gross Funds	40,076	31,649	67,989	84,453	16,464	24.2

*Percent change is based on whole dollars.

Program Description

The Housing Production Trust Fund operates through the following program:

Housing Production Trust Fund – provides financial assistance to a variety of affordable housing programs and opportunities across the District.

This program contains the following 2 activities:

- **Housing Production Trust Fund (Administration)** – provides administrative services associated with the operation of the HPTF; and
- **Housing Production Trust Fund** – provides financial assistance to promote and enable affordable rental housing and residential housing in the District.

Program Structure Change

The Housing Production Trust Fund has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table UZ0-4 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table UZ0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalent			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Housing Production Trust Fund								
(1100) Housing Production Trust Fund (Administration)	23,379	5,359	4,539	-819	0.0	0.0	0.0	0.0
(1101) Housing Production Trust Fund	8,271	62,630	79,914	17,284	0.0	0.0	0.0	0.0
Subtotal (1000) Housing Production Trust Fund	31,649	67,989	84,453	16,464	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	31,649	67,989	84,453	16,464	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Housing Production Trust Fund's (HPTF) proposed FY 2013 gross budget is \$84,453,280, which represents a 24.2 percent increase from its FY 2012 approved gross budget of \$67,988,912. The budget is comprised of \$69,453,280 in Dedicated Taxes and \$15,000,000 in Special Purpose Revenue funds.

Initial Adjusted Budget

Cost Increase: The proposed budget includes an increase of \$1,464,368 in Dedicated Taxes to align the budget to projected revenues plus available fund balance. The HPTF receives 15 percent of Deed Recordation and Deed Transfer taxes, less the portion dedicated to debt service on prior-year borrowings for HPTF projects. The FY 2013 budget includes \$37,138,000 from these revenues as well as budget authority to spend \$32,315,280 from the HPTF's fund balance.

Policy Initiatives

Cost Increase: The proposed budget includes an increase of \$15,000,000 in Special Purpose Revenue funds, which is supported by the net proceeds of the sale of District property in the NoMa (North of Massachusetts Avenue) neighborhood.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table UZ0-5 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table UZ0-5

(dollars in thousands)

	PROGRAM	BUDGET	FTE
DEDICATED TAXES: FY 2012 Approved Budget and FTE		67,989	0.0
Cost Increase: To align all project funds transferred to the Department of Housing and Community Development	Housing Production Trust Fund	1,464	0.0
FY 2013 Initial Adjusted Budget		69,453	0.0
DEDICATED TAXES: FY 2013 Proposed Budget and FTE		69,453	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		0	0.0
FY 2013 Policy Initiatives			
Cost Increase: To reflect proceeds from the sale of a building in the NoMa (North of Massachusetts Avenue) neighborhood	Housing Production Trust Fund	15,000	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		15,000	0.0
Gross for UZ0 - Housing Production Trust Fund		84,453	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Tax Increment Financing (TIF) Program

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$40,402,769	\$43,404,211	\$60,468,181	39.3

Tax Increment Financing (TIF) is a program through which the District provides economic development project funds by borrowing against future tax receipts expected to be generated as a result of the construction and operation of projects partially funded by these funds.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table TX0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table TX0-1
(dollars in thousands)

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Appropriated Fund						
General Fund						
Special Purpose Revenue Funds	25,666	40,403	43,404	60,468	17,064	39.3
Total for General Fund	25,666	40,403	43,404	60,468	17,064	39.3
Gross Funds	25,666	40,403	43,404	60,468	17,064	39.3

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2013 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table TX0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table TX0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	15,956	30,695	31,678	13,800	-17,878	-56.4
80 - Debt Service	9,710	9,708	11,727	46,668	34,942	298.0
Subtotal Nonpersonal Services (NPS)	25,666	40,403	43,404	60,468	17,064	39.3
Gross Funds	25,666	40,403	43,404	60,468	17,064	39.3

*Percent change is based on whole dollars.

Program Description

Tax Increment Financing operates through the following program:

Tax Increment Financing – provides budget authority pursuant to the Tax Increment Financing Act of 1998, which established a TIF program and authorized the issuance of up to \$300 million in debt to support economic development projects that would not be developed "but for" public financial assistance. The initiative was reauthorized by the Tax Increment Financing Reauthorization Act of 2002, which included an increase in TIF authority to a total of \$500 million. In addition, the District Council approved other project-based tax-supported revenue bonds, including Tax Increment Financings, outside the scope of the TIF Act.

The program contains the following 9 projects:

- **Gallery Place** – a mixed-use project that opened in the summer of 2004 and has an estimated debt service payment of \$4,312,000;
- **The Mandarin Oriental Hotel** – opened in March 2004 and has an estimated debt service payment of \$4,509,100;
- **Verizon Center** – provides debt service assistance for improvements to be repaid using an incremental tax of 4.25 percent on merchandise sold and tickets for events at the venue and has an estimated debt service payment of \$3,411,000;
- **D.C. USA** – a retail development project that opened in March of 2008. The District financed a publicly owned garage, and the project has an estimated debt service payment of \$1,600,000;
- **Capitol Hill Towers** – a housing, hotel, retail, and parking development project that has an estimated debt service payment of \$935,000;
- **Fort Lincoln Retail** – a Costco store that is projected to open in November 2012 followed by construction of a shopping plaza; estimated debt service is \$1,298,100;
- **City Market at O Street** – a mixed-use development project under construction. Although FY 2013 debt service will be paid from a capitalized interest reserve funded through bond proceeds, an estimated \$1,320,000 of tax increment will be generated from real property taxes paid during the construction period and must be deposited with the bond trustee;

- **Special Retail and Great Streets** – smaller TIF financings issued under a special retail TIF program in the downtown area and retail or mixed-use projects located in Great Streets areas. Estimated debt service for debt issued under these programs is \$2,435,000; and
- **Convention Center Hotel** – There are no projected tax increment revenues for debt service at this stage in the construction of the project.

For certain projects, a revenue contingency of \$24,960,981 is budgeted if projected revenues are higher than minimum debt service and principal payment in accordance with the bond agreements.

Some of the projects include a provision that requires the District to make repayments from General Fund revenues if TIF revenues are less than the debt service obligations. The District has obtained language in its Appropriations Act allowing it to appropriate an additional amount from its fund balance to make any required repayment.

In addition, the budget includes \$5,687,000 for authorized TIF debt which may be issued by FY 2013, which has two components. First, a total of \$6,526,790 will remain in TIF authority under the Downtown Retail Priority Area after enactment of the FY 2013 Budget Support Act, and the budget includes an estimate of \$845,300 which may be dedicated to debt service pursuant to that program. Second, a total of \$49,065,269 of debt issuance authority is available for the Great Streets TIF program in FY 2013, and the budget includes an estimate of \$4,841,700 for TIF area revenues which may be dedicated to debt service pursuant to the legislation.

Finally, the budget includes \$10,000,000 of Great Streets tax increment from the H Street Retail Priority Area, of which \$5,000,000 is FY 2013 revenue and \$5,000,000 is from fund balance, which is authorized for the uses specified in the H Street, NE Retail Priority Incentive Act of 2010.

Program Structure Change

The Tax Increment Financing (TIF) Program has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table TX0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table TX0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Tax Increment Financing (TIF) Program								
(1100) Tax Increment Financing (TIF) Program	40,403	43,404	60,468	17,064	0.0	0.0	0.0	0.0
Subtotal (1000) Tax Increment Financing (TIF) Program	40,403	43,404	60,468	17,064	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	40,403	43,404	60,468	17,064	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget

The Tax Increment Financing proposed FY 2013 gross budget is \$60,468,181, which represents a 39.3 percent increase over its FY 2012 approved gross budget of \$43,404,211. The budget is comprised entirely of Special Purpose Revenue funds.

Initial Adjusted Budget

Cost Increase: The FY 2013 budget proposal for Special Purpose Revenue reflects an increase of \$7,615,779 in Tax Increment Financing (TIF) Program and \$2,699,100 in Debt Service payment that aligns the budget to revenue projections as of September 2011.

Additionally Adjusted Budget

Cost Increase: The FY 2013 budget proposal for Special Purpose Revenue funds reflects an increase of \$6,749,091 in Debt Service and other payments under financing agreements that aligns the budget to revenue projections as of February 2012.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table TX0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table TX0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		43,404	0.0
Cost Increase: Taxes dedicated to TIF	Tax Increment Financing (TIF) Program	7,616	0.0
Cost Increase: Debt service payment required from TIF areas	Tax Increment Financing (TIF) Program	2,699	0.0
FY 2013 Initial Adjusted Budget		53,719	0.0
Additional Adjustments: Cost Increase in Debt Service	Tax Increment Financing (TIF) Program	6,749	0.0
FY 2013 Additionally Adjusted Budget		60,468	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		60,468	0.0
Gross for TX0 - Tax Increment Financing (TIF) Program		60,468	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Ballpark Revenue Fund

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$66,018,044	\$71,141,000	\$83,961,000	18.0

The Ballpark Revenue Fund is a non-lapsing special fund to pay certain costs of the development, construction, and renovation of a stadium that has as its primary purpose the hosting of professional athletic events in the District. The Ballpark Omnibus Financing and Revenue Act of 2004 created the fund, effective April 8, 2005 (D.C. Law 15-320; D.C. Official Code § 10-1601.01 et seq.). The District of Columbia owns the stadium.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table BK0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BK0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Dedicated Taxes	58,089	56,211	61,141	72,961	11,820	19.3
Special Purpose Revenue Funds	8,000	9,807	10,000	11,000	1,000	10.0
Total for General Fund	66,089	66,018	71,141	83,961	12,820	18.0
Gross Funds	66,089	66,018	71,141	83,961	12,820	18.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table BK0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table BK0-2
(dollars in thousands)

	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
Comptroller Source Group						
50 - Subsidies and Transfers	35,145	35,030	39,053	51,379	12,326	31.6
80 - Debt Service	30,944	30,988	32,088	32,582	494	1.5
Subtotal Nonpersonal Services (NPS)	66,089	66,018	71,141	83,961	12,820	18.0
Gross Funds	66,089	66,018	71,141	83,961	12,820	18.0

*Percent change is based on whole dollars.

Program Description

The Ballpark Revenue Fund operates through the following 2 programs:

Office of the Chief Financial Officer - collects applicable taxes related to baseball in the District, including a ballpark fee on businesses within the District with over \$5,000,000 in gross receipts, a sales tax at the point of sale on tickets of admission to certain events at the ballpark, a sales tax on certain personal property and services at the ballpark, a sales tax on food and beverages, a tax on parking at the ballpark, funding from the Washington Nationals team to cover certain costs outside of the original stadium construction agreement as well as annualized lease payments to occupy the new baseball stadium, and a utility tax collected from non-residential users.

Capital Project – Ballpark - provides for anticipated monetary debt service payments related to the construction and ancillary long-term costs of the construction of the District's baseball stadium. Revenue is collected from a ballpark fee on businesses within the District with over \$5,000,000 in gross receipts, as well as from other sources.

Program Structure Change

The Ballpark Revenue Fund has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table BK0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table BK0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(4000) Office of Chief Financial Officer								
(4100) Office of Finance and Treasury	4,500	5,000	5,500	500	0.0	0.0	0.0	0.0
(4200) Office of Tax and Revenue	29,723	29,053	45,879	16,826	0.0	0.0	0.0	0.0
(4300) Office of Economic Development Finance	807	5,000	0	-5,000	0.0	0.0	0.0	0.0
Subtotal (4000) Office of Chief Financial Officer	35,030	39,053	51,379	12,326	0.0	0.0	0.0	0.0
(8000) Capital Project - Ballpark								
(8008) Baseball Debt Service	30,988	32,088	32,582	494	0.0	0.0	0.0	0.0
Subtotal (8000) Capital Project - Ballpark	30,988	32,088	32,582	494	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	66,018	71,141	83,961	12,820	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see Schedule 30-PBB Division Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Ballpark Revenue Fund's proposed FY 2013 gross budget is \$83,961,000, which represents an 18.0 percent increase over its FY 2012 approved gross budget of \$71,141,000. The budget is comprised of \$72,961,000 in Dedicated Taxes and \$11,000,000 in Special Purpose Revenue funds.

Cost Increase: An increase of \$16,797,000 in Dedicated Taxes reflects changes in accounting and budgeting procedures. This amount represents a transfer from the Ballpark Revenue Fund to the District's General Fund of excess revenues not required for scheduled debt service payments. An additional increase of \$23,000 reflects revised revenue estimates. Special Purpose Revenue Funds increased by \$500,000 to cover changes in debt service payments. In addition, an increase of \$500,000 supports the collection of certified revenue from ballpark rent payments and other applicable income from the ballpark activities.

Cost Decrease: A net of decrease of \$5,000,000 in Dedicated Taxes reflects the fulfillment of the Ballpark Contingency Reserve Fund funding requirement during FY 2012, thus these funds do not need to be budgeted in FY 2013.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table BK0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table BK0-4
(dollars in thousands)

	PROGRAM	BUDGET	FTE
DEDICATED TAXES: FY 2012 Approved Budget and FTE		61,141	0.0
Cost Increase: Transfer to General Fund	Office of Chief Financial Officer	16,797	0.0
Cost Increase: Revenue from Dedicated Taxes	Capital Project - Ballpark	23	0.0
Cost Decrease: No longer needed for reserve fund	Office of Chief Financial Officer	-5,000	0.0
FY 2013 Initial Adjusted Budget		72,961	0.0
DEDICATED TAXES: FY 2013 Proposed Budget and FTE		72,961	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		10,000	0.0
Cost Increase: Season rent revenue that covers debt service costs	Office of Chief Financial Officer	500	0.0
Cost Increase: Required to fund debt service payment costs	Capital Project - Ballpark	500	0.0
FY 2013 Initial Adjusted Budget		11,000	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		11,000	0.0
Gross for BK0 - Ballpark Revenue Fund		83,961	0.0

Repayment of PILOT Financing

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$12,133,586	\$17,225,074	\$15,992,988	-7.2

Repayment of PILOT Financing is a program through which the District provides economic development project funds by borrowing against the future receipts from Payment-in-Lieu-of-Taxes (PILOT).

A PILOT payment on debt issued under the District's PILOT Act equals the amount the property owner would otherwise pay in property taxes, based on the assessed value of the property. The repayment of the borrowing against this future PILOT revenue is budgeted in this program. This borrowing is similar in concept to Tax Increment Financing, in which the District borrows against future tax receipts and uses the proceeds to spur economic development.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table TY0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table TY0-1

(dollars in thousands)

Appropriated Fund	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund						
Special Purpose Revenue Funds	10,551	12,134	17,225	15,993	-1,232	-7.2
Total for General Fund	10,551	12,134	17,225	15,993	-1,232	-7.2
Gross Funds	10,551	12,134	17,225	15,993	-1,232	-7.2

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table TY0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2010 and FY 2011 actual expenditures.

Table TY0-2

(dollars in thousands)

Comptroller Source Group	Actual FY 2010	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
80 - Debt Service	10,551	12,134	17,225	15,993	-1,232	-7.2
Subtotal Nonpersonal Services (NPS)	10,551	12,134	17,225	15,993	-1,232	-7.2
Gross Funds	10,551	12,134	17,225	15,993	-1,232	-7.2

*Percent change is based on whole dollars.

Program Description

Repayment of PILOT Financing operates through the following program:

Repayment of PILOT Financing - provides budget authority for debt borrowed against the following PILOT projects:

- **U.S. Department of Transportation headquarters building** - PILOT bond proceeds supported the District's park and infrastructure improvements in the Anacostia Waterfront Initiative area. The debt service payment in FY 2013 is estimated to be \$10,553,000;
- **Capper Carrollsburg** - Bond proceeds funded public infrastructure costs for the Arthur Capper Carrollsburg project, a Hope VI redevelopment led by the D.C. Housing Authority. The debt service payment in FY 2013 is estimated to be \$1,835,000;
- **Southeast Federal Center** - PILOT debt issued under this program supports public infrastructure paid for by the developer of The Yards project, a multi-stage, mixed use development near the Navy Yard. The FY 2013 debt service required on debt that has been issued under this program is \$397,900, and an additional \$727,000 is included for debt expected to be issued prior to the end of FY 2013;
- **Rhode Island Metro Plaza** - Rhode Island Metro Plaza is the redevelopment of a parking lot adjacent to the Rhode Island Avenue Metro station. The project will contain new residential apartments and retail shops as well as a parking garage for the replacement Washington Metropolitan Area Transit Authority parking. The debt service payment in FY 2013 is estimated to be \$612,000; and
- **Southwest Waterfront** - A mixed-use project along the Potomac in the Southwest quadrant currently in the predevelopment stage. Although PILOT debt is not expected to be issued for this project prior to the end of FY 2013, PILOT payments due on land to be transferred to the project developer are estimated to be \$810,000.

In addition, the program budget contains a contingency of \$558,100 if projected PILOT revenues are higher than minimum debt service and must be paid to the bond holder in accordance with bond agreements.

Some of the projects include a provision that requires the District to make repayments from General Fund revenues if PILOT revenues are less than the debt service obligations. The District has obtained language in its Appropriations Act allowing it to appropriate an additional amount from its fund balance to make any required repayment. District budget policy requires a one-year debt service reserve for all PILOT debt that issued with the backing of the Downtown TIF Available Increment. For FY 2013, \$500,000 has been budgeted for this purpose.

Program Structure Change

Repayment of PILOT Financing has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table TY0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table TY0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Repayment of PILOT Financing								
(1100) Repayment of PILOT Financing	12,134	17,225	15,993	-1,232	0.0	0.0	0.0	0.0
Subtotal (1000) Repayment of PILOT Financing	12,134	17,225	15,993	-1,232	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	12,134	17,225	15,993	-1,232	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

Repayment of PILOT Financing proposed FY 2013 gross budget is \$15,992,988, which represents a 7.2 percent decrease from its FY 2012 approved gross budget of \$17,225,074. The budget is comprised entirely of Special Purpose Revenue funds.

Initial Adjusted Budget

Cost Decrease: The FY 2013 budget proposal for Special Purpose Revenue funds reflects a reduction of \$640,606 that aligns the budgeted debt service cost with revenue projections as of September 2011.

Additionally Adjusted Budget

Cost Decrease: The FY 2013 budget proposal for Special Purpose Revenue funds reflects a decrease of \$591,480 to align the budgeted debt service cost with revenue projections as of February 2012.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table TY0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget.

Table TY0-4

(dollars in thousands)

	PROGRAM	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		17,225	0.0
Cost Decrease: Debt service	Repayment of PILOT Financing	-641	0.0
FY 2013 Initial Adjusted Budget		16,584	0.0
Additional Adjustments: Debt service	Repayment of PILOT Financing	-591	0.0
FY 2013 Additionally Adjusted Budget		15,993	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		15,993	0.0
Gross for TY0 - Repayment of PILOT Financing		15,993	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Not-For-Profit Hospital Corporation

www.united-medicalcenter.com

Telephone: 202-574-6000

Description	FY 2011 Actual	FY 2012 Approved	FY 2013 Proposed	% Change from FY 2012
Operating Budget	\$0	\$126,878,884	\$132,477,000	4.4

The mission of the Not-For-Profit Hospital Corporation (NFPHC) is to hold the land, improvements, and equipment of the hospital known as United Medical Center, to operate the hospital, and to sell or otherwise transfer all or part of the hospital and site to a qualified buyer, once identified.

NFPHC, also doing business as United Medical Center and United Medical Nursing Center, is an independent District instrumentality, created by legislation adopted by the Council of the District of Columbia. It provides inpatient, outpatient, psychiatric, and emergency care, as well as managing a skilled nursing facility (SNF). NFPHC is located east of the Anacostia River in the Southeastern section of Washington, D.C. Its primary service market includes residents of Wards 7 and 8 and the state of Maryland's Prince George's County. In FY 2010, 80 percent of United Medical Center's hospital admissions were paid for by the public programs Medicare or Medicaid.

NFPHC is governed by a 14-member board of directors, 11 of whom are voting members and three of whom are non-voting members. Six members are appointed by the Mayor and three members are appointed by the Council of the District of Columbia. The Chief Financial Officer of the District, or his or her designee, and a representative of the entity maintaining the largest collective bargaining agreement with the corporation serve as ex officio voting members. The Chief Executive Officer and Chief Medical Officer of NFPHC and the President of the District of Columbia Hospital Association serve as non-voting ex officio members.

The NFPHC, unlike certain other District Enterprise Funds such as the Washington Convention and Sports Authority and the University of the District of Columbia, does not receive a regular subsidy from General Fund taxes. Therefore, the hospital is expected to operate using its own revenue sources.

In Fiscal Year 2010, the District provided the NFPHC with \$26 million from the District's Contingency Reserve Fund, primarily as a legal mechanism to comply with appropriations laws. NFPHC repaid the \$20 million it used in FY 2010, and the remaining \$6 million is being held as a reserve fund.

The agency's FY 2013 proposed budget is presented in the following tables:

FY 2013 Proposed Gross Funds Operating Budget, by Revenue Type

Table HW0-1 contains the proposed FY 2013 agency budget compared to the FY 2012 approved budget. It also provides FY 2011 actual expenditure.

Table HW0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
General Fund					
Special Purpose Revenue Funds	0	126,879	132,477	5,598	4.4
Total for General Fund	0	126,879	132,477	5,598	4.4
Gross Funds	0	126,879	132,477	5,598	4.4

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Operating Budget, by Comptroller Source Group

Table HW0-2 contains the proposed FY 2013 budget at the Comptroller Source Group (object class) level compared to the FY 2012 approved budget. It also provides FY 2011 actual expenditure.

Table HW0-2
(dollars in thousands)

Comptroller Source Group	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Percent Change*
50 - Subsidies and Transfers	0	126,879	132,477	5,598	4.4
Subtotal Nonpersonal Services (NPS)	0	126,879	132,477	5,598	4.4
Gross Funds	0	126,879	132,477	5,598	4.4

*Percent change is based on whole dollars.

Program Description

The Not-For-Profit Hospital Corporation (NFPHC) operates through Special Purpose Revenue funds, generated primarily, though not exclusively, through its Hospital patient and SNF resident operations.

Hospital Services - NFPHC operates an acute care program with 234 acute care beds, which provides medical-surgical, psychiatric, and obstetric care. Other hospital services include adult emergency care and outpatient services. In October 2010, Children's National Medical Center (CNMC) opened its pediatric emergency room. While the pediatric emergency room is located within the four walls of NFPHC, with the exception of rental payments for the space and payments for some ancillary services, its revenues are retained by CNMC.

SNF Services - With a capacity of 120 beds, the SNF provides skilled nursing services to chronically ill residents, the majority of whom are elderly.

Program Structure Change

The Not-For-Profit Hospital Corporation has no program structure changes in the FY 2013 proposed budget.

FY 2013 Proposed Operating Budget and FTEs, by Program and Activity

Table HW0-3 contains the proposed FY 2013 budget by program and activity compared to the FY 2012 approved budget. It also provides the FY 2011 actual data.

Table HW0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012	Actual FY 2011	Approved FY 2012	Proposed FY 2013	Change from FY 2012
(1000) Not-For-Profit Hospital Corporation								
(1001) Not-For-Profit Hospital Corporation	0	126,879	132,477	5,598	0.0	0.0	0.0	0.0
Subtotal (1000) Not-For-Profit Hospital Corporation	0	126,879	132,477	5,598	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	0	126,879	132,477	5,598	0.0	0.0	0.0	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see Schedule 30-PBB Program Summary by Activity in the FY 2013 Operating Appendices located on the Office of the Chief Financial Officer's website.

FY 2013 Proposed Budget Changes

The Not-For-Profit Hospital Corporation's (NFPHC) proposed FY 2013 gross budget is \$132,477,000, which represents a 4.4 percent increase over its FY 2012 approved gross budget of \$126,878,884. The budget is comprised entirely of Special Purpose Revenue funds.

Initial Adjusted Budget

Cost Increase: NFPHC's FY 2013 budget proposal reflects an increase of \$5,598,116 based on revenue forecasts for the operations of the United Medical Center.

FY 2012 Approved Budget to FY 2013 Proposed Budget, by Revenue Type

Table HW0-4 itemizes the changes by revenue type between the FY 2012 approved budget and the FY 2013 proposed budget. It also provides FY 2011 actual expenditure.

Table HW0-4
(dollars in thousands)

	PROGRAM	BUDGET	FTE
SPECIAL PURPOSE REVENUE FUNDS: FY 2012 Approved Budget and FTE		126,879	0.0
Cost Increase: Adjust the budget to reflect revenue forecasts for the operations of the United Medical Center	Not-For-Profit Hospital Corporation	5,598	0.0
FY 2013 Initial Adjusted Budget		132,477	0.0
SPECIAL PURPOSE REVENUE FUNDS: FY 2013 Proposed Budget and FTE		132,477	0.0
Gross for HW0 - Not-For-Profit Hospital Corporation		132,477	0.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)



**THE GOVERNMENT OF THE
DISTRICT OF COLUMBIA**

Office of the Chief Financial Officer | Office of Budget and Planning

1350 Pennsylvania Avenue, Suite 229 | Washington, DC 20004 | 202.727.6234 | Fax 202.727.1400

www.cfo.dc.gov | www.dc.gov