



**Government of the  
District of Columbia**  
Office of Tax and Revenue  
Recorder of Deeds  
**1101 4th Street, SW**  
**Washington, DC 20024**  
**Phone (202) 727-5374**

## NOTICE OF INTENTION TO FORECLOSE A RESIDENTIAL PROPERTY

(Pursuant to DC ST § 42-815)

Square

Suffix

Lot

(List name and address of each owner of the real property encumbered by said deed of trust, mortgage, or security instrument.)

To:

From

Telephone

YOU ARE HEREBY NOTIFIED THAT IN ORDER TO SATISFY THE DEBT SECURED BY THE DEED OF TRUST, MORTGAGE, OR OTHER SECURITY INSTRUMENT, THE REAL PROPERTY OR CONDOMINIUM UNIT HEREIN DESCRIBED WILL BE SOLD AT A FORECLOSURE SALE TO BE HELD ON \_\_\_\_\_

20\_\_\_\_, AT THE OFFICE OF \_\_\_\_\_

AT \_\_\_\_\_ A.M./P.M. THIS SALE DATE IS SUBJECT TO POSTPONEMENT FOR A PERIOD NOT TO EXCEED THIRTY (30) CALENDAR DAYS FROM THE ORIGINAL DATE OF FORECLOSURE SALE, AFTER WHICH THIS NOTICE OF FORECLOSURE SHALL EXPIRE.

Security instrument recorded in the land records of the District of Columbia at the Recorder of

Deeds on \_\_\_\_\_.

Instrument No: \_\_\_\_\_.

Maker of the Note secured by the instrument (including last known address and telephone number):

Description of property:

*(two-story brick, dwelling, apartment building, vacant lot, condominium unit, etc.)*

Address:

Square: \_\_\_\_\_

Parcel No: \_\_\_\_\_

Lot: \_\_\_\_\_



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Holder of Note (including name, address and telephone number):

Square

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The current balance owed on the note is \$\_\_\_\_\_.

The amount of \$\_\_\_\_\_ is needed to cure the default (of which

\$\_\_\_\_\_, as of the date of this Notice, are fees and costs incurred).

Additional fees, costs and monthly payments reasonably expected to be incurred through the fifth business day prior to the date of sale are \$\_\_\_\_\_.

Name, address and telephone number of the person to contact to stop the foreclosure sale:

I hereby certify that a Notice of Intention to Foreclose a Residential Mortgage was sent to the present owner(s) of the real property encumbered by said deed of trust, mortgage, or other security instrument described above, by certified mail, return receipt and first class mail required on \_\_\_\_\_, 20\_\_\_\_\_; and I further certify that I understand that DC ST § 42-815 prohibits any foreclosure sale under a power of sale provision contained in any deed of trust, mortgage or other security instrument until after the owner(s) of the real property encumbered by said deed of trust, mortgage or security instrument has been given written notice of such sale, and the Recorder of Deeds of the District of Columbia has received a copy of such notice at least 30 days in advance of such sale

**Mediation Certificate No:**

Date

Signature of Note Holder, Agent or Preparer

**Certificate Expiration Date:**

This Notice of Intention to Foreclose a Residential Mortgage was acknowledged before me on

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ by

\_\_\_\_\_ (name of person) as

\_\_\_\_\_ (type of authority, e.g., officer,

trustee, etc.) of \_\_\_\_\_ (name of party on behalf of whom instrument was executed).

**When recorded, mail to:**

Notary Public

My Commission Expires: \_\_\_\_\_